

# ASHINGDON AND EAST HAWKWELL VILLAGE HALL

England & Wales · Charity number 301237

## Details

---

Other names	ASHINGDON & EAST HAWKWELL MEMORIAL HALL, ASHINGDON AND EAST HAWKWELL MEMORIAL HALL
Status	Registered
Legal form	Other
Registered	1967-06-12
Register	<a href="#">View on the Charity Commission register</a>

## Contact

---

Address	Ashingdon Memorial Hall Ashingdon Road Rochford Essex SS4 3HF
Phone	07414572866
Email	<a href="mailto:lingreen28@yahoo.co.uk">lingreen28@yahoo.co.uk</a>
Website	<a href="http://www.ashingdonmemorialhall.uk">www.ashingdonmemorialhall.uk</a>

## Activities

---

**Objects:** VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE BENEFICIAL AREA.

**Activities:** A Village Hall for the Local Community

## Classification

---

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Disability, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** ASHINGDON AND EAST HAWKWELL AND NEIGHBOURHOOD
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£39,843	£33,987	-	-
2024-05-31	£42,364	£39,268	-	-
2023-05-31	£56,717	£35,879	-	-
2022-05-31	£49,000	£35,000	-	-
2021-05-31	£32,898	£18,038	-	-

## Trustees

Name	Role	Appointed
Linda Green	Chair	2020-10-17
Carol Lesley Bibby		2025-06-01
Christine Barnes		2023-09-23
Daniel William McCarthy		2019-11-28
David John Ashpole		2025-02-28
Glen Dryhurst		2019-11-28
Patricia Kathleen Hennessy		2022-10-01
Paul Anthony Brown		2025-02-28

**ASHINGDON AND EAST HAWKWELL VILLAGE HALL**

England & Wales - Charity number 301237

---

# Accounts

---

## **ANNUAL GENERAL MEETING - ASHINGDON AND EAST HAWKWELL VILLAGE HALL**

**11<sup>TH</sup> July 2025**

The Chairperson - Lin Green opened the meeting at 7.30pm. Lin Green explained that the Annual Report and Accounts for the year ending 31<sup>st</sup> May 2025 were available to see on the Ashingdon and East Hawkwell Village Hall website.

Lin asked for a Proposer and a Seconder, to approve the minutes of the previous AGM. Pat Hennessy and Rose Bowers resolved that The Annual Report be accepted.

### **ANNUAL REPORT**

1. FIBRE installed and a LaRaWAN Aerial attached in exchange for 4 years free broadband.
2. Main Hall painted and hygiene boards fitted in the foyer.
3. Kitchen - following on from the complete renovation (with the exception of purchasing a few white goods ie a cooker and under counter freezer) we are very pleased to announce that we have been granted a 5 STAR RATING.
4. A rear lobby leak has been repaired and plastered. There are a few issues with a leak/flood in the ROR, the Ladies loo and disabled loo.
5. Stage surround renovation - indecision regarding how to complete the under stage and surround, quotes varying from £1,254.00 to £4,000. The Committee agreed that the main hall floor is the priority and will be re varnished in August at a cost of £5,000.00.
6. There have been a few changes within the committee. Difficulties at the beginning of the year resulted in losing some Trustees. Dave and Wendy Reed. Sadly David Catchpole and Carol Catchpole. The Committee would like to thank them all for their support.
7. Special thanks goes to David Catchpole for his "can do" attitude to all things Hall related. Nicknamed Mr Fixit, if he couldn't fix anything himself he would arrange for someone to quote for the jobs. He was a great Ambassador for the hall securing grants and negotiating with various Utility Companies.
8. Thank you to Hawkwell Parish Council for £1,000.00 grant towards re-decoration of the main hall.

9. Ashingdon Parish Council continue to support the hall. By way of editorials in their Newsletter and grants. £1,000.00 towards the re-decoration of the hall and £300 towards the VE Day celebrations.

### **FUND RAISING EVENTS HELD**

1. Christmas Craft Fair held in November raised £591.50.
2. Lin's Strictly Line in December raised £210.
3. Angela Rippon's Day of Dance in March raised £488.00.
4. A Macmillan Coffee morning in September raised £265.00 for the charity.
5. VE 80<sup>th</sup> Tea Dance in May raised £1,160.00 for the hall. The raffle raised £450.00 for the British Legion.

### **BOOKINGS MANAGER REPORT**

Helen England the halls Booking Manager and Virtual Assistant gave her report.

1. Helen is responsible for the power point operation on the projector screen.
2. Helen constantly updates the website.
3. At present the hall has 737 face book followers.
4. Giggle Patrol, Helen produced a video of the group. Showing how very much It is enjoyed by all who attend. The Giggles have been making craft items to sell at the Christmas Craft Fair, to support the hall funds. They are all looking forward to their 1<sup>st</sup> Birthday party and Christmas Party.
5. Asked by a member of the Audience why the hire charges were not increased. Helen replied that the hall is very much a community hall and therefore should be affordable to everyone wishing to use it.
6. Helen monitors all bookings carefully, making sure the hirers live in the catchment area.
7. It has been agreed with the scouts that all the poppy wreaths will be recycled to save wastage.

### **FINANCIAL REPORT**

The Financial Report was given by Peter Hennessy the Treasurer for the Hall.

Income for the year to 31st May 2025	£39,843.00
Expenditure for the year to 31 <sup>st</sup> May 2025	<u>£33,987.00</u>

Nett surplus for year £ 5,856.00

Peter also agreed that in line with a request last year, £7,000.00 has been transferred to the Premium Account for hall repairs in particular roof repairs.

