

MARLDON VILLAGE HALL COUNCIL
Minutes of the Annual General Meeting on Tuesday 20th July 2021 - 7.30
p.m. in the Main Hall

Present: Ray Harrison, Viv Arscott, Nicky Bailey, Debbie Capel, Stephanie Webb, John Traves, Sue Muller, Pam Neale, Marilyn Eastley, Gill Bryant, Amanda Eager, James Wheatley, Carol Peakman, Glynis Tame, Dale Summers, David Alcorn and Kevin Gue in the Chair.

Apologies : Helen Burns, Kay Martin, Stephen Metcalfe and Mary Olliphant

Minutes of the last AGM held on 18th February 2020 were read, approved and signed.

Chairman's remarks

Kevin reported that not much had happened since the last AGM apart from an invasion of mice, which a pest control firm were brought in to deal with but there is still some evidence of their presence. The old Trestle Tables belonging to the Gardening Club had been sold and new ones bought to replace them. We were able to give a cheque for £270 to the gardening club and had received £214 back from them. A carpenter has built a rack in the understore to hold the new tables. The hall chairs have been recovered, saving a huge cost of replacing them. Whilst the hall was closed from March 2020 to date, the Pre-school has continued running in the main hall, term time and a lady who does 11+ tutoring has used the community room term time on 2 afternoons a week. Also the Cricket Club has used the downstairs toilet and their changing room when they had a match on the meadow.

A Risk Assessment had been done and the hall was split into 2 zones being the main hall, kitchen and foyer and toilets and the community room lower landing and toilet.

Information was gathered as to which organisations will want to continue when the hall re-opens.

The APF has been moved to September 4th and will probably continue to be held in the first week of Sept. subsequently.

It is clear that more volunteers are needed to run the hall and Kevin said he will be proposing a slight change in the committee set up.

Kevin said he was relieved to see that financially things look a lot better than 18 months ago when it was thought we may become bankrupt and Ray will report on that next.

Kevin concluded by thanking the APF committee, who have been doing extra work for the Village Hall in general during the past year with regards to the tables and chairs. He also thanked, Dale and Eileen and Ray and Viv.

Viv thanked Kevin for his commitment especially having to deal with some very unexpected occurrences since he took over as Chairman, i.e. the rockfall and the ensuing discussions with the Parish Council, and then Covid 19.

Treasurer's report

Ray read his report which is attached herewith.

He reported that 2020 had been an exceptionally unusual year for the finances of the Village Hall.

We had less than £10,000 in the account as a result of the unexpected cost of the rock fall at the rear of the building. We had paid Robin Hood Associates for the initial assessment and emergency stabilising work but fortunately in January 2020 we received £9164 from the Parish Council as a repayment as they had accepted that the work was their responsibility.

So the first two and a half months of 2020 proceeded as normal until the hall had to close in mid March due to the Covid Pandemic and all activity ceased.

Even though the Village Hall remained completely out of use for a few months, we still had to pay the usual running costs of the building, including the standing charges for electricity, gas and water together with insurances and licences, amounting to more than £1000 per month.

We had some income when Pre-School restarted and received Local Council grants totalling £11,334 for the year ending 31st Dec. 2020.

The APF had to be cancelled with the resulting loss of funds.

As a result of Pre-School and an 11+ Tutor being allowed to resume as they came under Education regulations, our income for the year (including the first 2 ½ months of normal trading) was £7,738 as opposed to the previous year which was £23,619. Therefore without the grants our financial position would have been dire. And the grants also enabled our employees to be paid at their basic level throughout the year.

We ended 2020 with £34,368

Of the two major items we had highlighted that needed to be done, i.e. replacing the chairs and renewing the main hall floor, the chairs have now been recovered so the hall floor is a major priority still to be done.

