

BASILDON COMMUNITY ASSOCIATION
CHARITY REGISTRATION NUMBER 301243
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2021

BASILDON COMMUNITY ASSOCIATION

REPORT OF THE COUNCIL

FOR THE YEAR ENDED 30TH. SEPTEMBER, 2021

LEGAL AND ADMINISTRATIVE

The Association, formed in the 1950's, is an unincorporated association governed by a constitution adopted 25th. September, 1980 and registered with the Charity Commission number 301243

THE COUNCIL

The Council is made up of members who are elected, section appointed or co-opted at the Annual General Meeting and serve for one year. The day to day affairs of the Association are delegated by the Council to an Executive Committee elected from the Council members.

The Council members and Executive members who served during the year were :-

Members serving both Council and Executive :-

Officers: S. Smith (Chairman); Mrs. S. Spencer (Secretary); Mrs. L. Smith (Treasurer)

Others: R. Barratt; K. Carey (Kung fu); Mrs. L. Brown; Steven Smith; M. Brotherton

ADDRESS

The Fryerns Community Centre, Whitmore Way, Basildon, Essex, SS14 2NN

INDEPENDENT EXAMINER

David L. Hall, David Hall & Co., 89 Leigh Road, Leigh-on-Sea, Essex, SS9 1JL

SOLICITORS

Palmers, 19 Town Square, Basildon, Essex, SS14 1DT

BANKERS

Barclays Bank plc., Online Banking, Leicester, LE87 2BB

CUSTODIAN(HOLDING)TRUSTEES

The title of all real property (being lease granted by Essex County Council on the premises forming Fryerns Community Centre) is vested in Custodian(Holding) Trustees appointed by the Council. K. Durand and M. Ryan are the Trustees appointed who hold the lease under Deed of Trust dated 1.1.1982 on behalf of the Association. A vacancy exists for a further Trustee and the Council has and will be seeking a responsible and willing person to fill the position.

OFFICERS REPORT TO THE MEMBERS

We, the Officers of the Basildon Community Association hereby certify that the attached financial statements on pages 2 to 5 in our opinion give a true and fair view of the incoming resources and application thereof during the year ended 30th. September, 2021 of the Association and its state of affairs at that date.

Secretary..... *S. Spencer*

Treasurer..... *L. Smith*

Chairman..... *S. Smith*

BASILDON COMMUNITY ASSOCIATION
REPORT OF THE COUNCIL (CONTINUED)
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2021

OBJECTS

The Association was formed to establish, maintain and manage a Community Centre (The Fryerns Community Centre) to provide facilities for advancing education and social welfare for recreation and leisure time occupation to improve the conditions of life for the inhabitants of Basildon without distinction as to race, colour, sex, political or religious creed.

FINANCIAL REVIEW

The total incoming resources for the year were £105414 and £79300 was expended in charitable activities. Governance costs amounted to £23881. The total unrestricted funds to be carried forward are £216582.

Governmental regulations appertaining to the Covid Pandemic restricted the use of Association facilities with a corresponding reduction in income. Government furlough and local authority grants were received in the year under review amounting to £25454. to offset that reduction. Negotiation with Essex County Council secured a lease extension of five years and discussions continue with Fryerns Social Club in respect of the occupational licence.

RESERVES POLICY

The surplus unrestricted resources of £29820 have been set aside for the furtherance of the day to day objects of the Charity. In view of the restrictions under the covid pandemic regulations the rolling maintenance programme was suspended in order to protect current needs and will continue to be suspended until such time as finances are reestablished to pre covid levels.

REVIEW OF ACHIEVEMENTS

In accordance with government Covid Pandemic regulations the use of Fryerns Community Centre was curtailed.

Groups and sections use of the facilities ceased with the exception of the Pre-School Nursery which continued to operate under strict hygiene rules in accordance with the local authority guidelines. The Association had continued to maintain communications with its clientele and upon the lifting of covid pandemic, in part and then in full, regulations was able to re-open the facilities for section letting and other various organisations and individuals.

