

# THE WICKFORD COMMUNITY ASSOCIATION

England & Wales - Charity number 301241

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1967-01-26

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Wickford Community Association  
The Nevendon Centre  
Nevendon Road  
Wickford  
Essex  
SS12 0QG

**Phone** 01268 732236

**Email** [admin@wickfordcomc.co.uk](mailto:admin@wickfordcomc.co.uk)

**Website** [www.wickfordcommunityassociation](http://www.wickfordcommunityassociation)

## Activities

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**Objects:** TO ROMOTE THE WELL BEING OF THE COMMUNITY IN THE BENEFICIAL AREA. TO ASSIST IN THE MAINTENANCE AND MANAGEMENT OF A COMMUNITY CENTRE.

**Activities:** Various Keep Fit classes, Tai Chi, Short Mat Bowls, Ladies Club, Ballroom dancing and afternoon Tea dances, Table Tennis, Fencing, Art and Crafts Club, Parent and Baby Group, Childrens tuition, dance classes and self defence classes. Weightwatchers & Slimming World groups, Bingo social and Members Bar with regular monthly entertainment.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** WICKFORD AND DISTRICT
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£185,759	£183,788	-	-
2024-03-31	£161,251	£194,266	-	-
2023-03-31	£142,721	£186,365	-	-
2022-03-31	£194,341	£156,242	-	-
2021-03-31	£119,587	£126,457	-	-

## Trustees

Name	Role	Appointed
Alex Myers		2017-10-12
CHRISTINE ADAMS		
Carol Hodgson		2015-10-21
Christine Clark		2020-11-03
Donald Morris		2021-10-13
Grace Harvey		2025-12-04
Marion Jordan		2025-12-04
Michael Webb		2025-12-04
Nicki Webb		2025-12-04
Roma Stead		2022-10-11
Steve Clarke		2017-10-12
VERA BANGS		2022-10-11
William Grint		2025-12-04

**THE WICKFORD COMMUNITY ASSOCIATION**

England & Wales - Charity number 301241

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# Accounts

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Registration Charity No. 301241 (England and Wales)

**WICKFORD COMMUNITY ASSOCIATION**  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

# WICKFORD COMMUNITY ASSOCIATION

## ASSOCIATION INFORMATION

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**Honorary Officers** Don Morris (Chairman)  
Chris Adams (Hon. Secretary)  
Alex Myers (Treasurer)  
Kevin major (Vice-Chariman) - Resigned

**Registered Charity Number** 301241

**Independent Examiner** Berkeley Townsend Chartered Accountants  
Hunter House  
150 Hutton Road  
Shenfield  
Essex  
CM15 8NL

**Principal Office Address** The Nevendon Centre  
Nevendon Road  
Wickford  
Essex  
SS12 0QG

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# WICKFORD COMMUNITY ASSOCIATION

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Statement of financial activities	4
Balance sheet	5
Notes to the accounts	6 - 8

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# WICKFORD COMMUNITY ASSOCIATION

## REPORT OF THE MANAGEMENT COMMITTEE

### FOR THE YEAR ENDED 31 MARCH 2025

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The Management Committee present their annual report with the financial statements of Wickford Community Association (the Association) for the year ended 31 March 2025, and confirm they comply with the duty in section 17 (5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Management Committee are appointed by vote of the members at the Annual General Meeting. The Management Committee consist of the Honorary Officers and representatives of full members and relevant groups.

The organisational structure of the Association is one in which the Management Committee make the decisions, which are then executed by the Honorary Officers. Members can approach Honorary Officers with ideas that, if necessary, will be voted on by the Management Committee.

The governing document of the charity is the constitution of the Wickford Community Association. The Association has unincorporated status.

#### OBJECTIVES AND ACTIVITIES

The objects of the Association are to:

- a) Promote the benefit of the inhabitants of Wickford and the neighbourhood without the distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of the social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- b) Establish or to secure the establishment of a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of these objects.
- c) Promote such other charitable purposes as may from time to time be determined.

#### ACHIEVEMENTS AND PERFORMANCE

A review of the operations of the Association during the financial year and the results of those operations are as follows:

The Association continues to provide facilities for the benefit of the inhabitants of Wickford and surrounding areas in the interest of social welfare, recreation and leisure. The Association provides its members access to a diverse range of recreational activities including bowls, dancing, sports activity and all. All of these activities have continued from the previous year and plan to continue for the forthcoming year.

There is also a bar area at the Nevendon Centre for its members. The bar area is run by the Associations related party Centre Cafe Ltd. In addition, there is an on site pre-school, which is run by a third party and produces a source of income for the Association.

#### FINANCIAL REVIEW

The Association has surplus funds of £120,935 to carry forward as at 31st March 2025 (2024- £118,964). These reserves are to be used for future fund raising activities and contingencies that may arise. The policy for holding reserves is to ensure sufficient cover for future expenditure of at least two times annual expenditure.

The covid pandemic and the increased cost of living continue to negatively impact the activities of the Association. The management committee have considered the viability of the charity in relation to its going concern. The management committee feel that, having reviewed the monthly management accounts since March 2025 and by preparing cashflow forecasts that, at the date of signing the accounts, the Association has sufficient reserves to continue as a going concern.

# WICKFORD COMMUNITY ASSOCIATION

## REPORT OF THE MANAGEMENT COMMITTEE

FOR THE YEAR ENDED 31 MARCH 2025

---

### RELATED PARTY

The Association has a related party in Centre Cafe Ltd, a company which receives income from operating a bar and from gaming machines located on the premises. Please refer to note 7 in the accounts.

Centre Cafe Ltd has also found it difficult to recover from the pandemic and is showing a deficit position on its balance sheet at the reporting year end date. The Association is working closely with the related party and reviews monthly management accounts of Centre Cafe Ltd. It believes the company still has a viable business and as such will continue to financially support the business.

The Association also has a related party in WCA Property Limited. There were no transactions between the Association and this company during the year. WCA Property Limited holds the lease of the premise on behalf of the Association.