### **FORTHCOMING EVENTS**

1. A summer holiday tuck shop is planned to be open 3 to 4 hours a day. It will be run by the Trustees and Volunteers.
2. A VJ party on the 10th August, from 2pm to 5pm. Tickets £10.
3. Remembrance Sunday Service.
4. Xmas Craft Fair. (all stalls sold out within 24 hours of advertising).
5. In the coming year a booking for Yoga training will start, using the hall all day on a Sunday.

Trustees present at the AGM were Lin Green, Chris Barnes, Dan McCarthy, Pat Hennessy and Rose Bowers

Helen England - Booking Manager.

Peter Hennessy - Treasurer.

Apologies for absence received from the following trustees Glen Dryhurst, Paul Brown, Dave Ashpole

Volunteer Carol Bibby apologised for being absent. Carol has agreed to be a Trustee and Deputy Chair for the coming year.

Volunteer Gary Bibby apologised for being absent.

All the Trustees and Volunteers had previously agreed to continue in post.

The meeting closed at 8.30pm.





**ASHINGDON AND EAST HAWKWELL VILLAGE HALL**

England & Wales - Charity number 301237

---

# Accounts

---

# **ANNUAL GENERAL MEETING - ASHINGDON AND EAST HAWKWELL VILLAGE HALL**

**11<sup>th</sup> JULY 2024**

The Chairperson – Lin Green opened the meeting at 7.30pm. Lin Green explained that the Annual Report and Accounts for the year ending 31<sup>st</sup> May 2024 were available to see on the Ashingdon and East Hawkwell Village Hall website.

Lin asked for a Proposer and a Seconder, to approve the Annual Report from the last AGM. Pat Hennessy and David Catchpole resolved that the Annual Report be accepted.

Lin spoke of how much had been achieved over the year.

1. The kitchen refurbishment is now complete. Lin invited everyone at the meeting to have a look.
2. New water heaters in the bar and kitchen. Which will save money and can be controlled remotely.
3. A new notice board on the outside wall of the hall. Advertising events taking place in the hall, plus forthcoming events. Has been very successful in promoting the hall.
4. The Vanity units and splashbacks in the Ladies toilets have been replaced, looking very smart.
5. A Sound Limiter has been fitted in the hall. In consideration for the Neighbours. Amber is a warning that the music is too loud, Red and the music will be turned off.
6. A working party day was spent by the Trustees and Volunteers. Cleaning and throwing away items which were no longer needed or useful.
7. A leak from the roof in the rear lobby, has been repaired.
8. The gas heaters in the main hall have been repaired. Apparently the spare parts for the heaters are still available so will continue in this direction.
9. The unsightly concrete bollards outside the hall were put in place by Rochford District Council to deter the Quad bikes.
10. The main hall is going to be decorated in August. August is the quietest month for bookings.
11. Lin expressed a wish for more Volunteers to assist with running the hall.

David Catchpole as Treasurer gave his report and showed the accounts for the year end to 31<sup>st</sup> May 2024. There were no questions from the floor concerning the Accounts.

David explained that there is a need for grants, to complete various works that need to be carried out. He explained that if the hall does receive a grant it must be

used for that sole purpose. But grants are very difficult to apply for and get.

We have an agreement with a company called LoRaWAN for them to have an aerial on the hall roof to give the hall free internet/broad band for 5 years.

Helen England, the halls Booking Manager and Virtual Assistant, gave her report. Helen is responsible for the power point operation on the projector screen.

Helen has completed her Level 3 British Sign Language Course. A round of well deserved applause.

1. A Christmas Fayre is planned for the 3<sup>rd</sup> week in November. Following on from the very successful first Christmas Fayre held.
2. A Friendship group is taking place on a Friday afternoon "Giggle Patrol". A contribution of £2 towards tea and cakes is all that's required.
3. Helen explained how careful she has to be when taking bookings, making sure the Hirer lives in the catchment area. The occasion the hall is being hired for. A larger deposit is also required for parties.
4. The floor in the main hall is very precious and is looked after by Amy who is responsible for the hall cleaning.
5. Helen explained where and how the Hall is advertised. Working on the Website etc to keep it up to date.

Apologies for absence received from Glen Dryhurst, Rose Bowers, Amy Gillman.

Dave and Wendy Reed were not present and no apology was received.

Trustees present at the AGM were Lin Green, David and Carole Catchpole, Chris Barnes, Pat Hennessy and Dan McCarthy.

Helen England - Booking Manager.

Volunteers present at the AGM were Carol and Gary Bibby.

The Trustees were asked to vote for a Chairperson, Vice Chairperson and Treasurer for the coming year.

Helen England and David Catchpole proposed Lin Green should continue as Chairlady. Lin Green accepted the post.

Lin Green and Helen England proposed David Catchpole should continue as Vice Chair and Treasurer. David Catchpole accepted the post.

The Trustees and Volunteers were asked if they were happy to continue on the new committee. All agreed.

The meeting closed at 8.30pm.

Charity No.

**ASHINGDON & EAST HAWKWELL**  
**VILLAGE HALL**

**FOR THE YEAR ENDED 31 MAY 2024**

**INDEPENDENT EXAMINERS REPORT TO THE ASHINGDON & EAST HAWKWELL  
VILLAGE HALL**

I am reporting on the accounts for the year ended 31st May 2024 which are set out on pages 3 to 6.

