

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021**

Form

SCC A3 (R&P)

Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

<b>Unit Name:</b> Tiverton	<b>Charity No:</b> 300990
----------------------------	---------------------------

<b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):-	<b>THIS YEAR</b> £	<b>LAST YEAR</b> £
<b>Notes</b>		

**REVENUE RECEIPTS –**

ANNUAL FUND/DIRECT GRANT  
SCAVA (Sea Cadet Victualling Allowance)  
OTHER GRANTS  
CADET CONTRIBUTIONS  
OTHER DONATIONS / LEGACIES  
FUNDRAISING & SPECIAL EVENTS PROCEEDS

	200	100
	23383	750
	3391	5338
	112	2137
		166

**OTHER CHARITABLE ACTIVITIES:**

COMPETITION RECEIPTS  
COURSE FEES  
SUNDRY SALES RECEIPTS  
BANK DEPOSIT INTEREST  
PROPERTY RENTS (includes any occasional  
OTHER REVENUE RECEIPTS

	187	
	1	3
	740	1782

**TOTAL REVENUE RECEIPTS**

**A**

28014	10276
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**NON-REVENUE RECEIPTS –**

PROCEEDS FROM SALES OF OTHER FIXED ASSETS

	60000
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**TOTAL NON-REVENUE RECEIPTS**

**B**

	60000
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(\*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

**TOTAL RECEIPTS = A + B**

**C**

28014	70276
-------	-------

**Reconciliation:-**

**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

- REVENUE ITEMS (= A – D from page AC2)
- NON-REVENUE ITEMS (= B – E from page AC2)
- COMBINED (=G+H)

**G**

**H**

21956	441
(528)	9067
21428	9508
30340	20832
51768	30340

**CASH/BANK BALANCE FROM LAST YEAR-END**

**CASH/BANK BALANCE AT THIS YEAR-END**

AC1



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<b>Notes</b>		

**REVENUE PAYMENTS –**

**DIRECT CHARITABLE ACTIVITY COSTS:**

FUNDRAISING & SPECIAL EVENTS COSTS  
COMPETITION COSTS  
FUEL & TRAVEL COSTS  
CATERING COSTS  
TRAINING COURSES COSTS  
ARTICLES PURCHASED FOR RESALE

		98
	23	564
		1100

**OVERHEAD COSTS FOR:**

RENT / COUNCIL TAX  
HEAT, LIGHT & WATER  
TELEPHONE & BROADBAND  
OFFICE SUPPLIES, POSTAGE & PRINTING

	591	966
	594	909
	423	669
	40	79

**MAINTENANCE COSTS FOR:**

BUILDINGS & ESTATE  
BOATS  
VEHICLES  
OTHER MISC EQUIPMENT  
INSURANCE COSTS  
BANK INTEREST & CHARGES

	394	112
	904	860
	1123	1100
	1077	849
	676	579

**CHARITY GOVERNANCE COSTS:**

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION  
FOR OTHER PROFESSIONAL FEES  
FOR LEGAL ADVICE (for constitution or trustees)  
OTHER REVENUE COSTS

	96	96
	117	1854
	6038	9833

**TOTAL REVENUE PAYMENTS**

**D**

**NON-REVENUE PAYMENTS –**

ASSETS

	528	50933
--	-----	-------

**TOTAL NON-REVENUE PAYMENTS**

**E**

**TOTAL PAYMENTS (=D+E)**

**F**

528	50933
6586	60768

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

**AC2**



# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021

Form  
SCC A3 (R&P)  
Apr-19

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Unit Name: Tiverton

Charity No: 300990

#### In E&W: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh Units: No valuations/costs or accounts notes required)

#### ASSETS:

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable – exclude any "accruals")

\*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &c)

INVESTMENTS (ditto – belonging to a Restricted Fund, if

#### \*OTHER FIXED ASSETS:

- LAND & BUILDINGS

- BOATS

- VEHICLES

- COMPUTERS & OTHER EQUIPMENT

\*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

#### LIABILITIES

LOANS REPAYABLE

OTHER CREDITORS (total payable – exclude any "accruals")

CONTINGENT LIABILITIES (estimated total amount)

Name of Fund

THIS YEAR

LAST YEAR

if restricted

£

£

51768	30340
32	91
4312	4312
14503	16114
1178	1570
6031	5336
[ ]	[ ]

848	60
-----	----

#### [Scottish] ACCOUNTS NOTES\* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's

(\*Show details on an extra attached (numbered) page if necessary)

Give page no(s).  
- or say if none

(or say if none)

(or say if none)

Give page no(s).

