

CANFORD CLIFFS VILLAGE HALL TRUST

England & Wales - Charity number 301112

Details

Other names	CANFORD CLIFFS HALL AND INSTITUTE, CANFORD CLIFFS VILLAGE HALL
Status	Registered
Legal form	Other
Registered	1962-09-03
Register	View on the Charity Commission register

Contact

Address	13 Newton Road Poole BH13 7EX
Phone	01202700399
Email	canfordcliffsvh@gmail.com
Website	www.ccvh.org.uk

Activities

Objects: PURPOSES OF A HALL AND INSTITUTE FOR THE EDUCATION, RECREATION AND OTHERWISE FOR THE ADVANTAGE AND BENEFIT OF THE INHABITANTS.

Activities: To provide the facilities of a village hall for residents of Canford Cliffs and surrounding area.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** CANFORD CLIFFS, BOROUGH OF POOLE AND BOROUGH OF BOURNEMOUTH.
- Bournemouth
- Dorset
- Poole

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£41,814	£39,989	-	-
2023-12-31	£39,084	£31,618	-	-
2022-12-31	£28,066	£34,758	-	-
2021-12-31	£23,409	£21,775	-	-
2020-12-31	£44,724	£38,892	-	-

Trustees

Name	Role	Appointed
HASSAM SUFRAZ	Chair	2010-12-13
Danielle Travaglia		2026-05-28
Julia al-omar		2025-06-19
MARTIN HEATH		2011-10-17
Richard James Neale		2026-05-28
Rosemary Thrower		2022-02-24

CANFORD CLIFFS VILLAGE HALL TRUST

England & Wales - Charity number 301112

Accounts

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Trust Deed (Declaration of Trust dated 29 September 1923)
How the charity is constituted	Trust
Trustee selection methods	Appointed by existing trustees for extendable 3 year terms.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees have prepared and maintain comprehensive Rules and Regulations to cover administrative procedures that are absent in the governing document.

New trustees are supplied with minutes of recent meetings and copies of the constitution and policies. They are encouraged to attend relevant courses and to read Charity Commission guidance for trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide the facilities of a Village Hall for the benefit of the residents of Canford Cliffs and the surrounding area of Poole and Bournemouth.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main activities in 2024

The Village Hall continued to be hired by a variety of clubs, voluntary associations, charities and other non-profit making organisations for uses within the Trust's charitable objects.

The local branch of Age Concern increased their use of the Village Hall during the year, overtaking Poole U3A as the largest source of hiring fee income.

Commercial (for-profit) hirings have continued to be necessary in order to make fuller use of the hall's facilities. These hirings included keep fit, yoga, pilates, singing, dance and self-defence classes run by individuals as a source of income.

As in recent years, hiring fees for public benefit uses continued to be discounted by around 30%.

The trustees confirm that they have had regard to the public benefit guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**Financial commentary****Income**

The hiring fee income for the Village Hall of £32,056 was 3% higher than that for 2023 (£31,087).

Part of the Village Hall's car park continued to be let for one morning a week to a local seafood street market. During the year they were joined in the carpark by a local farmer's market. These two lettings provided an additional income of £7,950.

The total income for 2024 (including the bank interest received) was £41,813, a 7% increase over 2023's total income of £39,084.

Expenditure

Expenditure in 2024 was £39,989, a 26% increase over the previous year's £31,618.

There were significant increases in the Caretaker/Managers remuneration (due mainly to an increased National Living Wage), the costs of gas and electricity and the costs of repairs, renewals and maintenance. The latter included the costs for the renewal of a timber retaining wall in the hall's rear garden and the costs for some essential tree-work.

Operating surplus.

There was a reduced operating surplus of £1,825 for the 2024 financial year compared with 2023's surplus of £7,466.