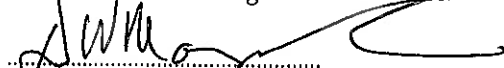
### STATEMENT OF MANAGEMENT COMMITTEES RESPONSIBILITIES

The law applicable to charities in England and Wales requires the Management Committee to prepare financial statements for each year which give an accurate view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the Management Committee is required to:

- select suitable accounting policies and then apply them consistently; observe the methods and principles recommended by the Charities Commission
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Management Committee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the management Committee:



Don Morris (Chairman)



Chris Adams (Hon. Secretary)

9 October 2025

**WICKFORD COMMUNITY ASSOCIATION  
CHARITY NO.301241  
INDEPENDENT EXAMINERS' REPORT TO THE MANAGEMENT  
COMMITTEE**

---

I report to the management committee on my examination of the accounts of the Wickford Community Association for the year ended ended 31 March 2025 set out on pages 4 to 8

**Responsibilities and basis of report**

As the charity management committee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
**D J Aquino FCA FCCA**

Berkeley Townsend Chartered Accountants  
Hunter House  
150 Hutton Road  
Shenfield  
Essex  
CM15 8NL

Date: 9 October 2025

# WICKFORD COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2025

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	Notes	2025 £	2024 £
<b>Incoming Resources</b>			
Charitable activities		154,914	131,061
Generated funds		24,845	24,190
Other incoming resources		6,000	6,000
<b>Total incoming resources</b>		<u>185,759</u>	<u>161,251</u>
<b>Resources expended</b>			
Costs of generating funds		(177,938)	(188,446)
Governance costs		(5,850)	(5,820)
<b>Total resources expended</b>		<u>(183,788)</u>	<u>(194,266)</u>
<b>Net movement in funds for the year</b>	<b>5</b>	<u>1,971</u>	<u>(33,015)</u>

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# WICKFORD COMMUNITY ASSOCIATION

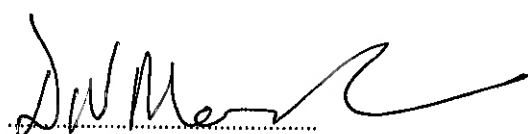
## BALANCE SHEET

AS AT 31 MARCH 2025

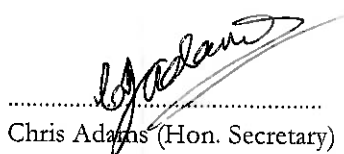
	Notes	2025		2024	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	2		9,403		11,727
<b>Current assets</b>					
Debtors	3	110,235		102,136	
Cash at bank and in hand		7,211		11,527	
		<u>117,446</u>		<u>113,663</u>	
<b>Creditors: amounts falling due within one year</b>	4	(5,914)		(6,426)	
<b>Net current assets</b>			<u>111,532</u>		<u>107,237</u>
<b>Total assets less current liabilities</b>			<u>120,935</u>		<u>118,964</u>
<b>Fund of the charity</b>					
Unrestricted funds	5		120,935		118,964
<b>Total funds</b>			<u>120,935</u>		<u>118,964</u>

These financial statements have been reviewed by the Management Committee and are agreed as being in accordance with the source documents.

Approved by the Committee for issue on 9 October 2025



Don Morris (Chairman)



Chris Adams (Hon. Secretary)

Charity Registration No. 301241

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 1 Accounting policies

##### 1.1 Accounting convention

The Financial statements are prepared under the historical cost convention and in accordance with the Charities Act 2011. The accounts have been prepared on a receipts and payments basis as the Wickford Community Association is a non-company and has gross income of less than £250,000 during the financial year.

##### 1.2 Turnover

Incoming resources in respect of provision of goods or services are accounted for when received.

##### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Refurbishment	33.33% reducing balance per annum
Fixtures, fittings & equipment	25% reducing balance per annum

##### 1.4 Taxation

The Association is exempt from Corporation Tax by virtue of it being a Registered Charity in England and Wales.

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

2	Tangible fixed assets	Refurbishme nt	Plant and machinery etc	Total
		£	£	£
	<b>Cost</b>			
	At 1 April 2024	24,813	25,946	50,759
	Additions	-	1,171	1,171
	At 31 March 2025	<u>24,813</u>	<u>27,117</u>	<u>51,930</u>
	<b>Depreciation</b>			
	At 1 April 2024	18,040	20,991	39,031
	Charge for the year	2,257	1,239	3,496
	At 31 March 2025	<u>20,297</u>	<u>22,230</u>	<u>42,527</u>
	<b>Net book value</b>			
	At 31 March 2025	<u>4,516</u>	<u>4,887</u>	<u>9,403</u>
	At 31 March 2024	<u>6,772</u>	<u>4,955</u>	<u>11,727</u>
	<b>3 Debtors</b>		2025	2024
			£	£
	Amounts owed by related party		106,296	94,789
	Other debtors		3,939	7,347
			<u>110,235</u>	<u>102,136</u>
	<b>4 Creditors: amounts falling due within one year</b>		2025	2024
			£	£
	Taxation and social security		2,326	2,702
	Other creditors		3,588	3,724
			<u>5,914</u>	<u>6,426</u>

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 5 Unrestricted funds

	Funds £
Total funds brought forward	118,964
Net incoming resources for the period	1,971
	<hr/>
Total funds carried forward	120,935
	<hr/> <hr/>

#### 6 Trustee expenses

Expenses incurred by the trustees for general business administration costs are reimbursed. These expenses total £615 for the year ended 31 March 2025 (2024 - £nil) and two trustee were involved.

#### 7 Related party transactions

During the year the charity received £6,000 as rental income (£6,000 - 2024) and £4,725 for the cost of hall hire (£nil - 2024) from a related party Centre Cafe Ltd, a company under common control.

