

PINHOE COMMUNITY CENTRE AMERICA HALL & SUNNYLANDS ROOM

Pinhoe Community Centre America Hall -Registered Charity Number 300926

De La Rue Way, Pinhoe, Exeter, EX4 8PX

www.americahall.co.uk



HALLMARK 
a quality standard for Devon's community buildings

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022

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Trustees' Annual Report for the Year Ended 31st March 2022

AIMS AND PURPOSE

The object of the Charity shall be the provision and maintenance of a village hall for the use of the inhabitants of the local Government Ward of Pinhoe and the immediate vicinity thereof (hereinafter called “the area of benefit”) without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

The said land and building shall be held upon trust for the purposes of a village hall as aforesaid.

The charity is organised as an independent association of local residents with a managing committee comprising elected and nominated members.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Pinhoe Community Centre – America Hall and Sunnylands Room is a hall serving the community administered by a committee elected annually and is situated at De La Rue Way, Pinhoe, Exeter.

REVIEW OF PROGRESS AND ACHIEVEMENTS

A successful year despite the COVID restrictions of the previous years with bookings picking up and remaining at a high level.

Fortunate to have received the Government Grants that have been given to help with the loss of bookings during the COVID restrictions. Also fortunate to receive Ward Grants and a Devon County Councillor grant to help towards some of the work that has been carried out.

Electrical work following the inspection has been done to comply with regulations. Car park lines have been repainted. To comply with our insurance a fence has been installed to stop the windows on an adjoining property's windows opening out onto the grounds. There have also been many smaller maintenance jobs carried out.

During the year we have kept up with the various regulations, licences, insurance, PPL/PRS and the Pension Regulator. We have again successfully applied for the Discretionary Rate Relief.

Trustees' Annual Report for the Year Ended 31st March 2022

FINANCIAL REVIEW

The accounts for the year show that we are now holding a total of £83,351.18 compared with £79,953.77 at the end of March 2021.

The following major item of capital expenditure were agreed at Trustee meetings and carried out:-

- a. Electrical Work to comply with regulations.
- b. Car Park Lines repainted.
- c. Fence to protect hirers from windows opening onto the grounds.

Future project for the coming year include:-

- a. Replacement Heating Boiler. Deposit paid.
- b. New Curtains for the main hall and foyer.
- c. Roof Inspection.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:-

- a. select suitable accounting policies and then apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. state whether applicable accounting standards and statements or recommended practice have been followed subject to any departures disclosed and explained in the financial statement
- d. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees' Annual Report for the Year Ended 31st March 2022**LEGAL AND ADMINISTRATIVE INFORMATION**

NAME	Pinhoe Community Centre – America Hall		
REGISTRATION NUMBER	300926		
PRINCIPAL ADDRESS	De La Rue Way, Pinhoe, Exeter, EX4 8PX		
GOVERNING DOCUMENT	Declaration of trust dated 1 October 1948, as affected by supplemental declaration of trust dated 7 November 1953 and a scheme approved and established by the Charity Commissioners and sealed on 16 th April 1993.		
TRUSTEES	Management Committee of Trustees		
<i>Chairman to 21st November 2021</i>	Mr R Oliver	- Chairman	Elected
<i>Chairman from 27th January 2022</i>	Mr D Blundell	- Chairman	Maranatha Church
	Mr P Hanson	- Vice Chairman	Parent and Toddlers
	Mr R Hoad	- Treasurer	Elected
	Mr I Roberts		Wine Circle
	Mr R Adams		Pantomime Society
	Mr D Wood		Pinhoe Labour Party
	Mr C Thorne		Tea Dances
	Mrs J Thornett		Creative Crafts
	Mr R Williams		Elected
	Mr C Cutland		Elected
	Mrs S Cutland		Elected
	Mr P Howe		Sequence Dancing
SECRETARY	Mrs A Roberts from May 1976		
CARETAKER	Mr R J Westgarth from May 2009 to 1 st September 2021 Mr R Oliver and Mr L Oliver from 21 st November 2021		
BANKERS	Lloyds TSB Bank PLC, 234 High Street, Exeter, EX4 3NL		
INDEPENDENT EXAMINER	Mrs J Smith, 75 Hoopern Street, Exeter, EX4 4LU		