Ray confirmed that so far this year (2021) we have received further grants and donations. The Panto Group donated £400 to cover the cost of one year's pest control when the mouse problem was reported. Grants from Government and SHDC total £19,164

We had a grant of £800 from SHDC for the purchase of the new tables

At 20/7/21 the bank balance is £42,659.02

Ray concluded by saying we were in a very healthy position now and therefore he will not be proposing any rent rises for the next six months except for Pre-school which is on an increasing rate agreed with them.

Kevin thanked Ray.

Questions of the Treasurer : A few people asked for a copy of the current rents. Ray had one copy so that can be copied and distributed.

Election of Officers

As is the usual practice, all 3 officers stood down. Kevin expressed his willingness to stand for another year and Viv said she would continue if she could have a deputy. Ray said he did not want to stand again.

Kevin said that as Ray had previously said he would like to hand over the job of treasurer, he had already discussed with 3 of the APF ladies who were willing to step up and he would therefore like to nominate Ray as a Project Manager to take some of the load off himself, and he would like to nominate Nicky Bailey and Stephanie Webb to take on the Treasurers' role and Debbie Capel as deputy secretary.

There were no other nominations and therefore the following were elected en bloc :

Chairman : Kevin Gue
Treasurer: Nicola Bailey
Deputy Treasurer: Stephanie Webb
Secretary: Viv Arscott
Deputy Secretary : Debbie Capel
Project Manager : Ray Harrison

This was proposed by John Traves and seconded by Pam Neale and carried unanimously.

Other Business

Discussed the re-opening and agreed that as the APF is to be held on 4th Sept. the hall would re-open to regular Community Organisations on Monday 6th Sept. Viv has a list of reserved bookings which she will forward to Dale and users are asked to let Dale know when they will be restarting. It was agreed that no bookings would be taken from outside groups, or one off bookings at least until Christmas in order that the process can be monitored and the ongoing situation with Covid assessed.

Dale was concerned that a substantial amount of money has been received in the past from outside bookings, but it was generally felt that was not important at the moment.

Agreed that groups would undertake the clean/wipe down all surfaces they had contact with and time would be allowed between bookings for that to be done.

Dale will wash the hall floor each evening and clean the kitchen and toilets regularly. The main hall will be repainted during the summer holidays.

The Chairman, Secretaries and Treasurers would have a brief meeting on Aug. 3rd to finalise plans and

the date of the next ordinary meeting was set for Tuesday 24th August at 7.30 p.m. in the main hall.

The meeting then closed.

Marldon Village Hall

Income and Expenditure Account For the Year Ended 31st December 2021

<u>2020</u>	<u>INCOME</u>	<u>2021</u>
	Interest	
7738	Lettings	4437
0	Apple Pie Fair (Net)	5866
	Insurance	
9214	Miscellaneous	615
11334	Covid Grants	18569
	Excess of Expenditure Over Income	
<u>28286</u>		<u>29487</u>
 <u>EXPENDITURE</u>		
881	Water Rates	455
2393	Gas	2815
1586	Electricity	1549
1964	Insurance	2038
378	Caretaker	637
2404	Cleaner	2150
1355	Cleaning & waste disposal	1185
660	Bookings Secretary	807
731	Maintenance	7263
1449	Repairs	4297
731	Internet	816
1176	Miscellaneous	3007
	Excess of Income Over Expenditure	
<u>12579</u>		<u>2467</u>
<u>28286</u>		<u>29487</u>

Charity No.
300896.

Marldon Village Hall

Balance Sheet as at 31st December 2021

Consolidated Fund as at 1st January 2020	74686
Plus Excess of Income over Expenditure	2467
	<u>77153</u>

Equipment	606
National Westminster Bank	36680
Business Reserve	12

New Village Hall	164445	
Less		
Grants and Donations	<u>124590</u>	<u>39855</u>
		<u>77153</u>

I have prepared the Income and Expenditure Accounts from the books and receipts produced to me by the Treasurer, and in my opinion the accounts are correct and the Balance Sheet shows the true financial position as at 31st December 2021

J Owen MAAT AATQB