

Puddletown Village Hall Treasurer's Report - March 2022

Introduction:-

Coronavirus led to the Hall being closed until May and the pick-up in bookings was affected by continuing nervousness. December's business started to show signs of disruption as the Omicron variant spread. This continued into the early part of 2022.

Expenditure: -

The main expenditure in 2021 was the kitchen upgrade, the final cost being about £13,500, including an edge trim around the sink, after water spills were reported when unloading the dishwasher. The Library porch was cleaned and re-painted. 2021's day to day running costs were about £6,600.

Financial security: -

Cheque payments needed 2 signatories but online payments are safeguarded by another trustee (usually the Chairman) authorising the Treasurer to act.

Income: -

Much of our 2021 income consisted of Government/Council business support grants totalling over £27,400. A further £2,667 to counter the impact of Omicron has now been received. These reassured us that we could survive an uncertain period of losses. 2021's day to day income was about £5,500. As we enter March it looks as if most bookings have stabilised despite several cancellations as hirers had to self-isolate.

Hire Charges

Hire charges were increased in January 2022, 4 years after the last increase. This was coupled with an increase in the Caretaker's pay which had remained the same since 2015.

The Future:-

Large screen TV

At the AGM we agreed the TV should be on the stage. There is not a suitable place for a cantilever bracket, so the only practical option is to use a mobile stand. Users will decide where to put it but, when not in use, a lockable chain and wall anchor to the right of the sliding doors will secure it. The screen will be protected by a padded cover. Although the Library broadband works, it is slow, so I suggest we install our own higher speed connection.

Carpet tile replacement

I suggest we now make progress on this by using a hard wearing vinyl type material as used in hospitals. Chair legs should not dent it. With the main hall having a timber strip floor and the new kitchen servery counters being strip beech wood, I suggest we use a

matching wood finish, with a darker colour leading to the fire escape door.

Chris Leonard

PUDDLETOWN VILLAGE HALL

BALANCE SHEET AS AT 31 DECEMBER 2021

<u>2020</u>	<u>Expenditure</u>	<u>2021</u>
	General running expenses	
1,353.80	Insurance & Licences	1,207.52 ✓
168.00	Water	209.50 ✓
358.25	Gas	301.75 ✓
368.28	Electricity	391.30 ✓
167.96	Renewals	50.76 ✓
735.14	Service, Maintenance, Repairs	836.03 ✓
291.29	Improvements	0.00 ✓
3,336.00	Caretaker	3,436.00 ✓
0.00	Caretaker's Mobile Phone	10.00 ✓
78.76	Consumables	77.07 ✓
61.84	Secretary/Treasurer/Audit - expenses	4.97 ✓
38.22	Waste Collection	99.70 ✓
24.07	Cleared cheques from 2020	6.20 ✓
~	Uncleared deposits	
<u>6,981.61</u>		<u>6,630.80 ✓</u>
	Exceptional expenditure	
228.00	Covid-19	0.00
545.00	Pipe Boxing	~
522.00	Fence	~
~	Kitchen upgrade	13311.65 ✓
<u>1,295.00</u>		<u>13,311.65</u>
	Sub total	<u>19,942.45</u> CW
31 Dec.20	Balances at bank	31 Dec.21
<u>11,913.72</u>	Santander Current Account - General	19,069.27
207.00	Santander Savings - Kitchen Upgrade Surplus	2438.35
<u>4265.89</u>	Santander Savings Account - General	<u>14242.95</u>
4,679.89	Santander Savings Account - Total	16,681.30
<u>23,391.87</u>	CAF Scottish Widows 90 Day Notice	<u>23,403.57</u>
39,985.48		<u>59,154.14</u>
<u><u>48,262.09</u></u>	Total	<u><u>79,096.59</u></u>


 C T Leonard (Hon. Treasurer)
 16/1/22


 Craig Woolgar
 (Auditor)

Audit Report

Expenditure

To Current Account Bank Statement

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
	179.98	12,400.58	4,175.81	10,436.56	1,169.84	683.85	406.86	705.40	365.39	428.82	676.47	312.89	31,942.45
Total on Expenditure Spreadsheet													
										Difference			19,936.25
													12,006.20
Internal Transfer													
													-12,000.00
													-6.20
Kevin Smith Unpresented Cheque from 2020													
										Difference			0.00

Audit by C Woolgar
January 2022

All Expenditure balances and is correctly reflected on 2021 Balance Sheet Accounts.
All expenditure has been documented and correctly accounted for.