

Trustees' Annual Report

2nd St Austell Scout Group

For the
period

From (start
date)

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to end date

3	0	0	4	2	4
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Section A

Reference and administration details

Charity name

2nd St Austell-Charlestown Scout Group

Other names the charity is
known by

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Registered charity number (if
any)

3	0	0	7	3	9
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HQ registration number

1	0	0	1	6	2	3	9
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Charity's principal
address

Scout Hut									
Polmarth Close									
St Austell									
Cornwal									
I									
Postcode				P	L	2	5	3	T W

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

Trustee Name	Office (if any)	Dates acted if not for whole year

1	Ross Frazer	Chair	
2	Beth Snelson	Secretary	
3	Lyn Johnson	Treasurer	
4	Cyril Poad	Trustee	
5	Cassie Bulled	Trustee	
6	Mike Lagor	Trustee	
7	Shaun Wakeham	Trustee	
8	Sarah Beattie	Trustee	
9	Danielle Dunstan	Trustee	
10	Gareth Hawken	Trustee	
11	Emily Hudson	Trustee	
12	Avril Youlden-Moyle	Trustee	
13	Matthew Williams	Trustee	
14	Robin Poad	Trustee	
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
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Additional governance issues (optional information but encouraged as best practice)

<p>You may choose to include additional information, where relevant, about:</p> <p>Policies and procedures adopted for:</p> <p>a) the induction and training of trustees;</p> <p>b) trustee' consideration of major risks and the systems and procedures to manage them</p>	<p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The trustee board consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.</p> <p>Members of the Trustee board complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee.</p> <p>This Group Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.
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Risk and Internal Control	<p>The Group Trustee board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been</p>
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	<p>identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from other Scout Groups and district resources and assets. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from hall hire. The Group is primarily reliant upon income from subscriptions and hire of the hall to local user groups. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The trustee board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>
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Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting</p> <p>Scouting exists to actively engage and support young people in their personal development,</p>

empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects	Weekly balanced programme of meetings for Squirrels, Beavers, Cubs and Scouts Opportunities to work towards awards and activity badges Residential experiences Involvement in community projects (Carehays fete, Remembrance services, Christingle)
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Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include further statements, where relevant, about: <ul style="list-style-type: none">• Policy on grant making• Contribution by volunteers• Policy on investment	
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Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the
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advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year	<p>Full complement of sections with maximum viable members in each section. 70+ young people engaged from the local community</p> <p>Full complement of volunteers to support running an engaging and active programme. All required training and compliance activities up to date.</p> <p>Retention of both YP and adults is high</p> <p>Successfully worked on a number of projects that benefit the wider community, charities and raises the profile of the group.</p>
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Section E

Financial Review

Brief statement of the charity's policy on reserves Qualify and explain any designations	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a reserve of £20000.</p> <p>The reserve is held in a deposit account. The group also has funds in its current account above the level of the reserve. However, this can be explained by the group planning refurbishment work to the kitchen facilities and repair to porch roof.</p>
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Details of any funds materially in deficit (circumstances plus steps to eliminate)	
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Further financial review details (optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">the charity's principal sources of funds (including any fundraising);how expenditure has supported the key objectives of the charity;investment policy and objectives;	<p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only</p>
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	<p>mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p> <p>The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements</p>
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Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)	
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	Ross Frazer	Beth Snelson				
Full name(s)	Ross Frazer	Elizabeth Snelson				
Position (eg Secretary, Chair)	Chair	Secretary				
Date	<div><div>2</div><div>2</div><div>0</div><div>9</div><div>2</div><div>4</div></div>					

2nd St Austell / Charlestown Scout Group

Receipts		
	<u>2022-2023</u>	<u>2023 - 2024</u>
Balances at 01.05.24		
Group deposit account	£20,000.00	£20,000.00
Group Current Account	£20,381.07	£26,010.30
Troop account	£3,634.00	£ -
Stripe account (expenses cardsO	£0.00	£ 464.10
	£44,015.07	£46,474.40
Subs and uniform	£7,370.00	£8,494.10
Badges		£27.89
Hire of Hall	£9,598.00	£11,473.00
Gift aid		£1,076.11
Grants (Squirrels)	£1,000.00	£600
Camps and Special Activities	£5,465.00	£10,160.00
Rebates etc...	£0.00	
Recycling	£153.27	£137.52
Donations	£2,500.00	£290.00
Tuckshop sales	£106.00	
Bank Interest	£105.84	£140.38
	£26,298.11	£32,399.00
Total	£70,313.18	£78,873.40

Payments		
	<u>2022-2023</u>	<u>2023 - 2024</u>
Capitation fees	£3,960.00	£4,464.00
Water rates	£211.50	£194.00
Electricity & Gas	£2,572.87	£3,351.49
Insurance	£1,414.44	£233.40
Internet	£253.35	£240.00
Cleaning	£810.00	£1,218.50
Subscriptions and licences/admin	£33.39	£143.42
Equipment	£1,007.12	£696.45
Maintenance	£2,791.11	£2,900.17
General activities	£0.00	£100.00
Camps + special activities	£8,918.67	£10,653.77
Programme spend		£ 2,203.19
Uniforms & Badges	£549.71	£1,049.59
Explorers	£625	
District	£100	
Bank Charges	£51.62	
Stripe	£40	
Start up grant	£500	
	£23,838.78	£27,447.98
 Balances at 01.05.24		
Group deposit	£20,000	£20,000.00
Group current	£26,010.30	£30,316.13
stripe account	£ 464.10	£ 1,109.29
	£46,474.40	£51,425.42
	£70,313.18	£78,873.40

Accounts have been independently Lynne Dewar ACMA

Lynne Dewar ACMA
21 Ropehaven Road
St Austell
Cornwall
PL25 4DU

2nd St.Austell / Charlestown Scout Group

Sunday 8th September 2024

To whom it may concern,

Accounts for the year ended 30th April 2024

Your treasurer has prepared accounts for the year ended 30th April 2024. The accounts show income for the year of £32,349.00 and expenditure for the year of £27,397.98. The accounts also show that there are reserves carried forward of £51,425.42 (£20,000 in the group deposit account, £30,316.13 in the current account and £1,109.29 on the stripe account).

I have examined these accounts and can confirm that they accurately reflect the income & expenditure for the period & the reserves held at the end of the period are recorded in the books of account of the organisation as at 30th April 2024.

Yours faithfully,



Lynne Dewar ACMA