Year-end reserves

The cash reserves at the year-end increased to £139,548 from £137,723. These reserves are allocated as a Contingency reserve of £10,000 and a Building Refurbishment fund of £129,548.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trust's written reserves policy is that there should be a contingency reserve and a building refurbishment fund. The contingency reserve should amount to at least three month's average expenditure. No maximum has been specified. The building refurbishment fund should hold a minimum of £40,000 and a maximum of £150,000. The trustees review the trust's finances at each of their ordinary meetings.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding is the hiring of the hall and the letting of its car park.

No fundraising has been necessary since 2010.

Expenditure supports the maintenance and running of the hall.

The trust's reserves are held as cash in the current and savings accounts of the trust's bank. No other investments are made.

Section F

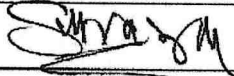
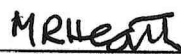
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names	Hassam Sufraz	Martin Heath
Position	Chair and Treasurer	Trustee
Date	20/10/2025	20/10/25



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Canford Cliffs Village Hall Trust

**On accounts for the year
ended**

31 December 2024

**Charity no
(if any)**

301112

Set out on pages

1 to 5

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  Date: 9/10/2025

Name: G F Blackmore

Relevant professional qualification(s) or body (if any): A.C.A
Institute of Chartered Accountants in England and Wales

Address: 6 Hurst Hill
Poole
Dorset BH14 8LF

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.

Canford Cliffs Village Hall Trust		
Registered Charity No. 301112		
17 Ravine Road		
Canford Cliffs		
Poole, Dorset BH13 7HT		
Telephone : 01202 708800		
Income and Expenditure Account for the Year ended 31st December 2024		
	2024	2023
	Yr to Dec 2024	Yr to Dec 2023
Receipts		
Hiring fees	32,055.91	31,087.81
Interest received	1,807.82	1,236.31
Car Parking	7,950.00	6,760.00
	£ 41,813.73	£ 39,084.12
Expenditure:		
Manager's wages, commission and Ers NI	14,865.97	12,802.01
Insurance	2,633.27	2,158.10
General Repairs, renewal and other maintenance	7,427.61	3,897.46
Council Tax- Flat	1,664.14	1,587.74
Services:		
Gas	8,130.87	6,132.73
Electricity	2,755.88	1,900.90
Centenary celebrations	-	1,683.33
Water	896.50	479.00
Telephone	495.29	549.31
Bank charges	66.00	90.75
PRS Payment	454.16	221.78
Sundry expenses	599.53	115.00
	£ 39,989.22	£ 31,618.11
Excess of income over expenditure	£ 1,824.51	£ 7,466.01
Per bank- current account	180.34	7,466.01
Interest from deposit account	£ 1,644.17	£ 1,236.31

Canford Cliffs Village Hall Trust
Registered Charity No. 301112
17 Ravine Road
Canford Cliffs
Poole, Dorset BH13 7HT
Telephone : 01202 708800

Balance Sheet as at 31st December 2024

2024

2023

Fixed Assets:

Freehold property- Village Hall
 Equipment, fixtures and fittings

£1,657,720.00
 £15,000.00
 £1,672,720.00

£1,150,000.00
 £15,000.00
 £1,165,000.00

(Insurance valuation-
 rebuild cost)

Bank balances:

CAF Current account
 CAF Platinum account

79,376.65
 60,171.34
 139,547.99

79,196.31
 58,527.17
 137,723.48

Prepayments:
 Sundry debtors

-

-

Total Assets

£1,812,267.99

£1,302,723.48

Current liabilities:

PAYE/NIC
 Others

£0.00
 -
 £0.00

£0.00
 £0.00
 £0.00

The above balance sheet has been compiled from the accounting records of the Canford Cliffs Village Hall Trust and are in accordance with the provision of the Trust deed.

