

BASILDON COMMUNITY ASSOCIATION
CHARITY REGISTRATION NUMBER 301243
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH SEPTEMBER, 2022

BASILDON COMMUNITY ASSOCIATION
REPORT OF THE COUNCIL
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2022

LEGAL AND ADMINISTRATIVE

The Association, formed in the 1950's, is an unincorporated association governed by a constitution adopted 25th. September, 1980 and registered with the Charity Commission number 301243

THE COUNCIL

The Council is made up of members who are elected, section appointed or co-opted at the Annual General Meeting and serve for one year. The day to day affairs of the Association are delegated by the Council to an Executive Committee elected from Council members.

The Council members and Executive members who served during the year were:-

Members serving both Council and Executive :-

- S. Smith (Chairman); Mrs. S. Spencer (Secretary); Mrs. L. Smith (Treasurer)
- J. Farratt; Mrs. L. Brown; Steven Smith; M. Brotherton; B. Land (elected 8.6.2022)
- J. (resigned 8.6.2022)

Community Centre, Whitmore Way, Basildon, Essex, SS14 2NN

MINER

David Hall & Co., 89 Leigh Road, Leigh-on-Sea, Essex, SS9 1JL

9 Town Square, Basildon, Essex, SS14 1DT

Days Bank plc., Online Banking, Leicester, LE87 2BB

CUSTODIAN(HOLDING) TRUSTEES

The title of all real property (being lease granted by Essex County Council on the premises forming Fryerns Community Centre) is vested in Custodian(Holding) Trustees appointed by the Council. K. Durand and N. Brotherton (appointed 8.6.2022) are the Trustees appointed who hold the lease under Deed of Trust dated 1.1.1982 on behalf of the Association. M. Ryan resigned due to ill health 8.6.2022 and a vacancy exists for a further Trustee which the Council are actively seeking.

OFFICERS REPORT TO THE MEMBERS-

We, the Officers of the Basildon Community Association hereby certify that the attached financial statements on pages 2 to 5 in our opinion give a true and fair view of the incoming resources and application thereof during the year ended 30th. September, 2022 of the Association and its state of affairs at that date.

Secretary *S. Spencer* Treasurer *L. Smith* Chairman *Ally*

BASILDON COMMUNITY ASSOCIATION
REPORT OF THE COUNCIL (CONTINUED)
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2022

OBJECTS

The Association was formed to establish, maintain and manage a Community Centre (The Fryerns Community Centre) to provide facilities for advancing education and social welfare for recreation and leisure time occupation to improve the conditions of life for the inhabitants of Basildon without distinction as to race, colour, sex, political or religious creed.

FINANCIAL REVIEW

The total incoming resources for the year were £104361 and £88185 was expended in charitable activities. Governance costs amounted to £23167. The total unrestricted funds to be carried forward are £209591.

Negotiations with Essex County Council secured a lease extension to May 2026 and agreement has been reached with Fryerns Social Club in respect of their occupational licence.

RESERVES POLICY


The surplus unrestricted resources of £23647 have been set aside for the furtherance of the day to day objects of the Charity. The rolling maintenance programme was suspended during the Covid pandemic and will continue to be suspended in order to protect current needs until such time as finances have recovered to pre covid levels.

REVIEW OF ACHIEVEMENTS

Post covid regulations, the Association has sought to re-engage with local groups and sections to make available the full facilities on offer. Currently the groups using the facilities are : Keep Fit; Bingo; Judo; Kung Fu; The Pre-School Nursery which continued to operate throughout the covid pandemic now caters for up to 30 children aged between 2 and 4 years.

The Association is actively seeking other groups to use the facilities on offer on long term or occasional use.

