

# 1ST BOURNE END SCOUT GROUP

England & Wales - Charity number 300703

## Details

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**Other names** DONKEY DERBY (BOURNE END SCOUT GROUP)

**Status** Registered

**Legal form** Other

**Registered** 1971-03-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 1st Bourne End Scout Group  
Furlong Road  
Bourne End  
SL8 5AE

**Phone** 07767617581

**Email** [gsl@bourneendscoutgroup.co.uk](mailto:gsl@bourneendscoutgroup.co.uk)

**Website** [www.bourneendscoutgroup.co.uk](http://www.bourneendscoutgroup.co.uk)

## Activities

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**Objects:** THE INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** The 1st Bourne End Scout Group is organised into two Scout, two Cub and two Beaver group, each run by volunteer warranted leaders who meet weekly for planned scouting activities. An Executive Committee is elected annually by the parents and has overall responsibility for the objectives, policies and organisation of the group. These follow the Policy organisation and Rules of the Scout Association.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Amateur Sport
- **Who:** Children/young People, People With Disabilities

## Geography

- Buckinghamshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£38,005	£44,706	-	-
2024-03-31	£38,809	£36,060	-	-
2023-03-31	£33,220	£34,743	-	-
2022-03-31	£35,285	£27,549	-	-
2021-03-31	£18,638	£16,981	-	-

## Trustees

Name	Role	Appointed
John Samuel	Chair	2018-03-01
JENNY BENNING		
Leah Bolton		2025-09-17
Samantha Samuel		2017-01-01
Scott Lloyd		2021-11-17

**1ST BOURNE END SCOUT GROUP**

England & Wales - Charity number 300703

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# Accounts

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# Trustees Annual Report

For the year

01/04/2024 to 31/3/2025

## Section A Reference and administration details

**Charity name:** 1<sup>st</sup> Bourne End Scout Group

**Registered charity number:** 300703

**Charity's principal address:** Bourne End Scout Hut  
Furlong Road  
Bourne End  
Buckinghamshire  
SL8 5AE

### Names of charity trustees who manage the charity:

	Trustee name	Office held (if any)	Dates acted (if not for whole year)
1	Samantha Samuel	Group Scout Leader	
2	John Samuel	Chairman	
3		Secretary	
4	Jenny Benning	Membership secretary	
5	Scott Lloyd	Treasurer	
6	Rachel Robinson	Group Administrator	
7	Martin Pidgley	Maintenance	Resigned : 14/07/2025
8	Leah Bolton		Started : 17/09/2025
9			
10			
11			
12			

## Section B Structure, governance and management

**Type of governing document:** The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

**How the charity is constituted:** The Group is a trust established under its rules which are common to all Scouts.

**Trustee selection methods:** The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

**Additional governance issues:** The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, parent's representation and meets 4 times a year.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub-committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

**Risk and internal control:** The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### **Section C      Objectives and activities**

The objectives of the group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

During the year we have five sections meeting on a weekly basis during term time: Quebec (Beavers), Jubilee and Jungle (Cubs) and Victory and Endeavour (Scouts) and Vulcan (Explorers). Yukon Beavers is due to be re-opened in January 2026.

Across all the sections, activities were chosen with discussions with the young people and organised by leaders to enable children to earn specific activity badges as well as to meet the criteria for the challenge badges. We are supported by parent volunteers.

**Public benefit statement:** The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### **Section D      Achievements and performance**

The Group continues its commitment to fundraising to cover the shortfall between costs and money from subscriptions.

The Group now has over 90% of all young people moving up through the sections gaining their Chief Scout Awards, we have exciting and adventurous programmes running, and growth within the Group. Most are going on to join Explorers and achieve the higher award badges.

As a group we have around 40 adult volunteers made up of Leaders, Executive Members and Occasional Helpers

## Section E Financial Review

**Reserves Policy:** The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to £6,500 to ensure that there will be enough money to cover any emergency repairs and replacements e.g. to the heating in the Scout Hut.

The Group held reserves of £23,456 at the yearend. However, this includes the Capitation cost of £7,659 which was paid 11<sup>th</sup> April 2025.

