



OWERMOIGNE VILLAGE HALL

Pollards Lane Owermoigne Dorchester DT2 8XD



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Trustees' Annual Report for the period
from 1st September 2020 to 31st August 2021**

for

Owermoigne Village Hall

Charity registration number: 301160



CHARITY COMMISSION
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Trustees' Annual Report for the period

From 1 September 2020 to 31 August 2021

Charity name: Owermoigne Village Hall

Charity registration number: 301160

1. Objectives and Activities

Purpose of Charity

The original Trust Document and Governing Document identify the objectives of the Charity as:

- To manage and use Owermoigne Village Hall premises and the derived income from Hall lettings and events.
- To maintain and develop the premises to meet the evolving needs of residents and Hall users.
- To promote physical and mental well-being of the residents of Owermoigne.

Summary of Main Activities

Owermoigne Village Hall supports and promotes a wide and evolving range of local groups and activities. These include Craft Club, Flower Club, Horticultural Society, Exercise and Pilates classes, indoor bowls and table tennis groups, dog training classes, art and watercolour painting.

The Management Committee also runs regular Coffee Mornings, monthly Luncheon Club and Village Markets.

The Hall is used for Parish Council meetings and monthly lecture meetings (the Monday Club) as well a variety of other events including concerts, dances, skittles, quiz nights etc. and availability for ad-hoc hire by local residents.

Public Benefit

The Owermoigne Village Hall Trustees and Management Committee members operate and facilitate the use of the premises solely for the benefit of the residents in and around the village of Owermoigne. By promoting social interaction, intellectual and physical development the Charity makes a significant contribution to the well-being of the community.

2. Achievements and Performance

Context

Following a consultation exercise beginning at the 2017 AGM the Management Committee developed a five-year plan to improve the structure and facilities of the Village Hall. The plan included replacement of the kitchen to enable a regular Lunch Club and the complete replacement of the Hall's exterior wooden cladding with upgraded insulation. The creation of two rear rooms behind the stage was also included together with a storage room for Village Hall user groups and a stand-alone meeting room with separate access. Work on planning and developing estimates and quotations began in 2018. Potential grants were sought and applications made. The new kitchen was completed in the last financial year (June 2020). Work on the remaining actions began in summer 2020.

Main Achievements

Derek Woodward presented the Chair's Report at the AGM detailing the considerable tasks undertaken this year, the recovery from Covid restrictions and plans for the future. He thanked all the Committee and those assisting with Open Day for all their efforts and enthusiasm.

Main achievements have included:

- **Hall Fabric Improvement Plan**
Following some roof and flooring repair work the Hall cladding replacement and insulation was completed in October 2020. The two new rooms behind the stage were completed in July 2021 and are already in regular use.
- **Re-opening after Covid lockdown**
Once restrictions from Covid lockdown eased, the Lunch Club was successfully launched with capacity for 24 attendees monthly. Since then the Lunch Club has been oversubscribed and has proved to be very popular. Weekly coffee mornings were launched, initially with table service and social distancing, and over a period of time the majority of the Hall regular activities restarted.

Achievements Against Objectives

The explicit improvement objectives defined in the five-year plan were essentially completed in this financial year (year 4 of the plan). A new plan is currently being developed for the improvement of front and side access to the Hall, improvement to the stage capability and development of the car park to make better use of the space available.

Fundraising Activities

The plan for Fundraising to finance the improvement programme was originally based around holding a series of specific fundraising events together with seeking grant funding from a range of local and national sources. The Covid shutdowns resulting from the Covid19 pandemic put paid to most of the fund raising activities however we ran a very successful "Buy- Plank-Appeal" for the re-cladding work. Donations in this year were more than £1,400 and we were able to gain substantial grant funding courtesy of DCC DCA and the Parish Community Benefit Fund.

3. Financial Review

Treasurer's Report

The last financial year began with the Village Hall in lockdown and unable to open for many of our regular activities. The Committee made good use of this enforced closure progressing on the Village Hall Improvement Plan with the removal of the old cladding timbers and the deployment of new insulation and cladding. Work also commenced on the refurbishment of the rear of the stage resulting in new storage facilities and a meeting room with separate entrance door.

Although many activities began to restart again from Spring 2021 the overall rental income from the Hall was about half the level in the previous year. With a combination of reserves and grants we were able to support the normal running costs while also continuing the improvement works. This placed us at the end of August 2021 in the enviable position of having completed most of the improvements while still maintaining a reserve for future projects and contingencies.

