

SAMPFORD PEVERELL RECREATION GROUND AND VILLAGE HALL CHARITY

England & Wales · Charity number 300956

Details

Status Registered

Legal form Other

Registered 1979-09-25

Register [View on the Charity Commission register](#)

Contact

Address 20 The Brendons
Sampford Peverell
Tiverton
EX16 7BQ

Phone 01884822805

Activities

Objects: TO PROVIDE OR ASSIST IN THE PROVISION, FOR THE INHABITANTS OF THE PARISH OF SAMPFORD PEVERELL AND THE NEIGHBOURHOOD THEREOF, OF FACILITIES FOR RECREATION OR OTHER LEISURE-TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: The charity manages the village hall, a recreation ground which includes a large play area for children and a sports field used by local football and cricket teams. The hall has a stage and lighting and is used by activity groups of all ages.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Environment/conservation/heritage, Recreation, Other Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PARISH OF SAMPFORD PEVERELL AND THE NEIGHBOURHOOD.
- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£21,982	£30,898	-	-
2024-03-31	£23,638	£24,702	-	-
2023-03-31	£30,509	£28,679	-	-
2022-03-31	£56,293	£33,540	-	-
2021-03-31	£27,515	£26,538	-	-

Trustees

Name	Role	Appointed
Ian Adlington		2018-05-01
LINDA VALERIE TURNER		
Piers Makin		2018-05-06

SAMPFORD PEVERELL RECREATION GROUND AND VILLAGE HALL CHARITY

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Accounts

**Independent examiner's report to the trustees of Sampford Peverell Village Hall and Recreation
Ground on the accounts of the charity for the year ended 31st March 2023**

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's
statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 16th May 2024

Name:

Edward Coton

Relevant professional
qualification(s) or body
(if any):

AFA (Institute of Financial Accountants)
MIPA (Institute of Public Accountants)

SAMPFORD PEVERELL VILLAGE HALL AND RECREATION GROUND CHARITY MANAGEMENT COMMITTEE

MINUTES OF AGM HELD ON THURSDAY 16 MAY 2024

Meeting commenced at 735pm, chaired by Bernie O'Connell

1. **APOLOGIES** – Allan Weller, Stuart Brooks, Ian Adlington will arrive about 20 minutes late

PRESENT – Clive Cotton (Secretary), Bill Bloxham (booking clerk), Linda Turner, Fred Harding (Cricket Club), David Cutts, Rachel Cutts (treasurer), Cara Snow (school) Katy Darby (Member of community), Piers Makin (Charity Commission Liaison), Ian Adlington (Trustee) joined meeting later – previously notified, Bernie O'Connell (Chairman). 11 People in Attendance. AGM Attendance listed circulated and signed by all above

2. **ELECTION OF OFFICERS**– all officers stand down each year and may offer themselves for re-election.

- a. Chairman – Bernie O'Connell proposed by Fred Harding, Seconded by Cara. No other candidates. Voted for unanimously by all those attending
- b. Vice Chairman – Ian Adlington Proposed by Bill Bloxham, Seconded by Clive.
- c. Treasurer – Rachel Cutts indicated her willingness to stand for one more year. Proposed by Bill Bloxham, seconded by Piers Makin
- d. Secretary - Clive Cotton proposed by Bill Bloxham, Seconded by Rachel Cutts

3. **ELECTION OF OTHER MEMBERS**

- a. Booking Clerk – Bill Bloxham
- b. School – Cara Snow
- c. Football – Stuart Brooks (not at meeting, but had indicated willingness to continue in existing role)
- d. Elected Member – Linda Turner

4. **TRUSTEES** – Linda, Piers and Ian are existing Trustees, Bernie O'Connell to be added, Parish Council to be added back “en bloc” as custodial trustees – Bernie to formally advise, Treasurer role to become a trustee

5. **AGM MINUTES FOR LAST YEAR – HELD 9 MAY 2023** – Originally circulated 15 May 23, Recirculated 12 May 2024. Accepted unanimously by those attending this meeting . Signed by the Chairman, Bernie O'Connell

6. **CHAIRMAN'S REPORT** – Reported by Bernie O'Connell. Doing Financially OK. Building work repairs done on roof. Other items – kitchen, Elec switchboards to be discussed at GM to follow this AGM. The VAT issue (still ongoing) has been the biggest problem this year. Succession planning an ongoing concern.