**Investment policy:** The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash at a high street bank.


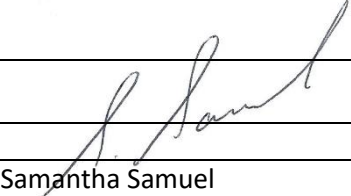
## Section F Other optional information

The Group remains committed to increase adult volunteers annually, to ensure the future of the Group. Whilst also maintaining the high level of training our Leaders receive.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)						
Full name(s)	Scott Lloyd	Samantha Samuel				
Position	Treasurer	Trustee (Group Scout Leader)				
Date	2	6	1	1	2	5



Section A

Independent Examiner's Report

Report to the trustees/  
members of

1<sup>st</sup> Bourne End Scout Group

On accounts for the year  
ended

31<sup>st</sup> March 2025

Charity no  
(if any)

300703

Set out on pages

1-6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/01/2026

Name:

David Whiting

Relevant professional  
qualification(s) or body  
(if any):

ICAEW Chartered Accountants

Address:

3 Walnut Grove, Wooburn Green, Bucks HP10 0AL

**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2025**

**Assets & Liabilities (Cash basis)**

	<b><u>2025</u></b>	<b><u>2024</u></b>
	<b>£</b>	<b>£</b>
<b><u>Fixed Assets</u></b>		
Tangible Assets	3,740	3,740
Non-Current Assets	176	176
	3,916	3,916
<b><u>Cash Funds</u></b>		
Bank Current Account	10,459	5,419
Deposit Account	11,743	24,738
STIS Account		
Cash In Hand	1,254	
	23,456	30,157
<b><u>Net Assets</u></b>	<b><u>27,372</u></b>	<b><u>34,073</u></b>
<b><u>Charity Funds</u></b>		
Opening Balance	34,073	31,324
Surplus / Deficit	(6,701)	2,749
Closing Balance	<b><u>27,372</u></b>	<b><u>34,073</u></b>

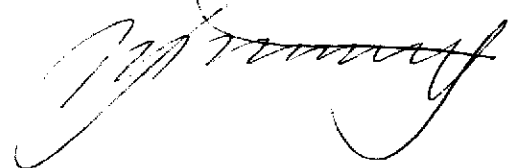
The accounts have been prepared by Samantha Samuel (GSL) & Scott Lloyd (Treasurer) for 1st Bourne End Scout Group.

The accounts have been approved by the trustees and signed on behalf of the trustees by

Signed

John Samuel

Date 15/1/26



**Approved by Independent Examiner**

Signed D.W.M.

Date 10/01/2026

Name and Qualifications

David Whiting ACA  
 ICAEW.

**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2025**

**Income and Expenditure Accounts (Cash basis)**

	2025			2024		
	Unrestricted	Restricted	Totals	Unrestricted	Restricted	Totals
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
<b><u>Income</u></b>						
Subscriptions	14,178		14,178	14,364		14,364
Gift Aid	2,644		2,644	2,961		2,961
Interest	175		175	195		195
Grants				3,465		3,465
Mini Bus Hire	665		665	300		300
Donations	2,159		2,159	787		787
Hall Hire	135		135			
Other Fundraising	6,194		6,194	6,554		6,554
Camp Fees	6,401		6,401	5,175		5,175
Holland Camp	5,260		5,260	4,820		4,820
Other income						
Clothing Sales	194		194	188		188
Total Income	38,005		38,005	38,809		38,809
<b><u>Expenditure</u></b>						
Capitation	7,383		7,383	8,580		8,580
HQ Expenses	8,003		8,003	8,879		8,879
QM Stores	820		820	4,306		4,306
Equipment Replacement	50		50	185		185
Group Expenses	1,772		1,772	2,147		2,147
Section Costs	1,809		1,809	450		450
Camps	7,565		7,565	4,707		4,707
Holland Camp	10,200		10,200			
Other Activities	585		585	509		509
Insurance	1,722		1,722	1,558		1,558
Clothing costs	296		296	210		210
Fundraising Costs	1,999		1,999	2,367		2,367
Mini Bus Expenses	2,421		2,421	1,218		1,218
Jamboree Contributions				890		890
Payment Processing Fees	81		81	54		54
	44,706		44,706	36,060		36,060
<b><u>Surplus / Deficit</u></b>	<b><u>(6,701)</u></b>		<b><u>(6,701)</u></b>	<b><u>2,749</u></b>		<b><u>2,749</u></b>