At the end of the reporting end date Centre Cafe Ltd owed the charity £106,296 (£94,789 - 2024)

**THE WICKFORD COMMUNITY ASSOCIATION**

England & Wales - Charity number 301241

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# Accounts

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Registration Charity No. 301241 (England and Wales)

**WICKFORD COMMUNITY ASSOCIATION**  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

# WICKFORD COMMUNITY ASSOCIATION

## ASSOCIATION INFORMATION

---

<b>Honorary Officers</b>	Don Morris (Chairman) Chris Adams (Hon. Secretary) Alex Myers (Treasurer) Kevin Major (Vice-Chairman) Paul Heard (Chairman - Resigned 10/10/2023)
<b>Registered Charity Number</b>	301241
<b>Independent Examiner</b>	Berkeley Townsend Chartered Accountants Hunter House 150 Hutton Road Shenfield Essex CM15 8NL
<b>Principal Office Address</b>	The Nevendon Centre Nevendon Road Wickford Essex SS12 0QG

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# WICKFORD COMMUNITY ASSOCIATION

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# WICKFORD COMMUNITY ASSOCIATION

## REPORT OF THE MANAGEMENT COMMITTEE

### FOR THE YEAR ENDED 31 MARCH 2024

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The Association continues to provide facilities for the benefit of the inhabitants of Wickford and surrounding areas in the interest of social welfare, recreation and leisure. The Association provides its members access to a diverse range of recreational activities including bowls, dancing, sports activity and all. All of these activities have continued from the previous year and plan to continue for the forthcoming year.

There is also a bar area at the Nevendon Centre for its members. The bar area is run by the Associations related party Centre Cafe Ltd. In addition, there is an on site pre-school, which is run by a third party and produces a source of income for the Association.

#### FINANCIAL REVIEW

The Association has surplus funds of £118,964 to carry forward as at 31st March 2024 (2023- £151,979). These reserves are to be used for future fund raising activities and contingencies that may arise. The policy for holding reserves is to ensure sufficient cover for future expenditure of at least two times annual expenditure.

The covid pandemic and the increased cost of living has continued to have an effect on the Association's activities, the trustees have considered the viability of the charity in relation to its going concern. The trustees feel that, having reviewed the monthly management accounts since March 2024 and by preparing cashflow forecasts that, at the date of signing the accounts, the Association has sufficient reserves to continue as a going concern.

# WICKFORD COMMUNITY ASSOCIATION

## REPORT OF THE MANAGEMENT COMMITTEE

### FOR THE YEAR ENDED 31 MARCH 2024

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#### RELATED PARTY

The Association has a related party in Centre Cafe Ltd, a company which receives income from operating a bar and from gaming machines located on the premises. Please refer to note 7 in the accounts.

Centre Cafe Ltd has also found it difficult to recover from the pandemic and is showing a deficit position on its balance sheet at the reporting year end date. The Association is working closely with the related party and reviews monthly management accounts of Centre Cafe Ltd. It believes the company still has a viable business and as such will continue to financially support the business as a going concern.

The Association also has a related party in WCA Property Limited. There were no transactions between the Association and this company during the year. WCA Property Limited holds the lease of the premise on behalf of the Association.

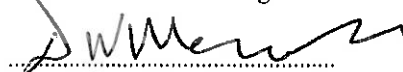
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The law applicable to charities in England and Wales requires the Management Committee to prepare financial statements for each year which give an accurate view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the Management Committee is required to:

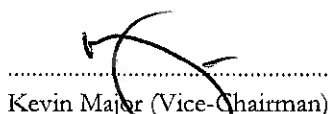
- select suitable accounting policies and then apply them consistently; observe the methods and principles recommended by the Charities Commission
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
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The Management Committee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the management Committee:



Don Morris (Chairman)



Kevin Major (Vice-Chairman)

11 October 2024

**WICKFORD COMMUNITY ASSOCIATION  
CHARITY NO.301241  
INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES/MEMBERS**

---

I report to the trustees on my examination of the accounts of the Wickford Community Association for the year ended ended 31 March 2024 set out on pages 4 to 7

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

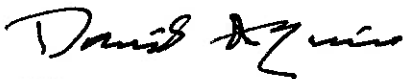
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**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
**D J Aquino FCA FCCA**

Berkeley Townsend Chartered Accountants  
Hunter House  
150 Hutton Road  
Shenfield  
Essex  
CM15 8NL

Date: 11 October 2024

# WICKFORD COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2024

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	Notes	2024 £	2023 £
<b>Incoming Resources</b>			
Charitable activities		131,061	112,005
Generated funds		24,190	24,716
Other incoming resources		6,000	6,000
<b>Total incoming resources</b>		<u>161,251</u>	<u>142,721</u>
<b>Resources expended</b>			
Costs of generating funds		(188,446)	(180,203)
Governance costs		(5,820)	(6,096)
Other resources expended		-	(66)
<b>Total resources expended</b>		<u>(194,266)</u>	<u>(186,365)</u>
<b>Net movement in funds for the year</b>	<b>5</b>	<u><u>(33,015)</u></u>	<u><u>(43,644)</u></u>

# WICKFORD COMMUNITY ASSOCIATION

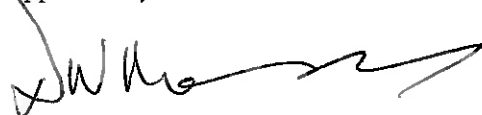
## BALANCE SHEET

AS AT 31 MARCH 2024

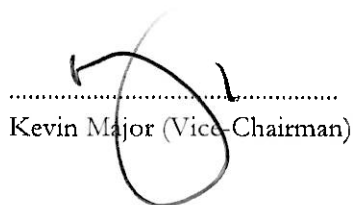
	Notes	2024 £	£	2023 £	£
<b>Fixed assets</b>					
Tangible assets	2		11,727		16,764
<b>Current assets</b>					
Debtors	3	102,136		121,706	
Cash at bank and in hand		11,527		18,548	
		<u>113,663</u>		<u>140,254</u>	
<b>Creditors: amounts falling due within one year</b>	4	(6,426)		(5,039)	
<b>Net current assets</b>			<u>107,237</u>		<u>135,215</u>
<b>Total assets less current liabilities</b>			<u>118,964</u>		<u>151,979</u>
<b>Fund of the charity</b>					
Unrestricted funds	5		118,964		151,979
<b>Total funds</b>			<u>118,964</u>		<u>151,979</u>

These financial statements have been reviewed by the Management Committee and are agreed as being in accordance with the source documents.