7. **TREASURERS REPORT** – Circulated by email by Rachel prior to the meeting. Another successful year. Bank account balance closed 31 Mar 2024 at £39.0 k (last year £39.8k). Hall hire income at £18.1k was 20% above last years figure. MUGA Income slightly lower due to unusable condition in severe wet weather over winter. £480 from playpark donations. Costs have risen as expected for wages and utilities. “One off” costs this year of £1.2k for accountancy advice re VAT situation and MUGA surface deep cleaning (c £2k). Accounts accepted and copy has been sent to auditors.

8. **MATTERS ARISING FROM AGM REPORTS**– Question raised regarding hall charge out rates – do they cover ongoing costs ? Significant cleaning costs after parties. Should we increase rates for parties and also for non-local organisations ? **ACTION** – Rachel to circulate email and ask for comments
9. **CHARITY ASSETS AND POTENTIAL LONGER TERM ISSUES** – a number of “big ticket” items could occur over next few years. Some will require additional fundraising, but others could significantly use up existing reserves. Examples are village hall roof, kitchen refurbishment, playpark equipment, MUGA drainage issues, Playing field additional maintenance costs due to increased usage. **ACTIONS** Committee members invited to submit their thoughts on potential large expenditure items. Rachel to transfer £30k to “Capital reserve” account. Bernie to remind Parish Council about ongoing support. Cara to look for someone to run the 200 club – maybe online ?
10. **NEXT ANNUAL GENERAL MEETING DATE** – Thursday 15 May 2025 ; Next General Meeting to follow this meeting.

Meeting closed at 8.25pm

Clive Cotton Secretary to SPVH&RG Charity

Minutes produced 15 May 2023

Sampford Peverell Recreation Ground & Hall Charity

Receipts and Payments Account
for the year ending 31st March 2024

	2024	2023
Receipts		
Hall Hire	£18,069.50	£14,934.81
Field Rent	£1,000.00	£916.00
MUGA	£1,902.00	£2,217.00
Play Park	£480.80	£185.42
Communi	£2,157.09	£3,553.45
other refu	£28.89	£131.20
Insurance refund		£770.68
VAT return		£7,801.37
	£23,638.28	£30,509.93

Payments		
Wages	£5,780.00	£4,796.00
Utilities	£6,330.38	£5,173.78
Licences	£496.85	£336.20
VH Maint	£1,501.20	£3,807.62
Playpark	£625.14	£948.15
Insurance	£2,752.27	£2,427.14
Accountar	£1,215.00	
Communi	£1,998.82	£3,394.09
Equipmen	£128.78	£596.47
Rec/MUG	£3,766.13	£2,484.34
VAT Return to CC		£1,968.45
200 Club		£2,159.97
Misc	£107.70	£586.97
	£24,702.27	£28,679.18

Bank Account

As at 1st April 2023	£39,816.52
Add receipts	£23,923.28
less payments	£24,702.27

Bank Account

As at 31st March 2024	£39,037.53
Contingency fund	£5,000.00

SAMPFORD PEVERELL RECREATION GROUND AND VILLAGE HALL CHARITY

England & Wales - Charity number 300956

Accounts

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Ground on the accounts of the charity for the year ended 31st March 2022**

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responsibilities of
trustees and examiner**

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**Basis of independent
examiner's statement**

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statement**

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Signed:



Date: 27th March 2023

Name: Edward Coton

**Relevant professional
qualification(s) or body
(if any):**

AFA (Institute of Financial Accountants)
MIPA (Institute of Public Accountants)

Annual General Meeting 19 May 2022

Chairman's report

General

During the last year bookings have continued to be affected by Covid restrictions for part of the year. We were consequently allowed to apply for a specific grant to help with the lack of letting income. More of that in the Treasurer's report.

The Football club also received a grant for the grounds which has gone towards the verti-draining costs.

Ron recently informed me that the Cinema Club has stopped because of lack of customers. However that doesn't stop any other interested people who want to take it on. The income comes to the Village Hall.

