

MINUTES OF AGM

RATTERY VILLAGE HALL MANAGEMENT COMMITTEE

Annual General Meeting: Main Hall, 7pm TUESDAY **25th February 2025**

Present - Peter Smerdon, Alison Samuel, Rachel Coaker, Ann Hogan, Janet Causey, Mark Freeman, Antony Coker, Sally Tresidder, Gail Hardwell, Bill Hardwell.

1. Apologies Jack Dyson

2. Minutes of last AGM were accepted and approved

3. Matters arising none

4. Treasurer's report

Accounts

The end-of-year accounts were still with the accountant at the time of this meeting for final numbers to be reported. Latest savings accounts figures show that RVH holds the following amounts:

Virgin £82,724

Nat West £25,752

Nat West £ 21,316

At the time of this meeting the RVH current account holds £40,403.41

Rate relief

Janet told the committee that the 20% discretionary rate relief given to the Village Hall routinely from South Hams District Council will be honoured next year but will need to be applied for thereafter.

Utilities

BT monthly rate is going up. Where BT charges are located in the RVH accounts needs to be clarified going forward.

The solar panels have been a shrewd acquisition financially and they will continue to generate income for the village hall. The electricity contract is due for renewal in November so the choice of supplier will be reviewed then.

Thanks were extended to Janet for her invoicing work on the system Xero and successfully keeping track of those few hirers who fail to pay their bill.

5. Secretary's report

PRS/PPL for RVH were paid for by Alison in December (around £300)

Charity Commission Annual Return was completed within timeframe required.

One new Trustees has been welcomed to the committee this year Gail Hardwell. As planned Rachel has stepped down after around 40 years of service. (See Chairman's report acknowledging Rachel's outstanding contribution to the RVH charity).

6. Chairman's report

I am pleased to be able to report another successful year for Rattery Village Hall. The hall continues to contribute to an active village lifestyle, with activities such as yoga, tai chi, Pilates and badminton.

Christmas 2024 also saw the stage used for a very well received village pantomime for the first time for many years.

Hirers from further afield continue to book for meetings, training days, dances, exhibitions and craft fairs, plus young farmers productions. We are obviously offering a modern well-resourced space that people like to use.

I'd like to take this opportunity to thank all Trustees and Committee members for their help and support, particularly Ann our Secretary, Janet our Treasurer and Jane our very efficient booking clerk.

We also send our best wishes to Rob Needham and hope he makes a good recovery.

The Chairman then made a dedicated speech in honour of Rachel:

"This AGM sees Rachel Coaker step down from the hall committee after around 40 years. I could spend hours listing Rachel and her family's dedication and commitment towards the wonderful hall we have enjoyed for the last 30 years. The process involved firstly the vision to have a new hall, then the big step of selling the old one plus it's site and buying the land for this one. A new design had to be agreed, then the erection of the steelwork in the heat of summer followed by the

long, long slog through the winter of 1995 to complete the block laying, then finally the decoration and fitting out.

Throughout all this you, Rachel, were Chair of the hall committee, and your single-minded determination to see this project through never wavered, always positive, always encouraging, setting an example by turning your hand to anything that needed doing. You were never put off by bad weather, illness, lack of labour, or even theft when the slate hooks were stolen! Rattery owes you and your family a great debt of gratitude, as you have continued to support the hall with constant maintenance and attention.

If in 1995 the hall was your "baby", in the succeeding 30 years you have rightly taken great pride in watching it mature and grow into the much-loved modern facility it is today. We are sorry you are stepping down, but we wish you all the best. The hall Trustees and Committee thank you sincerely for your hard work, dedication, love and support for all your time as part of the organisation."

Before leaving Rachel noted that she would be carrying on her Tuesday mornings at the Hall for the time being.

7. Election of Management Committee (Trustees)

Rob Needham representing Parochial Church Council
Alison Samuel representing Environment Group and Social Club
Peter Smerdon representing the Parish Council
Mark Freeman representing the Garden Show

The rest of the committee were voted onto the committee on bloc after everyone agreed they were willing to be Trustees –(being - Janet Causey, Antony Coker, Ann Hogan, Gail Hardwell, Jack Dyson) and Co-opted members (Sally Tressider and Sian Littlechild).

(Jess Nash has now stepped back from being a co-opted member of the committee).
Proposed by Alison Samuel and seconded by Mark Freeman.

8. AOB None raised

Meeting closed at 19:39

Date of next meeting TBC

THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)

ANNUAL ACCOUNTS FOR THE YEAR ENDED
31 DECEMBER 2024

**THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)**

ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2024

The Rattery Village Hall is registered with the Charity Commissioners (No. 300946) and constituted by Deed of Trust.

