

Village Hall Committee
AGM
Meeting 3rd May 2023, 7pm – 7.40pm

MINUTES

	ITEM	ACTION
1.	APOLOGIES & WELCOME: ➤ Those present – Edwina Hill, Robin Hill, Melanie Pike, Susan Norrish , Sharon Cooper, Jo Currie, Kevin Vogan, Jane Taylor, Chris Townshend, Moira Popplestone, Peter Grubb, Mervin Rice, Margaret Martin, Jessie (surname unknown) ➤ Apologies –Rona Gundry, Sally Fullwood and Peter Hammond	
2.	MINUTES OF THE LAST AGM (20/4/22) & MATTERS ARISING: ➤ No matters arising ➤ Minutes accepted and signed by Chris Townshend	
3	CHAIRMAN’S REPORT - ➤ Chris read his report to the meeting. Sincere and grateful thanks given to all Committee members plus, and in particular to, Sharon Cooper & Sally Fullwood as well as Eddy Hill and Eva (hall cleaner). A special mention and thanks to Jane Taylor for securing funding grants, Chris's full report is available on the Shared Drive	
4	TREASURER’S REPORT Special thanks to Chris Walpole for examining the figures for the accounts y/e 31.3.23 ➤ Opening balance was £17k with a closing balance of £23K ➤ Lettings and bookings increased by over £2k from last year ➤ Annual fees from local groups and website partners increased by nearly £1k more ➤ Income for lettings has impressively increased by £3000 on the previous year ➤ Village fair and craft fair made healthy profits ➤ Electricity bill increased by £1k due to price surge rather than usage Figures available on the share drive	
5.	ELECTIONS – ➤ President - Rona Gundry Chair – Chris Townshend Vice-Chair – Robin Hill Treasurer – Sharon Cooper Secretary – Sally Fullwood Proposed by Mel and Seconded by Eddy ➤ Trustees –Sharon Cooper, Melanie Pike, Sally Fullwood, Jane Taylor, Robin Hill, Kevin Vogan Proposed by Mel and Seconded by Jo Currie - Co-opted trustees – Moira Popplestone, Peter Grubb, Sue Norrish Proposed by Mel seconded by Jo ➤ Representatives from local groups – PCC – Jo Currie Greener Belstone – Chris Townshend ➤ New trustees and co-opted trustees to be registered with the Charity Commission (this has been done already)	
6.	RENEWAL OF POWERS ➤ The ‘Power to Amend the List of Village Organisations Eligible to have Representation on the Village Hall Management Committee’ was read out by Chris and agreed and signed by Chris and Mel.	
7.	ANY OTHER BUSINESS – ➤ Margaret thanked all the Committee for their hard work. ➤ Mervin Rice with advice from his son has suggested that we purchase a ‘preparation pack’ that should be kept in the village hall. This pack contains essentials e.g. razor, scissors etc that is needed to prep a patient prior to using the defibrillator. There is already one that is kept with the defib but having a second back in the hall could save time. Committee agreed that this should be purchased and kept in the hall with clear signage to visitors. He also suggested a carry bag for the existing defib to protect it – all agreed to purchase ACTION Mel to buy ➤ Kevin suggested a second defib would benefit the village to be sited on the Village Hall. After discussion it was decided to add this item to the next Committee meeting ACTION Sally, please add to Agenda for July	MP SF
	There being no other business, Chris thanked everyone for attending the meeting. The meeting finished at 7.40pm	

Signed: (Chairman) Date:

BELSTONE VILLAGE HALL - ACCOUNTS FOR YEAR ENDING 31.3.2024

	2024	2023
OPENING BALANCES		
Lloyds Account	£22,993.56	£17,189.70
Managers Account	£161.03	£194.97
Savings Account	£0.00	
TOTALS	£23,154.59	£17,384.67

