

BASILDON COMMUNITY ASSOCIATION
CHARITY REGISTRATION NUMBER 301243
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2020

BASILDON COMMUNITY ASSOCIATION
REPORT OF THE COUNCIL
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2020

LEGAL AND ADMINISTRATIVE

The Association, formed in the 1950's, is an unincorporated association governed by a constitution adopted 25th. September, 1980 and registered with the Charity Commission number 301243

THE COUNCIL

The Council is made up of members who are elected, section appointed or co-opted at the Annual General Meeting and serve for one year. The day to day affairs of the Association are delegated by the Council to an Executive Committee elected from the Council members.

The Council members and Executive members who served during the year were :-

Members serving both Council and Executive :-

Officers: S. Smith (Chairman); Mrs. S. Spencer (Secretary); Mrs. L. Smith (Treasurer)

Others: R. Barratt; K. Carey (Kung Fu); Mrs. S. Watson (Derby & Joan); Mrs. L. Brown; Steven Smith; M. Brotherton.

ADDRESS

The Fryerns Community Centre, Whitmore Way, Basildon, Essex, SS14 2NN

INDEPENDENT EXAMINER

David L. Hall, David Hall & Co., 89 Leigh Road, Leigh-on-Sea, Essex, SS9 1JL

SOLICITORS

Palmer, 19 Town Square, Basildon, Essex, SS14 1DT

BANKERS

Barclays Bank plc., Online Banking, Leicester, LE87 2BB

CUSTODIAN(HOLDING)TRUSTEES

The title of all real property (being lease granted by Essex County Council on the premises forming Fryerns Community Centre) is vested in Custodian(Holding) Trustees appointed by the Council. K. Durand and M. Ryan are the Trustees appointed who hold the lease under Deed of Trust dated 1.1.1982 on behalf of the Association. A vacancy exists for a further Trustee and the Council has and will be seeking a responsible and willing person to fill the position.

OFFICERS REPORT TO THE MEMBERS

We, the Officers of the Basildon Community Association hereby certify that the attached financial statements on pages 2 to 5 in our opinion give a true and fair view of the incoming resources and application thereof during the year ended 30th. September, 2020 of the Association and its state of affairs at that date.

Secretary... *S. Spencer*

Treasurer... *L. Smith*

Chairman... *R. Barratt*

BASILDON COMMUNITY ASSOCIATION
REPORT OF THE COUNCIL (CONTINUED)
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2020

OBJECTS

The Association was formed to establish, maintain and manage a Community Centre, (The Fryerns Community Centre) to provide facilities for advancing education and social welfare for recreation and leisure time occupation to improve the conditions of life for the inhabitants of Basildon without distinction as to race, colour, sex, political or religious creed.

FINANCIAL REVIEW

The total incoming resources for the year were £84527 and £80177 was expended in charitable activities. Governance costs amounted to £24897. The total unrestricted funds to be carried forward are £214349.

Governmental regulations appertaining to the Covid Pandemic restricted the use of Association facilities with a corresponding reduction in income. Government furlough and local authority grants were received for part of the year under review amounting to £16073 and continued after date. Negotiation with Essex County Council secured a lease extension of five years after date and discussions continue with Fryerns Social Club in respect of occupational licence.

RESERVES POLICY

The surplus unrestricted resources of £26625 have been set aside for the furtherance of the day to day objects of the Charity. In view of the restrictions under the governments Covid Pandemic regulations the rolling maintenance programme has been suspended in order to protect current needs.

REVIEW OF ACHIEVEMENTS

In accordance with government Covid Pandemic regulations the use of the Fryerns Community Centre was curtailed.

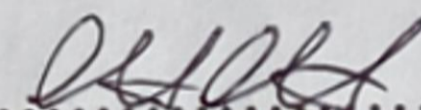
Groups and sections use of the facilities has ceased with the exception of the Pre-School Nursery which continues to operate under strict hygiene rules.

The Association has continued to maintain communications with its clientele and other interested parties and is actively supporting them where possible

Council members have signified their acceptance of this report by correspondence and S. Smith signed on their behalf as dated.

..27.7.2021.....