Approved by the Committee for issue on 11 October 2024



.....  
Don Morris (Chairman)



.....  
Kevin Major (Vice-Chairman)

Charity Registration No. 301241

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 1 Accounting policies

##### 1.1 Accounting convention

The Financial statements are prepared under the historical cost convention and in accordance with the Charities Act 2011. The accounts have been prepared on a receipts and payments basis as the Wickford Community Association is a non-company and has gross income of less than £250,000 during the financial year.

##### 1.2 Turnover

Incoming resources in respect of provision of goods or services are accounted for when received.

##### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Refurbishment	33.33% reducing balance per annum
Fixtures, fittings & equipment	25% reducing balance per annum

##### 1.4 Taxation

The Association is exempt from Corporation Tax by virtue of it being a Registered Charity in England and Wales.

#### 2 Tangible fixed assets

	Refurbishme nt	Plant and machinery etc	Total
	£	£	£
<b>Cost</b>			
At 1 April 2023 & at 31 March 2024	24,813	25,946	50,759
	<hr/>	<hr/>	<hr/>
<b>Depreciation</b>			
At 1 April 2023	14,655	19,339	33,994
Charge for the year	3,386	1,652	5,038
	<hr/>	<hr/>	<hr/>
At 31 March 2024	18,041	20,991	39,032
	<hr/>	<hr/>	<hr/>
<b>Net book value</b>			
At 31 March 2024	6,772	4,955	11,727
	<hr/>	<hr/>	<hr/>
At 31 March 2023	10,158	6,606	16,764
	<hr/>	<hr/>	<hr/>

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

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<b>3 Debtors</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Amounts owed by related party	94,789	114,960
Other debtors	7,347	6,746
	<u>102,136</u>	<u>121,706</u>
<b>4 Creditors: amounts falling due within one year</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Taxation and social security	2,702	2,054
Other creditors	3,724	2,985
	<u>6,426</u>	<u>5,039</u>
<b>5 Unrestricted funds</b>		<b>Funds</b>
		<b>£</b>
Total funds brought forward		151,979
Net incoming resources for the period		(33,015)
Total funds carried forward		<u>118,964</u>

### 6 Trustee expenses

Expenses incurred by the trustees for general business administration costs are reimbursed. These were no expenses reimbursed to trustees for the year ended 31 March 2024 (2023 - £490 for one trustee).

### 7 Related party transactions

During the year the charity received £6,000 as rental income (£6,000 - 2023) from a related party Centre Cafe Ltd, a company under common control.

At the end of the reporting end date Centre Cafe Ltd owed the charity £94,789 (£114,960 - 2023)

**THE WICKFORD COMMUNITY ASSOCIATION**

England & Wales - Charity number 301241

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# Accounts

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Registration Charity No. 301241 (England and Wales)

**WICKFORD COMMUNITY ASSOCIATION**  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

# WICKFORD COMMUNITY ASSOCIATION

## ASSOCIATION INFORMATION

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<b>Honorary Officers</b>	Paul Heard (Chairman) Chris Adams (Hon. Secretary) Alex Myers (Treasurer) Kevin Major (Members Representative) Don Morris (Vice-Chairman)	(Appointed 11 October 2022)
<b>Registered Charity Number</b>	301241	
<b>Independent Examiner</b>	Berkeley Townsend Chartered Accountants Hunter House 150 Hutton Road Shenfield Essex CM15 8NL	
<b>Principal Office Address</b>	The Nevendon Centre Nevendon Road Wickford Essex SS12 0QG	

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# WICKFORD COMMUNITY ASSOCIATION

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Report of the Management Committee	1 - 2
Independent Examiners' report	3
Statement of financial activities	4
Balance sheet	5
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# WICKFORD COMMUNITY ASSOCIATION

## REPORT OF THE MANAGEMENT COMMITTEE

### FOR THE YEAR ENDED 31 MARCH 2023

---

The Management Committee present their annual report with the financial statements of Wickford Community Association (the Association) for the year ended 31 March 2023, and confirm they comply with the duty in section 17 (5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Management Committee are appointed by vote of the members at the Annual General Meeting. The Management Committee consist of the Honorary Officers and representatives of full members and relevant groups.

The organisational structure of the Association is one in which the Management Committee make the decisions, which are then executed by the Honorary Officers. Members can approach Honorary Officers with ideas that, if necessary, will be voted on by the Management Committee.

The governing document of the charity is the constitution of the Wickford Community Association. The Association has unincorporated status.

#### **OBJECTIVES AND ACTIVITIES**

The objects of the Association are to:

- a) Promote the benefit of the inhabitants of Wickford and the neighbourhood without the distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of the social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- b) Establish or to secure the establishment of a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of these objects.
- c) Promote such other charitable purposes as may from time to time be determined.

#### **ACHIEVEMENTS AND PERFORMANCE**

A review of the operations of the Association during the financial year and the results of those operations are as follows:

The Association continues to provide facilities for the benefit of the inhabitants of Wickford and surrounding areas in the interest of social welfare, recreation and leisure. The Association provides its members access to a diverse range of recreational activities including bowls, dancing, sports activity and all. All of these activities have continued from the previous year and plan to continue for the forthcoming year.

There is also a bar area at the Nevendon Centre for its members. The bar area is run by the Associations related party Centre Cafe Ltd. In addition, there is an on site pre-school, which is run by a third party and produces a source of income for the Association.

#### **FINANCIAL REVIEW**

The Association has surplus funds of £151,979 to carry forward as at 31st March 2023 (2022- £195,623). These reserves are to be used for future fund raising activities and contingencies that may arise. The policy for holding reserves is to ensure sufficient cover for future expenditure of at least two times annual expenditure.

Due to the COVID-19 pandemic and the effect it is continuing to have on the Association's activities, the trustees have considered the viability of the charity in relation to its going concern. The trustees feel that, having reviewed the monthly management accounts since March 2023, at the date of signing the accounts, the Association has sufficient reserves to continue as a going concern.