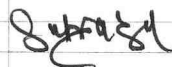
Authorised and Approved on behalf of the Trustees

Chairperson:

Name:

Mr Hassam Sufraz

Signature:



Date:

9/10/2025

Trustee

Name:

Mr Martin Heath

Signature:



Date:

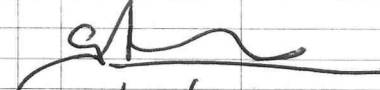
14/10/25

External Accountants:

Name:

MR A. F. BLACKMORE

Signature:



Date:

9/10/25

CANFORD CLIFFS VILLAGE HALL TRUST

England & Wales - Charity number 301112

Accounts

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Trust Deed (Declaration of Trust dated 29 September 1923)
How the charity is constituted	Trust
Trustee selection methods	Appointed by existing trustees for extendable 3 year terms.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees have prepared and maintain comprehensive Rules and Regulations to cover administrative procedures that are absent in the governing document.

New trustees are supplied with minutes of recent meetings and copies of the constitution and policies. They are encouraged to attend relevant courses and to read Charity Commission guidance for trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide the facilities of a village hall for the benefit of the residents of Canford Cliffs and the surrounding area of Poole and Bournemouth.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main activities in 2023

The Village Hall celebrated its 100th Anniversary in June with a lunch, afternoon tea and live music entertainment for hall users and local residents. The event which was organised by a trustee sub-committee was much appreciated by the attendees and was considered to have been very successful.

The Village Hall was hired by a variety of clubs, voluntary associations, charities and other non-profit making organisations for uses within the Trust's charitable objects. Age Concern UK joined the U3A as a regular charitable hirer of the hall. New classes were introduced during the year. These included chair yoga and cognitive stimulation classes.

Commercial (for-profit) hirings have continued to be necessary in order to make fuller use of the hall's facilities. These hirings included keep fit, yoga, pilates, dance and self-defence classes run by individuals as a source of income. Approximately 60% of the hall's hiring income was generated by these commercial hirings.

As in recent years, hiring fees for public benefit uses continued to be discounted by around 30%.

The trustees confirm that they have had regard to the public benefit guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

[Empty box for optional information]

Summary of the main achievements of the charity during the year**Financial commentary****Income**

The hiring fee income of £31,087 for 2023 was significantly higher than that for 2022 (£18,482) when the Village Hall's income was still suffering from the after-effects of the Covid-19 pandemic. However, hall usage during 2023 had still not fully returned to pre-pandemic levels despite the efforts of the Caretaker/Manager and the Trustees.

The Village Hall's car park continued to be let one morning per week to a local seafood street market providing an additional income stream of £6,760 for the financial year.

Expenditure

Expenditure in 2023 reduced to £31,618 from the previous year's £34,758 which was unusually high due to the cost of the electrical work that was undertaken in that year.

The high inflation of 2023 appears to have had a significant adverse impact on the Village Hall's running costs. In particular (as can be seen in the accounts) the cost of gas increased from the previous year's £2,106 to £6,133. This has prompted the trustees to subsequently review the Village Hall's energy contracts.

Operating surplus.

There was an operating surplus of £7,466 for the 2023 financial year which compares favourably with the deficit of £6,692 for 2022.

Year-end reserves

The cash reserves at the year-end increased to £137,723 from £130,257. These reserves are allocated as a Contingency reserve of £8,000 and a Building Refurbishment fund of £129,723.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trust's written reserves policy is that there should be a contingency reserve and a building refurbishment fund. The contingency reserve should amount to at least three month's average expenditure. No maximum has been specified. The building refurbishment fund should hold a minimum of £40,000 and a maximum of £150,000. The trustees review the trust's finances at each of their ordinary meetings.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding is the hiring of the hall and its car park.

No fundraising has been necessary since 2010.

Expenditure supports the maintenance and running of the hall.

The trust's reserves are held as cash in the current and savings accounts of the trust's bank. No other investments are made.