Overall our expenditure for the year exceeded our income by £6,397 (Income £31,253, Expenditure £37,651). This deficit was expected resulting from planned payments to the cladding contractors in the early part of the Financial Year.

The Village Market once restarted has continued to contribute well towards our income together with the successful weekly coffee mornings and the popular lunch club. Many of the other regular Village Hall activities and bookings are now back to normal.

Support for the Village Hall improvements and for maintaining overheads during the lockdown came in the shape of several external grants as well as many generous donations through our "Buy-A-Plank" appeal. (Overall income from grants and donations exceeded £27,000.) The Committee would like to express sincere thanks for all donations and to the various grantors including the Community Benefit Fund held by the Parish Council and the support of Dorset County Council.

At the beginning of the 2021/22 Financial Year the Village Hall is in a healthy financial position with a ring-fenced reserve of £10,000 together with a substantial current account balance.

Financial Position

The Village Hall ends the year with £13,488 in the current account and £10,000 in the Reserve Account.

Reserves Policy

We intend to maintain a reserve of £10,000 to cover unexpected costs such as the need for major unplanned repair work.

Sources of Funding

The main sources of funding are from the hire of the Village Hall and revenue raised from fundraising events held therein. Over the last year we have also been successful in obtaining grants for the specific improvement projects from local organisations and the Parish Community Benefit Fund. We have also benefitted from grants from Dorset County Council to alleviate the loss of revenue associated with the Covid lockdown and to assist reopening.

Principal Risks

The principal financial risk is that the Hall fabric, although much improved through recent renovations, is > 80 years old and therefore in need of careful maintenance. The Hall is fully insured.

Examination of Accounts

Accounts to 31st August 2021 were examined and verified by Sue Shuttlewood on 21/10/2021 (copy of verified accounts attached.) To fulfil the requirements of the Charity Commission 2008 Regulations and SORP, for a charity with a gross income of greater than £25,000, these accounts are also presented using the Charity Commission pro-forma.

4. Structure, Governance and Management

Owermoigne Village Hall's Governing Document is based on the original Trust deed, dated 17th September 1937 and as amended on 21st January 2014. It is constituted as an unincorporated association. Trustees are selected by election at the AGM, held each October.

5. Reference and Administrative details

The name of the charity is "Owermoigne Village Hall".

The registered charity number is 301160.

The charity's premises and principal address is :

Owermoigne Village Hall
Pollards Lane
Owermoigne

For correspondence purposes please use :

10 Church Lane
Owermoigne
Dorchester
DT2 8HS

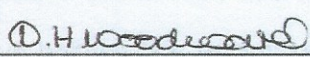
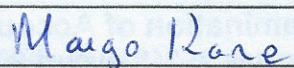
Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Margo Kane	Secretary	From 16/3/2021
2	Derek Harold Woodward	Chairman	
3	Robin Burgess		From 16/3/2021
4	Dee Weight		From 16/3/2021
5	Philip Scull	Vice-Chair	
6	Julia Scull		
7	Ian Kane		
8	Nigel Baker	Treasurer	
9			

6. Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Derek Woodward	Margo Kane
Position (eg Secretary, Chair, etc)	Chairman	Secretary

Date 1st June 2022

Owermoigne Village Hall

Income & Expenditure Account - 1st September 2020 to 31st August 2021

	2020-2021		2019-2020	
INCOME	£		£	
Hire of Hall				
Dog Training	£241.50		635.25	
Fitness Classes	£0.00		924.00	
Monday Club	£0.00		108.00	
Flower Club	£0.00		168.00	
Owermoigne Parish Council	110.00		114.00	
Bowls/Table Tennis/Skittles	618.50		608.52	
Other Bookings	£436.50		953.00	
Other Village Hall Activities		1,406.50		3510.77
Bingo	£0.00		781.25	
Market	£450.00		950.00	
Gardens Open Day	-		-	
Village Quiz				
Coffee Morning	£1,042.50		447.00	
Other fundraising	£513.90			
Lunch club	£227.00			
Miscellaneous	£150.00	2,383.40	26,525.66	28,703.91
Other Income				
Donations	£1,415.53		1,100.02	
Grants	£26,031.00			
		27,446.53		1,100.02
Total Income		31,236.43		33,314.70
EXPENDITURE				
Utilities	£1,243.74		1,509.48	
Insurance & Licences	£743.03		927.95	
Maintenance & Repairs	£34,164.39		20,465.36	
Cleaning	£539.83		641.12	
Stationery	£0.00		100.00	
Bank Charges	£25.00		£25.00	
Bingo	£20.00		£20.00	
Catering	£281.53		£152.23	
Other fundraising	£435.62			
Miscellaneous	£197.92		456.48	
Total Expenditure		37,651.06		24,349.16
Adjust		16.72		
Excess of Income over Expenditure		(6,397.91)		8,965.54