# WICKFORD COMMUNITY ASSOCIATION

## REPORT OF THE MANAGEMENT COMMITTEE

### FOR THE YEAR ENDED 31 MARCH 2023

---

#### RELATED PARTY

The Association has a related party in Centre Cafe Ltd, a company which receives income from operating a bar and from gaming machines located on the premises.

#### STATEMENT OF MANAGEMENT COMMITTEES RESPONSIBILITIES

The law applicable to charities in England and Wales requires the Management Committee to prepare financial statements for each year which give an accurate view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the Management Committee is required to:


- select suitable accounting policies and then apply them consistently; observe the methods and principles recommended by the Charities Commission
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Management Committee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the management Committee:

  
.....

Paul Heard (Chairman)

  
.....

Don Morris (Vice-Chairman)

22 September 2023

**WICKFORD COMMUNITY ASSOCIATION  
CHARITY NO.301241  
INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES/MEMBERS**

---

I report to the trustees on my examination of the accounts of the Wickford Community Association for the year ended ended 31 March 2023 set out on pages 4 to 8

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

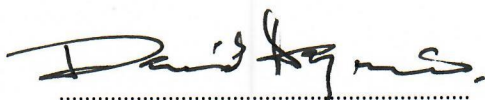
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
**D J Aquino FCA FCCA**

Berkeley Townsend Chartered Accountants  
Hunter House  
150 Hutton Road  
Shenfield  
Essex  
CM15 8NL

Date: 22 September 2023

# WICKFORD COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES

### FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	2022 £
<b>Incoming Resources</b>			
Charitable activities		112,005	169,494
Generated funds		24,716	12,374
Other incoming resources		6,000	12,473
		<u>          </u>	<u>          </u>
<b>Total incoming resources</b>		<u>142,721</u>	<u>194,341</u>
<b>Resources expended</b>			
Costs of generating funds		(180,203)	(149,946)
Governance costs		(6,096)	(6,090)
Other resources expended		(66)	(206)
		<u>          </u>	<u>          </u>
<b>Total resources expended</b>		<u>(186,365)</u>	<u>(156,242)</u>
<b>Net movement in funds for the year</b>	5	<u>(43,644)</u>	<u>38,099</u>

# WICKFORD COMMUNITY ASSOCIATION

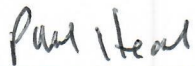
## BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	2		16,764		18,263
<b>Current assets</b>					
Debtors	3	121,706		117,496	
Cash at bank and in hand		18,548		64,005	
		<u>140,254</u>		<u>181,501</u>	
<b>Creditors: amounts falling due within one year</b>	4	(5,039)		(4,141)	
<b>Net current assets</b>			<u>135,215</u>		<u>177,360</u>
<b>Total assets less current liabilities</b>			<u>151,979</u>		<u>195,623</u>
<b>Fund of the charity</b>					
Unrestricted funds	5		151,979		195,623
<b>Total funds</b>			<u>151,979</u>		<u>195,623</u>

These financial statements have been reviewed by the Management Committee and are agreed as being in accordance with the source documents.

Approved by the Committee for issue on 22 September 2023



.....  
Paul Heard (Chairman)



.....  
Don Morris (Vice-Chairman)

**Charity Registration No. 301241**

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

---

#### 1 Accounting policies

##### 1.1 Accounting convention

The Financial statements are prepared under the historical cost convention and in accordance with the Charities Act 2011. The accounts have been prepared on a receipts and payments basis as the Wickford Community Association is a non-company and has gross income of less than £250,000 during the financial year.

##### 1.2 Turnover

Incoming resources in respect of provision of goods or services are accounted for when received.

##### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Refurbishment	33.33% reducing balance per annum
Fixtures, fittings & equipment	25% reducing balance per annum

##### 1.4 Taxation

The Association is exempt from Corporation Tax by virtue of it being a Registered Charity in England and Wales.

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

2	Tangible fixed assets	Refurbishme nt	Plant and machinery etc	Total
		£	£	£
	<b>Cost</b>			
	At 1 April 2022	30,893	22,738	53,631
	Additions	-	5,426	5,426
	Disposals	(6,080)	(2,218)	(8,298)
	At 31 March 2023	<u>24,813</u>	<u>25,946</u>	<u>50,759</u>
	<b>Depreciation</b>			
	At 1 April 2022	15,586	19,782	35,368
	On disposals	(6,033)	(2,199)	(8,232)
	Charge for the year	5,102	1,757	6,859
	At 31 March 2023	<u>14,655</u>	<u>19,340</u>	<u>33,995</u>
	<b>Net book value</b>			
	At 31 March 2023	<u>10,158</u>	<u>6,606</u>	<u>16,764</u>
	At 31 March 2022	<u>15,307</u>	<u>2,956</u>	<u>18,263</u>
	<b>3 Debtors</b>		<b>2023</b>	<b>2022</b>
			£	£
	Amounts owed by related party		114,960	111,024
	Other debtors		6,746	6,472
			<u>121,706</u>	<u>117,496</u>
	<b>4 Creditors: amounts falling due within one year</b>		<b>2023</b>	<b>2022</b>
			£	£
	Taxation and social security		2,054	2,088
	Other creditors		2,985	2,053
			<u>5,039</u>	<u>4,141</u>

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 5 Unrestricted funds

	<b>Funds</b>
	<b>£</b>
Total funds brought forward	195,623
Net incoming resources for the period	(43,644)
	<hr/>
Total funds carried forward	151,979
	<hr/> <hr/>

#### 6 Trustee expenses

Expenses incurred by the trustees for general business administration costs are reimbursed. These expenses total £490 for the year ended 31 March 2023 (2022 - £720) and one trustee was involved (2022 - one trustee).