Section F

Other optional information

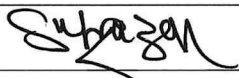
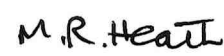
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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names	Hassam Sufraz	Martin Heath
Position	Chair and Treasurer	Trustee
Date	5-10-2024	21/10/24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Canford Cliffs Village Hall Trust

**On accounts for the year
ended**

31 December 2023

**Charity no
(if any)**

301112

Set out on pages

1 to 5

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

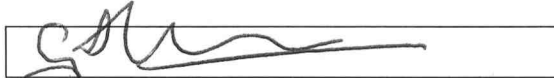
In connection with my examination, no material matters have come to my attention ~~(other than that disclosed below *)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

5/10/24

Name:

G F Blackmore

Relevant professional
qualification(s) or body
(if any):

A.C.A
Institute of Chartered Accountants in England and Wales

Address:

6 Hurst Hill
Poole
Dorset BH14 8LF

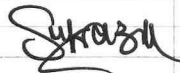
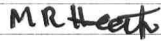
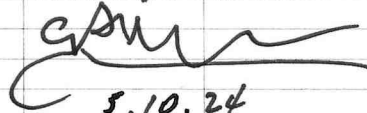
Section B Disclosure

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Give here brief details of any items that the examiner wishes to disclose.

N/A.

Canford Cliffs Village Hall Trust			
Registered Charity No. 301112			
17 Ravine Road			
Canford Cliffs			
Poole, Dorset BH13 7HT			
Telephone : 01202 708800			
Income and Expenditure Account for the Year ended 31st December 2023			
	2023		2022
Receipts			
Hiring fees	31,087.81		18,482.50
Govt COVID-19 Grant	-		2,667.00
Interest received	1,236.31		286.84
Car Parking	6,760.00		6,630.00
	£ 39,084.12		£ 28,066.34
Expenditure:			
Manager's wages, commission and Ers NI	12,802.01		10,227.45
Insurance	2,158.10		1,875.76
General Repairs, renewal and other maintenance	3,897.46		16,296.64
Council Tax- Flat	1,587.74		1,360.96
Services:			
Gas	6,132.73		2,106.23
Electricity	1,900.90		1,440.60
Centenary celebrations	1,683.33		-
Water	479.00		386.67
Telephone	549.31		429.31
Bank charges	90.75		99.25
PRS Payment	221.78		69.60
Sundry expenses	115.00		465.59
	£ 31,618.11		£ 34,758.06
Excess of income over expenditure	£ 7,466.01		-£ 6,691.72
Per bank	6,387.64		- 6,910.51
Interest from deposit account	£ 1,078.37		£ 218.79

	Canford Cliffs Village Hall Trust		
	Registered Charity No. 301112		
	17 Ravine Road		
	Canford Cliffs		
	Poole, Dorset BH13 7HT		
	Telephone : 01202 708800		
Balance Sheet as at 31st December 2023	2023	2022	
Fixed Assets:			
Freehold property- Village Hall	£1,150,000.00	£1,150,000.00	(Insurance valuation)
Equipment, fixtures and fittings	£15,000.00	£15,000.00	
	<u>£1,165,000.00</u>	<u>£1,165,000.00</u>	
Bank balances:			
CAF Current account	79,196.31	72,808.67	
CAF Gold Account	-	£0.00	
CAF Platinum account	58,527.17	57,448.80	
	<u>137,723.48</u>	<u>130,257.47</u>	
Prepayments:			
Sundry debtors	-	-	
Total Assets	<u>£1,302,723.48</u>	<u>£1,295,257.47</u>	
Current liabilities:			
PAYE/NIC	£0.00	£0.00	
Others	-	£0.00	
	<u>£0.00</u>	<u>£0.00</u>	
The above balance sheet has been compiled from the accounting records of the Canford Cliffs Village Hall Trust and are in accordance with the provision of the Trust deed.			
Authorised and Approved on behalf of the Trustees			
	Chairperson:	Name:	Mr Hassam Sufraz
		Signature:	
		Date:	5-10-2024
	Trustee	Name:	Mr Martin Heath
		Signature:	
		Date:	21/10/24
	External Accountants:	Name:	G. F. BLACKMORE
		Signature:	
		Date:	5.10.24