**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2025**

**Notes to the Accounts**

**Fundraising Details**

	<b><u>Funds</u></b>		<b><u>Net</u></b>
	<b><u>Raised</u></b>	<b><u>Costs</u></b>	<b><u>Income</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>
Bag2School	244		244
Family BBQ May 2024	581	-635	-54
Fun Night 2024	1,089	-225	864
Parkfest 2024	230	-26	204
Quiz Night 2024	1,350	-515	835
Shooting Courses	375		375
Talent Show 2024	806	-326	480
Talent Show 2025	1,282	-272	1,010
Other	237		237
	<b><u>6,194</u></b>	<b><u>-1,999</u></b>	<b><u>4,195</u></b>

**HQ Maintenance Detail**

	<b><u>2025</u></b>	<b><u>2024</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
Cleaning	824	637
Electricity	1,092	885
Oil	662	0
Rent & Rates	929	911
Scout Hut Repair & Maintenance	2,559	4,027
Security System	457	353
Telephone & Broadband	461	495
Waste Collection	989	805
Water	30	766
	<b><u>8,003</u></b>	<b><u>8,879</u></b>

**1ST BOURNE END SCOUT GROUP**

England & Wales - Charity number 300703

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# Accounts

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Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
1<sup>st</sup> Bourne End Scout Group

On accounts for the year  
ended

31<sup>st</sup> March 2024

Charity no  
(if any) 300703

Set out on pages

1-6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

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- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

31/1/25

Name:

David Whiting

Relevant professional  
qualification(s) or body  
(if any):

ICAEW Chartered Accountants

Address:

3 Walnut Grove, Wooburn Green, Bucks HP10 0AL


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**Trustees Annual Report**  
**For the year**  
**01/04/2023 to 31/3/2024**

**Section A Reference and administration details**

**Charity name:** 1<sup>st</sup> Bourne End Scout Group

**Registered charity number:** 300703

**Charity's principal address:** Bourne End Scout Hut  
Furlong Road  
Bourne End  
Buckinghamshire  
SL8 5AE

**Names of charity trustees who manage the charity:**

	Trustee name	Office held (if any)	Dates acted (if not for whole year)
1	Samantha Samuel	Group Scout Leader	
2	John Samuel	Chairman	
3		Secretary	
4	Jenny Benning	Membership secretary	
5	Scott Lloyd	Treasurer	
6	Rachel Robinson	Group Administrator	
7	Martin Pidgley	Maintenance	
8			
9			
10			
11			
12			

**Section B Structure, governance and management**

**Type of governing document:** The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

**How the charity is constituted:** The Group is a trust established under its rules which are common to all Scouts.

**Trustee selection methods:** The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

**Additional governance issues:** The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, parent's representation and meets 6 times a year.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub-committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

**Risk and internal control:** The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### Section C Objectives and activities

The objectives of the group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

During the year we have five sections meeting on a weekly basis during term time: Quebec (Beavers), Jubilee and Jungle (Cubs) and Victory and Endeavour (Scouts) and Vulcan (Explorers). Yukon Beavers is currently closed due to lack of leaders.

Across all the sections, activities were chosen with discussions with the young people and organised by leaders to enable children to earn specific activity badges as well as to meet the criteria for the challenge badges. We are supported by parent volunteers.

**Public benefit statement:** The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### Section D Achievements and performance

The Group continues its commitment to fundraising to cover the shortfall between costs and money from subscriptions.

The Group now has over 90% of all young people moving up through the sections gaining their Chief Scout Awards, we have exciting and adventurous programmes running, and growth within the Group. Most are going on to join Explorers and achieve the higher award badges.

As a group we have around 45 adult volunteers made up of Leaders, Executive Members and Occasional Helpers

**Section E Financial Review**

**Reserves Policy:** The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to £6,500 to ensure that there will be enough money to cover any emergency repairs and replacements e.g. to the heating in the Scout Hut.