**THE WICKFORD COMMUNITY ASSOCIATION**

England & Wales - Charity number 301241

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# Accounts

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Registration Charity No. 301241 (England and Wales)

**WICKFORD COMMUNITY ASSOCIATION**  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# WICKFORD COMMUNITY ASSOCIATION

## ASSOCIATION INFORMATION

---

### Honorary Officers

Paul Heard (Chairman)  
Chris Adams (Hon. Secretary)  
Alex Myers (Treasurer)  
Kevin Major (Vice-Chairman)

### Registered Charity Number

301241

### Independent Examiner

Berkeley Townsend Chartered Accountants  
Hunter House  
150 Hutton Road  
Shenfield  
Essex  
CM15 8NL

### Principal Office Address

The Nevendon Centre  
Nevendon Road  
Wickford  
Essex  
SS12 0QG

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# WICKFORD COMMUNITY ASSOCIATION

## CONTENTS

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# WICKFORD COMMUNITY ASSOCIATION

## REPORT OF THE MANAGEMENT COMMITTEE

### FOR THE YEAR ENDED 31 MARCH 2022

---

The Management Committee present their annual report with the financial statements of Wickford Community Association (the Association) for the year ended 31 March 2022, and confirm they comply with the duty in section 17 (5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Management Committee are appointed by vote of the members at the Annual General Meeting. The Management Committee consist of the Honorary Officers and representatives of full members and relevant groups.

The organisational structure of the Association is one in which the Management Committee make the decisions, which are then executed by the Honorary Officers. Members can approach Honorary Officers with ideas that, if necessary, will be voted on by the Management Committee.

The governing document of the charity is the constitution of the Wickford Community Association. The Association has unincorporated status.

#### OBJECTIVES AND ACTIVITIES

The objects of the Association are to:

- a) Promote the benefit of the inhabitants of Wickford and the neighbourhood without the distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of the social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- b) Establish or to secure the establishment of a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of these objects.
- c) Promote such other charitable purposes as may from time to time be determined.

#### ACHIEVEMENTS AND PERFORMANCE

A review of the operations of the Association during the financial year and the results of those operations are as follows:

The Association continues to provide facilities for the benefit of the inhabitants of Wickford and surrounding areas in the interest of social welfare, recreation and leisure. The Association provides its members access to a diverse range of recreational activities including bowls, dancing, sports activity and all. All of these activities have continued from the previous year and plan to continue for the forthcoming year.

There is also a bar area at the Nevendon Centre for its members. The bar area is run by the Associations related party Centre Cafe Ltd. In addition, there is an on site pre-school, which is run by a third party and produces a source of income for the Association.

#### FINANCIAL REVIEW

The Association has surplus funds of £195,623 to carry forward as at 31st March 2022 (2021- £157,524). These reserves are to be used for future fund raising activities and contingencies that may arise. The policy for holding reserves is to ensure sufficient cover for future expenditure of at least two times annual expenditure.

Whilst the Association, at times throughout the year, could not operate all its usual clubs and facilities, it was successful in obtaining the Coronavirus Job Retention Scheme grant.

During the year, a Covid-19 vaccination centre operated from the Association's premises for the local community. This generated a much needed source of income.

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# WICKFORD COMMUNITY ASSOCIATION

## REPORT OF THE MANAGEMENT COMMITTEE

### FOR THE YEAR ENDED 31 MARCH 2022

---

Due to the COVID-19 pandemic and the effect it is continuing to have on the Association's activities, the trustees have considered the viability of the charity in relation to its going concern. The trustees feel that, having reviewed the monthly management accounts since March 2022, at the date of signing the accounts, the Association has sufficient reserves to continue as a going concern.

#### RELATED PARTY

The Association has a related party in Centre Cafe Ltd, a company which receives income from operating a bar and from gaming machines located on the premises.

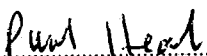
#### STATEMENT OF MANAGEMENT COMMITTEES RESPONSIBILITIES

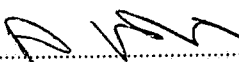
The law applicable to charities in England and Wales requires the Management Committee to prepare financial statements for each year which give an accurate view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the Management Committee is required to:

- select suitable accounting policies and then apply them consistently; observe the methods and principles recommended by the Charities Commission
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Management Committee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the management Committee:

  
.....  
Paul Heard (Chairman)

  
.....  
Alex Myers (Treasurer)

7 October 2022

**WICKFORD COMMUNITY ASSOCIATION**  
**CHARITY NO.301241**  
**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES/MEMBERS**

---

I report to the trustees on my examination of the accounts of the Wickford Community Association for the year ended ended 31 March 2022 set out on pages 4 to 8

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

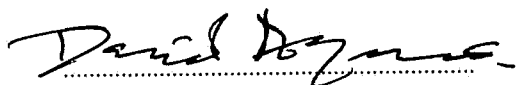
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D J Aquino FCA FCCA

Berkeley Townsend Chartered Accountants  
Hunter House  
150 Hutton Road  
Shenfield  
Essex  
CM15 8NL

Date: 7 October 2022

# WICKFORD COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

---

	Notes	2022 £	2021 £
<b>Incoming Resources</b>			
Charitable activities		169,494	59,319
Generated funds		12,374	3,683
Other incoming resources		12,473	56,585
		<u>          </u>	<u>          </u>
<b>Total incoming resources</b>		194,341	119,587
		<u>          </u>	<u>          </u>
<b>Resources expended</b>			
Costs of generating funds		(149,946)	(115,843)
Governance costs		(6,090)	(10,614)
Other resources expended		(206)	-
		<u>          </u>	<u>          </u>
<b>Total resources expended</b>		(156,242)	(126,457)
		<u>          </u>	<u>          </u>
<b>Net movement in funds for the year</b>	5	38,099	(6,870)
		<u>          </u>	<u>          </u>

# WICKFORD COMMUNITY ASSOCIATION


## BALANCE SHEET

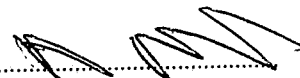
AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	2		18,263		15,205
<b>Current assets</b>					
Debtors	3	117,496		127,194	
Cash at bank and in hand		64,005		17,846	
		<u>181,501</u>		<u>145,040</u>	
<b>Creditors: amounts falling due within one year</b>	4	<u>(4,141)</u>		<u>(2,721)</u>	
<b>Net current assets</b>			<u>177,360</u>		<u>142,319</u>
<b>Total assets less current liabilities</b>			<u>195,623</u>		<u>157,524</u>
<b>Fund of the charity</b>					
Unrestricted funds	5		<u>195,623</u>		<u>157,524</u>
<b>Total funds</b>			<u>195,623</u>		<u>157,524</u>

These financial statements have been reviewed by the Management Committee and are agreed as being in accordance with the source documents.