CANFORD CLIFFS VILLAGE HALL TRUST

England & Wales - Charity number 301112

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2022		31	December	2022

Section A Reference and administration details

Charity name	Canford Cliffs Village Hall Trust
Other names charity is known by	Canford Cliffs Village Hall
Registered charity number (if any)	301112
Charity's principal address	17 Ravine Road
	Poole
	Dorset
	Postcode BH13 7HT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Hassam Sufraz	Chair and Treasurer		
2	Mr Martin Heath			
3	Ms Rosemary Thrower	Secretary	From 24 Feb 2022	
4	Ms Rosalind Bloom		From 8 Dec 2022	
5	Mr Russell Chaplin		Resigned 18 July 2023	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Official Custodian for Charities	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Trust Deed (Declaration of Trust dated 29 September 1923)
How the charity is constituted	Trust
Trustee selection methods	Appointed by existing trustees for extendable 3 year terms.

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Summary of the objects of the charity set out in its governing document

To provide the facilities of a village hall for the benefit of the residents of Canford Cliffs and the surrounding area of Poole and Bournemouth.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Background

Due to the Government's Covid-19 legislation, the Village closed in March 2020 and only partially re-opened in early June 2021 with restrictions on numbers and activities in accordance with Government guidance. Only a few hirers initially took advantage of the restricted re-opening, but by the end of 2021 the number of hirers had reached about a third of the number of pre-pandemic hirers'

Main activities in 2022

The hiring restrictions imposed in June 2021 continued until the beginning of June 2022 when all restrictions were lifted..Not all of the former pre-pandemic hirers returned for various reasons, but there were some new hirers to compensate.

The Village Hall was hired by a variety of clubs, voluntary associations, charities and other non-profit making organisations for uses within the Trust's objects. However commercial (for-profit) hirings have continued to be necessary in order to make fuller use of the hall's facilities. These hirings included keep fit, yoga, pilates, dance, foreign language and other classes run by individuals as a source of income.

The Villge Hall provided the venue, without charge, for a Platinum Jubilee street party on 5 June. This had been planned by the Canford Cliffs Land Society to be held in the street outside the hall but due to the poor weather conditions was held inside.

The trustees confirm that they have had regard to the public benefit guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**Financial commentary****Income**

The hiring fee income of £18,482 for 2022 was significantly higher than that for 2021 (£5,137) when the Village Hall was closed until June of that year and then only partially re-opened with severe restrictions in place for the rest of 2021. However, due to Covid-19 the hiring fee income for 2022 was only 56% of the £32,925 pre-pandemic hiring fee income of 2019 despite a 10% increase in hiring fees.

The Village Hall's car park continued to be let one morning per week to a local seafood street market providing an additional income of £6,630 for the financial year.

The trust received a final Covid-19 grant of £2,667 from the BCP Council in partial compensation for loss of income due to Government imposed restrictions.

Expenditure

Expenditure in 2022 was generally similar to that for 2021 apart from a large (£11,566) increase in the cost of General Repairs, Renewal and Maintenance. This increase was almost entirely due to electrical work. None had been necessary during 2021, but in 2022 the spend was £10,552. This was due to the cost of the 5-yearly Electrical Installation Condition Report (EICR), the recommended remedial work and also to the replacement of the main hall's high level lighting with dimmable LED lights.

Operating deficit

There was a deficit of £6,692 for the 2022 financial year

Year-end reserves

The cash reserves at the year-end reduced by 4.9% to £130,257..

Section E**Financial review****Brief statement of the charity's policy on reserves**

The trust's written reserves policy is that there should be a contingency reserve and a building refurbishment fund. The contingency reserve should amount to at least three month's average expenditure. No maximum has been specified. The building refurbishment fund should hold a minimum of £40,000 and a maximum of £150,000. The trustees review the trust's finances at each of their ordinary meetings.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principle source of funding is the hiring of the hall.
 No fundraising has been necessary since 2010.
 Expenditure supports the maintenance and running of the hall.
 No investments are made.