The Council approved the report on 8th. June, 2022 and S. Smith signed on its behalf


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S. SMITH (CHAIRPERSON)

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BASILDON COMMUNITY ASSOCIATION
INDEPENDENT EXAMINERS REPORT TO THE MEMBERS
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2021

I report on the financial statements of the Basildon Community Association which are set out on pages 2 to 5

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the financial statements under s.145 of the 2011 Act following the procedures laid down in the general Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of Independent Examiners Report.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures and seeking from you, as Trustees, explanations concerning such matters. Procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view and the report is limited to those matters set out in the statement below.


Independent Examiners Report

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16th July, 2014, in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1st April, 2005 which is referred to in the extant regulations but has since been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1st January, 2015.

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

89 Leigh Road,
Leigh-on-Sea
Essex
SS9 1JL


David L. Hall
David Hall & Co.
Accountants & Auditors
20th Dec 2022 Dated

BASILDON COMMUNITY ASSOCIATION
BALANCE SHEET AT 30TH. SEPTEMBER, 2021

				<u>2020</u>	
	<u>Notes</u>	£	£	£	£
<u>FIXED ASSETS</u>					
<u>Tangible Assets</u>	2				
<u>Additions to Leasehold Premises</u>			181310		181310
<u>Equipment, Fixtures and Fittings</u>			<u>5452</u>		<u>6414</u>
			186762		187724
<u>CURRENT ASSETS</u>					
Expenses prepaid		-		549	
Balance at Bank	3	32776		31894	
Cash in hand	4	<u>220</u>		<u>531</u>	
		<u>£32996</u>		<u>£32974</u>	
<u>LESS: CURRENT LIABILITIES</u>					
(Amounts falling due within one year)					
Sundry creditors	5	1726		4899	
Accrued expenses		<u>1450</u>		<u>1450</u>	
		<u>£3176</u>		<u>£6349</u>	
<u>NET CURRENT ASSETS</u>			<u>29820</u>		<u>26625</u>
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>			<u>£216582</u>		<u>£214349</u>
Represented by :-					
<u>UNRESTRICTED INCOME FUNDS</u>					
Accumulated Funds held at 30th. September, 2020			214349		234896
Net Movement of Funds for the year to date			<u>2233</u>		<u>(20547)</u>
<u>ACCUMULATED FUNDS HELD AT 30TH. SEPTEMBER, 2021</u>			<u>£216582</u>		<u>£214349</u>

The notes on pages 4 to 5 form part of these accounts

BASILDON COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2021

	<u>Notes</u>	£	£	<u>2020</u>	£
<u>UNRESTRICTED FUNDS</u>					
<u>INCOMING RESOURCES</u>					
Covid Pandemic grants	1		25454		16073
Insurance claim receipts			21500		-
Donation received			5		-
Bank deposit interest			1		80
Subscriptions			-		35
Charitable activities :-					
Occupational licence fee	6	14500		27500	
Hall lettings	7	12265		11940	
Pre-School Nursery	8	<u>31689</u>		<u>28899</u>	
			<u>58454</u>		<u>68339</u>
<u>Total Incoming Resources</u>			105414		84527
<u>LESS: RESOURCES EXPENDED</u>					
Charitable activities :-					
Pre-School Nursery	8	32089		31766	
Donations made		120		350	
Section expenses		55		160	
Community Centre running costs	9	<u>47036</u>		<u>47901</u>	
			<u>79300</u>		<u>80177</u>
			26114		4350
Governance costs :-					
Bookkeeping and office wages		11503		11635	
Staff pensions		832		775	
Accountancy charges		1450		1450	
Legal and professional charges		737		1745	
Bank charges		85		91	
Travel expenses		50		48	
Committee and Officers expenses		<u>9224</u>		<u>9153</u>	
			<u>23881</u>		<u>24897</u>
<u>NET MOVEMENT OF FUNDS</u>			2233		(20547)
Total Funds brought forward			<u>214349</u>		<u>234896</u>
<u>TOTAL FUNDS HELD AT 30TH. SEPTEMBER, 2021</u>			<u>£216582</u>		<u>£214349</u>

The notes on pages 4 to 5 form part of these accounts

BASILDON COMMUNITY ASSOCIATIONNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 30TH. SEPTEMBER, 20211. ACCOUNTING POLICIES