BALANCE SHEET as at 31 August 2021

Accumulated Fund at 31 August 2020	£29,524.51
Excess of Income over Expenditure	(£6,397.91)
Balance at 31 August 2021	£23,126.60

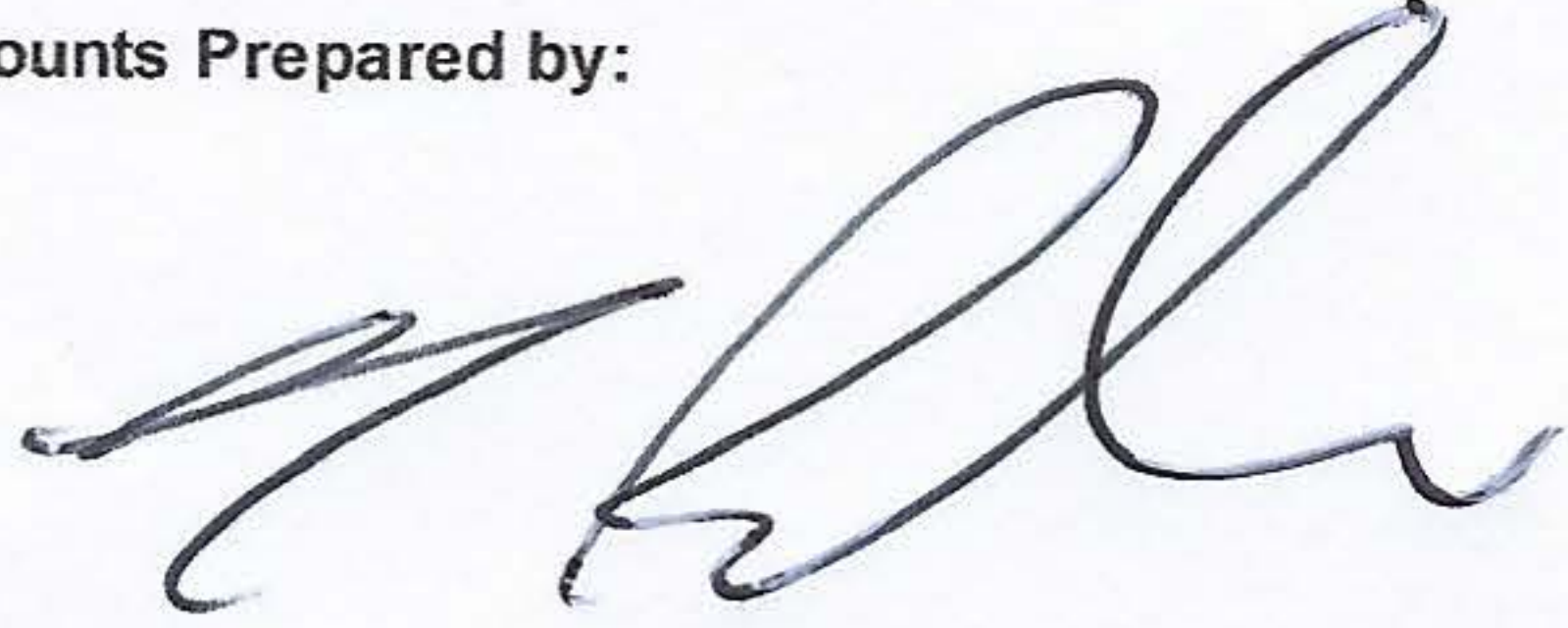
CURRENT ASSETS

Current Account	£13,448.76
Reserve Account	£10,000.65
Petty Cash	£0.00
Cash to bank	£290.31
Less Unpresented Cheque	
TOTAL	£23,739.72