**Respective responsibilities of trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011. (the Act)

It is my responsibility to:

report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA  
Castle & Co - Chartered Certified Accountants  
16-18 West Street  
Rochford  
Essex  
SS4 1AJ

Date: *8th July 2024*

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDED 31ST MAY 2024**

**RECEIPTS**

		<b>2024</b>		<b>2023</b>	
Gifts, Donations and other voluntary receipts	Grants	7,792		16,364	
	Donations	<u>2,424</u>		<u>7,400</u>	
			10,216		23,764
Trading activities	Hire of Hall	<u>31,744</u>		<u>32,880</u>	
			31,744		32,880
Interest received			404		73
<b>TOTAL RECEIPTS</b>			<b><u><u>42,364</u></u></b>		<b><u><u>56,717</u></u></b>

**PAYMENTS**

Payments for publicity and fund raising and management administration	Telephone	890		812	
	Light & heat	4,292		2,934	
	Rates, water & sewage	668		1,460	
	Cleaning	8,019		6,811	
	Insurance	1,147		1,092	
	Computer & internet costs	334		-	
	Repairs & renewals	12,142		12,436	
	Advertising	-		893	
	Accountancy	300		538	
	Subscriptions	80		72	
	Depreciation	2,093		1,263	
	Office expenses	<u>9,302</u>		<u>7,568</u>	
			39,268		35,879
<b>CARRIED FORWARD</b>			<b><u><u>39,268</u></u></b>		<b><u><u>35,879</u></u></b>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED**  
**YEAR ENDED 31ST MAY 2024**

	<b>2024</b>	<b>2023</b>
<b>BROUGHT FORWARD</b>	39,268	35,879
	<u><b>39,268</b></u>	<u><b>35,879</b></u>
NET (PAYMENTS)/RECEIPTS	3,097	20,838
CASH FUND B/FWD	56,239	35,401
TRANSFER TO ROOF REPAIR FUND	(10,000)	-
	<u><b>49,336</b></u>	<u><b>56,239</b></u>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**BALANCE SHEET**  
**YEAR ENDED 31ST MAY 2024**

	<b><u>2024</u></b>	<b><u>2023</u></b>
<b>CURRENT ASSETS:</b>		
Tangible assets	14,423	14,233
<b>CURRENT ASSETS:</b>		
Cash at bank	45,212	42,306
<b>CURRENT LIABILITIES</b>		
Accruals	300	300
	<b><u>59,336</u></b>	<b><u>56,239</u></b>
<b>CAPITAL AND RESERVES</b>		
Accumulated Fund	49,336	56,239
Roof repair fund	10,000	-
	<b><u>59,336</u></b>	<b><u>56,239</u></b>



**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**NOTES TO THE BALANCE SHEET**  
**YEAR ENDED 31ST MAY 2024**

**FIXED ASSETS**

	<b><u>EQUIPMENT</u></b>	<b><u>TOTAL</u></b>
	£	£
<b><u>COST</u></b>		
At 1 June 2023	15,655	15,655
Additions in Year	2,283	2,283
Disposals in Year	-	-
At 31 May 2024	<u>17,939</u>	<u>17,939</u>

**DEPRECIATION**

At 1 June 2023	1,422	1,422
Write Off On Disposals	-	-
Charge for Year	2,093	2,093
At 31 May 2024	<u>3,515</u>	<u>3,515</u>

**NET BOOK VALUE**

As at 31 May 2024	<u>14,423</u>	<u>14,423</u>
As at 31 May 2023	<u>14,233</u>	<u>14,233</u>

**ASHINGDON & EAST HAWKWELL**  
**VILLAGE HALL**

**FOR THE YEAR ENDED 31 MAY 2024**

**INDEPENDENT EXAMINERS REPORT TO THE ASHINGDON & EAST HAWKWELL  
VILLAGE HALL**

I am reporting on the accounts for the year ended 31st May 2024 which are set out on pages 3 to 6.

**Respective responsibilities of trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011. (the Act)

It is my responsibility to:

report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA  
Castle & Co - Chartered Certified Accountants  
16-18 West Street  
Rochford  
Essex  
SS4 1AJ

Date: *8th July 2024*

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDED 31ST MAY 2024**

**RECEIPTS**

		<b>2024</b>		<b>2023</b>	
Gifts, Donations and other voluntary receipts	Grants	7,792		16,364	
	Donations	<u>2,424</u>		<u>7,400</u>	
			10,216		23,764
Trading activities	Hire of Hall	<u>31,744</u>		<u>32,880</u>	
			31,744		32,880
Interest received			404		73
<b>TOTAL RECEIPTS</b>			<u><b>42,364</b></u>		<u><b>56,717</b></u>

**PAYMENTS**

Payments for publicity and fund raising and management administration	Telephone	890		812	
	Light & heat	4,292		2,934	
	Rates, water & sewage	668		1,460	
	Cleaning	8,019		6,811	
	Insurance	1,147		1,092	
	Computer & internet costs	334		-	
	Repairs & renewals	12,142		12,436	
	Advertising	-		893	
	Accountancy	300		538	
	Subscriptions	80		72	
	Depreciation	2,093		1,263	
	Office expenses	<u>9,302</u>		<u>7,568</u>	
			-		-
<b>CARRIED FORWARD</b>			<u>39,268</u>		<u>35,879</u>
			39,268		35,879

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED**  
**YEAR ENDED 31ST MAY 2024**

	<b>2024</b>	<b>2023</b>
<b>BROUGHT FORWARD</b>	39,268	35,879
	<u><b>39,268</b></u>	<u><b>35,879</b></u>
NET (PAYMENTS)/RECEIPTS	3,097	20,838
CASH FUND B/FWD	56,239	35,401
TRANSFER TO ROOF REPAIR FUND	(10,000)	-
	<u><b>49,336</b></u>	<u><b>56,239</b></u>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**BALANCE SHEET**  
**YEAR ENDED 31ST MAY 2024**

