

BASILDON COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 30TH SEPTEMBER 2023

1. INTRODUCTION

The Association, formed in the 1970's, is an unincorporated association governed by a committee and located at Basildon, Essex, SSO1 2BB and registered with the Charity Commission under 301243.

2. OBJECTS

The Association is made up of members who are elected, co-opted or co-opted as they see fit. The Association's objects are to provide for the needs of the community in Basildon and to do so by providing a range of services to the community. The Association is a charitable organisation and its objects are set out in its Memorandum of Association.

The Board of members and Executive members who began during the year are:

Members: Caroline Both, David and Jennifer.

Officers: S. Smith (Chairman), S. Smith (Secretary), S. Smith (Treasurer).

Officers: S. Smith (Chairman), S. Smith (Secretary), S. Smith (Treasurer).

3. FINANCE

The Finance Committee, under the leadership of the Chairman, SSO1 2BB.

4. TRUSTEES' REPORT

David L. Hall, David Hall, SSO1 2BB.

BASILDON COMMUNITY ASSOCIATION

CHARITY REGISTRATION NUMBER 301243

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH SEPTEMBER 2023

5. TRUSTEES' REPORT

The objects of the Association are to provide for the needs of the community in Basildon and to do so by providing a range of services to the community. The Association is a charitable organisation and its objects are set out in its Memorandum of Association.

6. FINANCIAL STATEMENTS

The Association's financial statements for the year ended 30th September 2023 are set out in the accompanying financial statements. The Association's financial statements are prepared in accordance with the requirements of the Charity Commission.

BASILDON COMMUNITY ASSOCIATION
REPORT OF THE COUNCIL
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2023

LEGAL AND ADMINISTRATIVE

The Association, formed in the 1950's, is an unincorporated association governed by a constitution adopted 25th. September, 1980 and registered with the Charity Commission number 301243

THE COUNCIL

The Council is made up of members who are elected, section appointed or co-opted at the Annual General Meeting and serve for one year. The day to day affairs of the Association are delegated by the Council to an Executive Committee elected from Council members.

The Council members and Executive members who served during the year were :-

Members serving both Council and Executive :-

Officers: S. Smith (Chairman); Mrs. S. Spencer (Secretary); Mrs. L. Smith (Treasurer)

Others: R. Barratt. (resigned 10.7.2023); Mrs. L. Brown; M. Brotherton; B. Land.

ADDRESS

The Fryerns Community Centre, Whitmore Way, Basildon, Essex, SS14 2NN

INDEPENDENT EXAMINER

David L. Hall, David Hall & Co., 89 Leigh Road, Leigh-on-Sea, Essex, SS91JL

SOLICITORS

Palmers, 19 Town Square, Basildon, Essex, SS14 1DT

BANKERS

Barclays Bank plc., Online Banking, Leicester, LE87 2BB

CUSTODIAN (HOLDING) TRUSTEES

The title of all real property (being lease granted by Essex County Council on the premises forming Fryerns Community Centre) is vested in Custodian (Holding) Trustees appointed by the Council. K. Durand and N. Brotherton are the Trustees appointed who hold the lease under Deed of Trust dated 1.1.1982 on behalf of the Association. A vacancy exists for a further Trustee and the Council are actively seeking a responsible person to appoint.

OFFICERS REPORT TO THE MEMBERS

We, the Officers of the Basildon Community Association hereby certify that the attached financial statements on pages 2 to 5 in our opinion give a true and fair view of the incoming resources and application thereof during the year ended 30th. September, 2023 of the Association and its state of affairs at that date.

Secretary..... *S. Spencer* Treasurer..... *L. Smith* Chairman..... *B. Land*

BASILDON COMMUNITY ASSOCIATION
REPORT OF THE COUNCIL (CONTINUED)
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2023

OBJECTS

The Association was formed to establish, maintain and manage a Community Centre (The Fryerns Community Centre) to provide facilities for advancing education and social welfare for recreation and leisure time occupation to improve the conditions of life for the inhabitants of Basildon without distinction as to race, color, sex, political or religious creed.

FINANCIAL REVIEW

The total incoming resources for the year were £97579 and £96333 was expended in charitable activities. Governance costs amounted to £22626. The total unrestricted funds to be carried forward are £188211.

Negotiations with Essex County Council provisionally secured a lease extension to May 2026 the agreement to which is awaiting signatures. Wage increases, pension and social costs have increased labour costs in the year.

