

Marldon Village Hall Council

Treasurers report AGM 2025 (for the year January to December 2025) 15th July 2025

Accounts for 2024 to be circulated

Bookings

- Hall bookings have gone well over the last year and is much easier to manage now with the new electronic booking system. This incurs a cost of £250 a year but makes the process more streamlined and the booking calendar is able to be viewed live online. IT has also resulted in less calls to the booking secretary as people are able to see availability online.
- Many of the booking fees are paid via Stripe on Hallmaster. In 2024, stripe bookings amounted to £4970.53. Of this we paid £96.94 in fees. We are also able to refund the deposits through stripe, making the process much easier.
- Stepped fees for Preschool have been implemented and will continue at the agreed rate until they are in line with general regular village organisation rates.
- The hall continues to be well used by village, regular and occasional bookings. At present, we have 32 regular groups using the hall, of these 21 are village organisations who receive a subsidised rental rate. The other 11 are regular private groups who pay a slightly higher rate. These regular bookings provide a varied and important range of opportunities and services for villagers of all ages to take advantage of. They range from groups for young people including preschool and toddler groups, Guides, brownies and rainbows and youth club; social and interest groups for older members of the village such as Military modelling, whist and WI. Creative types can join in with Art club, have a go at Mosaic, tread the boards with Panto, learn Djembe drumming or the organ, or sing their hearts out at the Community choir. Exercise classes range from yoga and Tai chi to Pilates and Zumba whilst others can take a more green fingered approach at Gardening club or the compost group or discover more about the local history of the village. 1st Marldon, cubs and scouts no longer use the hall as they meet at school due to the main hall not being available for the size of the group. The Mosaic group have also moved out to the bowling club.
- On top of this we had 81 occasional private bookings, for a range of parties, celebrations, dances, discos and meetings. These bookings pay a higher hourly rate.
- All of the prices for the hall can be found on our website and the accounts are presented at the AGM each year as well as lodged with the Charity commission.

Staffing

- The cleaner continues to come in twice a week with an option to cover extra hours for larger bookings at an agreed cleaning rate.
- Deborah Capel continues as the bookings secretary, at 10 hours a month, and this has made it much easier to liaise with the treasurers and keep track of fees / invoicing.
- Our caretaker, David Askew works 10 hours a month and keeps regular checks up to date as well as liaising with maintenance contractors and carrying out basic repairs and maintenance around the hall.
- The volunteer officers are still covering opening up and locking after parties. We would be interested to hear of any volunteers who could assist with some of the locking and checking after groups have been in.
- Minimum wage increases have been applied to staff employed by the VHC.

Hall maintenance costs

We did not spend very much in the hall in 2024 after an expensive year on 2023 though we do have some works that are planned for this current year, such as improvements in the kitchen. The officers would appreciate some assistance with projects like this as we do not have any spare time to oversee building works on top of working and carrying out our officer posts.

Accounts

Please refer to the accounts circulated.

- As expected, Utility costs rose this current year, rising from £5648 in 2023 to £6135. Gas costs fell in line with national line pricing.
- We have had to carry out a few repairs expect more over the next year.
- We raised the fees for occasional private users to further increase income. This doesn't seem to have had an impact on use and the hall still seems to be priced competitively in the local area. We know that external parties often bring in additional hired items such as bouncy castles, so the hall hire part of the overall costs is fairly low.
- Apple Pie Fair proceeds are aimed to provide extra funding for hall improvements and facilities. You will notice that during the last year, Apple Pie Fair profits came to just over £4000. This means that of the overall excess income for the year, the actual amount without APF profit is only around £3500. We need to make sure that hall fees cover more of these costs and the APF profits are then able to be used for the purpose they are raised for. We cannot rely on APF profits to be this good each year and should not be necessary to cover general Hall costs.
- The alternative WiFi provision is a reduction of 50% of the cost each year. This is then also split with preschool, so the village hall cost is actually only around £275.
- Staff costs have increased as we now employ three people - the cleaner, caretaker and bookings secretary. This is all run through payroll and HMRC bill us for the NI and tax quarterly.

Recommendations

- We recommend a slight increase in village organisations fees, rounded up to the nearest pound.
- We recommend raising the regular private users' fees by 50p per hour.
- Occasional users fees remained static last year so we recommend they increase by £2 each.
- Preschool is our largest single booking, and we will continue to support them to manage their increase in charges from the historical agreement.
- We will continue to set a different rate for regular and occasional users, as well as village organisations and private bookings.
- As before, external private booking fees will subsidise fees for village organisations.

Occasional private bookings

Room	Current rate per hour	Recommended new rate per hour
Main hall	£20	£22
Community room	£15	£17
Committee room	£12	£14
Exclusive use of whole hall	£40	£45

Other charges		
Projector and screen	£25	£25
Cleaning fee (for large parties)	£35	£35

Regular private bookings

Room	Current rate per hour	Recommended new rate per hour
Main hall	£11	£11.50
Community room	£8	£8.50
Committee room	£7	£7.50
Other charges		
Projector and screen	N/A	N/A
Cleaning fee (for large parties)	N/A	N/A

Regular Village Organisation bookings

Room	All users current rate per hour	Recommended new rate per hour	Preschool / current rate	Preschool Recommended new rate per hour
Main hall	£7.50	£8	£6.50	£7
Community room	£4.80	£5	£3.90	£4.50
Committee room	£3.70	£4	£3.55	£4

Marldon Village Hall

Treasurer Nicky Bailey

Vice Treasurer Stephanie Webb

Date 10.7.25

Marldon Village Hall

Income and Expenditure Account For the Year Ended 31st December 2024

<u>2023</u>	<u>INCOME</u>	<u>2024</u>
	Interest	
23431	Lettings	25936
8578	Apple Pie Fair (Net)	4031
366	Miscellaneous	151
	Excess of Expenditure Over Income	
<u>32375</u>		<u>30118</u>
	<u>EXPENDITURE</u>	
995	Water Rates	1034
3640	Gas	2638
2008	Electricity	2463
2576	Insurance	2654
200	Staff Salaries - bookings and caretaker	3159
4758	Cleaning - salary	5229
2152	Waste disposal	1269
314	staff Paye & NI	660
4444	Maintenance	1218
1595	Repairs	158
1077	Internet	554
781	Miscellaneous	1603
7835	Excess of Income Over Expenditure	7479
<u>32375</u>		<u>30118</u>

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Marldon Village Hall

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Balance Sheet as at 31st December 2024

Consolidated Fund as at 1st January 2024	86536
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Excess Income over Expenditure	7479
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	<u>94015</u>
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Equipment	606
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National Westminster Bank	53542
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Business Reserve	12
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New Village Hall	164445
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Less	
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Grants and Donations	<u>124590</u>	<u>39855</u>
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	<u>94015</u>
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I have prepared the Income and Expenditure Accounts from the books and receipts produced to me by the Treasurer, and in my opinion the accounts are correct and the Balance Sheet shows the true financial position as at 31st December 2024

J Owen MAAT AATQB