Approved by the Committee for issue on 7 October 2022.

  
.....  
Paul Heard (Chairman)

  
.....  
Alex Myers (Treasurer)

Charity Registration No. 301241

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2022

---

#### 1 Accounting policies

##### 1.1 Accounting convention

The Financial statements are prepared under the historical cost convention and in accordance with the Charities Act 2011. The accounts have been prepared on a receipts and payments basis as the Wickford Community Association is a non-company and has gross income of less than £250,000 during the financial year.

##### 1.2 Turnover

Incoming resources in respect of provision of goods or services are accounted for when received.

##### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Refurbishment	33.33% reducing balance per annum
Fixtures, fittings & equipment	25% reducing balance per annum

##### 1.4 Taxation

The Association is exempt from Corporation Tax by virtue of it being a Registered Charity in England and Wales.

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

2 Tangible fixed assets	Refurbishme nt	Plant and machinery etc	Total
	£	£	£
<b>Cost</b>			
At 1 April 2021	30,893	24,268	55,161
Additions	-	354	354
Disposals	-	(1,884)	(1,884)
	<u>30,893</u>	<u>22,738</u>	<u>53,631</u>
<b>At 31 March 2022</b>			
<b>Depreciation</b>			
At 1 April 2021	10,813	20,503	31,316
On disposals	-	(1,677)	(1,677)
Charge for the year	4,773	956	5,729
	<u>15,586</u>	<u>19,782</u>	<u>35,368</u>
<b>At 31 March 2022</b>			
<b>Net book value</b>			
At 31 March 2022	<u>15,307</u>	<u>2,956</u>	<u>18,263</u>
At 31 March 2021	<u>11,440</u>	<u>3,765</u>	<u>15,205</u>
<b>3 Debtors</b>		<b>2022</b>	<b>2021</b>
		£	£
Amounts owed by related party		111,024	108,444
Other debtors		6,472	18,750
		<u>117,496</u>	<u>127,194</u>
<b>4 Creditors: amounts falling due within one year</b>		<b>2022</b>	<b>2021</b>
		£	£
Taxation and social security		2,088	672
Other creditors		2,053	2,049
		<u>4,141</u>	<u>2,721</u>

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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5	Unrestricted funds	Funds £
	Total funds brought forward	157,524
	Net incoming resources for the period	38,099
		<hr/>
	Total funds carried forward	195,623
		<hr/> <hr/>

#### 6 Trustee expenses

Expenses incurred by the trustees for general business administration costs are reimbursed. These expenses total £720 for the year ended 31 March 2022 (2021 - £581) and one trustee was involved (2021 - one trustee).

**THE WICKFORD COMMUNITY ASSOCIATION**

England & Wales - Charity number 301241

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# Accounts

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**WICKFORD COMMUNITY ASSOCIATION**  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

Registration Charity No. 301241 (England and Wales)

**BERKELEY TOWNSEND**  
**CHARTERED ACCOUNTANTS**

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# WICKFORD COMMUNITY ASSOCIATION

## ASSOCIATION INFORMATION

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<b>Honorary Officers</b>	Paul Heard Chris Adams Alex Myers Kevin Major	(Chairman) (Hon. Secretary) (Treasurer) (Vice-Chairman)
<b>Registered Charity No.</b>	301241	
<b>Independent Examiner</b>	Berkeley Townsend Chartered Accountants Hunter House 150 Hutton Road Shenfield Essex CM15 8NL	
<b>Principal Office Address</b>	The Nevendon Centre Nevendon Road Wickford Essex SS12 0QG	

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# WICKFORD COMMUNITY ASSOCIATION

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Report of the Management Committee	1 - 2
Independent Examiner's report	3
Statement of financial activities	4
Balance sheet	5
Notes to the accounts	6 - 7

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# WICKFORD COMMUNITY ASSOCIATION

## REPORT OF THE MANAGEMENT COMMITTEE

*FOR THE YEAR ENDED 31 MARCH 2021*

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The Management Committee present their annual report with the financial statements of Wickford Community Association (the Association) for the year ended 31 March 2021, and confirm they comply with the duty in section 17 (5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Management Committee are appointed by vote of the members at the Annual General Meeting. The Management Committee consist of the Honorary Officers and representatives of full members and relevant groups.

The organisational structure of the Association is one in which the Management Committee make the decisions, which are then executed by the Honorary Officers. Members can approach Honorary Officers with ideas that, if necessary, will be voted on by the Management Committee.

The governing document of the charity is the constitution of the Wickford Community Association. The Association has unincorporated status.

### OBJECTIVES AND ACTIVITIES

The objects of the Association are to:

- a) Promote the benefit of the inhabitants of Wickford and the neighbourhood without the distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of the social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- b) Establish or to secure the establishment of a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of these objects.
- c) Promote such other charitable purposes as may from time to time be determined.

### ACHIEVEMENTS AND PERFORMANCE

A review of the operations of the Association during the financial year and the results of those operations are as follows:

The Association continues to provide facilities for the benefit of the inhabitants of Wickford and surrounding areas in the interest of social welfare, recreation and leisure. The Association provides its members access to a diverse range of recreational activities including bowls, dancing, sports activity and art. All of these activities have continued from the previous year and plan to continue for the forthcoming year.

There is also a bar area at the Nevendon Centre for its members. The bar area is run by the Associations related party Centre Café Ltd. In addition, there is an on site pre-school, which is run by a third party and produces a source of income for the Association.

### FINANCIAL REVIEW

The Association has surplus funds of £157,524 to carry forward as at 31st March 2021 (2020- £164,395). These reserves are to be used for future fund raising activities and contingencies that may arise. The policy for holding reserves is to ensure sufficient cover for future expenditure of at least two times annual expenditure.