The Charity is administered by a management committee, comprising:

Chairman – Mr P Smerdon

Secretary – Ann Hogan

Treasurer – Mrs J Causey

Other members – Anthony Coker, Rachel Coaker, Jack Dyson, Mark Freeman, Robert Needham, Alison Samuel.

Contact Address:

Ann Hogan
2 Goshen Road
Torquay
TQ2 6BB

Mrs J Causey
Brownston Farm
Rattery
South Brent
TQ10 9LQ

**THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)**

ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2024 (continued)

OBJECTIVES OF THE CHARITY

- (1) The object of the charity is the provision and maintenance of the village hall for the use of the inhabitants of the parish of Rattery (the area of benefit) without distinction of political. Religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants and
- (2) The said land and building shall be held upon trust for the purposes of a village hall as foresaid.

The main source of income during the year was generated from the hire of the village hall. There were various grants and donations totalling £1,115. Also received was £9,449 from Southern Electric for electricity from the PV panels.

Funds on hand at the yearend totalled £170,520 of which none are restricted.

.....
Mr P Smerdon

.....
Mrs J Causey

THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
INCOME:					
Grants and donations		1,115	-	1,115	1,624
Hire		16,307	-	16,307	15,623
Refunds		-	-	-	4,783
PV income (ROCS)		9,449	-	9,449	9,171
Bank interest (Gross)		2,988	-	2,988	260
Sundry income		-	-	-	-
		<u>29,859</u>	<u>-</u>	<u>29,859</u>	<u>31,461</u>
EXPENDITURE:					
Booking Clerk expenses		4,248	-	4,248	5,526
Maintenance and repairs		795	-	795	13,986
Refunds		-	-	-	200
Cleaning		1,487	-	1,487	1,720
Equipment and improvements		-	-	-	4,918
Insurance		1,269	-	1,269	1,208
Fire and electric testing		154	-	154	196
PRS		352	-	352	-
Electricity and water		3,352	-	3,352	7,609
Consumables		317	-	317	453
Photocopier, stationery and general		17	-	17	42
Subscription		185	-	185	-
Software and IT		193	-	193	-
Accountant		90	-	90	60
Miscellaneous		359	-	359	224
		<u>12,818</u>	<u>-</u>	<u>12,818</u>	<u>36,142</u>
NET INCOME		17,041	-	17,041	(4,681)
Total assets at 1st January 2024		153,479	-	153,479	158,160
Total assets at 31st December 2024		<u>170,520</u>	<u>-</u>	<u>170,520</u>	<u>153,479</u>

THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)

STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 DECEMBER 2024

Notes	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
CASH FUNDS				
Natwest current account	39,469	-	39,469	25,416
Nationwide Building Society	21,316	-	21,316	21,052
Nationwide Building Society -18 mth saver	26,144	-	26,144	25,000
Virgin Charity Deposit Account	83,490	-	83,490	81,910
Stock	100	-	100	100
Petty Cash	1	-	1	1
	<u>170,520</u>	<u>-</u>	<u>170,520</u>	<u>153,479</u>
ASSETS RETAINED FOR THE CHARITY'S OWN USE				
PV panels	89,251	-	89,251	89,251
Less Grant received	(47,413)	-	(47,413)	(47,413)
Less Depreciation over 10 years	(41,838)	-	(41,838)	(41,838)
Net book value	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total assets at 31 December 2024	<u>170,520</u>	<u>-</u>	<u>170,520</u>	<u>153,479</u>

Signed on behalf of the trustees

.....
Chairman

.....
Dated

.....
Treasurer

.....
Dated

THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)
REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF
THE RATTERY VILLAGE HALL

I have examined the financial statements of the The Rattery Village Hall for the year ended 31st December 2024 on pages one to four.

Respective responsibilities of trustees and examiners

The charity's trustees consider that an audit is not required for this year ended (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43 of the Act as amended)
- To follow procedures as laid down in the General Directives given by the Charity Commission (under section 43(7)(b) of the Act, as amended) and
- To state whether particular matters have come to our concern

Basis of independent examiners' statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on these accounts.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material aspect, the trustees have not met the requirements to ensure that;
 - Proper accounting records are kept (in accordance with section 41 of the Act), and
 - Accounts are prepared which agree with the accounting records and comply with the accounting requirements of that Act or
- (2) To which, in my opinion attention should be drawn in order to prepare a proper understanding of the accounts to be reached

David Mackeen
Tamar Accounting
Citadel Lodge
2A Elliot Street
The Hoe
Plymouth
PL1 2PP

THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)

ANNUAL ACCOUNTS FOR THE YEAR ENDED
31 DECEMBER 2024

**THE RATTERY VILLAGE HALL
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Dated

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Treasurer

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Dated

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