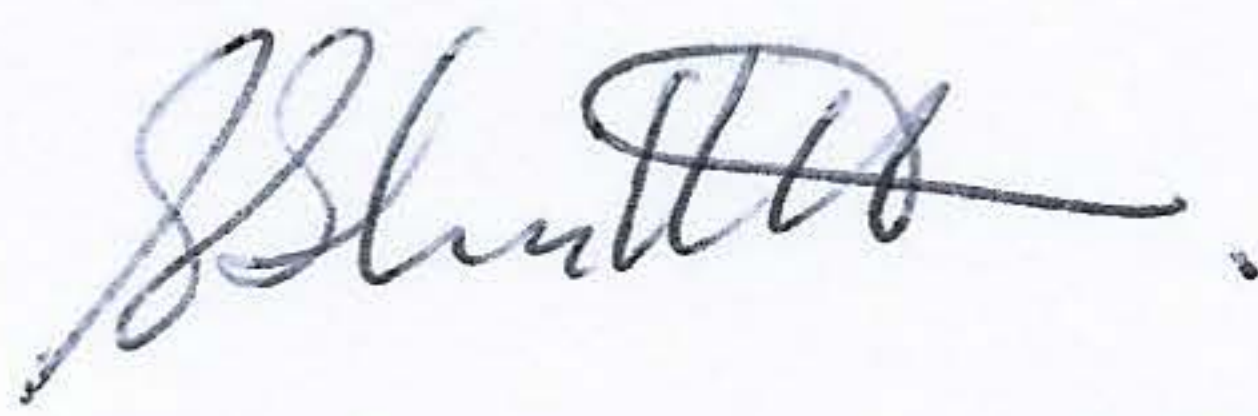
CURRENT CREDITORS

Street Fayre Monies	£613.12
NET ASSETS	£23,126.60

Accounts Prepared by:


Signature:
N Baker (Treasurer) Date: 21/09/2021

Accounts Examined & Verified by:


Signature:
S. SHUTTLEWOOD Date: 21.10.21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
OWERMOIGNE VILLAGE HALL

No (if any)
301160

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st September 2020

To

Period end date
31st August 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
HALL HIRE	1,407	-	-	1,407	3,511
FUNDRAISING EVENTS	514	-	-	514	781
MARKET	450	-	-	450	950
LUNCH CLUB AND COFFEE MONRINGS	1,270	-	-	1,270	447
DONATIONS	1,416	-	-	1,416	1,100
GRANTS AND MISC INPUTS (COVID)	26,181	-	-	26,181	26,526
INTEREST ON DEPOSIT ACCT	1	-	-	1	-
	-	-	-	-	-
Sub total (Gross income for AR)	31,237	-	-	31,237	33,315
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,237	-	-	31,237	33,315
A3 Payments					
UTILITIES	1,244	-	-	1,244	1,509
INSURANCE AND LKICENSES	763	-	-	763	928
MAINTENANCE AND REPAIRS	34,164	-	-	34,164	20,465
CATERING	282	-	-	282	152
EVENTS COSTS	436	-	-	436	70
MISC COSTS AND CLEANING	738	-	-	738	1,098
STATIONERY AND BANK CHARGES	-	-	-	-	125
	-	-	-	-	-
	-	-	-	-	-
Sub total	37,626	-	-	37,626	24,348
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	37,626	-	-	37,626	24,348
Net of receipts/(payments)	- 6,389	-	-	- 6,389	8,967
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 6,389	-	-	- 6,389	8,967

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	CURRENT ACCOUNT	13,449	-	-
	RESERVE ACCOUNT	10,001	-	-
		-	-	-
	Total cash funds	23,449	-	-



CHARITY COMMISSION
FOR ENGLAND AND WALES

OVERMORCHIE VILLAGE HALL

Receipts and payments account

CC16a

For the period
from 1st September 2020
to 31st August 2021

(agree balances with receipts and payments account(s))

Agreement Error

Agreement Error

OK

Unrestricted funds

Restricted funds

Endowment funds

to nearest £

to nearest £

to nearest £

B2 Other monetary assets

Details

-
-
-
-
-
-
-

-
-
-
-
-
-
-

-
-
-
-
-
-
-

B3 Investment assets

Details

Fund to which asset belongs

Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

B4 Assets retained for the charity's own use

Details

Fund to which asset belongs

Cost (optional)

-
-
-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-
-

B5 Liabilities

Details

STREET FAYRE MONIES

Fund to which liability relates

Historical excess from 2016 street Fayre

Amount due (optional)

613
-
-
-
-

When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

NIGEL BAKER

Date of approval

8 June '22



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

OWERMOIGNE VILLAGE HALL

On accounts for the year
ended

31st August 2021

Charity no

301160

Set out on pages

1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2021

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

8.6.22

Name:

SUSAN SHUTTLEWOOD

Address:

4 MORETON ROAD

OWERMOIGNE

DORSET DT2 8HT

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.