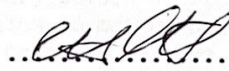
RESERVES POLICY

The surplus unrestricted resources of £8039 have been set aside for the furtherance of the day to day objects of the Charity. The rolling maintenance programme, suspended during the Covid pandemic, is suspended and will continue to be suspended in order to protect current needs, which are under pressure, until such time as finances have recovered sufficiently.

REVIEW OF ACHIEVEMENTS

The Association has sought to reengage with local groups and sections, however many groups disbanded during the Covid pandemic and it is hoped new groups will be founded and take advantage of the facilities on offer. Currently Keep Fit; Bingo; Judo; Kung Fu; are regular users. The Pre-School Nursery caters for up to 30 children aged between 2 and 4 years supported by Essex County Council grants and Ofsted regulated.

The Council approved the report on 15th. July 2024 and S. Smith signed on its behalf.


.....
S. SMITH (CHAIRMAN)

Page 1

BASILDON COMMUNITY ASSOCIATION
INDEPENDENT EXAMINERS REPORT TO THE MEMBERS
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2023

I report on the financial statements of the Basildon Community Association which are set out on pages 2 to 5.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under the Charities Act 2011, s144(2) (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the financial statements under s.145 of the 2011 Act following procedures laid down in the general directions given by the Charity Commission under s.145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures and seeking from you, as Trustees, explanations concerning such matters. Procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements presented give a true and fair view and the report is limited to those matters set out in the statement below.

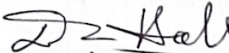
Independent Examiners Report

Your attention is drawn to the fact that the charity has prepared the financial statement in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published 16th. July, 2014 in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued 1st. April, 2005 which is referred to in the extant regulations but has since been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1st. January, 2015.

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion attention should be drawn in order to enable a proper understanding of the financial statements reached.

89 Leigh Road
Leigh-on-Sea
Essex
SS9 1JL


David L. Hall
David Hall & Co.
Accountants & Auditors
15.04.2024. Dated

BASILDON COMMUNITY ASSOCIATION
BALANCE SHEET AT 30TH. SEPTEMBER, 2023

				<u>2022</u>	
	<u>Notes</u>	£	£	£	£
<u>FIXED ASSETS</u>					
<u>Tangible Assets</u>	2				
<u>Additions to Leasehold Premises</u>			181310		181310
<u>Equipment, Fixtures and Fittings</u>			<u>3939</u>		<u>4634</u>
			185249		185944
<u>CURRENT ASSETS</u>					
Expenses prepaid		2634		2321	
Balance at Bank	3	8139		24762	
Cash in Hand	4	<u>228</u>		<u>318</u>	
		<u>£11001</u>		<u>£27401</u>	
<u>LESS: CURRENT LIABILITIES</u>					
(Amounts falling due within one year)					
Sundry Creditors	5	6589		2304	
Accrued expenses		<u>1450</u>		<u>1450</u>	
		<u>£8039</u>		<u>£3754</u>	
<u>NET CURRENT ASSETS</u>			<u>2962</u>		<u>23647</u>
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>			<u>£188211</u>		<u>£209591</u>
Represented by :-					
<u>UNRESTRICTED INCOME FUNDS</u>					
Accumulated Funds held at 30th. September, 2022			209591		216582
Net Movement of Funds for the year to date			<u>(21380)</u>		<u>(6991)</u>
<u>ACCUMULATED FUNDS HELD AT 30TH. SEPTEMBER, 2023</u>			<u>£188211</u>		<u>£209591</u>

The notes on pages 4 to 5 form part of these accounts

BASILDON COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2023

				<u>2022</u>	
	<u>Notes</u>	£	£	£	£
<u>UNRESTRICTED FUNDS</u>					
<u>INCOMING RESOURCES</u>					
Insurance claim receipts			-		9015
Donations received			74		-
Bank deposit interest			50		1
Charitable activities :-					
Occupational licence fee	6	36200		27800	
Hall lettings	7	18809		19922	
Pre-School Nursery	8	42446		47623	
			<u>97455</u>		<u>95345</u>
<u>Total Incoming Resources</u>			97579		104361
<u>LESS: RESOURCES EXPENDED</u>					
Charitable activities :-					
Pre-School Nursery	8	45058		35424	
Donations made		190		141	
Section expenses		223		215	
Community Centre running costs	9	50862		52405	
			<u>96333</u>		<u>88185</u>
			1246		16176
Governance costs :-					
Bookkeeping and office wages		12374		11951	
Staff pensions		946		854	
Accountancy charges		1450		1450	
Bank charges		95		111	
Travel expenses		108		75	
Committee and Officers expenses		7653		8726	
			<u>22626</u>		<u>23167</u>
<u>NET MOVEMENT OF FUNDS</u>			£(21380)		£(6991)
Total Funds brought forward			<u>209591</u>		<u>216582</u>
<u>TOTAL FUNDS HELD AT 30TH. SEPTEMBER, 2023</u>			<u>£188211</u>		<u>£209591</u>