	<b><u>2024</u></b>	<b><u>2023</u></b>
<b>CURRENT ASSETS:</b>		
Tangible assets	14,423	14,233
<b>CURRENT ASSETS:</b>		
Cash at bank	45,212	42,306
<b>CURRENT LIABILITIES</b>		
Accruals	300	300
	<b><u>59,336</u></b>	<b><u>56,239</u></b>
<b>CAPITAL AND RESERVES</b>		
Accumulated Fund	49,336	56,239
Roof repair fund	10,000	-
	<b><u>59,336</u></b>	<b><u>56,239</u></b>



**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**NOTES TO THE BALANCE SHEET**  
**YEAR ENDED 31ST MAY 2024**

**FIXED ASSETS**

	<b><u>EQUIPMENT</u></b>	<b><u>TOTAL</u></b>
	£	£
<b><u>COST</u></b>		
At 1 June 2023	15,655	15,655
Additions in Year	2,283	2,283
Disposals in Year	-	-
At 31 May 2024	17,939	17,939

**DEPRECIATION**

At 1 June 2023	1,422	1,422
Write Off On Disposals	-	-
Charge for Year	2,093	2,093
At 31 May 2024	3,515	3,515

**NET BOOK VALUE**

As at 31 May 2024	14,423	14,423
As at 31 May 2023	14,233	14,233

**ASHINGDON AND EAST HAWKWELL VILLAGE HALL**

England & Wales - Charity number 301237

---

# Accounts

---

# ASHINGDON & EAST HAWKWELL MEMORIAL HALL AGM MINUTES

Location: Main Hall, Ashingdon Memorial Hall  
Date: Thursday 6<sup>th</sup> July, 2023  
Time: 7.30pm  
Facilitator: Trustees

## Agenda Items

The Chairperson – Lin Green opened the meeting at 7.30pm. Introducing the Trustees one by one.

David Catchpole {Treasurer}, Carol Catchpole, Dan McCarthy and Patricia Hennessy. Including Helen England the Virtual Assistant.

Lin Green explained that the Minutes for the last AGM were published on the Memorial Hall Website. She asked for a Proposer and Seconder. David Catchpole and Patricia Hennessy resolved that the Minutes be accepted.

Lin Green as Chair reported on the year and on how much the committee had achieved. (Report to be added)

David Catchpole as Treasurer gave his report and showed the accounts for the year on a powerpoint presentation.

There were a number of questions from the floor.

Question - What were the expenses, as the report on the screen was not clear?

Answer - David read out the expenses from the report. David also pointed out that The turnkey per month is £2000 (ie electricity, cctv etc).

Glen Dryhurst, a Trustee arrived at the meeting.

Question - In the last couple of years, there was an item concerning the construction of the building. Is there a plan to proceed with the repairs.

Answer - The roof is a problem, it is not insulated and the estimated cost is in the region £100.000.00.

Question - Are the Committee setting aside monies to repair the roof.

Answer - No we are concentrating on getting the kitchen up and running. To be able to encourage more hirers but we take your point and will put this into operation.

Question - But surely you are losing heat through the roof, because of the bad insulation,  
A false economy.

Answer - The roof has been repaired in places where it was extremely bad. The large windows at the end of the hall need replacing. The small windows at the side are single glazed and also need replacing.

Question - Do you have plans to save money in the long term to replace the roof.

Answer - Yes but there is a need to hold monies in reserve for emergencies.  
Based on the present accounts many years is needed to build up enough  
Funds to be able to do all the repairs and structural work.

Question - What happened to the money in the accounts.

Answer - There was no money (in fact the previous committee left the hall in debt)

Question - A lot of work went into raising monies for the hall.

Answer - We have no idea where the money went.  
Maria the previous Treasurer explained that she tried to find out what happened  
But had no success.

Question - Our Bowls Club applied for a grant from the Lottery Fund. We received a grant.  
Could you do the same.

Answer - We have applied in the past, it is very difficult and involves a lot of work.  
But we will investigate further.

Question - Was the floor varnished over Christmas.

Answer - Yes when the hall was closed for the holiday. But unfortunately had to be re-done at no cost to the hall.

Question - We can remember a time when there used to be weddings in the hall every weekend.

Answer - We are considering opening for Adult Celebratory Parties in the hall.  
The problems were not having a working kitchen. Worrying about the noise of people leaving the hall late at night and disturbing the neighbours. Also, one of

the Trustees would have to be there to lock up. Plus, heels marking the floor. Although we have changed this from high heels to not allowing stilettos.

Our daytime groups are going down so, a rethink is needed.

Question - Why don't you have a Doorman for parties. How do you advertise the hall.

Answer - The hall has a website.

The Doorman would have to be paid for out of the revenue of the hire which may not be viable.

Helen England - gave her report on powerpoint slide presentation.

Lin introduced David from Bonsai Club - he had brought along a beautiful example of a bonsai tree.

She recommended going along to their club.

Aimee our excellent caretaker has been invited to join the Committee and has accepted.

Carol Bibby and her Husband have joined the committee. Along with Chris Barnes.

The AGM finished at 8.30pm.

**ASHINGDON & EAST HAWKWELL**  
**VILLAGE HALL**

**FOR THE YEAR ENDED 31 MAY 2023**

**INDEPENDENT EXAMINERS REPORT TO THE ASHINGDON & EAST HAWKWELL  
VILLAGE HALL**

I am reporting on the accounts for the year ended 31st May 2023 which are set out on pages 3 to 6.