Dated

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S. Smith (Chairman)

BASILDON COMMUNITY ASSOCIATION
INDEPENDENT EXAMINERS REPORT TO THE MEMBERS
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2020

I report on the financial statements of the Basiidon Community Association which are set out on pages 2 to 5

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under the Charities Act 2011, s144(2) (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the financial statements under s.145 of the 2011 Act following the procedures laid down in the general Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of Independent Examiners Report.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures and seeking from you, as Trustees, explanations concerning such matters. Procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view and the report is limited to those matters set out in the statement below.

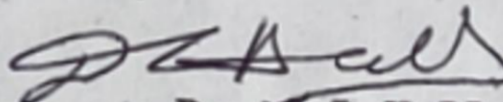
Independent Examiners Report

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16th. July, 2014, in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1st. April, 2005 which is referred to in the extant regulations but has since been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1st. January, 2015.

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

89 Leigh Road,
 Leigh-on-Sea
 Essex
 SS9 1JL


 David L. Hall
 David Hall & Co.
 Accountants & Auditors
 22 July 2021 Dated

BASILDON COMMUNITY ASSOCIATION
BALANCE SHEET AT 30TH. SEPTEMBER, 2020

	<u>Notes</u>	£	£	<u>2019</u> £	£
<u>FIXED ASSETS</u>					
<u>Tangible Assets</u>	2				
<u>Additions to Leasehold Premises</u>			181310		181310
<u>Equipment, Fixtures and Fittings</u>			<u>6414</u>		<u>7545</u>
			187724		188855
<u>CURRENT ASSETS</u>					
Expenses prepaid		549		3926	
Balance at Bank	3	31894		47232	
Cash in Hand	4	<u>531</u>		<u>299</u>	
		<u>£32974</u>		<u>£51457</u>	
<u>LESS: CURRENT LIABILITIES</u>					
(Amounts falling due within one year)					
Sundry creditors	5	4899		2646	
Accrued expenses		<u>1450</u>		<u>2770</u>	
		<u>£6349</u>		<u>£5416</u>	
<u>NET CURRENT ASSETS</u>			26625		46041
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>			<u>£214349</u>		<u>£234896</u>
Represented by :-					
<u>UNRESTRICTED INCOME FUNDS</u>					
Accumulated Funds held at 30th. September, 2019			234896		245699
Net Movement of Funds for the year to date			<u>(20547)</u>		<u>(10803)</u>
<u>ACCUMULATED FUNDS HELD AT 30TH. SEPTEMBER, 2020</u>			<u>£214349</u>		<u>£234896</u>

The notes on pages 4 to 5 form part of these accounts

BASILDON COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH. SEPTEMBER, 2020

Page 3

				<u>2019</u>	
	<u>Notes</u>	£	£	£	£
<u>UNRESTRICTED FUNDS</u>					
<u>INCOMING RESOURCES</u>					
Covid Pandemic grants	1		16073		-
Subscriptions			35		51
Bank deposit interest			80		161
Charitable activities :-					
Occupational licence fee	6	27500		46800	
Hall lettings	7	11940		24536	
Pre-School Nursery	8	<u>28899</u>		<u>25592</u>	
			<u>68339</u>		<u>96928</u>
<u>Total Incoming Resources</u>			84527		97140
<u>LESS RESOURCES EXPENDED</u>					
Charitable activities :-					
Pre-School Nursery	8	31766		35413	
Donations made		350		789	
Section expenses		160		861	
Community Centre running costs	9	<u>47901</u>		<u>46084</u>	
			<u>80177</u>		<u>83147</u>
			4350		13993
Governance costs :-					
Bookkeeping and office wages		11635		12406	
Staff pensions		775		587	
Accountancy charges		1450		1450	
Legal and professional charges		1745		1365	
Bank charges		91		226	
Travel expenses		48		97	
Committee and Officers expenses		<u>9153</u>		<u>8665</u>	
			<u>24897</u>		<u>24796</u>
<u>NET MOVEMENT OF FUNDS</u>			(20547)		(10803)
Total Funds brought forward			<u>234896</u>		<u>245699</u>
<u>TOTAL FUNDS HELD AT 30TH. SEPTEMBER, 2020</u>			<u>£214349</u>		<u>£234896</u>