# WICKFORD COMMUNITY ASSOCIATION

## REPORT OF THE MANAGEMENT COMMITTEE (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2021*

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Due to the COVID-19 pandemic and the effect this is having on the Associations since March 2020, the trustees have considered the viability of the charity in relation to its going concern. Whilst the Association, at times throughout the year, could not operate all its usual clubs and facilities, it was successful in obtaining a grant from the local council.

Since December 2020, the Association has started operating as a Covid-19 vaccination centre for the local community, which has secured a new source of income. In addition, the Association had a good level of reserve as at 31 March 2021 to see it through this difficult period of uncertainty.

The trustees feel that, having reviewed the monthly management accounts since March 2021 and assessing the points above, at the date of signing the accounts, the Association will continue as a going concern.

### RELATED PARTY

The Association has a related party in Centre Cafe Ltd, a company which receives income from gaming machines located on the premises. In addition, the company received income from operating the members bar located at the premises.

### STATEMENT OF MANAGEMENT COMMITTEES RESPONSIBILITIES

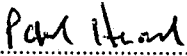
The Management Committee are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

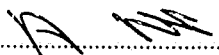
The law applicable to charities in England and Wales requires the Management Committee to prepare financial statements for each year which give an accurate view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the Management Committee are required to:

- select suitable accounting policies and then apply them consistently; observe the methods and principles recommended by the Charities Commission;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Management Committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Management Committee:

  
.....  
Paul Heard (Chairman)

  
.....  
Alex Myers (Treasurer)

Date: 8th October 2021

# WICKFORD COMMUNITY ASSOCIATION

CHARITY NO. 301241

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/MEMBERS

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I report to the trustees on my examination of the accounts of the Wickford Community Association for the year ended 31 March 2021, which are set out on pages 4 to 7.

### Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

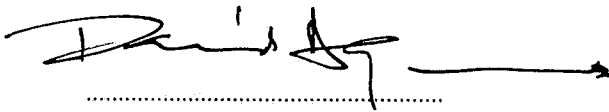
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
D J Aquino FCA FCCA  
Berkeley Townsend Chartered Accountants  
Hunter House  
150 Hutton Road  
Shenfield  
Essex  
CM15 8NL

Date: 8th October 2021

# WICKFORD COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

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	Year ended 31 March 2021 £	Year ended 31 March 2020 £
Notes		
<b>Incoming Resources</b>		
Charitable activities	59,319	69,327
Generated funds	3,683	8,933
Other incoming resources	56,585	9,509
	<hr/>	<hr/>
<b>Total incoming resources</b>	119,587	87,769
<b>Resources expended</b>		
Costs of generating funds	(115,843)	(96,627)
Governance Costs	(10,614)	(8,784)
Other resources expended	-	(6,967)
	<hr/>	<hr/>
<b>Net movement in funds for the year</b>	<u>(6,870)</u>	<u>(24,609)</u>

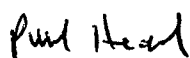
# WICKFORD COMMUNITY ASSOCIATION

## BALANCE SHEET

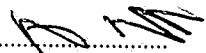
AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets			15,205		11,268
<b>Current assets</b>					
Debtors	3	127,194		119,085	
Cash at bank and in hand		17,846		41,469	
		<u>145,040</u>		<u>160,554</u>	
<b>Creditors: amounts falling due within one year</b>	4	<u>(2,721)</u>		<u>(7,427)</u>	
<b>Net current assets</b>			<u>142,319</u>		<u>153,127</u>
<b>Total assets less current liabilities</b>			<u>157,524</u>		<u>164,395</u>
<b>Funds of the charity</b>					
Unrestricted funds	5		157,524		164,395
<b>Total funds</b>			<u>157,524</u>		<u>164,395</u>

These financial statements have been reviewed by the Management Committee and are agreed as being in accordance with the source documents.



Paul Heard (Chairman)



Alex Myers (Treasurer)

Date: 8th October 2021

Charity Registration No. 301241

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

### 1 Accounting policies

#### 1.1 Accounting convention

The Financial statements are prepared under the historical cost convention and in accordance with the Charities Act 2011. The accounts have been prepared on a receipts and payments basis as the Wickford Community Association is a non-company and has gross income of less than £250,000 during the financial year.

#### 1.2 Turnover

Incoming resources in respect of provision of goods or services are accounted for when received.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Refurbishment	33.33% reducing balance per annum
Fixtures, fittings & equipment	25% reducing balance per annum

#### 1.4 Taxation

The Association is exempt from Corporation Tax by virtue of it being a Registered Charity in England and Wales.

### 2 Tangible fixed assets

	Refurbishment	Fixtures, fittings & equipment	Total
	£	£	£
<b>Cost</b>			
At 1 April 2020	12,900	24,268	37,168
Additions	9,353	-	9,353
At 31 March 2021	22,253	24,268	46,521
<b>Depreciation</b>			
At 1 April 2020	6,652	19,248	25,900
Charge for the year	4,161	1,255	5,416
At 31 March 2021	10,813	20,503	31,316
<b>Net book value</b>			
At 31 March 2021	11,440	3,765	15,205
At 31 March 2020	6,248	5,020	11,268

# WICKFORD COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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3	Debtors	2021	2020
		£	£
	Other debtors	127,194	119,085
		<u>          </u>	<u>          </u>
4	Creditors: amounts falling due within one year	2021	2020
		£	£
	Taxation and social security	672	1,141
	Other creditors	2,049	6,286
		<u>          </u>	<u>          </u>
		2,721	7,427
		<u>          </u>	<u>          </u>
5	Unrestricted funds	2020	2019
		£	£
	Total funds brought forward	164,394	189,004
	Net incoming resources for the period	(6,870)	(24,609)
		<u>          </u>	<u>          </u>
	Total funds carried forward	157,524	164,395
		<u>          </u>	<u>          </u>
6	Trustee expenses		

Expenses incurred by the trustees for general business administration costs are reimbursed. These expenses total £581 for the year ended 31 March 2021 (2020 - £389) and 1 trustee was involved (2020 - 3 trustees).