**Respective responsibilities of trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011. (the Act)

It is my responsibility to:

report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA  
Castle & Co - Chartered Certified Accountants  
16-18 West Street  
Rochford  
Essex  
SS4 1AJ

Date: *29th June 2023*

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDED 31ST MAY 2023**

**RECEIPTS**

		<b>2023</b>		<b>2022</b>	
Gifts, Donations and other voluntary receipts	Grants	16,364		15,555	
	Donations	<u>7,400</u>		<u>3,418</u>	
			23,764		18,973
Trading activities	Hire of Hall	<u>32,880</u>		<u>30,539</u>	
			32,880		30,539
Interest received			73		1
<b>TOTAL RECEIPTS</b>			<u><u>56,717</u></u>		<u><u>49,513</u></u>

**PAYMENTS**

Payments for publicity and fund raising and management administration	Telephone	812	-	791	-
	Light & heat	2,934		2,405	
	Rates, water & sewage	1,460		865	
	Cleaning	6,811		6,855	
	Insurance	1,092		1,039	
	Administration	-		-	
	Repairs & renewals	12,436		21,402	
	Advertising	893		77	
	Accountancy	538		526	
	Subscriptions	72		127	
	Depreciation	1,263		80	
	Office expenses	<u>7,568</u>		<u>1,066</u>	
<b>CARRIED FORWARD</b>			<u>35,879</u>		<u>35,233</u>
			<u>35,879</u>		<u>35,233</u>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED**  
**YEAR ENDED 31ST MAY 2023**

	<b>2023</b>	<b>2022</b>
<b>BROUGHT FORWARD</b>	35,879	35,233
	<u><b>35,879</b></u>	<u><b>35,233</b></u>
NET (PAYMENTS)/RECEIPTS	20,838	14,280
CASH FUND B/FWD	35,401	21,121
	<u><b>56,239</b></u>	<u><b>35,401</b></u>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**BALANCE SHEET**  
**YEAR ENDED 31ST MAY 2023**

	<b><u>2023</u></b>	<b><u>2022</u></b>
<b>CURRENT ASSETS:</b>		
Tangible assets	14,233	239
<b>CURRENT ASSETS:</b>		
Cash at bank	42,306	35,462
<b>CURRENT LIABILITIES</b>		
Accruals	300	300
	<b><u>56,239</u></b>	<b><u>35,401</u></b>
<b>CAPITAL AND RESERVES</b>		
Accumulated Fund	56,239	35,401
	<b><u>56,239</u></b>	<b><u>35,401</u></b>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**NOTES TO THE BALANCE SHEET**  
**YEAR ENDED 31ST MAY 2023**

**FIXED ASSETS**

	<b><u>EQUIPMENT</u></b>	<b><u>TOTAL</u></b>
	£	£
<b><u>COST</u></b>		
At 1 June 2022	399	399
Additions in Year	15,256	15,256
Disposals in Year	-	-
At 31 May 2023	<u>15,655</u>	<u>15,655</u>

**DEPRECIATION**

At 1 June 2022	159	159
Write Off On Disposals	-	-
Charge for Year	1,263	1,263
At 31 May 2023	<u>1,422</u>	<u>1,422</u>

**NET BOOK VALUE**

As at 31 May 2023	<u>14,233</u>	<u>14,233</u>
As at 31 May 2022	<u>240</u>	<u>240</u>

**INDEPENDENT EXAMINERS REPORT TO THE ASHINGDON & EAST HAWKWELL  
VILLAGE HALL**

I am reporting on the accounts for the year ended 31st May 2023 which are set out on pages 3 to 6.

**Respective responsibilities of trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011. (the Act)

It is my responsibility to:

report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met; or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA  
Castle & Co - Chartered Certified Accountants  
16-18 West Street  
Rochford  
Essex  
SS4 1AJ

Date: *29th June 2023*

**ASHINGDON AND EAST HAWKWELL VILLAGE HALL**

England & Wales - Charity number 301237

---

# Accounts

---

# Trustees' Annual Report for the period

	Period start date				Period end date		
	01	06	2021		31	05	2022
<b>From</b>				<b>To</b>			



## Section A

### Reference and administration details

Charity name

Ashingdon and East Hawkwell Village Hall

Other names charity is known by

Ashingdon and East Hawkwell Memorial Hall

Registered charity number (if any)

301237

Charity's principal address

Ashingdon and East Hawkwell Memorial Hall

Ashingdon Road

Ashingdon

Essex

Postcode

SS4 3HF

Names of the charity trustees who manage the charity

Attendees Trustees	Office if any	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Rose Everett			Mr Dickie Bows
Glen Dryhurst			Elected
Danny McCarthy	Chair		Elected
Carol Catchpole			Elected
David Catchpole			Elected
Sean Chittenden			Ashingdon Parish Council Rep
Maria Bridges	Treasurer		Co-opted
Helen England			Tai Chi Class
Linda Green			Strollercise

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year		

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
RCCE	Danielle Frost	RCCE House, Threshelfords Business Park, Inworth Rd, Feering, Colchester CO5 9SE

Name of chief executive or names of senior staff members (Optional information)

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	THE ORIGINAL DEED Dated 3rd February 1967
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	9 Trustees Elected from local community at AGM One Representative from Ashingdon Parish Council One Representative from East Hawkwell Parish Council 10 Representatives from Hiring Organisations
<b>Additional governance issues (Optional information)</b>	Trustee may be Co-opted from local community where there are vacancies for hirer or elected trustees

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

--

**Summary of the objects of the charity set out in its governing document**

To provide and maintain the village hall and internal memorial wall for the inhabitants of Ashingdon and East Hawkwell, to encourage maximum use of the facilities to benefit everyone and promote diversity for all ages, abilities and genders for social, educational, recreational and other matters with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Use of the hall for community activities, ranging from public meetings, parish council meetings, religious worship, remembrance, elections, blood donation to clubs and classes catering for all age groups, including martial arts, yoga, exercise, dancing, art and craft, social, dietary advice and private parties, inflatable fun and charity quiz nights/ fundraising events

**Additional details of objectives and activities (Optional information)** You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our intention has been to run the hall by the community for the community using volunteers apart from paying for the hall to be cleaned and the toilet requisites to be serviced. This is what we have done.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

A very well attended AGM for the previous year ending 31<sup>st</sup> May, was held in in July. This was the first AGM held as soon as possible at the end of the Charity Year for a number of years. Though it was well attended and well received no new trustees were elected.