The notes on pages 4 to 5 form part of these accounts

NOTES TO THE ACCOUNTSFOR THE YEAR ENDED 30TH. SEPTEMBER, 20201. ACCOUNTING POLICIES

- (i) Basis of Accounting: These financial statements have been prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom (FRS102) (effective 1st. January, 2015)
- (ii) The accounts are prepared under the historical cost convention
- (iii) Depreciation is provided at rates calculated to write off the cost of the assets over their useful economic lives, less estimated residual value. The rates of depreciation used are :-
 Equipment, Fixtures and Fittings - 15% per annum on reducing balance basis
 Additions to Leasehold Premises - no depreciation is provided for.
 The Association considers there will be no diminuation of the value over the term of the lease. The original lease period of thirty years has been extended firstly by ten years and by a further five years to year 2025
- (iv) Covid Pandemic receipts have been treated as one off income receipts in the year received consisting of non refundable local authority grant and wages furlough contributions from HM. Revenue & Customs.

2. TANGIBLE FIXED ASSETS

	<u>2020</u>	<u>2019</u>
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(a) Additions to Leasehold Premises
Extensions and Improvements

<u>At cost, 30th. September, 2019 and at 30th. September, 2020</u>	<u>£181310</u>	<u>£181310</u>
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(b) Equipment, Fixtures and Fittings

Net Book Value at 30th. September, 2019	7545	7089
Additions in the year at cost	-	1519
Depreciation charged for the year	(1131)	(1063)
<u>Net Book Value at 30th. September, 2020</u>	<u>£6414</u>	<u>£7545</u>

3. BALANCE AT BANK

Current Account	8976	6895
Deposit Account	<u>22918</u>	<u>40337</u>
	<u>£31894</u>	<u>£47232</u>

4. CASH IN HAND

Petty Cash balance	481	249
Pre-School Nursery petty cash balance	<u>50</u>	<u>50</u>
	<u>£531</u>	<u>£299</u>

5. SUNDRY CREDITORS

(Amounts falling due within one year)		
Hall letting deposits received	-	1735
Bookkeeping expenses	179	181
Community Centre running costs	<u>4720</u>	<u>730</u>
	<u>£4899</u>	<u>£2646</u>

These notes form part of the accounts

NOTES TO THE ACCOUNTSFOR THE YEAR ENDED 30TH. SEPTEMBER, 2020

	<u>2020</u>	<u>2019</u>
6. OCCUPATIONAL LICENCE FEE		
Amount received from Fryerns Social Club	<u>£27500</u>	<u>£46800</u>
The licence agreement, currently under discussion for renewal, requires the Club to pay a weekly amount of £900. Due to Covid pandemic restrictions the Club ceased to operate and licence was suspended.		
7. HALL LETTINGS		
Sections and affiliated organisations	6900	12175
Other lettings	<u>5040</u>	<u>12361</u>
<u>Total for the year</u>	<u>£11940</u>	<u>£24536</u>
8. PRE-SCHOOL NURSERY		
<u>Income Received</u>		
Fees	913	2930
Nursery Education grants	<u>27986</u>	<u>22662</u>
<u>Total Income for the year</u>	<u>£28899</u>	<u>£25592</u>
<u>Expenses incurred</u>		
Staff wages	29287	30841
Educational supplies, training and expenses, etc.	<u>2479</u>	<u>4572</u>
<u>Total Expenditure for the year</u>	<u>£31766</u>	<u>£35413</u>
<u>Net (Deficit) for the year</u>	<u>£(2867)</u>	<u>£(9821)</u>
9. COMMUNITY CENTRE RUNNING COSTS		
Rent payable	7000	7000
Council Tax	198	743
Wages and social security costs	12903	11133
Printing, postage and stationery, etc.	1365	1325
Cleaning, sanitary and laundry, etc.	2757	2861
Lighting and heating	5333	6921
Telephone, fax and internet	1947	1825
Insurances	1702	1574
Repairs and maintenance	9707	7463
Equipment rental	524	575
Performing Rights Society, licences, etc.	777	1502
Miscellaneous expenses, gifts, flowers, etc.	2557	2099
Depreciation - Equipment, Fixtures and Fittings	<u>1131</u>	<u>1063</u>
<u>Total for the year</u>	<u>£47901</u>	<u>£46084</u>

These notes form part of the accounts