



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st Jan 2021** Period start date To **31st Dec 2021**
Period end date

Charity name: **Holbeton Village Hall**

Charity registration number: **300856**

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	SORP reference Para 1.17	Property held in trust for the purposes of a village hall. The hall provides facilities for use by village inhabitants without distinction of political, religious or other opinions, including the use for meetings, lectures, classes and other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is used by a variety of local groups including play group, primary school, Parish council, senior citizen's lunch club, drama group, dance classes, Pilates & yoga, garden society, twinning association, film club, guitar lessons, private parties and is also used as a polling station.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Village Hall Management committee is responsible for all aspects of the management of the Hall and have complied with the guidance on public benefit published by the Charity Commission. The public benefit derived from the activities of the Charity include: Provision of Holbeton Village Hall for

**public use
Preservation and
enhancement of the Hall
for the use of the
community.
In conducting the
Management activities of
the Hall the Trustees
regularly seek advice from
Devon Communities and
ACRE to ensure the
decisions made are in
accordance with best
practise.**

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
		N/A
Policy on grant making	Para 1.38	
		N/A
Policy on social investment including program related investment	Para 1.38	
		N/A
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

SORP reference

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

Bookings were impacted during the first quarter of 2021 with a National Lockdown in place. They were slow to ramp up initially after lockdown, but we are pleased to report that most groups who had used the Hall on a regular basis prior to the Pandemic are now using the Hall again. The Charity received £17,667 in Covid grants from South Hams District Council.

A comprehensive program of refurbishment was started during the year, with new heaters, LED lighting, new facilities in the kitchen and upgrades to the small meeting rooms. A new booking system has been introduced which is working well, but is still currently limited to access by the Trustees.

Improvements to the Website are planned during 2022, which it is hoped will include an on-line booking system.

Due to the economic climate, the Trustees did not increase hire fees during 2021.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set

Para 1.41

N/A

Performance of fundraising activities against objectives set

Para 1.41

N/A

Investment performance against objectives

Para 1.41

N/A

Other

Financial Review

Review of the charity's financial position at the end of the period

Para 1.21

Our main source of income is derived from hall charges in letting the Hall to regular users, private individuals and commercial hirers. Fundraising events were carried out during the year, we also received donations from local organisations and individuals. The combination of the above, coupled with the Covid grants allowed us to undertake the stated improvements and end the year with an increase to our reserves of £3.5k. Reserves are held in an interest bearing account, there is a separate account for the day to day running and maintenance of the Hall. £17,990

Statement explaining the policy for holding reserves stating why they are held

Para 1.22

Amount of reserves held
Reasons for holding zero reserves

Para 1.22

Para 1.22

N/A

Details of fund materially in deficit

Para 1.24

N/A

Explanation of any uncertainties about the charity continuing as a going concern

Para 1.23

N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)

Para 1.47

N/A

Investment policy and objectives including any social investment policy adopted

Para 1.46

N/A

A description of the principal risks facing the charity

Para 1.46

There is a risk that lettings do not return to Pre Covid levels which could put a strain on long term finances. However the Trustees consider that any shortfall can be mitigated through fundraising, pricing strategy, local donations and future marketing of the Hall.

Other

Structure, Governance and Management

Description of charity's trusts:

Type of governing document

Trust deed

How is the charity constituted?

(e.g. unincorporated association,

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustee

Unincorporated Charity

Committee comprises elected members and representative members of local organisations,

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees

The charity's organisational structure and any wider network with which the charity works

Relationship with any related parties

Other

Reference and Administrative details

Charity name

Holbeton Village Hall

Other name the charity uses

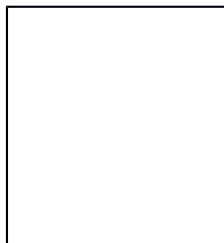
Registered charity number

300856

Charity's principal address

Brent Hill, Holbeton,
PL8 1LW

**Names of
the charity
trustees
who
manage
the charity**



	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Tarrant		21/ Jan /2021	
2	Sue Collins	Secretary		
3	Caroline Howarth	Treasurer	1/ Nov /2021	Co-opted Member
4	Shula Fitzgerald	Bookings Secretary	21/ Jan /2021	
5	Richard Jackelman	Chair	14/ Sep /2021 Resigned	
6	Andrew Hollett	Treasurer	14/ Sep/ 2021 Resigned	
7	Christine Tarrant	Chair	15/ Sep/ 2021 Chair	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved
Director name

Name of trustees holding title to property belonging to the charity

Trustee name

**Dates acted if not for whole
year**

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects

Details of arrangements for safe custody and segregation of such assets from the charity's own assets

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address	
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Holbeton Village Hall
Annual Accounts for the year ended 31st December 2021
 (Registered Charity number 300856)

Receipts and Payments Account

	2021 £	2020 £
Receipts		
Hire of hall & meeting room	5,329.80	2,904.50
Grants - SHDC	17,669.00	11,334.00
Donations	3,360.47	1,595.00
Quiz night	1,077.50	-
Key Deposits, Refunds & Sundry Income	110.00	56.90
Equipment hire	-	12.00
Interest on deposit account	1.86	8.94
Total receipts	27,538.63	15,911.34
Less:		
Payments		
Electricity	1,480.86	1,104.29
Water	186.88	429.00
Waste disposal	324.07	324.07
Cleaning	1,785.00	1,103.35
Insurance	1,031.78	984.88
PRS licence	-	-
Devon Communities	24.00	24.00
Repairs - Major	3,325.60	4,256.70
General	705.01	1,940.01
Consumables	122.81	7.27
Gardening	2,907.42	110.00
Inspections	320.40	45.60
Miscellaneous & materials	61.79	-
Quiz night	447.50	-
Donations	426.24	50.00
New equipment	-	-
Total payments	10,918.15	10,379.17
Surplus/(deficit) for year	<u>24,067.51</u>	<u>5,532.17</u>
Balance Sheet		
	2021 £	2020 £
Current Assets		
CAF Bank	13,520.58	11,608.69
Lloyds Bank PLC	4,418.71	2,873.45
Cash in Hand	51.49	37.52
Total current assets	<u>17,990.78</u>	<u>14,519.66</u>
Retained surplus		
Opening balance	14,519.66	8,987.49
Surplus/(deficit) for year	3,471.12	5,532.17
Closing balance	<u>17,990.78</u>	<u>14,519.66</u>

Christine Tarrant - Chairman
Christine Tarrant

Caroline Howarth - Treasurer
CH

Report by independent examiner

I have been provided with sufficient information to carry out an examination of the accounts of Holbeton Village Hall and am able to confirm that, on a receipts and payments basis, they are an accurate record of the Hall's financial affairs for the year ended 31st December 2021.

Will Scarlett
 Will Scarlett - Examiner

21.03.22
 Date