- (i) Basis of Accounting: These financial statements have been prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the United Kingdom (FRS102) (effective 1st. January, 2015)
- (ii) The accounts are prepared under the historical cost convention
- (iii) Depreciation is provided at rates calculated to write off the cost of the assets over their useful economic lives, less estimated residual value. The rates of depreciation used are :-
 Equipment, Fixtures and Fittings - 15% per annum on reducing balance basis
 Additions to Leasehold Premises - no depreciation is provided for.
 The Association considers there will be no diminuation of the value over the term of the lease. The original lease period of thirty years has been extended firstly by ten years and by a further five years to year 2025.
- (iv) Covid Pandemic receipts have been treated as one off income receipts in the year received consisting of non refundable local authority grants and wages furlough contributions from HM. Revenue & Customs.

2. TANGIBLE FIXED ASSETS

	<u>2021</u>	<u>2020</u>
(a) <u>Additions to Leasehold Premises</u> <u>Extensions and Improvements</u>		
<u>At cost, 30th. September, 2020 and at 30th. September, 2021</u>	<u>£181310</u>	<u>£181310</u>
(b) <u>Equipment, Fixtures and Fittings</u>		
Net Book Value at 30th. September, 2020	6414	7545
Depreciation charged for the year	<u>(962)</u>	<u>(1131)</u>
<u>Net Book Value at 30th. September, 2021</u>	<u>£5452</u>	<u>£6414</u>

3. BALANCE AT BANK

Current Account	20457	8976
Deposit Account	<u>12319</u>	<u>22918</u>
	<u>£32776</u>	<u>£31894</u>

4. CASH IN HAND

Petty Cash balance	170	481
Pre-School Nursery petty cash balance	<u>50</u>	<u>50</u>
	<u>£220</u>	<u>£531</u>

5. SUNDRY CREDITORS

(Amounts falling due within one year)		
Hall letting deposits received	525	-
Bookkeeping expenses	179	179
Community Centre running costs	<u>1022</u>	<u>4720</u>
	<u>£1726</u>	<u>£4899</u>

These notes form part of the accounts

BASILDON COMMUNITY ASSOCIATIONNOTES TO THE ACCOUNTSFOR THE YEAR ENDED 30TH. SEPTEMBER, 2021

	<u>2021</u>	<u>2020</u>
<u>6. OCCUPATIONAL LICENCE FEE</u>		
Amount received from Fryerns Social Club	<u>£14500</u>	<u>£27500</u>
The licence agreement, currently under discussion for renewal, requires the Club to pay a weekly amount of £900. Due to the Covid pandemic restrictions the Club ceased to operate and licence was suspended. With partial lifting of restrictions the club was able to operate with a reduced licence rate until suchtime as all restrictions are removed by the authorities.		
<u>7. HALL LETTINGS</u>		
Sections and affiliated organisations	6875	6900
Other lettings	<u>5390</u>	<u>5040</u>
	<u>£12265</u>	<u>£11940</u>
<u>8. PRE-SCHOOL NURSERY</u>		
<u>Income Received</u>		
Fees	3055	913
Nursery Education grants	<u>28634</u>	<u>27986</u>
<u>Total Income for the year</u>	<u>£31689</u>	<u>£28899</u>
<u>Expenses incurred</u>		
Staff wages	30529	29287
Educational supplies, training and expenses, etc.	<u>1560</u>	<u>2479</u>
<u>Total Expenditure for the year</u>	<u>£32089</u>	<u>£31766</u>
<u>Net (Deficit) for the year</u>	<u>£(400)</u>	<u>£(2867)</u>
<u>9. COMMUNITY CENTRE RUNNING COSTS</u>		
Rent payable	7000	7000
Council Tax	165	198
Wages and social security costs	12491	12903
Printing, postage and stationery, etc.	611	1365
Cleaning, sanitary and laundry, etc.	1754	2757
Lighting and heating	3316	5333
Telephone, fax and internet	2085	1947
Insurances	2027	1702
Repairs and maintenance	13838	9707
Equipment rental	475	524
Performing Rights Society, licences, etc.	437	777
Miscellaneous expenses, gifts, flowers, etc.	1875	2557
Depreciation - Equipment, Fixtures and Fittings	<u>962</u>	<u>1131</u>
	<u>£47036</u>	<u>£47901</u>

These notes form part of the accounts