Using grant funding where possible and our repair budget we continued our repair and renovation project.

We had the hall stage floor renovated bringing it back to a pristine condition and renewed the surfacing on the hall floor.

We improved the sanitary arrangements in the toilets.

We replaced the alarm system and installed cameras facing the entrances.

We moved on with the renovation of the Committee room, renaming it as the Room of Requirement, having previously stripped the walls and begun redecoration as well as having the windows and external door replaced. In addition, we widened the entrance to allow disabled access. We installed infra-red heating on the ceiling of this room.

Recognising that our tables were reaching the end of their usefulness we purchased replacement tables.

We received a grant for Hepa air filters and purchased 5 of these.

We have broadened our hirer base reaching a wider more disparate used base.

We held a memorial event for a deceased community leader, Terry Cutmore that was well attended. We also set up a condolences book on the passing of the Duke of Edinburgh.

During Covid we moved community events such as Halloween and Santa's Grotto outside. Being able to go inside our Observance of Remembrance Sunday was well attended, drawing the largest crowd we have had for many years.

## **Section E Financial review**

**Brief statement of the charity's policy on reserves**

Charity does not have a reserves policy

**Details of any funds materially in deficit**

N/A

### **Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The building and some of the surrounding car parking spaces are owned by the charity

Income is from hirers fees, fundraising and donations/ grants


No funds are invested

## **Section F Other optional information**

## **Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Daniel William McCarthy	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	

**Date** 23 February 2023

**ASHINGDON & EAST HAWKWELL**  
**VILLAGE HALL**

**FOR THE YEAR ENDED 31 MAY 2022**

**INDEPENDENT EXAMINERS REPORT TO THE ASHINGDON & EAST HAWKWELL  
VILLAGE HALL**

I am reporting on the accounts for the year ended 31st May 2022 which are set out on pages 3 to 6.

**Respective responsibilities of trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011. (the Act)

It is my responsibility to:

report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA  
Castle & Co - Chartered Certified Accountants  
16-18 West Street  
Rochford  
Essex  
SS4 1AJ

Date: 5th July 2022

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDED 31ST MAY 2022**

**RECEIPTS**

		<b>2022</b>		<b>2021</b>	
Gifts, Donations and other voluntary receipts	Grants	15,555		25,488	
	Donations	<u>3,418</u>		<u>1,894</u>	
			18,973		27,382
Trading activities	Other income	-		180	
	Electricity Coin Meters	-		114	
	Hire of Hall	<u>30,539</u>		<u>5,222</u>	
			30,539		5,516
Interest received				-	
			1		-
<b>TOTAL RECEIPTS</b>			<u><u>49,513</u></u>		<u><u>32,898</u></u>

**PAYMENTS**

Payments direct for Charitable purposes	Donations	-		33	
					33
Payments for publicity and fund raising and management administration	Telephone	791		912	
	Light & heat	2,405		2,930	
	Rates, water & sewage	865		1,821	
	Cleaning	6,855		2,718	
	Insurance	1,039		1,593	
	Administration	-		66	
	Repairs & renewals	21,402		6,579	
	Advertising	77		95	
	Accountancy	526		360	
	Printing, postage & stationery	-		17	
	Memorial plaque	-		230	
	Subscriptions	127			
	Depreciation	80		80	
Office expenses	<u>1,066</u>		<u>605</u>		
			35,233		18,005
<b>CARRIED FORWARD</b>			<u>35,233</u>		<u>18,038</u>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED**  
**YEAR ENDED 31ST MAY 2022**

	<b>2022</b>	<b>2021</b>
<b>BROUGHT FORWARD</b>	35,233	18,038
	<u><b>35,233</b></u>	<u><b>18,038</b></u>
NET (PAYMENTS)/RECEIPTS	14,281	14,861
CASH FUND B/FWD	21,121	6,260
	<u><b>35,401</b></u>	<u><b>21,121</b></u>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**BALANCE SHEET**  
**YEAR ENDED 31ST MAY 2022**

	<b><u>2022</u></b>	<b><u>2021</u></b>
<b>CURRENT ASSETS:</b>		
Tangible assets	239	320
<b>CURRENT ASSETS:</b>		
Cash at bank	35,462	21,101
<b>CURRENT LIABILITIES</b>		
Accruals	300	300
	<b><u>35,401</u></b>	<b><u>21,121</u></b>
<b>CAPITAL AND RESERVES</b>		
Accumulated Fund	35,401	21,121
	<b><u>35,401</u></b>	<b><u>21,121</u></b>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**NOTES TO THE BALANCE SHEET**  
**YEAR ENDED 31ST MAY 2022**

**FIXED ASSETS**

	<b><u>EQUIPMENT</u></b>	<b><u>TOTAL</u></b>
	£	£
<b><u>COST</u></b>	399	399
At 1 June 2021	-	-
Additions in Year	-	-
Disposals in Year		-
At 31 May 2022	399	399

**DEPRECIATION**

At 1 June 2021	79	79
Write Off On Disposals	-	-
Charge for Year	80	80
At 31 May 2022	159	159

**NET BOOK VALUE**

As at 31 May 2022	240	240
As at 31 May 2021	320	320

**ASHINGDON & EAST HAWKWELL**  
**VILLAGE HALL**

**FOR THE YEAR ENDED 31 MAY 2022**

**INDEPENDENT EXAMINERS REPORT TO THE ASHINGDON & EAST HAWKWELL  
VILLAGE HALL**

I am reporting on the accounts for the year ended 31st May 2022 which are set out on pages 3 to 6.