The Group held reserves of approximately £30,000 against this at year end. However, this includes the Capitation cost of £7,383 which is due 1<sup>st</sup> April 2024. Repairs and maintenance are needed to The Scout Hut and should be completed by Spring 2025.

**Investment policy:** The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash at a high street bank.

**Section F Other optional information**

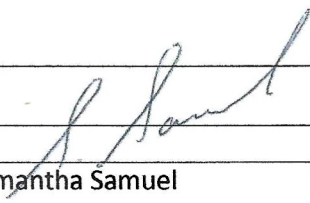
The Group remains committed to increase adult volunteers annually, to ensure the future of the Group. Whilst also maintaining the high level of training our Leaders receive.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

<i>S Lloyd</i>	
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Full name(s) 

Scott Lloyd	Samantha Samuel
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Position 

Treasurer	Trustee (Group Scout Leader)
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Date 

1	4	1	1	2	4
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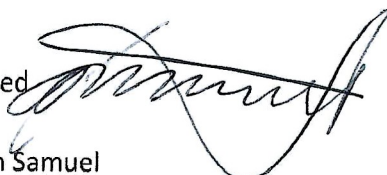
**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2024**

**Assets & Liabilities (Cash basis)**

	<u>2024</u>	<u>2023</u>
	£	£
<b><u>Fixed Assets</u></b>		
Tangible Assets	3,740	3,740
Non-Current Assets	176	176
	3,916	3,916
<b><u>Cash Funds</u></b>		
Bank Current Account	5,419	10,865
Deposit Account	24,738	16,543
STIS Account		
Cash In Hand		
	30,157	27,408
<b><u>Net Assets</u></b>	34,073	31,324
<b><u>Charity Funds</u></b>		
Opening Balance	31,324	32,847
Surplus / Deficit	2,749	(1,523)
Closing Balance	34,073	31,324

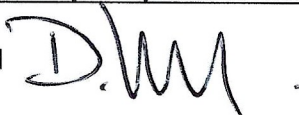
The accounts have been prepared by Samantha Samuel (GSL) & Scott Lloyd (Treasurer) for 1st Bourne End Scout Group.

The accounts have been approved by the trustees and signed on behalf of the trustees by

Signed   
 John Samuel

Date 31/1/25

**Approved by Independent Examiner**

Signed 

Date 31/1/25

Name and Qualifications

DAVID WHITING ACA  
 ICAEW.

**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2024**

**Income and Expenditure Accounts (Cash basis)**

	2024			2023		
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Totals</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Totals</u>
	<u>Funds</u>	<u>Funds</u>		<u>Funds</u>	<u>Funds</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b><u>Income</u></b>						
Subscriptions	14,364		14,364	18,104		18,104
Gift Aid	2,961		2,961	4,849		4,849
Interest	195		195	37		37
Grants	3,465		3,465			
Mini Bus Hire	300		300	165		165
Donations	787		787	595		595
Hall Hire						
Other Fundraising	6,554		6,554	3,269		3,269
Camp Fees	5,175		5,175	5,784		5,784
Holland Camp (future fees)	4,820		4,820			
Other income						
Clothing Sales	188		188	417		417
<b>Total Income</b>	<b>38,809</b>		<b>38,809</b>	<b>33,220</b>		<b>33,220</b>
<b><u>Expenditure</u></b>						
Capitation	8,580		8,580	9,420		9,420
HQ Expenses	8,879		8,879	7,613		7,613
QM Stores	4,306		4,306	321		321
Equipment Replacement	185		185	296		296
Group Expenses	2,147		2,147	3,590		3,590
Section Costs	450		450	2,377		2,377
Camps	4,707		4,707	5,297		5,297
Other Activities	509		509			
Insurance	1,558		1,558	1,720		1,720
Clothing costs	210		210	680		680
Fundraising Costs	2,367		2,367	1,300		1,300
Mini Bus Expenses	1,218		1,218	2,066		2,066
Jamboree Contributions	890		890			
Payment Processing Fees	54		54	63		63
	<b>36,060</b>		<b>36,060</b>	<b>34,743</b>		<b>34,743</b>
<b>Surplus / Deficit</b>	<b>2,749</b>		<b>2,749</b>	<b>(1,523)</b>		<b>(1,523)</b>

