

## Form

SCC A3 (R&P)

## Jan-20

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2021

Unit Name: Poole Sea Cadets Unit 272		Charity No: 300170	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS YEAR £	LAST YEAR £
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
Notes			

## Notes

£17,277.85	£3,458.00
£4,728.68	£7,500.00
£0.00	£0.00
£5,030.50	£6,565.00
£1,418.37	£2,718.61
£89.94	£3,286.53

COMPETITION RECEIPTS  
COURSE FEES  
SUNDRY SALES RECEIPTS  
BANK DEPOSIT INTEREST  
PROPERTY RENTS (includes any occasional  
OTHER REVENUE RECEIPTS

£650.00	£0.00
£1,233.03	£1,311.85
£0.00	£1,427.65
£10.55	£26.76
£300.00	£3,575.00
£1,211.59	£0.00

## A

£31,950.51	£29,869.40
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## PROCEEDS FROM SALES OF OTHER FIXED

£6,600.00	£5,000.00
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## B

£6,600.00	£5,000.00
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**TOTAL RECEIPTS = A + B**

C

£38,550.51	£34,869.40
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**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

<b>G</b>	£9,906.17	£8,963.90
<b>H</b>	£2,561.23	£20,419.53
	£12,467.40	£11,455.63

£53,605.51	£65,061.14
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2021	£66,072.91	£53,605.51
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# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021

Form  
SCC A3 (R&P)  
Jan-20

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

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Unit Name: Poole Sea Cadets Unit 272

Charity No: 300170

Fund-name/purpose (if not held for the Unit's general purposes):-

Notes

THIS  
YEAR  
£

LAST  
YEAR  
£

#### REVENUE PAYMENTS –

##### DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS  
COMPETITION COSTS  
FUEL & TRAVEL COSTS  
CATERING COSTS  
TRAINING DELIVERY COSTS  
ARTICLES PURCHASED FOR RESALE

	£0.00	£1,036.30
	£50.00	£0.00
	£421.77	-£1,235.65
	£0.00	£1,747.99
	£766.49	£4,100.42
	£0.00	£0.00

##### OVERHEAD COSTS FOR:

RENT / COUNCIL TAX  
HEAT, LIGHT & WATER  
TELEPHONE & BROADBAND  
RUNNING COST Inc POSTAGE, PRINTING & OTHER

	£12.00	£12.00
	£2,225.82	£3,290.45
	£668.28	£680.91
	£381.67	£526.15

##### MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE  
BOATS  
VEHICLES  
OTHER MISC EQUIPMENT  
INSURANCE COSTS  
BANK INTEREST & CHARGES

	£6,465.62	£1,532.63
	£5,244.85	£4,056.30
	£1,289.86	£521.08
	£1,831.82	£1,362.03
	£2,451.16	£2,674.89
	£0.00	£0.00

##### CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION  
FOR OTHER PROFESSIONAL FEES  
FOR LEGAL ADVICE (for constitution or trustees)  
OTHER REVENUE COSTS

	£200.00	£600.00
	£0.00	£0.00
	£0.00	£0.00
	£35.00	£0.00

TOTAL REVENUE PAYMENTS

D

£22,044.34 £20,905.50

##### NON-REVENUE PAYMENTS –

ASSETS

	£4,038.77	£25,419.53
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TOTAL NON-REVENUE  
TOTAL PAYMENTS (=D+E)

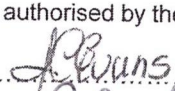
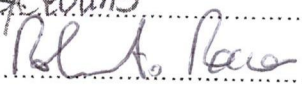
E

F

£4,038.77 £25,419.53  
£26,083.11 £46,325.03

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)



THE SEA CADETS		Form
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021		Jan-20
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2021		
<b>Unit Name:</b> Poole Sea Cadets Unit 272	<b>Charity No:</b> 300170	
<b>In E&amp;W: STATEMENT OF ASSETS &amp; LIABILITIES</b>		
<b>Name of Fund</b> <div style="border: 1px solid black; padding: 2px; display: inline-block;">if restricted</div>	<b>THIS YEAR</b> £	<b>LAST YEAR</b> £
<b>ASSETS:</b>		
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)	£66,072.91	£53,605.51
BANK DEPOSITS (if any) not included above		
LOANS RECOVERABLE		
OTHER DEBTS (total recoverable – exclude any "accruals")		
*STOCKS OF ITEMS FOR RESALE (total cost)	£301.00	£301.00
INVESTMENTS (present value of securities &c)	£29,158.76	£27,400.50
INVESTMENTS (ditto – belonging to a Restricted Fund, if		
<b>*OTHER FIXED ASSETS:</b>		
- LAND & BUILDINGS		
- BOATS	£25,644.53	£29,029.81
- VEHICLES	£10,581.11	£12,526.01
- COMPUTERS & OTHER EQUIPMENT	£12,821.36	£11,203.95
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above	[ ]	[ ]
<b>LIABILITIES</b>		
LOANS REPAYABLE		
OTHER CREDITORS (total payable – exclude any "accruals")		
CONTINGENT LIABILITIES (estimated total amount)		
<b>[Scottish] ACCOUNTS NOTES*</b> (if not within Annual Report)		
For any <u>separate</u> Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its	Give page no(s). - or say if none	
Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity	[ ]	
Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it	(or say if none) [ ] Authority:	
Amount of any trustee expenses reimbursed and for how many trustees	(or say if none) [ ] For how many:	
Amount and nature of any other trustee-transactions (including with connected persons, stating the together with any amount owing at the year-end (say if	[ ] Nature:	
Any further information that 'may reasonably assist' a reader's understanding	Give page no(s). - or say if none	
(*Show details on an extra attached)		
Signed as authorised by the Unit's Management Committee - Date: <span style="border: 1px solid black; padding: 2px;">9 September 2021</span>		
		Unit Treasurer
		Unit Chairman
<b>Note:</b> The statutory audit or independent examination report on this Statement of Account must be attached.		

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021**

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SCC A3 (R&P)  
Jan-20

<b>Unit Name:</b> Poole Sea Cadets Unit 272	<b>Charity No:</b> 300170
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Unit address (or address for correspondence):-

House name:	TS Drax
Street and No:	23 Sterte Avenue West
Area or Estate:	
Town/City:	Poole
County:	Dorset
Post Code:	BH15 3EH

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Roberto Rocca	Reece Oliver	
Debbie Knight		
Louise Evans		
Martine Whittle		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Lee Hardy		
Bruce Grant-Braham		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

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**Nature and date of the Unit's constitution (governing document):** Governed by Sea Cadet Standard Constitution

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

Retained burgee status in our unit review. Continued to provide a good cadet experience despite the global pandemic and rapidly return to face to face activity when able.

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.



# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021

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Jan-20

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**Unit Name:** Poole Sea Cadets Unit 272

**Charity No:** 300170

#### Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £52,437.00 24 months' on that basis.

The Unit holds in designated funds representing fixed assets needed for future activities and for future projects to be carried out in as currently planned/expected

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Committee:

.....  Unit Treasurer

.....  Unit Chairman

..... Independent Examiner

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

**Independent Examiner's Report to the Trustees of the above charity**

I report on the Financial Statements of the Charity for the year ended 31 March 2021.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect the requirements:
  - a. to keep accounting records in accordance with section 386 of the Companies Act; and
  - b. to prepare accounts which accord with the accounting record, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature ...*Sue W*..... Date 1<sup>st</sup> September 2021

Mrs S Wintle FMAAT  
Independent Examiner  
Oak Accounting Ltd  
27 Bascott Road  
Bournemouth BH11 8RJ