			EXPENDITURE	2024	2023
INCOME					
Annual fees & Website Partners	£1,075.00	£1,600.00	Misc Maintenance	£989.60	£779.84
Lettings & hire of equipment	£6,633.20	£7,387.69	Cleaning	£1,840.00	£1,040.00
100 Club income	£1,090.00	£1,010.00	Water (SWW)	£754.46	£669.60
DONATIONS			Electricity (Opus)	£3,582.60	£2,927.99
Thursday Café	£2,955.82	£2,284.08	New Works	£18,100.07	£13,984.82
Donations (individual)	£14.95	£10.00	Subs / licences	£440.52	£320.40
FUNDRAISING EVENTS			"100 Club"	£469.87	£505.00
Village Hall events	£1,543.35	£681.14	Insurance & Rates	£1,229.87	£1,193.82
Village Fete	£4,654.71	£4,391.05	Floats for VH events	£1,300.00	£465.00
			Fire review / security		
Craft Fair	£1,235.93	£1,080.70	emergency	£146.40	£665.90
			VH events expenses	£1,324.81	£1,553.82
Other income	£15,611.07	£18,295.00	VH Manager salary	£5,360.00	£4,160.00
Misc	£600.16	£606.31	Payments for VH works	£3,467.10	£0.00
			WiFi	£1,032.92	£496.13
Transfers from other accounts	£15,000.00		Misc	£856.69	£2,054.79
			Transfers to other		
			accounts / refunds	£25,962.36	£725.00
Total Income	£50,414.19	£37,345.97	Total Expenditure	£66,857.27	£31,542.11

Balance in Accounts

Lloyds Account - 00763671	£6,550.48	£22,993.56
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Opening Balance	£22,993.56	£17,189.70	Closing Balance	£6,550.48	£22,993.56
Total Income	£50,414.19	£37,345.97	Total Expenditure	£66,857.27	£31,542.11
GRAND TOTALS	£73,407.75	£54,535.67		£73,407.75	£54,535.67

Managers Account - 30128568

	2024	2023			
OPENING BALANCE	£161.03	£194.97			
INCOME			EXPENDITURE	2024	2023
Transfers from account 00763671	£919.36	£725.00	Misc M'nance	£19.06	£75.18
			New Items	£61.91	£168.07
			Misc cleaning	£275.76	£172.63
			Kitchen Expenses	£12.37	£32.93
			Toilet paper etc	£351.98	£185.00
			Café Expenses	£159.20	£66.18
			Hall Events costs	£0.00	£58.95
			Misc	£47.72	
Total income	£919.36	£725.00	Total Expenditure	£928.00	£758.94
CLOSING BALANCE	£152.39	£161.03			

Savings Account - 35061168

	2024		
OPENING BALANCE	£0.00		
	2024	PAYMENTS	2024
PAYMENTS IN	£25,000.00	OUT	£15,000.00
INTEREST	£30.92		
TOTAL	£25,030.92		
CLOSING BALANCE	£10,030.92		

CLOSING BALANCES

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Lloyds Account - 30128568	£152.39	£161.03
Lloyds Account - 35061168	£10,030.92	£0.00
Total Balances	£16,733.79	£23,154.59

Notes:

- (1) Village Hall Events this year included the Spring Bazaar, Dawn Chorus Walk, Secrets Walk, a Bat Walk and the Christmas Bazaar.
- (2) Other income includes HMRC Gift Aid, and two grants totalling £15,000 which were used towards replacing doors and windows.
- (3) Transfers in and out are not strictly income or expenditure as the money is still in the Hall accounts.
- (4) Miscellaneous maintenance includes replacing a water heater in the toilets and several electrical repairs that need to be done.
- (5) New works include the replacement doors and windows and installing the defibrillator.
- (6) Village Hall works was for the essential electrical repairs that had to be done.
- (7) The Wi-Fi costs did include costs for new equipment (£500) that was refunded as the supplier couldn't provide all the equipment.
- (8) Miscellaneous expenses include replacement battery and pads for the Post Box defibrillator and car park repairs.

Accounts prepared by Sharon Cooper. Treasurer.

Signed:

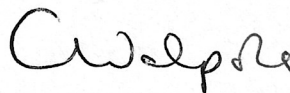


Date:

25.04.24

Examined by Chris Walpole.

Signed:



Date

25.4.2024

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TOTALS	£23,154.59	£17,384.67

			EXPENDITURE	2024	2023
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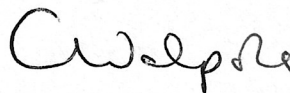


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