The Council approved the report on 3rd. July, 2023 and S. Smith signed on its behalf

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S. SMITH (CHAIRPERSON)

BASILDON COMMUNITY ASSOCIATION
INDEPENDENT EXAMINERS REPORT TO THE MEMBERS
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2022

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I report on the financial statements of the Basildon Community Association which are set out on pages 2 to 5.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the financial statements under s.145 of the 2011 Act following procedures laid down in the general directions given by the Charity Commission under s.145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures and seeking from you, as Trustees, explanations concerning such matters. Procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements presented give a true and fair view and the report is limited to those matters set out in the statement below.

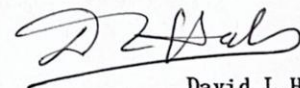
Independent Examiners Report

Your attention is drawn to the fact that the charity has prepared the financial statement in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published 16th July, 2014 in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued 1st April, 2005 which is referred to in the extant regulations but has since been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1st January, 2015.

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion attention should be drawn in order to enable a proper understanding of the financial statements reached.

89 Leigh Road
Leigh-on-Sea
Essex
SS9 1JL



David L. Hall
David Hall & Co.
Accountants & Auditors
10 July 2023 Dated

BASILDON COMMUNITY ASSOCIATION
BALANCE SHEET AT 30TH. SEPTEMBER, 2022

	<u>Notes</u>	£	£	<u>2021</u>	£
<u>FIXED ASSETS</u>					
<u>Tangible Assets</u>	2				
<u>Additions to Leasehold Premises</u>			181310		181310
<u>Equipment, Fixtures and Fittings</u>			<u>4634</u>		<u>5452</u>
			185944		186762
<u>CURRENT ASSETS</u>					
Expenses prepaid		2321		-	
Balance at Bank	3	24762		32776	
Cash in Hand	4	<u>318</u>		<u>220</u>	
		<u>£27401</u>		<u>£32996</u>	
<u>LESS: CURRENT LIABILITIES</u>					
(Amounts falling due within one year)					
Sundry creditors	5	2304		1726	
Accrued expenses		<u>1450</u>		<u>1450</u>	
		<u>£3754</u>		<u>£3176</u>	
<u>NET CURRENT ASSETS</u>			<u>23647</u>		<u>29820</u>
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>			<u>£209591</u>		<u>£216582</u>
Represented by :-					
<u>UNRESTRICTED INCOME FUNDS</u>					
Accumulated Funds held at 30th. September, 2021		216582		214349	
Net Movement of Funds for the year to date		<u>(6991)</u>		<u>2233</u>	
<u>ACCUMULATED FUNDS HELD AT 30TH. SEPTEMBER, 2022</u>		<u>£209591</u>		<u>£216582</u>	

The notes on pages 4 to 5 form part of these accounts

BASILDON COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2022

	<u>Notes</u>	£	£	£	2021 £
<u>UNRESTRICTED FUNDS</u>					
<u>INCOMING RESOURCES</u>					
Covid Pandemic grants			-		25454
Insurance claim receipts			9015		21500
Donation received			-		5
Bank deposit interest			1		1
Charitable activities :-					
Occupational licence fee	6	27800		14500	
Hall lettings	7	19922		12265	
Pre-School Nursery	8	47623		31689	
			95345		58454
<u>Total Incoming Resources</u>			104361		105414
<u>LESS: RESOURCES EXPENDED</u>					
Charitable activities :-					
Pre-School Nursery	8	35424		32089	
Donations made		141		120	
Section expenses		215		55	
Community Centre running costs	9	52405		47036	
			88185		79300
Governance costs :-			16176		26114
Bookkeeping and office wages		11951		11503	
Staff pensions		854		832	
Accountancy charges		1450		1450	
Legal and professional charges		-		737	
Bank charges		111		85	
Travel expenses		75		50	
Committee and Officers expenses		8726		9224	
			23167		23881
<u>NET MOVEMENT OF FUNDS</u>			£(6991)		£2233
<u>Total Funds brought forward</u>			216582		214349
<u>TOTAL FUNDS HELD AT 30TH. SEPTEMBER, 2022</u>			£209591		£216582

