

Trustees' Annual Report for the period

From		Period start date			To		
		Day 01	Month 04	Year 2020			
		Period end date					
		Day 31	Month 03	Year 2021			

Section A Reference and administration details

Charity name

Weare Giffard Village Hall

Other names charity is known by

Registered charity number (if any)

301008

Charity's principal address

Riversdale

Weare Giffard

Bideford

Postcode

EX39 4QR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Richards	Chair		
2	Laura Bott	Treasurer		
3	Tracy Lees	Secretary		
4	Amanda Budge	Bookings Secretary		
5	Charlotte Boundy			
6	Mark Hedden			
7	Cathryn Jeram			
8	Rosamund Marsh			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected/appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provision of a village hall for the benefit of the inhabitants of the Parish of Weare Giffard and immediate vicinity, without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, for the purpose of physical and mental training and recreation and social moral and intellectual development through the medium of reading and recreation rooms, library, lectures, classes, recreations and entertainments or otherwise as may be found expedient.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

The hall is in use most days of the week for a variety of activities including Art Club, Table Tennis Club, Women's Institute, Line Dancing, Yoga, Men's and Ladies' Skittles, coffee Morning and Knit & Natter.

The hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and occasional fund raising fayres.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

2022-2021 was a year interrupted by a series of COVID lockdowns. Measures were put in place to enable the hall to open in line with Government guidance.

The breakfast rolls team adapted to the restrictions and operated a take-away service.

The only other event we are able to stage was a Murder Mystery evening in October.

Two noticeboards and 2 table-tennis tables were purchased, and a table-tennis club has been set up. A film projector, associated equipment and screen were purchased which have enabled 2 film nights to take place.

The restricted use of the hall did enable volunteers to repaint the hall both inside and out. Volunteers also made new curtains.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity holds £10,000 in the bank for unforeseen expenditure in relation to building maintenance or urgent furniture or equipment replacement.

The Trustees are responsible for the maintenance of the village hall and from time to time this involves major works far in excess of cash reserves held. On identifying such major works, fundraising is undertaken with the object of meeting the costs in full (i.e. without needing a loan).

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Kevin Richards*

Full name(s) Kevin Brinley Richards

Position (eg Secretary, Chair, etc) Date	Chair	
	23/01/2022	

Weare Giffard Village Hall
Profit And Loss Account
For the year ended 31 March 2021

		2021 £	2020 £
Income	Bacon Rolls	1,060	1,870
	Bingo	-	648
	Books	-	59
	Coffee Mornings	-	343
	Donations	-	2,390
	Fees	-	500
	Grants	8,744	-
	Grants - DCC	553	2,605
	Grants - Lottery	-	9,648
	Grants - TDC	19,931	1,175
	Grants - WGPC	-	652
	Hall Hire	1,163	2,694
	Lottery	1,394	2,578
	Murder Mystery	-	400
		<u>32,845</u>	<u>25,561</u>
Gross profit		<u>32,845</u>	<u>25,561</u>
Expenses	Bank charges	-	(7)
	Cleaning	(830)	(1,132)
	Covid Supplies	(34)	-
	Decor	(233)	(214)
	Gas & Electric	(852)	(797)
	Gifts	(34)	(110)
	Grant - Acoustic	-	(4,405)
	Grant - Kitchen Upgrade	-	(12,693)
	Grant - Speaker System	-	(1,634)
	Hall supplies	(64)	(183)
	Insurance - Liability	(2,286)	(1,912)
	Kitchen Supplies	-	(45)
	Licences	(613)	(395)
	Lottery	(620)	(670)
	Office Exps	-	(30)
	Repairs and maintenance	(4,697)	(6,174)
	Stationery and printing	(9)	(2)
	Table Tennis	(780)	-
	Water rates/charges	(50)	(951)
		<u>(11,103)</u>	<u>(31,355)</u>
Net profit/(loss)		<u>21,742</u>	<u>(5,794)</u>

WEARE GIFFARD VILLAGE HALL ACCOUNTS 2019/2020 AND 2020/2021

I can confirm that I have examined the Weare Giffard Village Hall Income and Expenditure accounts for 2019/2020 and 2020/21 and compared them to statements of account for the periods.

I believe the accounts have been properly prepared from the accounting records and I am satisfied that the accounts truly and fairly represent the finances of the village hall.

Faye Connelly

Independent Examiner

24th January 2022