**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2024**

**Notes to the Accounts**

**Fundraising Details**

	<b><u>Funds</u></b>		<b><u>Net</u></b>
	<b><u>Raised</u></b>	<b><u>Costs</u></b>	<b><u>Income</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>
Amazon Smile	19		19
Bag2School	351		351
Co-op Fundraising	1,798		1,798
Family BBQ May 2023	1,236	-567	669
Fun Night 2023	1,075	-182	893
Camp Photos	47		47
First Aid Course	1,160	-960	200
Shooting Courses	848	-557	291
Talent Show	0	-80	-80
Other	20	-21	-1
	<u>6,554</u>	<u>-2,367</u>	<u>4,187</u>

**HQ Maintenance Detail**

	<b><u>2024</u></b>	<b><u>2023</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
Cleaning	637	773
Electricity	885	1,129
Oil	0	788
Rent & Rates	911	898
Scout Hut Repair & Maintenance	4,027	2,587
Security System	353	137
Telephone & Broadband	495	221
Waste Collection	805	722
Water	766	358
	<u>8,879</u>	<u>7,613</u>

**1ST BOURNE END SCOUT GROUP**

England & Wales - Charity number 300703

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# Accounts

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# Trustees Annual Report

For the year  
01/04/2022 to 31/3/2023

## Section A Reference and administration details

Charity name: 1<sup>st</sup> Bourne End Scout Group

Registered charity number: 300703

Charity's principal address: Bourne End Scout Hut  
Furlong Road  
Bourne End  
Buckinghamshire  
SL8 5AE

### Names of charity trustees who manage the charity:

	Trustee name	Office held (if any)	Dates acted (if not for whole year)
1	Samantha Samuel	Group Scout Leader	
2	John Samuel	Chairman	
3		Secretary	
4	Jenny Benning	Membership secretary	
5	Scott Lloyd	Treasurer	
6	Rachel Robinson	Group Administrator	
7	Martin Pidgley	Maintenance	
8			
9			
10			
11			
12			

## Section B Structure, governance and management

**Type of governing document:** The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

**How the charity is constituted:** The Group is a trust established under its rules which are common to all Scouts.

**Trustee selection methods:** The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

**Additional governance issues:** The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, parent's representation and meets 6 times a year.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub-committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

**Risk and internal control:** The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## **Section C Objectives and activities**

The objectives of the group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

During the year we have five sections meeting on a weekly basis during term time: Quebec (Beavers), Jubilee and Jungle (Cubs) and Victory and Endeavour (Scouts) and Vulcan (Explorers). Yukon Beavers is currently closed due to lack of leaders.

Across all the sections, activities were chosen with discussions with the young people and organised by leaders to enable children to earn specific activity badges as well as to meet the criteria for the challenge badges. We are supported by parent volunteers.

**Public benefit statement:** The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **Section D Achievements and performance**

The Group continues its commitment to fundraising to cover the shortfall between costs and money from subscriptions.

The Group now has over 90% of all young people moving up through the sections gaining their Chief Scout Awards, we have exciting and adventurous programmes running, and growth within the Group.

As a group we have around 55 adult volunteers made up of Leaders, Executive Members and Occasional Helpers

## Section E Financial Review

**Reserves Policy:** The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to £6,500 to ensure that there will be enough money to cover any emergency repairs and replacements e.g. to the heating in the Scout Hut.

The Group held reserves of approximately £27,000 against this at year end. However, this includes the Capitation cost of £8,580 which is due 1<sup>st</sup> April 2023. Investment is due to be made in some new camping equipment and repairs are urgently needed to The Scout Hut.

