

# **2nd Verwood Scout Group**

## **Annual Accounts**

**For the period 1st April 2020 to 31st March 2022**

## Index

	Page
Trustees' Annual Report	3 - 5
Independent Examiner's Report to the Trustees	6
Accounts	7 - 9

## Trustees' Annual Report

For the period 1st April 2020 to 31st March 2022

Charity name: **2nd Verwood Scout Group**

Registered charity no.: **301225**

Charity's principal address: **34 Margards Lane  
Verwood  
Dorset  
BH31 6JW**

### Trustees:

<u>Name</u>	<u>Office</u>	<u>Date acted if not the whole year</u>
Nick Ground	Chairman	Whole year
Noel Smith	Treasurer	Whole year
Sharon Curtis	Secretary	Whole year
Carolyne Inge	Group Scout Leader	Whole year
Jane Shotliff	Member	Whole year
Kirsty Rose	Member	Whole year
Cheryl Wesley	Member	Resigned 13/6/2021
Val Aitken	Member	Appointed 13/6/2021
Lucy Andrews	Member	Appointed 13/6/2021
Suzanne Mason	Member	Appointed 13/6/2021

### Structure, Governance & Management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent's representation and meets on a regular basis.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.



## Objectives and Activities

The objectives of the group are as a unit of the Scout Association.

The aim of The Scout Association is to promote the development of young people in achieving their physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The Group runs two Beaver colonies, three Cub packs and one Scout troop. A balanced programme of activities is provided by the scouting leaders for each of these groups. For the Beavers, these cover exploring the world around them, getting to know other people, discovering creativity and practical skills as well as different beliefs and attitudes, and also learning about themselves. For the Cubs, this is built upon as they are encouraged to try new activities, including trips out and camping for the first time. Finally the Scouts are developed further developing their creative talents, knowing their own ability, but encouraged to keep fit, and exploring their own values and personal talent.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Achievements and Performance

As a consequence of the COVID-19 pandemic, scouting was put on hold in almost all its forms for the duration of the whole financial year. Some groups did manage to maintain contact and run 'socially distanced' activities with the use of Teams or Zoom during the year, but this was variable. The leaders have maintained contact, and have run the group as directed by Scouting UK, particularly with regard to social distanced meetings, performing risk assessments of our readiness to use the scout hall again. Despite this the group has supported the local community and rented out the scout hall more than ever to assist various groups which would have not been able to run without additional capacity that the scout hall offered. Finally as a consequence of the pandemic and the growing trend to pay 'on-line', the group have run a trial, and are now rolling out electronic subs payment to parents from April 2021 onwards.

## Financial Review

### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £1,500.

The Group held cash reserves of £40,426 against this at year end. This is above the level for operating expenses.

### Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of funds. All funds are held in cash using only mainstream banks or building societies.

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures:

*C. G. Inge*

Full names:

CAROLYN ESME INGE

Positions:

GROUP SCOUT LEADER

Date:

9<sup>TH</sup> OCTOBER 2022

## **Independent Examiner's Report to the Trustees of 2nd Verwood Scout Group**

I report on the accounts of 2nd Verwood Scout Group (Registered Charity Number 301225), for the year ended 31 March 2022 which are set out herewith.

### **Respective responsibilities of the trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

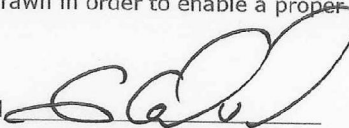
### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with sections 130 and 131 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Carver  
14 Owls Road  
Verwood  
BH31 6EW

Signed



Date

29/3/22



## 2ND VERWOOD SCOUT GROUP

### RECEIPTS & PAYMENTS ACCOUNT - 1ST APRIL 2021 TO 31ST MARCH 2022

RECEIPTS	2021/22		2020/21	2019/20
	£	£	£	£
<b>Donations, legacies &amp; similar income</b>				
Membership Subs	16,600.00		50.00	11,245.00
Less: Membership Subs paid on	(6,450.00)		(4,088.25)	(3,438.75)
Net membership subs retained	10,150.00		(4,038.25)	7,806.25
Donations	1,021.00		10.97	20.00
Gift Aid	3,881.25		0.00	2,480.11
Uniforms	2,340.45		0.00	0.00
International Camp	16,885.00		1,110.00	0.00
Section camps	1,255.00		150.00	6,434.10
Section activities	2,320.25		0.00	433.00
Waterpark Group Day	750.00		0.00	0.00
Other similar income - Investitures	0.00		0.00	51.50
		38,602.95	(2,767.28)	17,224.96
<b>Grants</b>				
Verwood Town Council	0.00		0.00	0.00
Scouts	0.00		0.00	0.00
Other grants	0.00		0.00	0.00
		0.00	0.00	0.00
<b>Fundraising (Gross)</b>				
Rustic Fayre	0.00		0.00	200.00
Bag packing	0.00		0.00	102.00
Rotary Club	100.00		0.00	150.00
Extra Mile	0.00		0.00	0.00
Airflow - recycling	0.00		500.00	0.00
Don McMath Foundation	0.00		57.46	80.00
Christmas Fayre	775.00		0.00	0.00
Xmas Extravaganza	546.00		0.00	217.50
Flameburst	0.00		0.00	80.00
Entertainments evening	0.00		0.00	0.00
Other fundraising activities	60.00		0.00	246.00
		1,481.00	557.46	1,075.50
<b>Investment income</b>				
Rent of HQ	1,898.75		1,710.00	512.50
Badges	0.00		0.00	0.00
Other income	9,089.45		19,473.28	190.85
		10,988.20	21,183.28	703.35
<b>Total Gross Income</b>		51,072.15	18,973.46	19,003.81
<b>Asset sales</b>		0.00	0.00	0.00
<b>Total Receipts</b>		51,072.15	18,973.46	19,003.81

