

**Zeal Monachorum Village Hall
Trustees Annual Report
Year Ending 31/10/2025**



Zeal Monachorum Village Hall
Report of the Trustees for the year ending 31 October 2025

The Trustees present their annual report and audited financial statements for the year ending 31 October 2025 and confirm that they comply with the Charities Act 2006, the trust deeds and the Charities SORP 2005.

Reference and Administrative Information

Charity Name	Zeal Monachorum Village Hall
Charity Registration Number	301026
Registered Address	5, Monks View Zeal Monachorum EX17 6FP
Board of Trustees	Erica Eden Stella Beavan Julian Kemp Margaret Harris Peter Heal Christina Young Susan Bostock

Structure, governance and management

Governing Document

ZMVH is constituted as a charity registered with the Charity Commission on 16 August 1962. It is governed by a trust deed dated 1st February 1960 and updated 11 Sept 2023.

Organisational Structure

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The trustees meet together as a body bi-monthly and are responsible for all decisions taken in relation to the running of the Village Hall and the activities provided by the charity. To assist in the smooth running of the charity, finance, maintenance and day-to-day running of the charity are delegated to specific trustees who report back to the full meeting of trustees.

Recruitment and appointment of trustees

The recruitment and appointment of trustees is set out in the constitution.

Six elected members shall be elected at the AGM each year

Representatives shall be appointed by their appointing organisations, currently:-

- Zeal Monachorum Parish Council
- Zeal Monachorum Parochial Church Council
- Zeal Monachorum Womens' Institute

The committee may co-opt up to 4 members to hold office until the next AGM.

Any competent member of the committee may be re-appointed or re-elected.

Induction and training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance of charities and public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the charities act.

Risk Management

The trustees consider the risks the charity faces to identify the major risks by area of activity, the nature of those risks, the likelihood of the risks happening, and the measures taken to manage them. The trustees are satisfied that that systems are in place, or arrangements are in hand, to manage the risks that have been identified. Insurance cover is in place and the finances of the charity are kept under review. A risk management policy is in place.

Objectives and Aims

The objectives of the charity are set out in the charity's trust deed and are summarised as follows:

“To manage, improve and promote our village hall for the benefit of the residents of Zeal Monachorum”

Strategies

We want our Village Hall to be an accessible and welcoming venue for all residents of our village and surrounding areas. The hall is available to hire, at all times, to members of the public, and the committee arrange several events a month, for the benefit of the village.

A monthly produce market, with refreshments is held and is well supported by the community. A further social event is held most months bringing some revenue to the charity to assist with general ongoing costs.

Use of volunteers

Volunteers are an important resource to the community. The trustees are all volunteers organising events, managing the hall and planning various improvement projects to keep the hall maintained. Additional volunteers assist with general fundraising and the running of events.

Grant-making policy

We do not make grants to outside organisations as this is not permitted in our constitution.

Activities and achievements

How our activities deliver public benefit

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide benefit to the community of Zeal Monachorum and beyond.

Hall Hire

The hall is available for hire for individual and regular events.

The Women's Institute meets monthly in the hall throughout the year.

Other organisations, such as the Parish Council have their regular meetings in the hall.

Village Hall Events

The Village Hall committee put on regular events that deliver public benefit, normally at least one event per month.

Produce Market

The produce market is a free event held monthly and is well supported by the village.

Local smallholders sell eggs, fruit and veg and locally reared meat, and local artists sell cards and handicraft, they contribute a draw prize to pay for their stall. Refreshments and draw are organised by the trustees with revenue supporting our activities.

Financial Review

Reserves Policy

The trustees have reviewed the reserves of the charity. The charity holds reserves that are enough to meet the operating costs of the charity over the next 12 months. The charity has received grants to assist in the renovation of the hall and will seek further grants to help with maintenance of the structure of the building.

Principle funding sources

The charities main source of regular income is from hall hire, and from events held in the hall that are run by the committee. Additional grants are applied for specific projects.

Investment policy and objectives

The charity has no long-term investments. Our cash reserves are held in a combination of current, savings and an 18-month fixed rate bond.

