

Rattery Village Hall Committee
Minutes Annual General Meeting
29th February 2024

Present : Peter Smerdon (Chairman), Janet Causey (Treasurer), Robert Needham, Anthony Coker, Rachel Coaker, Jack Dyson, Ann Hogan (Secretary), Alison Samuel.

1. Apologies Mark Freeman Sally Tresidder

2. Minutes of last AGM were approved.

3. Matters arising- no matters arising.

4. Treasurer's report

As of 14.2 23 the Nat West Current Account holds £25,539 and The Virgin Charity Deposit Account £81,910. The accounts are published and ready for upload to the Charity Commission dated 31.12.2023. They include a further £46,052 in the Nationwide Building Society.

Payments for Performing Rights have been made as required (PRS/PPL).

There has been an improvement in efficiency managing the accounts by subscribing to an online accounting system for Hall Hire. Invoices are notably more straightforward to manage.

The Chairman thanked the Treasurer formally for her very significant contribution to the work of the Village Hall Committee.

5. Secretary's report

Kay Gautry's resignation from the committee left a gap in booking capacity and the committee agreed to employ a booking clerk to undertake those duties going forward which the Chairman elaborates on in his report.

The committee is stable currently with 9 Trustees and 1 co-opted member actively participating in meetings and business of the Village Hall. Rachel has confirmed that she will be stepping back at the next AGM. There is a need to recruit more volunteers going forward. Effort has been made to reach out to the community in respect to this need via the popular email forum.

The Charity Commission Annual Returns were completed to schedule.

6. Chairman's report

Despite the difficult economic climate throughout 2023 use of our hall has remained strong, in fact hire receipts rose over 2022. The hall continues to be a modern focal point for village activities and events, and also popular with hirers from the wider South Devon area.

The solar panels continue to contribute substantially to the running costs of the hall, and in conjunction with South Brent Community Energy Society we are investigating the practicality and economics of installing storage batteries.

Last year the Committee had detailed discussions about the storage available for occasionally used hall equipment such as glasses, cups and plates. The conclusion we came to was that we should try not to use the loft storage for these items. To that end we decided to replace the small outdoor storage hut with a larger purpose built structure. Planning permission was obtained and an excellent new store was built over last summer by Neil Coaker, ably assisted by Tony and Rachel. We have now moved bulky items, such as the plastic chairs, surplus tables and youth equipment into the shed, freeing up space under the stage for items currently in the loft so that, ideally, we won't need to use the loft much at all.

This year we've been fortunate to have the services of our new booking clerk, Jane Dunham. Jane has taken over handling bookings from Kay Gautry, who did the job for many years and has now moved to Cornwall, we wish her all the best.

Jane has worked hard to update the booking system online in conjunction with Trevor Paul, and now we can make the most of the Hallmaster online booking system, to the benefit of hirers. We now also have a designated group of committee members who help by letting hirers in to the hall.

We continue to benefit from the hard work and enthusiasm of Tony and Rachel, ably assisted by Neil, who take on the bulk of the halls maintenance requirements.

I'd like to take this opportunity to thank committee members for their help and enthusiasm throughout the year in all aspects of the hall, either maintenance, decorating, cleaning or admissions.

7. Election of Trustees

Rob Needham Parochial Church Council

Alison Samuel Environment Group

Peter Smerdon Parish Council

Mark Freeman Garden Show

Rachel Coaker Social Club

The rest of the committee were voted en bloc onto the committee by Alison and seconded by Rachel after agreeing to continue as Trustees: Janet Causey, Antony Coker, Ann Hogan, Jack Dyson. Sally Tresidder and Jess Nash as co-opted members.

8. AOB

There was no other business

9. Date of Next Meeting

One year 2025

10. Meeting closed at declared time of 7.42pm

**THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)**

**ANNUAL ACCOUNTS FOR THE YEAR ENDED
31 DECEMBER 2023**

**THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)**

ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023

The Rattery Village Hall is registered with the Charity Commissioners (No. 300946) and constituted by Deed of Trust.

The Charity is administered by a management committee, comprising:

Chairman – Mr P Smerdon

Secretary – Ann Hogan

Treasurer – Mrs J Causey

Other members – Anthony Coker, Rachel Coaker, Mark Freeman, Robert Needham, Alison Samuel.