[Amounts] Particulars

[ ]	
[ ]	Authority:
[ ]	For how many:
[ ]	Nature:
[ ]	
[ ]	- or say if none

Unit Treasurer

VICK

Unit/Chairman

Signed as authorised by the Unit's Management Committee - Date:

15-4-21

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

AC3



THE SEA CADETS		Form															
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)															
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021		Apr-19															
<small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small> Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																	
<b>Unit Name:</b> Tiverton	<b>Charity No:</b> 300990																
<b>Unit address (or address for correspondence):-</b> House name: Street and No: 11 SOUTHFIELD WAY Area or Estate Town/City: TIVERTON County Post Code: EX16 5AJ																	
<b>Unit Management Team members (the 'charity trustees') at date of signing Report:-</b>																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">WAYNE ELLIOTT</td> <td style="width: 40%;">EX-OFFICIO -</td> <td style="width: 20%;"></td> </tr> <tr> <td>MARTIN HOLT</td> <td>ANDY HUMPH</td> <td>- UNIT CHAIRMAN</td> </tr> <tr> <td>DAVID HANNA</td> <td>DENNIS KNOWLES</td> <td>- TOWN COUNCIL</td> </tr> <tr> <td>STEPHEN SMITH</td> <td>MARK NEWSOME</td> <td>- CPO / O.I.C.</td> </tr> <tr> <td>REBECCA WEBBER</td> <td></td> <td></td> </tr> </table>			WAYNE ELLIOTT	EX-OFFICIO -		MARTIN HOLT	ANDY HUMPH	- UNIT CHAIRMAN	DAVID HANNA	DENNIS KNOWLES	- TOWN COUNCIL	STEPHEN SMITH	MARK NEWSOME	- CPO / O.I.C.	REBECCA WEBBER		
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STEPHEN SMITH	MARK NEWSOME	- CPO / O.I.C.															
REBECCA WEBBER																	
<b>Names of any other persons who were charity trustees of the Unit at any time in the financial year:-</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>																	
<b>Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &amp;c) [not: Scotland]:-</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td> </td><td> </td><td> </td></tr> </table>																	
<b>Nature and date of the Unit's constitution (governing document):-</b> Governed by Sea Cadet Standard Constitution																	
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b> Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.																	
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b> To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																	
<b>The Unit's main activities and achievements in the financial year were:-</b> CONTINUED THROUGH LOCKDOWN WITH VIRTUAL PARADE NIGHTS. ARRANGED GUEST SPEAKERS VIA ZOOM WITH EX-CADETS NOW IN R.N. TWO INSTRUCTORS PASSED ADVANCE FIRST AID. FOUR CADETS PASSED AVIATION FOUR CADETS PASSED COOK STEWARD. THREE CADETS PASSED PHYSICAL TRAINING BASIC CLASS																	
<b>Public Benefit</b> The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> <li>Regular and structured activities with a nautical theme.</li> <li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul> Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																	



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Apr-19

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**Charity No:** 300990

The charity trustees' policy aims to maintain unrestricted reserves at a level **TWELVE** months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted **£1,000 - TWELVE** months' on that basis.

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

N/A

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

N/A

2/A

$$Z/A$$

**Independent Examiner**

**AC5**

## **Independent Examiner's Report to the Trustees of The Tiverton Sea Cadets**

I report on the accounts of the charity for the year ended 31 March 2021 which are set out on pages AC1 to AC5.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

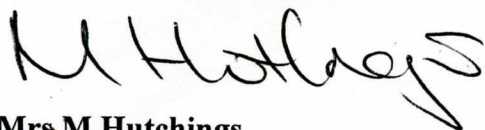
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Mrs M Hutchings**  
**Aspen Waite South West**  
**21 Bampton Street**  
**Tiverton**  
**Devon**  
**EX16 6AA**

**Date:** 22/4/2021