**Respective responsibilities of trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011. (the Act)

It is my responsibility to:

report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met: or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Castle FCCA  
Castle & Co - Chartered Certified Accountants  
16-18 West Street  
Rochford  
Essex  
SS4 1AJ

Date: 5th July 2022

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDED 31ST MAY 2022**

**RECEIPTS**

		<b>2022</b>		<b>2021</b>	
Gifts, Donations and other voluntary receipts	Grants	15,555		25,488	
	Donations	<u>3,418</u>		<u>1,894</u>	
			18,973		27,382
Trading activities	Other income	-		180	
	Electricity Coin Meters	-		114	
	Hire of Hall	<u>30,539</u>		<u>5,222</u>	
			30,539		5,516
Interest received				-	
			1		-
<b>TOTAL RECEIPTS</b>			<u><u>49,513</u></u>		<u><u>32,898</u></u>

**PAYMENTS**

Payments direct for Charitable purposes	Donations	-		33	
					33
Payments for publicity and fund raising and management administration	Telephone	791		912	
	Light & heat	2,405		2,930	
	Rates, water & sewage	865		1,821	
	Cleaning	6,855		2,718	
	Insurance	1,039		1,593	
	Administration	-		66	
	Repairs & renewals	21,402		6,579	
	Advertising	77		95	
	Accountancy	526		360	
	Printing, postage & stationary	-		17	
	Memorial plaque	-		230	
	Subscriptions	127			
	Depreciation	80		80	
Office expenses	<u>1,066</u>		<u>605</u>		
			35,233		18,005
<b>CARRIED FORWARD</b>			<u>35,233</u>		<u>18,038</u>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT, CONTINUED**  
**YEAR ENDED 31ST MAY 2022**

	<b>2022</b>	<b>2021</b>
<b>BROUGHT FORWARD</b>	35,233	18,038
	<u><b>35,233</b></u>	<u><b>18,038</b></u>
NET (PAYMENTS)/RECEIPTS	14,281	14,861
CASH FUND B/FWD	21,121	6,260
	<u><b>35,401</b></u>	<u><b>21,121</b></u>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**BALANCE SHEET**  
**YEAR ENDED 31ST MAY 2022**

	<b><u>2022</u></b>	<b><u>2021</u></b>
<b>CURRENT ASSETS:</b>		
Tangible assets	239	320
<b>CURRENT ASSETS:</b>		
Cash at bank	35,462	21,101
<b>CURRENT LIABILITIES</b>		
Accruals	300	300
	<b><u>35,401</u></b>	<b><u>21,121</u></b>
<b>CAPITAL AND RESERVES</b>		
Accumulated Fund	35,401	21,121
	<b><u>35,401</u></b>	<b><u>21,121</u></b>

**ASHINGDON & EAST HAWKWELL VILLAGE HALL**  
**NOTES TO THE BALANCE SHEET**  
**YEAR ENDED 31ST MAY 2022**

**FIXED ASSETS**

	<b><u>EQUIPMENT</u></b>	<b><u>TOTAL</u></b>
	£	£
<b><u>COST</u></b>	399	399
At 1 June 2021	-	-
Additions in Year	-	-
Disposals in Year		-
At 31 May 2022	399	399

**DEPRECIATION**

At 1 June 2021	79	79
Write Off On Disposals	-	-
Charge for Year	80	80
At 31 May 2022	159	159

**NET BOOK VALUE**

As at 31 May 2022	240	240
As at 31 May 2021	320	320

**ASHINGDON AND EAST HAWKWELL VILLAGE HALL**

England & Wales - Charity number 301237

---

# Accounts

---



## Trustees' Annual Report for the period

**From** 1<sup>st</sup> June 2020 **Period start date** **To** 31<sup>st</sup> May 2021 **Period end date**

**Charity name: Ashingdon and East Hawkwell Village Hall**

**The Charity is also known as Ashingdon and East Hawkwell Memorial Hall**

**Charity registration number: 301237**

Attendees Trustees	Office if any	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Margaret Benham			Arthritis Care
Nellie Levey			Wednesday Quiz
Peter Saville			U3A
Rose Everett			Mr Dickie Bows
Glen Dryhurst			Elected
Danny McCarthy	Chair		Elected
Carol Catchpole			Elected
David Catchpole	Vice Chair		Elected
Sean Chittenden			Ashingdon Parish Council Rep
Roger Gardner			Hawkwell Parish Council Rep
Maria Bridges	Treasurer		Elected
Helen England	Bookings		Tai Chi
Lin Green		Joined 5 January 2021	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
RCCE	Sue Gibson	RCCE House, Threshelfords Business Park, Inworth Rd, Feering, Colchester CO5 9SE

## Objectives and Activities **COMPULSORY**

### Objectives

To provide and maintain the village hall and internal memorial wall for the inhabitants of Ashingdon and East Hawkwell, to encourage maximum use of the facilities to benefit

everyone and promote diversity for all ages, abilities and genders for social, educational, recreational and other matters with the object of improving the conditions of life for the said inhabitants and providing a place within the community for the community to remember those that gave their lives to protect this community.