Section F**Other optional information**

--

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names	Hassam Sufraz	Martin Heath
Position	Chair and Treasurer	Trustee
Date	18/10/2023	16/10/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Canford Cliffs Village Hall Trust

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

301112

Set out on pages

4 - 5

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

26/9/23

Name:

G. F. BLACKMORE

Relevant professional
qualification(s) or body
(if any):

A.C.A. (ICAEW)

Address:

6 HURST HILL

POOLE

BH14 8LF

Section B

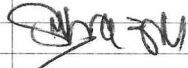
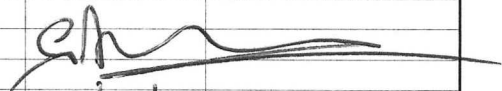
Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE.

Canford Cliffs Village Hall Trust		
Registered Charity No. 301112		
17 Ravine Road		
Canford Cliffs		
Poole, Dorset BH13 7HT		
Telephone : 01202 708800		
Income and Expenditure Account for the Year ended 31st December 2022		
	2022	2021
Receipts		
Hiring fees	18,482.50	5,137.51
Legacy - J G Lucas	-	999.30
Govt COVID-19 Grant	2,667.00	10,636.57
Interest received	286.84	5.72
Car Parking	6,630.00	6,630.00
	£ 28,066.34	£ 23,409.10
Expenditure:		
Manager's wages, commission and Ers NI	10,227.45	8,427.13
Insurance	1,875.76	1,752.75
General Repairs, renewal and other maintenance	16,296.64	4,730.47
Council Tax- Flat	1,360.96	1,455.01
Services:		
Gas	2,106.23	2,835.64
Electricity	1,440.60	1,175.90
Water	386.67	523.00
Telephone	429.31	555.49
Bank charges	99.25	106.00
PRS Payment	69.60	113.34
Sundry expenses	465.59	100.00
	£ 34,758.06	£ 21,774.73
Excess of income over expenditure	-£ 6,691.72	£ 1,634.37
Per bank	- 6,910.51	1,628.65
Interest from deposit account	£ 218.79	£ 5.72

	Canford Cliffs Village Hall Trust		
	Registered Charity No. 301112		
	17 Ravine Road		
	Canford Cliffs		
	Poole, Dorset BH13 7HT		
	Telephone : 01202 708800		
Balance Sheet as at 31st December 2022	2022	2021	
Fixed Assets:			
Freehold property- Village Hall	£1,150,000.00	£1,150,000.00	(Insurance valuation)
Equipment, fixtures and fittings	£15,000.00	£15,000.00	
	<u>£1,165,000.00</u>	<u>£1,165,000.00</u>	
Bank balances:			
CAF Current account	72,808.67 /	79,719.18	
CAF Gold Account	-	£0.00	
CAF Platinum account	57,448.80 /	57,230.01	
	<u>130,257.47</u>	<u>136,949.19</u>	6,691.72
Prepayments:			
Sundry debtors	-	-	
Total Assets	<u>£1,295,257.47</u>	<u>£1,301,949.19</u>	
Current liabilities:			
PAYE/NIC	£0.00	£0.00	
Others	-	£0.00	
	<u>£0.00</u>	<u>£0.00</u>	
The above balance sheet has been compiled from the accounting records of the Canford Cliffs Village Hall Trust and are in accordance with the provision of the Trust deed.			
Authorised and Approved on behalf of the Trustees			
Chairperson:	Name:	Mr Hassam Sufraz	
	Signature:		
	Date:	26/9/2023	
Trustee	Name:	Mr Martin Heath	
	Signature:	MR Heath	
	Date:	18/10/2023	
External Accountants:	Name:	MR GARY BLACKMORE ACA	
	Signature:		
	Date:	26/9/23	