The notes on pages 4 to 5 form part of these accounts

NOTES TO THE ACCOUNTSFOR THE YEAR ENDED 30TH. SEPTEMBER, 20231. ACCOUNTING POLICIES

- (i) Basis of Accounting: These financial statements have been prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the United Kingdom (FRS102) (effective 1st. January, 2015)
- (ii) The accounts are prepared under the historical cost convention.
- (iii) Depreciation is provided at rates calculated to write off the cost of the assets over their useful economic lives, less estimated residual value. The rates of depreciation used are :-
 Equipment, Fixtures and Fittings - 15% per annum on reducing balance basis
 Additions to Leasehold Premises - no depreciation is provided for.
 The Association considers there will be no diminuation of the value over the term of the lease. The original lease period of thirty years has been extended firstly by ten years and by a further period to May 2026.

2. TANGIBLE FIXED ASSETS

	<u>2023</u>	<u>2022</u>
(a) <u>Additions to Leasehold Premises</u>		
<u>Extensions and Improvements</u>		
<u>At cost, 30th. September 2022 and at 30th. September, 2023</u>	<u>£181310</u>	<u>£181310</u>
(b) <u>Equipment, Fixtures and Fittings</u>		
Net Book Value at 30th. September, 2022	4634	5452
Depreciation charged for the year to date	(695)	(818)
<u>Net Book Value at 30th. September, 2023</u>	<u>£3939</u>	<u>£4634</u>

3. BALANCE AT BANK

Online Current Account	4768	14442
Online Deposit Account	<u>3370</u>	<u>10320</u>
	<u>£8138</u>	<u>£24762</u>

4. CASH IN HAND

Petty Cash balance	178	268
Pre-School Nursery petty cash balance	<u>50</u>	<u>50</u>
	<u>£228</u>	<u>£318</u>

5. SUNDRY CREDITORS

(Amounts falling due within one year)

Hall letting deposits	1310	700
Bookkeeping expenses	404	192
Community Centre running costs	<u>6325</u>	<u>1412</u>
	<u>£8039</u>	<u>£2304</u>

These notes form part of the accounts

BASILDON COMMUNITY ASSOCIATION

Page 5

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30TH. SEPTEMBER, 2023

	<u>2023</u>	<u>2022</u>
<u>6. OCCUPATIONAL LICENCE FEE</u>		
Amount received from Fryerns Social Club	<u>£36200</u>	<u>£27800</u>
The licence agreement with Fryerns Social Club requires the club to pay a weekly amount of £700 and includes duties, rights and expenses allocations relevant to both parties.		
<u>7. HALL LETTINGS</u>		
Sections and affiliated organisations	10035	11535
Other lettings	<u>8774</u>	<u>8387</u>
	<u>£18809</u>	<u>£19922</u>
<u>8. PRE-SCHOOL NURSERY</u>		
<u>Income received</u>		
Fees	3848	3635
Nursery Education grants	<u>38598</u>	<u>43988</u>
<u>Total Income for the year</u>	<u>£42446</u>	<u>£47623</u>
<u>Expenses incurred</u>		
Staff wages	41907	32599
Educational supplies, training and expenses, etc.	<u>3151</u>	<u>2825</u>
<u>Total Expenditure for the year</u>	<u>£45058</u>	<u>£35424</u>
<u>Net (Deficit) Surplus for the year</u>	<u>£(2612)</u>	<u>£12199</u>
<u>9. COMMUNITY CENTRE RUNNING COSTS</u>		
Rent payable	7000	7000
Council Tax	207	208
Wages and social security costs	14167	12602
Printing, postage and stationery, etc.	994	443
Cleaning, sanitary and laundry, etc.	1852	2701
Lighting and heating	5220	6088
Telephone, fax and internet services	2697	2096
Insurances	2764	2713
Repairs and maintenance	11683	14216
Equipment rental	466	438
Performing Rights society, licences, etc.	404	303
Miscellaneous expenses, gifts, flowers, etc.	2713	2779
Depreciation - Equipment, Fixtures and Fittings	<u>695</u>	<u>818</u>
	<u>£50862</u>	<u>£52405</u>

These notes form part of the accounts