The trustees' report was approved by the trustees on Thursday 5th May 2022 and signed on their behalf on the 6th May 2022 by:

Trustee:

John Hoad
David C. Blundell



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Pinhoe Community Centre – America Hall & Sunnylands Room

**On accounts for the year
ended**

31st March 2022

**Charity no
(if any)**

300926

Set out on pages

5 and 6

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

J Smith

Date:

7th May 2022

Name:

Mrs Joan Smith

**Relevant professional
qualification(s) or body
(if any):**

Address:

75 Hoopern Street, Exeter, EX4 4LU

Statement of Account for America Hall and Sunnylands Room - March 2022				
	2021 - 2022		2020-2021	
Details	Income 1st April to 31st March	Expenditure 1st April to 31st March	Income 1st April to 31st March	Expenditure 1st April to 31st March
Hire of Halls	41,581.81		11,827.77	
Grants and Donations	5,426.73		31,164.52	
Credits	0.00		1,095.84	
Interest	5.90		421.77	
Deposit Refunds		414.00		1,145.71
Wages - Caretaker		13,273.63		10,490.72
Wages - Secretary		5,839.60		5,451.60
Income Tax / Nat Insurance		937.20		1,213.20
Water Rates		598.56		342.63
Electric and Gas		2,520.25		4,158.92
Phone		349.20		387.70
Repairs and Maintenance		16,401.44		16,655.13
Cleaning Materials		887.20		115.07
Office Materials		134.63		1,526.88
Insurance		1,623.57		1,560.49
Licencing Fees / Subs		463.88		1,357.58
Refuse		173.87		68.92
Totals	47,014.44	43,617.03	44,509.90	44,474.55
Excess of Income over Expenditure		3,397.41		
Bank and National Savings Balances				
		Lloyds	Nat Savings	Total
Brought forward 31st March 2021		20,948.08	59,005.69	79,953.77
Balance as at 31st March 2022		24,339.59	59,011.59	83,351.18

BALANCE SHEET	AT 31 MARCH	2022	2021
		£	£
FIXED ASSETS			
Tangible Fixed Assets		45,119	28,790
CURRENT ASSETS			
Bank Current Account		24,339	20,948
National Savings Investment Account		59,011	59,005
		83,350	79,953
NET ASSETS		1284,69	108,743
FUNDS			
Unrestricted		1284,69	108,743

Approved by the trustees and signed on their behalf on Thursday 4th May 2022 and signed on their behalf on the 6th May 2022 by:-

Trustee

John Hoar
David C. Shindell

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022**1. ACCOUNTING POLICIES****General**

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000).

Fund Accounting

The charity has one general fund which consists of funds which the charity may use for its purposes at its discretion. It also keeps (within that fund) security deposits of £50 paid by regular hirers, and at the 31st March 2022 a total value of £1,500 is held.

Depreciation

No depreciation is charged on the freehold building as it is considered not material.

2. TANGIBLE FIXED ASSETS

	Freehold Property
COST	
As at 1 April 1952	10,257
Structural additions:	
Main Kitchen & Toilets 1971	2,533
Sunnylands Room 1999	11,000
Disability Toilet 2007	5,000
Replacement Windows 2020	
Hall and Committee Room	<u>16,329</u>
DEPRECIATION	
At 1 April 2020 and 31 March 2021	-

NET BOOK VALUE	
At 31 March 2021	45,119

At 31 March 2022	45,119

The freehold property was included in the accounts at a historic cost of £10,257 which was determined from research by the trustees.

3. TRUSTEES' REMUNERATION AND EXPENSES

The secretary to the charity, who is the wife of a trustee, was paid net wages of £5,839.60

Apart from the above remuneration excluding caretaker cover and minor maintenance work, no payment was made directly or indirectly out of the funds of the charity for the year to any trustee or to any person or persons known to be connected with any of them.