**Investment policy:** The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash at a high street bank.

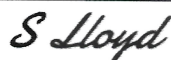
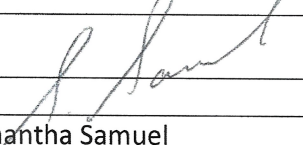
## Section F Other optional information

The Group remains committed to increase adult volunteers annually, to ensure the future of the Group. Whilst also maintaining the high level of training our Leaders receive.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)						
Full name(s)	Scott Lloyd	Samantha Samuel				
Position	Treasurer	Trustee (Group Scout Leader)				
Date	0	9	1	1	2	3



Section A Independent Examiner's Report

Report to the trustees Charity Name 1st Bourne End Scout Group

On accounts for the year ended 31st March 2023 Charity no (if any) 300703

Set out on pages 1-6 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 5/01/2024

Name: David Whiting

Relevant professional qualification(s) or body (if any): ICAEW Chartered Accountants

Address: 3 Walnut Grove, Wooburn Green HP10 0AL

Empty rectangular box at the top of the page.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Large empty rectangular box for providing details of items to be disclosed.

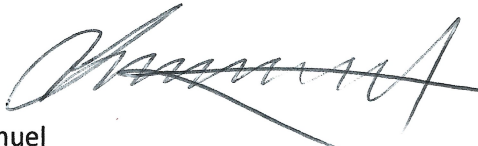
**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2023**

**Assets & Liabilities (Cash basis)**

	<u>2023</u>	<u>Notes</u>	<u>2022</u>
	<u>£</u>		<u>£</u>
<b><u>Fixed Assets</u></b>			
Tangible Assets	3,740		3,740
	3,740		3,740
<b><u>Cash Funds</u></b>			
Bank Current Account	11,059		11,101
Deposit Account	16,543		18,006
Electricity Deposit	176		
	27,778		29,107
<b><u>Sundry Creditor</u></b>	(194)		
<b><u>Net Assets</u></b>	31,324		32,847
<b><u>Charity Funds</u></b>			
Opening Balance	32,847		25,111
Surplus / Deficit	(1,523)		7,736
Closing Balance	31,324		32,847

The accounts have been prepared by Samantha Samuel (GSL) & Scott Lloyd (Treasurer) for 1st Bourne End Scout Group.

The accounts have been approved by the trustees and signed on behalf of the trustees by

Signed   
 John Samuel

Date 6/1/24

**Approved by Independent Examiner**

Signed 

Date 5/01/2024

Name and Qualifications

DAVID WHITING. ACA.  
 ICAEW

**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2023**

**Income and Expenditure Accounts (Cash basis)**

	2023			Notes	2022		
	Unrestricted	Restricted	Totals		Unrestricted	Restricted	Totals
	Funds	Funds	Funds		Funds	Funds	Funds
	£	£	£		£	£	
<b>Income</b>							
Subscriptions	18,104		18,104		19,340		19,340
Gift Aid	4,849		4,849				
Interest	37		37		2		2
Grants					8,000		8,000
Mini Bus Hire	165		165		215		215
Donations	595		595		430		430
Hall Hire							
Other Fundraising	3,269		3,269		3,079		3,079
Camp Fees	5,784		5,784		4,130		4,130
Other income							
Clothing Sales	417		417		89		89
Total Income	33,220		33,220		35,285		35,285
<b>Expenditure</b>							
Capitation	9,420		9,420		8,214		8,214
HQ maintenance	7,613		7,613		5,240		5,240
QM Stores	321		321		1,377		1,377
Equipment Replacement	296		296				
Group Expenses	3,590		3,590		3,699		3,699
Section Costs	2,377		2,377		1,621		1,621
Camps	5,297		5,297		2,799		2,799
Other Activities							
Insurance	1,720		1,720		1,502		1,502
Clothing costs	680		680		889		889
Fundraising Costs	1,300		1,300		106		106
Mini Bus Expenses	2,066		2,066		2,015		2,015
Unpaid subscriptions					54		54
Payment Processing Charges	63		63		33		33
	34,743		34,743		27,549		27,549
<b>Surplus / Deficit</b>	(1,523)		(1,523)		7,736		7,736

**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2023**

**Notes to the Accounts**

**Fundraising Details**

	<b><u>Funds</u></b>		<b><u>Net</u></b>
	<b><u>Raised</u></b>	<b><u>Costs</u></b>	<b><u>Income</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>
Amazon Smile	5		5
Bag2School	237		237
Christmas Tree Fundraiser	88		88
Family BBQ May 2022	1,775	-954	821
Fun Night 2022	1,073	-305	768
Parkfest	35	-26	9
Recycle4Chairty	28		28
St Pauls Fete	16	-15	1
Other	12		12
	<u>3,269</u>	<u>-1,300</u>	<u>1,970</u>

