



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2022		31	December	2022

Section A Reference and administration details

Charity name	Canford Cliffs Village Hall Trust
Other names charity is known by	Canford Cliffs Village Hall
Registered charity number (if any)	301112
Charity's principal address	17 Ravine Road
	Poole
	Dorset
	Postcode BH13 7HT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Hassam Sufraz	Chair and Treasurer		
2	Mr Martin Heath			
3	Ms Rosemary Thrower	Secretary	From 24 Feb 2022	
4	Ms Rosalind Bloom		From 8 Dec 2022	
5	Mr Russell Chaplin		Resigned 18 July 2023	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Official Custodian for Charities	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document	Trust Deed (Declaration of Trust dated 29 September 1923)
How the charity is constituted	Trust
Trustee selection methods	Appointed by existing trustees for extendable 3 year terms.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees have prepared and maintain comprehensive Rules and Regulations to cover administrative procedures that are absent in the governing document.

New trustees are supplied with minutes of recent meetings and a copies of the constitution and policies. They are encouraged to attend relevant courses and to read Charity Commission guidance.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide the facilities of a village hall for the benefit of the residents of Canford Cliffs and the surrounding area of Poole and Bournemouth.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Background

Due to the Government's Covid-19 legislation, the Village closed in March 2020 and only partially re-opened in early June 2021 with restrictions on numbers and activities in accordance with Government guidance. Only a few hirers initially took advantage of the restricted re-opening, but by the end of 2021 the number of hirers had reached about a third of the number of pre-pandemic hirers'

Main activities in 2022

The hiring restrictions imposed in June 2021 continued until the beginning of June 2022 when all restrictions were lifted..Not all of the former pre-pandemic hirers returned for various reasons, but there were some new hirers to compensate.

The Village Hall was hired by a variety of clubs, voluntary associations, charities and other non-profit making organisations for uses within the Trust's objects. However commercial (for-profit) hirings have continued to be necessary in order to make fuller use of the hall's facilities. These hirings included keep fit, yoga, pilates, dance, foreign language and other classes run by individuals as a source of income.

The Village Hall provided the venue, without charge, for a Platinum Jubilee street party on 5 June. This had been planned by the Canford Cliffs Land Society to be held in the street outside the hall but due to the poor weather conditions was held inside.

The trustees confirm that they have had regard to the public benefit guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**Financial commentary****Income**

The hiring fee income of £18,482 for 2022 was significantly higher than that for 2021 (£5,137) when the Village Hall was closed until June of that year and then only partially re-opened with severe restrictions in place for the rest of 2021. However, due to Covid-19 the hiring fee income for 2022 was only 56% of the £32,925 pre-pandemic hiring fee income of 2019 despite a 10% increase in hiring fees.

The Village Hall's car park continued to be let one morning per week to a local seafood street market providing an additional income of £6,630 for the financial year.

The trust received a final Covid-19 grant of £2,667 from the BCP Council in partial compensation for loss of income due to Government imposed restrictions.

Expenditure

Expenditure in 2022 was generally similar to that for 2021 apart from a large (£11,566) increase in the cost of General Repairs, Renewal and Maintenance. This increase was almost entirely due to electrical work. None had been necessary during 2021, but in 2022 the spend was £10,552. This was due to the cost of the 5-yearly Electrical Installation Condition Report (EICR), the recommended remedial work and also to the replacement of the main hall's high level lighting with dimmable LED lights.

Operating deficit

There was a deficit of £6,692 for the 2022 financial year

Year-end reserves

The cash reserves at the year-end reduced by 4.9% to £130,257..

Section E

Financial review

Brief statement of the charity's policy on reserves

The trust's written reserves policy is that there should be a contingency reserve and a building refurbishment fund. The contingency reserve should amount to at least three month's average expenditure. No maximum has been specified. The building refurbishment fund should hold a minimum of £40,000 and a maximum of £150,000. The trustees review the trust's finances at each of their ordinary meetings.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principle source of funding is the hiring of the hall.

No fundraising has been necessary since 2010.

Expenditure supports the maintenance and running of the hall.

No investments are made.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names	Hassam Sufraz	Martin Heath
Position	Chair and Treasurer	Trustee
Date	18/10/2023	18/10/2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Canford Cliffs Village Hall Trust

On accounts for the year
ended

31 December 2022

Charity no
(if any)

301112

Set out on pages

4 - 5

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]].
Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

26/9/23

Name:

G. F. BLACKMORE

Relevant professional
qualification(s) or body
(if any):

A.C.A. (ICAEW)

Address:

6 HURST HILL

POOLE

BH14 8LF

Section B

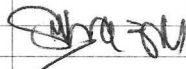
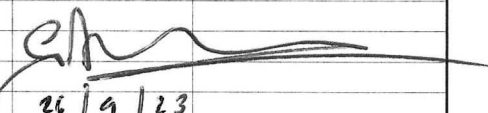
Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE.

Canford Cliffs Village Hall Trust			
Registered Charity No. 301112			
17 Ravine Road			
Canford Cliffs			
Poole, Dorset BH13 7HT			
Telephone : 01202 708800			
Income and Expenditure Account for the Year ended 31st December 2022			
	2022		2021
Receipts			
Hiring fees	18,482.50		5,137.51
Legacy - J G Lucas	-		999.30
Govt COVID-19 Grant	2,667.00		10,636.57
Interest received	286.84		5.72
Car Parking	6,630.00		6,630.00
	£ 28,066.34		£ 23,409.10
Expenditure:			
Manager's wages, commission and Ers NI	10,227.45		8,427.13
Insurance	1,875.76		1,752.75
General Repairs, renewal and other maintenance	16,296.64		4,730.47
Council Tax- Flat	1,360.96		1,455.01
Services:			
Gas	2,106.23		2,835.64
Electricity	1,440.60		1,175.90
Water	386.67		523.00
Telephone	429.31		555.49
Bank charges	99.25		106.00
PRS Payment	69.60		113.34
Sundry expenses	465.59		100.00
	£ 34,758.06		£ 21,774.73
Excess of income over expenditure	-£ 6,691.72		£ 1,634.37
Per bank	- 6,910.51		1,628.65
Interest from deposit account	£ 218.79		£ 5.72

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Balance Sheet as at 31st December 2022	2022	2021	
Fixed Assets:			
Freehold property- Village Hall	£1,150,000.00	£1,150,000.00	(Insurance valuation)
Equipment, fixtures and fittings	£15,000.00	£15,000.00	
	<u>£1,165,000.00</u>	<u>£1,165,000.00</u>	
Bank balances:			
CAF Current account	72,808.67 /	79,719.18	
CAF Gold Account	-	£0.00	
CAF Platinum account	57,448.80 /	57,230.01	
	<u>130,257.47</u>	<u>136,949.19</u>	6,691.72
Prepayments:			
Sundry debtors	-	-	
Total Assets	<u>£1,295,257.47</u>	<u>£1,301,949.19</u>	
Current liabilities:			
PAYE/NIC	£0.00	£0.00	
Others	-	£0.00	
	<u>£0.00</u>	<u>£0.00</u>	
The above balance sheet has been compiled from the accounting records of the Canford Cliffs Village Hall Trust and are in accordance with the provision of the Trust deed.			
Authorised and Approved on behalf of the Trustees			
Chairperson:	Name:	Mr Hassam Sufraz	
	Signature:		
	Date:	26/9/2023	
Trustee	Name:	Mr Martin Heath	
	Signature:	MR Heath	
	Date:	18/10/2023	
External Accountants:	Name:	MR GARY BLACKMORE ACA	
	Signature:		
	Date:	26/9/23	