#### Activities

Use of the hall for community activities, ranging from public meetings, parish council meetings, religious worship, remembrance, elections, blood donation to clubs and classes catering for all age groups, including martial arts, yoga, exercise, dancing, art and craft, dining, social, dietary advice and private parties, inflatable fun and charity quiz nights/ fundraising events.

This charity was established for purposes which are for the public benefit and explains how the trustees have operated in furtherance of these purposes. The Ashingdon and East Hawkwell Village Hall [AEHVVH] believe that the breadth and depth of our hires and availability demonstrates without any doubt the public benefit that our work brings to the community.

## Achievements and Performance **COMPULSORY**

Summary of main achievements, identifying the differences the charities work has made in the area of benefit

Due to the Covid Pandemic the scheduled AGM in May 2020 was unable to be held as a physical event. All of the trustees agreed to continue as trustees, stood again and were elected. It was hoped to hold a physical AGM as soon as possible in the next charity year.

Members of the committee worked with the RCCE Adviser to create training for Management Trustees, prepare associated documentation and policies.

Grant funding was obtained to pay for repair and restoration of windows in the Committee room to begin bringing it back to a pristine condition, with the aim to be able to offer the room as a space for hire, in addition to the main hall, once repairs, repainting and refurbishments are complete.

Following upgrading of the entry arrangements, where possible, the hall was opened for and used by the community while following Government guidance.

Recognising that there was a need to improve relationships between the hall and other community groups and providers the Management Committee has reached out to the local parish councils inviting them to have an active representative. Both Ashingdon and Hawkwell parish councils have trustees on the management committee and the committee has an ongoing dialogue with with local district councillors. In addition, the Management Committee have established dialogues with local scouts, churches and other community groups

### **Additional information (optional)**

#### **Achievements against objectives set**

Despite Covid, the Management Committee have managed to open the hall when possible;

to upgrade the sanitation facilities; to bring in covid safe protocols and when allowed by Government Guidance keep the hall open for the community.

The Management Committee had previously taken the view that we would not employ staff and would instead take on roles ourselves so that all of the money gained from hires or grants could be spent on cleaning, making safe, repairing and refurbishing the hall so that the community could have the hall they deserve not the damaged one that they had. This has meant that money have been available to upgrade and refurbish the hall facilities.

## Financial Review **COMPULSORY**

### **Review of the charity's financial position at the end of the period**

The hall has no policy for holding reserves as we have never had reserves

No are reserves were held

Previous management committees had large overheads. No money was carried over

The hall has not been in deficit

The hall is an going concern with no uncertainties for the future

### **Additional information (optional)**

The charity's principal source of funds has been the hires of the hall. Where they have been available, the hall has applied for COVID grants both to upscale the sanitary arrangements and to pay the bills when forced to close by lockdowns.

There is no investment policy as there are no funds available for investment

## Structure, Governance and Management **COMPULSORY**

### Description of charity's trusts: **Type of governing document**

THE GOVERNING DOCUMENT is the ORIGINAL TRUST DEED Dated 3rd February 1967

### **How is the charity constituted?**

The charity is constituted as an unincorporated trust via the original trust deed Dated 3rd February 1967

### **Trustee selection methods including details of any constitutional provisions**

The Management Committee is created by the ORIGINAL TRUST DEED Dated 3<sup>rd</sup> February 1967 as having elected members and representatives.

There are two types of representatives.

There are representatives from the local councils and from regular hirers.

9 Trustees are Elected from local community at the AGM

One Representative is from Ashingdon Parish Council

One Representative is from East Hawkwell Parish Council

10 Representatives are from Hiring Organisations

One trustee Co-opted from local community

## Declarations **COMPULSORY**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

	
---	--

**Full name(s)**

Daniel McCarthy	
-----------------	--

**Position (eg  
Secretary, Chair, etc)**

Chair of Management Committee	
----------------------------------	--

**Date**

24 March 2022
---------------

**ASHINGDON**

**VIL**

**FOR THE YEAR**

**ASHINGDON & EAST**  
**RECEIPTS AND**  
**YEAR END**

**RECEIPTS**

Gifts, Donations and other  
voluntary receipts

Grants  
Donations

Trading activities

Other income  
Electricity Coin M  
Hire of Hall

Interest received

**TOTAL RECEIPTS**

**PAYMENTS**

ASHINGDON & EAST  
RECEIPTS AND PAYM  
YEAR END

**BROUGHT FORWARD**

NET (PAYMENTS)/RECEIPTS

CASH FUND B/FWD

**ASHINGDON & EAST**

**BALA**

**YEAR ENDE**

**CURRENT ASSETS:**

Tangible assets

**CURRENT ASSETS:**

Cash at bank

**CURRENT LIABILITIES**

Accruals

## **INDEPENDENT EXAMINERS REPORT**

**VII**

I am reporting on the accounts for the year ended 31

### **Respective responsibilities of trustees and examiners**

As the charity's trustees, you are responsible for the accounts in accordance with the provisions of the Charities Act 2011. (the Act)

It is my responsibility to:

report in respect of my examination of the accounts in accordance with the provisions of the Charities Act 2011 and in carrying out my examination in accordance with the provisions of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 under section 145(5) of the Charities Act 2011.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the provisions of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. An examination includes a review of the accounts presented to the Charity Commission and a comparison of the accounts presented to the Charity Commission with any unusual items or disclosures in the accounts. I have discussed the accounts with the trustees concerning any such matters. The evidence that would be required in an audit of the accounts to support the view that the accounts represent a "true and fair view" of the charity's financial position is not required for an examination.