Plans for future periods

We intend to maintain our existing range of community activities and provide our facility for the benefit of the local residents. We will work with other local groups to understand what other facilities are required.

We are planning to redecorate the main hall over the next 12 months.

Statement of Trustees responsibilities

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:-

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principle in the charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purpose of the charity law who served during the year up to the date of this report are set out on page 1.

Approved by the trustees and signed on its behalf by:

Julian Kemp (Trustee/Treasurer)

6 June 2026

ZEAL MONACHORUM VILLAGE HALL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR END 31/10/25

Year to end 31/10/25

INCOME

Admissions	£	787.00
Auction	£	84.50
Electricity Compensation (Refund)	£	200.00
Bingo	£	320.00
Coffee Mornings	£	260.00
Compensation	£	-
Donations	£	563.40
Food & Drink Sales	£	932.34
Market Game	£	21.00
Grants	£	20,000.00
Hall Improvements (Refund)	£	69.95
Hall/Equipment Hire	£	674.00
Interest	£	835.32
Markets (Legacy)	£	-
Produce sales	£	-
Raffle	£	1,318.00

£ 26,065.51

Year to end 31/10/24

Income

Admissions	£	1,432.00
Auction	£	59.70
Bankline (Refund)	£	60.00
Bingo	£	520.57
Coffee Mornings	£	300.15
Compensation	£	450.00
Donations	£	48.00
Food & Drink Sales	£	987.45
Game	£	97.00
Grants	£	11,100.00
Hall Equipment Purchase (Refund)	£	500.28
Hall/Equipment Hire	£	1,372.00
Interest	£	1,124.05
Markets (Legacy)	£	65.50
Produce sales	£	7.00
Raffle	£	890.20

£ 19,013.90

EXPENDITURE

Adverstising	£	60.00
Bankline	£	-
Bingo Expenses	£	163.93
Drinks Supplies	£	228.24
Entertainers	£	-
Food Supplies	£	347.89
Hall Equipment Purchase	£	-
Hall Improvements	£	14,950.98
Insurance	£	625.60
Stationary	£	56.82
Raffle Expenses	£	79.28
Servicing	£	250.00
Show Expenses	£	5.00
Sundries	£	43.65
Utilities/Electricity	£	1,247.77
Utilities/Water	£	415.46
Legal Fees	£	386.00
Prizes	£	28.63
Repairs	£	462.00

£ 19,351.25

EXPENDITURE

Adverstising	£	60.00
Bankline	£	60.00
Bingo Expenses	£	311.70
Drinks Supplies	£	88.94
Entertainers	£	210.00
Food Supplies	£	465.25
Hall Equipment Purchase	£	950.08
Hall Improvements	£	24,899.29
Insurance	£	701.94
Postage	£	9.05
Raffle Expenses	£	74.05
Servicing	£	134.60
Show Expenses	£	10.00
Sundries	£	32.00
Utilities/Electricity	£	873.33
Utilities/Water	£	148.30

£ 29,028.53

Income/Expenditure

£ 6,714.26

Income/Expenditure

-£ 10,014.63

Cash at Bank on 31/10/25

£ 43,229.76

Cash at Bank on 31/10/24

£ 36,505.50

Cash in hand (General Float)	£	30.00	
Cash in hand (Coffee Morning Float)	£	-	£ 30.00
Total			£ 43,259.76

Cash in hand (General Float)	£	30.00		
Cash in hand (Coffee Morning Float)	£	10.00	£	40.00
Total			£	36,545.50

Note:

Income less grants, interest,
compensation & refunds

£ 4,960.24

£ 5,779.57



CC YOUNG & Co.

Chartered Accountants & Registered Auditors

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E-mail: info@ccyoung.co.uk

Directors:

C C Young BSc (Hons), FCA

K Bennington BSc (Hons), ACA

Dear Chair,

Zeal Monachorum Village Hall Accounts to 31st October 2025

Independent examiner's report to the trustees of Zeal Monachorum Village Hall

I report to the trustees on my examination of the accounts of Zeal Monachorum Village Hall (the Trust) for the year ended 31 October 2025.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the *Charities Act 2011* ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Colin Young

Date: 19 March 2026