**HQ Maintenance Detail**

	<b><u>2023</u></b>	<b><u>2022</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
Cleaning	773	300
Electricity	1,129	1,177
Oil	788	635
Rent & Rates	898	836
Scout Hut Repair & Maintenance	2,587	895
Security System	137	378
Telephone & Broadband	221	198
Waste Collection	722	682
Water	358	139
	<u>7,613</u>	<u>5,240</u>

**Section Expenses**

	<b><u>2023</u></b>	<b><u>2022</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
Beavers	365	424
Cubs	380	615
Scouts	1,632	582
	<u>2,377</u>	<u>1,621</u>

**1ST BOURNE END SCOUT GROUP**

England & Wales - Charity number 300703

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# Accounts

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Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name  
1st Bourne End Scout Group

On accounts for the year ended

31st March 2022

Charity no (if any)

300703

Set out on pages

1-6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*David Whiting*

Date:

24/1/2023

Name:

David Whiting

Relevant professional qualification(s) or body (if any):

ICAEW Chartered Accountants

Address:

3 Walnut Grove, Wooburn Green, Bucks HP10 0AL


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2022**

**Assets & Liabilities (Cash basis)**

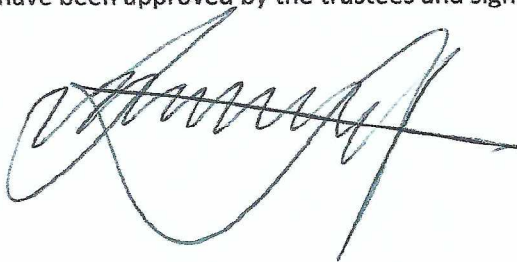
	<u>2022</u>	<u>Notes</u>	<u>2021</u>
	<u>£</u>		<u>£</u>
<b>Fixed Assets</b>	3,740		3,740
<b>Cash Funds</b>			
Bank Current Account	11,101		9,367
Deposit Account	18,006		12,004
STIS Account			
Cash In Hand			
	<u>29,107</u>		<u>21,371</u>
<b>Net Assets</b>	<u><u>32,847</u></u>		<u><u>25,111</u></u>
<b>Charity Funds</b>			
Opening Balance	25,111		23,454
Surplus / Deficit	7,736		1,657
Closing Balance	<u><u>32,847</u></u>		<u><u>25,111</u></u>

The accounts have been prepared by Samantha Samuel (GSL) & Scott Lloyd (Treasurer) for 1st Bourne End Scout Group.

The accounts have been approved by the trustees and signed on behalf of the trustees by

Signed

John Samuel



Date

27/12/2022

**Approved by Independent Examiner**

Signed David Whiting

Date

Name and Qualifications

DAVID WHITING  
ICAEW

30 Jan 2023

**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2022**

**Income and Expenditure Accounts (Cash basis)**

	2022			Notes	2021		
	Unrestricted	Restricted	Totals		Unrestricted	Restricted	Totals
	Funds	Funds	Funds		Funds	Funds	Funds
	£	£	£		£	£	
<b>Income</b>							
Subscriptions	19,340		19,340		6,408		6,408
Gift Aid					2,848		2,848
Interest	2		2		3		3
Grants	8,000		8,000		10,000		10,000
Mini Bus Hire	215		215				
Donations	430		430		2,518		2,518
Hall Hire							
Other Fundraising	3,079		3,079		430		430
Camp Fees	4,130		4,130		(3,577)		(3,577)
Other income							
Clothing Sales	89		89		8		8
<b>Total Income</b>	<b>35,285</b>		<b>35,285</b>		<b>18,638</b>		<b>18,638</b>
<b>Expenditure</b>							
Capitation	8,214		8,214		8,037		8,037
HQ maintenance	5,240		5,240		4,352		4,352
QM Stores	1,377		1,377				
Group Expenses	3,699		3,699		759		759
Section Costs	1,621		1,621		990		990
Camps	2,799		2,799		60		60
Other Activities							
Insurance	1,502		1,502		1,237		1,237
Clothing costs	889		889				
Fundraising Costs	106		106				
Mini Bus Expenses	2,015		2,015		1,536		1,536
Unpaid subscriptions	54		54				
Payment Processing Charges	33		33		10		10
	27,549		27,549		16,981		16,981
<b>Surplus / Deficit</b>	<b>7,736</b>		<b>7,736</b>		<b>1,657</b>		<b>1,657</b>