## 2ND VERWOOD SCOUT GROUP

### RECEIPTS & PAYMENTS ACCOUNT - 1ST APRIL 2021 TO 31ST MARCH 2022

PAYMENTS	2021/22		2020/21	2019/20
	£	£	£	£
<b>Charitable Payments</b>				
Scouting activities - Camp fees	(19,382.17)		(1,380.00)	(8,109.17)
Scouting activities - Others	(3,967.10)		(51.92)	(2,586.20)
Adult training	0.00		0.00	(75.00)
Cashplus fees	0.00		0.00	(69.00)
Water & sewage	0.00		0.00	0.00
Electricity	(201.07)		(348.52)	(354.98)
Gas	(697.57)		(626.29)	(831.29)
Insurance	(623.51)		(628.44)	(574.93)
Licences - Vodaphone	(138.54)		(227.85)	(231.72)
NT Card	0.00		0.00	(95.00)
Repairs & renewals	(1,023.90)		0.00	(2,291.90)
Materials & Equipment	(232.60)		(8.80)	(1,052.00)
Miscellaneous	(862.37)		(217.26)	(395.05)
Tree Clearance	(1,200.00)		0.00	0.00
Uniforms	(2,448.80)		(424.70)	(72.30)
Badges & Kneckies	(1,059.77)		0.00	(755.43)
Finance Charges on Subs	(816.54)		0.00	0.00
Cleaning HQ	(1,732.96)		(599.50)	(1,369.14)
		(34,386.90)	(4,513.28)	(18,863.11)
<b>Fundraising expenses</b>				
Shelterbox	0.00		0.00	0.00
Jamboree sponsoreship	0.00		0.00	0.00
Julia's House (Extra Mile)	0.00		0.00	0.00
Don McMath Foundation	0.00		(300.00)	0.00
Xmas Extravaganza	(645.09)		0.00	(198.57)
Mike Downton donation	0.00		0.00	(250.00)
Brock donation	0.00		0.00	0.00
		(645.09)	(300.00)	(448.57)
<b>Total Gross Expenditure</b>		(35,031.99)	(4,813.28)	(19,311.68)
<b>Asset purchases</b>		(3,522.28)	0.00	(285.00)
<b>Total Payments</b>		<u>(38,554.27)</u>	<u>(4,813.28)</u>	<u>(19,596.68)</u>
<b>Net Receipts / (Payments)</b>		<u>12,517.88</u>	<u>14,160.18</u>	<u>(592.87)</u>

### RESERVES

Opening Reserves	28,913.22	14,753.04	15,345.91
Capital Introduced	0.00	0.00	0.00
Surplus / (deficit) for the year	12,517.88	14,160.18	(592.87)
Closing Reserves	<u>41,431.10</u>	<u>28,913.22</u>	<u>14,753.04</u>



## 2ND VERWOOD SCOUT GROUP

### STATEMENT OF ASSETS & LIABILITIES AS AT 31ST MARCH 2022

Unrestricted funds	2021/22		2020/21	2019/20
	£	£	£	£
<b>Cash funds</b>				
Bank account	37,033.94		27,103.80	11,822.12
Cashplus account	2,251.07		2,342.22	1,973.64
Cash floats	1,140.88		207.47	335.05
Total cash funds		40,425.89	29,653.49	14,130.81
<b>Other monetary assets</b>				
Gift Aid	3,881.25		0.00	712.50
Camp payments in Advance	-		0.00	200.00
Prepayment - Badge a/c	117.96		259.73	(140.27)
		3,999.21	259.73	772.23
<b>Investment assets</b>				
Property	-		-	-
Other	-		-	-
		-	-	-
<b>Non monetary assets</b>				
Stock of Uniforms	766.00		-	-
Land & Buildings	-		-	-
Scouting equipment	-		-	-
Other	-		-	-
		766.00	-	-
<b>Liabilities</b>				
Creditors	-		-	-
Carpark capital funding in advance	(1,000.00)		(1,000.00)	-
Camp receipts in Advance	(2,760.00)		-	(150.00)
Other	-		-	-
		(3,760.00)	(1,000.00)	(150.00)
<b>Total Assets less Total Liabilities</b>		<u>41,431.10</u>	<u>28,913.22</u>	<u>14,753.04</u>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 9/10/2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Chairman: Nick Ground PP.

Treasurer: Noel Smith