The notes on pages 4 to 5 form part of these accounts

BASILDON COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2022

1. ACCOUNTING POLICIES

- (i) Basis of Accounting: These financial statements have been prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the United Kingdom (FRS102) (effective 1st. January, 2015).
- (ii) The accounts are prepared under the historical cost convention.
- (iii) Depreciation is provided at rates calculated to write off the cost of the assets over their useful economic lives, less estimated residual value. The rates of depreciation used are :-
 Equipment, Fixtures and Fittings - 15% per annum on reducing balance basis
 Additions to Leasehold Premises - no depreciation is provided for.
 The Association considers there will be no diminuation of the value over the term of the lease. The original lease period of thirty years has been extended firstly by ten years and by a further period to May 2026.

2. TANGIBLE FIXED ASSETS

	<u>2022</u>	<u>2021</u>
(a) <u>Additions to Leasehold Premises</u>		
<u>Extensions and Improvements</u>		
At cost, 30th. September, 2021 and at 30th. September, 2022	£181310	£181310
(b) <u>Equipment, Fixtures and Fittings</u>		
Net Book Value at 30th. September, 2021	5452	6414
Depreciation charged for the year	(818)	(962)
Net Book Value at 30th. September, 2022	£4634	£5452

3. BALANCE AT BANK

Online Current Account	14442	20457
Online Deposit Account	10320	12319
	<u>£24762</u>	<u>£32776</u>

4. CASH IN HAND

Petty Cash balance	268	170
Pre-School Nursery petty cash balance	50	50
	<u>£318</u>	<u>£220</u>

5. SUNDRY CREDITORS

(Amounts falling due within one year)

Hall letting deposits received	700	525
Bookkeeping expenses	192	179
Community Centre running costs	1412	1022
	<u>£2304</u>	<u>£1726</u>

These notes form part of the accounts

BASILDON COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2022

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	<u>2022</u>	<u>2021</u>
<u>6.OCCUPATIONAL LICENCE FEE</u>		
Amount received from Fryerns Social Club	<u>£27800</u>	<u>£14500</u>
The licence agreement with Fryerns Social Club was renewed in July, 2022 and requires the Club to pay a weekly amount of £700 and includes duties, rights and expenses allocations relevant to both parties.		
<u>7.HALL LETTINGS</u>		
Sections and affiliated organisations	11535	6875
Othe lettings	<u>8387</u>	<u>5390</u>
	<u>£19922</u>	<u>12265</u>
<u>8.PRE-SCHOOL NURSERY</u>		
<u>Income Received</u>		
Fees	3635	3055
Nursery Education grants	<u>43988</u>	<u>28634</u>
<u>Total Income for the year</u>	<u>£47623</u>	<u>£31689</u>
<u>Expenses incurred</u>		
Staff wages	32599	30529
Educational supplies, training and expenses, etc.	<u>2825</u>	<u>1560</u>
<u>Total Expenditure for the year</u>	<u>£35424</u>	<u>£32089</u>
<u>Net Surplus (Deficit) for the year</u>	<u>£12199</u>	<u>£(400)</u>
<u>9.COMMUNITY CENTRE RUNNING COSTS</u>		
Rent payable	7000	7000
Council Tax	208	165
Wages and social security costs	12602	12491
Printing, postage and stationery, etc.	443	611
Cleaning, sanitary and laundry, etc.	2701	1754
Lighting and heating	6088	3316
Telephone, fax and internet	2096	2085
Insurances	2713	2027
Repairs and maintenance	14216	13838
Equipment rental	438	475
Performing Rights Society, licences, etc.	303	437
Miscellaneous expenses, gifts, flowers, etc.	2779	1875
Depreciation - Equipment, Fixtures and Fittings	<u>818</u>	<u>962</u>
	<u>£52405</u>	<u>£47036</u>

These notes form part of the accounts