

Trustees' Annual Report

For the period

From (start date) 0 1 0 4 2 4 to end date 3 1 0 3 2 5

Section A

Reference and administration details

Charity name

1st North Devon Scout Group

Other names the charity is known by

1st North Devon (Barnstaple) Scout Group

Registered charity number (if any)

3 0 1 0 9 2

HQ registration number

1 0 0 1 0 4 2 8

Charity's principal address

Estuary View

43 Cleave Road

Barnstaple

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Becky Chappell	Chair	
2	Stephen Bolton		
3	Emma Lerwill	Treasurer	
4	Mark Etheridge		
5	Andrew Dunsworth		
6	Cat Nelson		
7	Lee Rogerson		
8	Hayley Hardy		from 07/11/2024
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Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

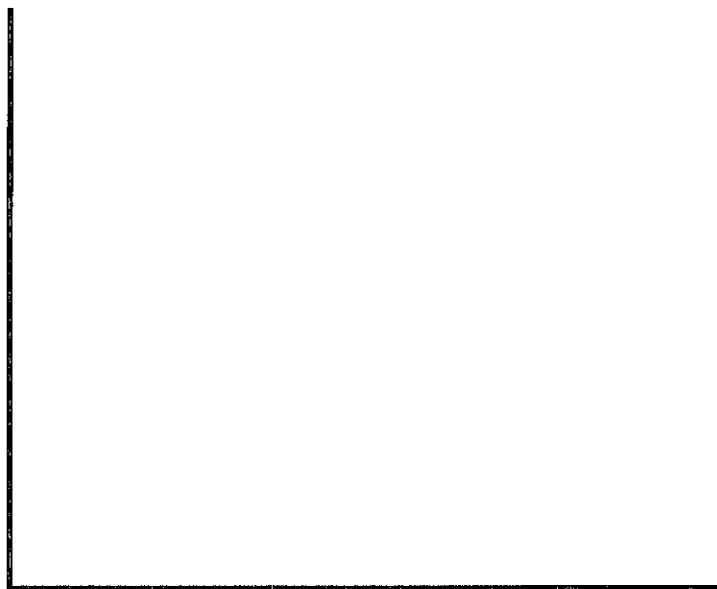
The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 1 Ex Officio Trustees, and 5 co-opted Trustees) and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Liability for injury harm or losses through our activities. The Group asks all leaders to complete their, training, and operate activities within the guidelines in the Scout Association's Policy Organisation and Rules. Risk Assessments are undertaken before all activities. External providers are checked to ensure they are suitable and have appropriate insurance and risk assessments in place.

Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of Trustees. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of trustees to an unacceptable level. There would be the need to hold an Extraordinary General Meeting to appoint new Trustees. In the worst case scenario the complete closure of the Group.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Abuse of group finances. The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive

insurers to sign a statement of support for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>Beyond regular weekly meetings, we provided a diverse range of opportunities for our Scouts to explore new interests, challenge themselves, and build valuable life skills. From camps and day events to international experiences, we fostered a spirit of adventure and broadened their horizons.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>A heartfelt thank you goes to our dedicated leaders who play a vital role in shaping our Scouts' experiences. Their commitment is truly commendable, as they volunteer an estimated 6000 hours to plan and execute engaging activities, week after week. Their time and passion are invaluable to the success of our group.</p>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit</p>

criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Inclusion of two new Scout troops in September 2024: Lampard School and Eden Park - both now up and running, popular and well attended.
Volunteers event held at Collard Bridge campsite in February 2025 with activities and pizza to thank all volunteers for their hard work.

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 24 months running costs, circa £20K.</p> <p>The Group held reserves of approximately £28K against this at year end. This is above the level required for operating expenses. However this can be explained by monies held for future international trips and favourable investment conditions.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives; 	<p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p>

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	<p>•Building on International Connections: Following the successful exchange with the Danish Scout Group, we hope to spark interest in attending the Danish Jamboree in 2026. This experience will further strengthen our international ties and provide another opportunity for cultural exchange and</p>

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



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Full name(s)

REBECCA CHAPPELL

Position (eg Secretary, Chair)

CHAIR	
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Date

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	2024-2025	2023-2024
Income		
Activity Equipment	0.00	21.36
Bank Interest	1,391.41	384.88
Donation	3,396.38	3,955.99
Events	8,600.42	3,126.88
Events - Beavers	565.00	460.00
Events - Cubs	3,607.21	9,960.30
Events - Scouts	4,211.92	11,059.32
Events - Squirrels	90.00	10.00
Gift Aid	2,878.08	2,887.95
Membership Fees	20,896.04	15,979.28
Startup Grant	7,538.00	0.00
Uniform	29.00	60.00
Utilities	0.00	265.33
Expense		
Activity Equipment	455.25	672.90
Awards	133.96	0.00
Bank Fees	60.00	66.00
Donation	4,424.56	885.60
Events	6,578.60	2,267.41
Events - Beavers	659.76	482.75
Events - Cubs	3,841.62	18,773.61
Events - Scouts	4,258.65	8,856.78
Events - Squirrels	120.52	0.48
Insurance	324.22	289.54
Meetings - Beavers	245.25	377.60
Meetings - Cubs (Mon)	223.19	228.96
Meetings - Cubs (Thu)	190.86	162.59
Meetings - Scouts	284.47	507.69
Meetings - Scouts (Eden)	58.75	0.00
Meetings - Scouts (Lampard)	38.33	0.00
Meetings - Squirrels	176.76	218.04
Membership Fees	10,203.44	7,856.26
Rent	5,147.50	4,022.50
Startup Grant	5,286.71	0.00
Training	205.00	0.00
Uniform	3,815.77	2,897.20
Utilities	378.50	627.52
Account balances		
CAF Cash	20,052.35	14,121.90
Equals - Mark Etheridge	161.36	161.36
Equals - Pat Tucker	6.45	6.45
Equals - Mathew Gard	1.59	1.59
Equals - Samantha Tucker	-15.46	-15.46
Equals - Maria Smith	11.99	11.99
Expense Account	428.04	266.70
United Trust - 2 Years fixed	20,000.00	20,000.00
United Trust - 3 Months notice	8,000.00	8,000.00
Equals Combined 3	-49.20	-49.20
Summary		
Account balance brought forward	42,505.33	42,982.97
Total income	53,203.46	48,171.29
Total expenditure	47,111.67	49,193.43
Net income	6,091.79	-1,022.14
Account balance carried forward	48,597.12	42,505.33

Template 3: Qualified report for a charity preparing receipts and payments accounts

Independent examiner's report to the trustees of 1st North Devon Scout Group

I report on the accounts of the charity for the year ended April 2025 which are set out on pages to

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's qualified statement

In the course of my examination, no matter has come to my attention other than that disclosed below.

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The matter that has come to my attention is that, in the course of my examination of the accounting records of the charity, it was noted that:

Name: CAMERINE SPURWAY

Relevant Professional qualification/professional body: AAT STUDENT MEMBER

Address: 10 SIGNAL TERRACE, SIKKLEPARK, BARNSTAPLE, EX31 2BA

Date: 28/4/25