Tennis Courts - new lights have been installed.

MUGA - Income has picked up this last quarter

Play Park

Continues to be very popular. Toilet block should be open again soon.

Village Hall (Memorial Hall)

Refurbish of foyer.

200 club successfully sold out again.

SAMPFORD PEVERELL RECREATION GROUND AND HALL CHARITY - ANNUAL ACCOUNTS 1/4/21-31/3/2022

Opening balance £15231.98 Reserve Acc. £5,000
 Closing balance £37985.77

INCOME	Hall Rentals	Field Rents	Play Park	MUGA	Other	Total	200 Club	Grants
Apr - June	£873.50		£332.92		£160.00	£1,366.42		£34,862.00
Jul - Sept	£2,205.59	£600.00		£393.00	£256.70	£3,455.29		
Oct-Dec	£3,216.42	£100.00		£1,714.48	£30.00	£5,060.90		
Jan-Mar	£2,588.25			£1,314.00		£3,902.25	£3,980.00	£3,667.00
	£8,883.76	£700.00	£332.92	£3,421.48	£160.00	£13,784.86	£3,980.00	£38,529.00
								£56,293.86

Income excluding grants and 200 Club **£13,784.86**
 Income including grants and 200 Club **£56,293.86**

Expenditure	Wages	Utilities	Play Park	Rec. Ground	Village Hall	Insurance	Other	Total
Apr-June	£1,176.00	£286.21	£934.80		£70.00	£6.59		£2,473.60
Jul-Sept	£1,176.00	£918.42	£1,179.44	£6,094.60	£193.40		£610.14	£10,172.00
Oct-Dec	£1,176.00	£716.27	£384.75	£532.00	£554.20	£1,998.15	£7,144.28	£12,505.65
Jan-Mar	£1,176.00	£3,057.71	£751.80	£468.00	£2,905.31		£30.00	£8,388.82
	£4,704.00	£4,978.61	£3,250.79	£7,094.60	£3,722.91	£2,004.74	£7,784.42	£33,540.07

Total expenditure £33,540.07

NOTES

- £6,094.60 This included £3640 to repay the loan for the lawn mower
- £7,144.28 Included £2029.29 into reserve account & £4785 for tennis cluk lights
- £2,905.31 VH projects, decorating of hall, pictures and outside notice boards

SAMPFORD PEVERELL RECREATION GROUND AND VILLAGE HALL CHARITY

England & Wales - Charity number 300956

Accounts



Trustees' Annual Report for the period

From 31.3.2020 Period start date To 01.04.2021 Period end date

Charity name: **SAMPFORD PEVERELL RECREATION GROUND and VILLAGE HALL CHARITY**

Charity registration number: **300956**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of village's hall and recreation ground
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Recreational, artistic and cultural activities for the raising of income for the charity
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, the trustees have so had regard

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Both recreation ground and village hall bring great benefit to the villagers , merely by being available for pursuits set out above

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The presence of covid has limited objectives but grant aid has been most helpful
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Thanks to grant aid, the charity is in a suitable financial position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees have reviewed reserves as covid has progressed and hope to retain the best part of a year's expenditure
Reserves held	Para 1.22	£15,231
Reasons for holding zero reserves	Para 1.22	Presence of covid and huge increases in payments for utilities
Details of fund materially in deficit	Para 1.24	No such
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No such at present

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	By the trust deed
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Mostly common sense and persons willing to act

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SAMPFORD PEVERELL RECREATION GROUND and VILLAGE HALL CHARITY
Other name the charity uses	-
Registered charity number	300956
Charity's principal address	SAMPFORD PEVERELL VILAGE HALL, LOWER TOWN, SAMPFORD PEVERELL, EX16 7BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	IAN ADLINGTON	CHAIR		
2	LINDA TURNER			
3	PIERS MAKIN			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NIL
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
NONE		

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Piers Makin</i>	
Full name(s)	PIERS MAKIN	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	13 March 2022	

**Independent examiner's report to the trustees of Sampford Peverell Village Hall and Recreation
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Name:

Edward Coton

Relevant professional qualification(s) or body (if any):

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