CANFORD CLIFFS VILLAGE HALL TRUST

England & Wales - Charity number 301112

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2020		31	December	2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Hassam Sufraz	Chair and Treasurer		
2	Mr Martin Heath	Acting Secretary		
3	Mr Russell Chaplin			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Official Custodian for Charities	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Trust Deed (Declaration of Trust dated 29 September 1923)
How the charity is constituted	Trust
Trustee selection methods	Appointed by existing trustees for extendable 3 year terms.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees have prepared and maintain comprehensive Rules and Regulations to cover administrative procedures that are absent in the governing document.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide the facilities of a village hall for the benefit of the residents of Canford Cliffs and the surrounding area of Poole and Bournemouth.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Due to the Covid-19 pandemic the Village Hall only remained open for hire during the year until 20 March 2020. The trustees decided that the hall should remain closed when lockdown restrictions were gradually eased due to concerns about making the hall 'Covid-secure'. The trustees also took into account the risks to the Caretaker/Manager who works in the hall on a daily basis and also lives in the same building with his partner.

Prior to the closure of the hall, the usual hirings (as described in the trustees' report for 2019) were made and a number of new bookings for the recently refurbished former Bridge Club rooms (the New Hall) were under discussion.

The trustees confirm that they have had regard to the public benefit guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**Financial commentary****Income**

The attached accounts show that the hiring fee income in 2020 was only 29% of the previous year's income. This was due to closure of the hall from 20 March 2020 onwards due to the Covid-19 pandemic. In the eleven weeks prior to closure, the hiring fee income was approximately 15% greater than for the corresponding period in 2019.

From early April a regular income was obtained by letting part of the hall's car park once a week to a local seafood street market which was seeking a new site. This resulted in an additional income of £4,170 for the financial year.

A further £21,000 was received from the bequest of a local resident bringing the total received from this source to £114,000.

The trust also received a Retail, Hospitality and Leisure Grant of £10,000 from the Council as a result of the March lockdown.

Expenditure

Employment expenditure increased in 2020 by £1,875 (27%) due to an agreed increase in the Caretaker/Manager's normal working hours. (See Section F below). The working hours were maintained during hall closure with additional maintenance, refurbishment and decorating work being carried out. The Government's furlough scheme was not used.

The expenditure on general repairs increased by £3,100 due to the costs of materials for the additional work carried out by the Caretaker/Manager.

Roofing works, which included replacement of old cast iron gutters and downpipes, were completed early in the year for a cost of £6,972.

The opportunity was taken during the hall's closure to have the hall's car park repaired and re-surfaced at a cost of £8,352.

Operating surplus

The surplus for the year was £5,832 which compares with the pre-pandemic anticipated £10,000+.

Year-end reserves

The cash reserves at the year-end amounted to a satisfactory £135,316.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The trust's written reserves policy is that there should be a contingency reserve and a building refurbishment fund. The contingency reserve should amount to at least three month's average expenditure. No maximum has been specified. The building refurbishment fund should hold a minimum of £40,000 and a maximum of £150,000. The trustees review the trust's finances at each of their ordinary meetings.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principle source of funding is the hiring of the hall.
No fundraising has been necessary since 2010.
Expenditure supports the maintenance and running of the hall.

No investments are made.

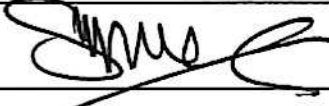

Section F**Other optional information**

The Caretaker/Manager's Contract of Employment was reviewed by the trustees early in the year and an amended contract was agreed by both parties in March. In particular, it was agreed that the basic pay would be increased to be no less than the National Living Wage (with Accommodation Offset) and that the normal hours of work would be increased from a notional 20 hours/week to 25 hours/week to reflect the additional work caused by the hiring of New Hall. It was also agreed that commission on hiring fee income would be re-formulated so as to make commission an incentive payment rather than a necessity for meeting minimum wage requirements.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names	Hassam Sufraz	Martin Heath
Position	Chair and Treasurer	Acting secretary
Date	20 October 2021	20 October 2020



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Canford Cliffs Village Hall Trust

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

301112

Set out on pages

1 - 5

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  Date: 6/10/21

Name: GARY BLACKMORE A.C.A.