Contact Address:

Ann Hogan
2 Goshen Road
Torquay
TQ2 6BB

Mrs J Causey
Brownston Farm
Rattery
South Brent
TQ10 9LQ

**THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)**

ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023 (continued)

OBJECTIVES OF THE CHARITY

- (1) The object of the charity is the provision and maintenance of the village hall for the use of the inhabitants of the parish of Rattery (the area of benefit) without distinction of political. Religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants and
- (2) The said land and building shall be held upon trust for the purposes of a village hall as foresaid.

The main source of income during the year was generated from the hire of the village hall. There were various grants and donations totalling £1,624. Also received was £9,171 from Southern Electric for electricity from the PV panels.

Funds on hand at the yearend totalled £153,479 of which none are restricted.



Mr P Smerdon



Mrs J Causey

THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023

Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
INCOME:				
Grants and donations	1,624	-	1,624	1,165
Hire	15,623	-	15,623	14,684
Refunds	4,783	-	4,783	-
PV income (ROCS)	9,171	-	9,171	9,300
Bank interest (Gross)	260	-	260	1,007
Sundry income	-	-	-	36
	<u>31,461</u>	<u>-</u>	<u>31,461</u>	<u>26,192</u>
EXPENDITURE:				
Booking Clerk expenses	5,526	-	5,526	2,052
Maintenance and repairs	13,986	-	13,986	4,287
Refunds	200	-	200	-
Cleaning	1,720	-	1,720	1,319
Equipment and improvements	4,918	-	4,918	3,185
Insurance	1,208	-	1,208	1,070
Fire and electric testing	196	-	196	411
PRS	-	-	-	150
Electricity and water	7,609	-	7,609	3,463
Consumables	453	-	453	566
Photocopier, stationery and general	42	-	42	84
Subscription	-	-	-	174
Depreciation of PV panels	-	-	-	-
Accountant	60	-	60	60
Miscellaneous	224	-	224	196
	<u>36,142</u>	<u>-</u>	<u>36,142</u>	<u>17,017</u>
NET INCOME	(4,681)	-	(4,681)	9,175
Total assets at 1st January 2023	158,160	-	158,160	148,985
Total assets at 31st December 2023	<u>153,479</u>	<u>-</u>	<u>153,479</u>	<u>158,160</u>

THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)

STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 DECEMBER 2023

Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
CASH FUNDS				
Natwest current account	25,416	-	25,416	55,357
Nationwide Building Society	46,052	-	46,052	20,792
Virgin Charity Deposit Account	81,910	-	81,910	81,910
Stock	100	-	100	100
Petty Cash	1	-	1	1
	<u>153,479</u>	<u>-</u>	<u>153,479</u>	<u>158,160</u>
ASSETS RETAINED FOR THE CHARITY'S OWN USE				
PV panels	89,251	-	89,251	89,251
Less Grant received	(47,413)	-	(47,413)	(47,413)
Less Depreciation over 10 years	(41,838)	-	(41,838)	(41,838)
Net book value	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total assets at 31 December 2023	<u>153,479</u>	<u>-</u>	<u>153,479</u>	<u>158,160</u>

Signed on behalf of the trustees

P.C. Smeeton
Chairman

24.9.24
Dated

J. Cairns
Treasurer

24.9.24
Dated

**THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)
REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF
THE RATTERY VILLAGE HALL**

We have examined the financial statements of the The Rattery Village Hall for the year ended 31st December 2023 on pages one to four.

Respective responsibilities of trustees and examiners

The charity's trustees consider that an audit is not required for this year ended (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is our responsibility to

- Examine the accounts (under section 43 of the Act as amended)
- To follow procedures as laid down in the General Directives given by the Charity Commission (under section 43(7)(b) of the Act, as amended) and
- To state whether particular matters have come to our concern

Basis of independent examiners' statement

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, we do not express an audit opinion on these accounts.

Independent examiners statement

In connection with our examination, no matter has come to our attention:

- (1) Which gives us reasonable cause to believe that in any material aspect, the trustees have not met the requirements to ensure that;

- Proper accounting records are kept (in accordance with section 41 of the Act), and
- Accounts are prepared which agree with the accounting records and comply with the accounting requirements of that Act or

- (2) To which, in our opinion attention should be drawn in order to prepare a proper understanding of the accounts to be reached



Tamar Accounting

Citadel Lodge

2A Elliot Street

The Hoe

Plymouth

PL1 2PP

27 February 2024

**THE RATTERY VILLAGE HALL
(REGISTERED CHARITY NUMBER 300946)**

**ANNUAL ACCOUNTS FOR THE YEAR ENDED
31 DECEMBER 2023**

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ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023 (continued)

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