

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 1

to end date

3 1 0 3 2 2

Section A

Reference and administration details

Charity name

12TH CAMBRIDGE SCOUT GROUP

Other names the charity is known by

Registered charity number (if any)

3 0 0 7 1 1

HQ registration number

Charity's principal address

40A Gilbert Road

Cambridge

Postcode

C B 4 3 P E

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Colin Sills	Group Scout Leader	
2	John Cornish	Treasurer	
3	Alison Vinnicombe	Secretary	
4	Sebastian Barker	Chairman	
5	Sam Wright		
6	Stephen Longden		
7	Phil Garrett		
8	Naomie Griffith		to 5/10/2021
9	Robin Standring		to 5/10/2021
10	Hugh Massam		
11	Fiona Llewelyn-Beard		
12	Gill Bunting		
13	Gareth Peters		
14	Neil Hemingway		to 5/10/2021
15	Jamie McPherson		

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment: The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members: The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising: The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders: The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members: The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Group Sections meet weekly during term time. The Section Leaders organise a variety of team based activities. These are designed to develop the skills and capabilities of the young people. Each term there are camps organised, usually at the weekend, where young people stay for one or two nights with lots of outdoor activities.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Group returned to normal following the COVID-19 pandemic, with section meetings held at the hut, and a strong rebound in Scout activities and camps.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient funds to continue the charitable activities of the group should income and fundraising activities fall short, plus funds set aside towards the cost of replacing the Scout hut roof.

The Group held reserves of just under £47k against these contingencies at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Income during the year totalled £31,814. This was our first year of normal activity following the COVID-19 pandemic. Membership subscriptions totalled £8,792 and we paid membership fees of £3,645 to Cambridge District Scout Council. We claimed Gift Aid of £3,550 from HMRC, and received a donation of £300. We received COVID-19 grants from Cambridge City Council totalling £10,667. Parental contributions totalled £10,463 reflecting a sharp rebound in Scouting activities and camps following the pandemic. We received a refund of £1,238 from our electricity supplier resulting from much reduced consumption during lockdown.

- how expenditure has supported the key objectives of the charity;

Expenditure during the year totalled £17,017. We spent £3,378 on running costs for the Scout hut including ground rent, utilities, refuse collection, and insurance. Our water costs increased to £1,281 due to a leak in our water supply pipe. We spent £2,661 on materials to complete the hut refurbishment work, and refurbish our camping stoves. Online subscriptions decreased to £370 reflecting reduced use of Zoom licenses. In September 2021 we paid £1,474 to UK Power Networks to repair accidental damage to our electricity cable.

- investment policy and objectives

The Group's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash at Barclays Bank and The Scout Association's Short Term Investment Service.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)


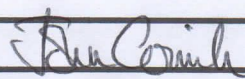
--

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signature(s)

	
--	---

Full name(s)

Sebastian Alexander Barker

John Hector Cornish

Position (eg Secretary, Chair)

Chair

Treasurer

Date

3	1	0	1	2	3
---	---	---	---	---	---

12th Cambridge Scout Group

Receipts and Payments Account

	Year start date		Year end date
For the year from	1st April 2021	To	31st Mar 2022

Receipts

	2021/22 £	2020/21 £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	8,792	7,470
Less: Membership subscriptions paid on to Scout Association	-3,645	-5,586
Net membership subscriptions retained	5,147	1,884
Donations	300	1,880
Legacies	0	0
Gift Aid	3,550	4,140
Sub total	8,998	7,904
Grants		
Scout Association	0	0
COVID-19 grants	10,667	20,708
Sub total	10,667	20,708
Fundraising (gross)		
Group fundraising	0	616
Sub total	0	616
Investment income		
Interest (Scout Assoc Trust Acct, Building Soc Accts)	10	57
Sub total	10	57
Beaver, Cub, Scout and Explorer activities		
Contributions for camp and activities etc.	10,463	199
Refunds from camp and activity payments etc.	1,239	0
Sub total	11,701	199
Other Income		
Hut hire	438	0
Jamboree refund	0	2,200
Sub total	438	2,200
Total Gross Income	31,814	31,684
Asset and investment sales, etc.	0	0
Total receipts	31,814	31,684

12th Cambridge Scout Group Receipts and Payments Account

Year start date		Year end date	
For the year from	1st April 2021	To	31st Mar 2022

Payments

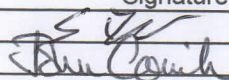
	2021/22 £	2020/21 £
Payments		
Headquarters costs		
Hut ground rent (paid from Barclays Trust account)	30	30
Water and Sewerage	1,281	108
Electricity and Gas	643	1,290
Refuse collection	281	203
Insurance	1,143	1,165
Materials	2,661	14,716
Subscriptions	370	611
Services	3,805	14,220
Equipment	131	1,701
Sub total	10,345	34,044
Beaver, cub, scout and explorer activities		
Camp costs	2,517	0
Other scout, cub and beaver activities	2,986	246
Badges and Beaver expenses	58	0
Miscellaneous expenses	1,081	71
Refunds paid to parents	30	3,361
Sub total	6,671	3,678
Total Gross Expenditure	17,017	37,722
Asset and investment purchases, etc.	0	0
Total payments	17,017	37,722
Net of receipts/(payments)	14,797	-6,038
Cash funds last year end	32,160	38,198
Cash funds this year end	46,957	32,160

12th Cambridge Scout Group

Statement of assets at the end of the year

	31st Mar 2022 £	31st Mar 2021 £
Cash	0	0
Current accounts		
Barclays Group account	32,374	20,073
Barclays Scout account	4,716	2,819
Barclays cub account	746	100
Trust Accounts		
Barclays Trust account	740	760
Scout Association Trust account	8,200	8,200
Debit Card Account		
Equals	181	208
Total	46,957	32,160

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 4 October 2022 and signed on their behalf by

Signature


Print Name
 SEBASTIAN BARKER. Chair
 JOHN CORNISH Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

12TH CAMBRIDGE GROUP BOY SCOUTS

On accounts for the year
ended

31 March 2022

Charity no
(if any)

300711

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

RE Barnes

Date:

January 31st 2023

Name:

ROBERT EDWARD BARNES

Relevant professional
qualification(s) or body
(if any):

*INSTITUTE OF CHARTERED ACCOUNTANTS
IN ENGLAND AND WALES*

Address:

THE OLD HOUSE

CARTERS GREEN

ESSEX

CM17 0NX