Relevant professional
qualification(s) or body
(if any):

CHARTERED ACCOUNTANT
ICAEW

Address: G HURST HILL

POOLE

B414 8LF

Section B

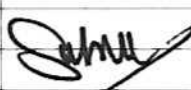
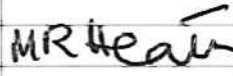
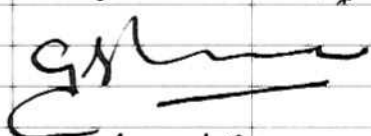
Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.

Canford Cliffs Village Hall Trust		
Registered Charity No. 301112		
17 Ravine Road		
Canford Cliffs		
Poole, Dorset BH13 7HT		
Telephone : 01202 708800		
Income and Expenditure Account for the Year ended 31st December 2020		
	2020	2019
Receipts		
Hiring fees	9,445.21	32,925.07
Legacy - J G Lucas	21,000.00	15,000.00
Govt COVID-19 Grant	10,000.00	-
Interest received	109.25	142.65
Car Parking	4,170.00	
	£ 44,724.46	£ 48,067.72
Expenditure:		
Manager's wages, commission and Ers NI	8,863.45	6,987.71
Insurance	1,692.73	1,689.45
General Repairs, renewal and other maintenance	5,048.61	1,950.12
Car Park Resurfacing	8,352.00	
Roof Repairs	6,972.00	4,788.00
Council Tax- Flat	1,543.36	1,217.76
Services:		
Gas	2,974.95	2,896.47
Electricity	1,602.61	1,755.09
Water	770.40	1,026.00
Telephone	516.74	428.47
Bank charges	60.00	60.00
LGF Expenditure	-	39,465.65
PRS Payment	395.10	726.79
Sundry expenses	100.00	413.90
	£ 38,891.95	£ 63,405.41
Excess of income over expenditure	£ 5,832.51	-£ 15,337.69
Per bank	5,723.26	15,480.34
Interest from deposit account	£ 109.25	142.65

	Canford Cliffs Village Hall Trust		
	Registered Charity No. 301112		
	17 Ravine Road		
	Canford Cliffs		
	Poole, Dorset BH13 7HT		
	Telephone : 01202 708800		
Balance Sheet as at 31st December 2020	2020	2019	
Fixed Assets:			
Freehold property- Village Hall	£1,150,000.00	£1,150,000.00	(Insurance valuation)
Equipment, fixtures and fittings	£15,000.00	£15,000.00	
	<u>£1,165,000.00</u>	<u>£1,165,000.00</u>	
Bank balances:			
CAF Current account	78,090.53	72,367.27	
CAF Gold Account	-	£0.00	
CAF Platinum account	57,224.29	57,115.04	
	<u>135,314.82</u>	<u>129,482.31</u>	
Prepayments:			
Sundry debtors	-	-	
Total Assets	<u>£1,300,314.82</u>	<u>£1,294,482.31</u>	
Current liabilities:			
PAYE/NIC	£0.00	£0.00	
Others	-	£0.00	
	<u>£0.00</u>	<u>£0.00</u>	
The above balance sheet has been compiled from the accounting records of the Canford Cliffs Village Hall Trust and are in accordance with the provision of the Trust deed.			
Authorised and Approved on behalf of the Trustees			
Chairperson:	Name:	Mr Hassam Sufraz	
	Signature:		
	Date:	8/10/21	
Trustee	Name:	Mr Martin Heath	
	Signature:		
	Date:	7/10/21	
External Accountants:	Name:	G. BLACKMORE	
	Signature:		
	Date:	6/10/21	