**1st Bourne End Scout Group**  
**Registered Charity Number 300703**  
**Year ended 31st March 2022**

**Notes to the Accounts**

**Fundraising Details**

	<b><u>Funds</u></b>		<b><u>Net</u></b>
	<b><u>Raised</u></b>	<b><u>Costs</u></b>	<b><u>Income</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>
Amazon Smile	20		20
Bag2School	383		383
Co-op Local Cause	2,193		2,193
Fun Night 2021	480	-106	374
Stickins Labels	3		3
	<u>3,079</u>	<u>-106</u>	<u>2,973</u>

**HQ Maintenance Detail**

	<b><u>2022</u></b>	<b><u>2021</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
Cleaning	300	0
Electricity	1,177	678
Oil	635	1,225
Rent & Rates	836	650
Scout Hut Repair & Maintenance	895	827
Security System	378	0
Telephone & Broadband	198	198
Waste Collection	682	536
Water	139	238
	<u>5,240</u>	<u>4,352</u>

**Section Expenses**

	<b><u>2022</u></b>	<b><u>2021</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
Beavers	424	0
Cubs	615	300
Scouts	582	690
	<u>1,621</u>	<u>990</u>

**Trustees Annual Report**  
**For the year**  
**01/04/2021 to 31/3/2022**

**Section A Reference and administration details**

**Charity name:** 1<sup>st</sup> Bourne End Scout Group

**Registered charity number:** 300703

**Charity's principal address:** Bourne End Scout Hut  
 Furlong Road  
 Bourne End  
 Buckinghamshire  
 SL8 5AE

**Names of charity trustees who manage the charity:**

	Trustee name	Office held (if any)	Dates acted (if not for whole year)
1	Samantha Samuel	Group Scout Leader	
2	John Samuel	Chairman	
3		Secretary	
4	Jenny Benning	Membership secretary	
5	Scott Lloyd	Treasurer	From 15/11/2021
6	Lyndsey Hayward	Vice Chair	Resigned 21/05/2022
7	Rachel Robinson	Group Administrator	
8	Martin Pidgley	Maintenance	
9	Stacey Wilson	Fundraising	Resigned 21/05/2022
10	Simon Lee	Quartermaster	Resigned 30/11/2021
11			
12			

**Section B Structure, governance and management**

**Type of governing document:** The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

**How the charity is constituted:** The Group is a trust established under its rules which are common to all Scouts.

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The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, parent's representation and meets 6 times a year.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub-committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

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During the year we have six sections meeting on a weekly basis during term time: Quebec and Yukon (Beavers), Jubilee and Jungle (Cubs) and Victory and Endeavour (Scouts) and Vulcan (Explorers).

Across all the sections, activities were chosen with discussions with the young people and organised by leaders to enable children to earn specific activity badges as well as to meet the criteria for the challenge badges. We are supported by parent volunteers.

**Public benefit statement:** The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

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The Group now has over 90% of all young people moving up through the sections gaining their Chief Scout Awards, we have exciting and adventurous programmes running, and growth within the Group.

As a group we have around 55 adult volunteers made up of Leaders, Executive Members and Occasional Helpers

**Section E Financial Review**

**Reserves Policy:** The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to £6,500 to ensure that there will be enough money to cover any emergency repairs and replacements e.g. to the heating in the Scout Hut.

The Group held reserves of approximately £29,000 against this at year end. However, this includes the Capitation cost of £9,420 which is due 1<sup>st</sup> April 2022. Investment is due to be made in some new camping equipment and repairs are urgently needed to The Scout Hut.

**Investment policy:** The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash at a high street bank.

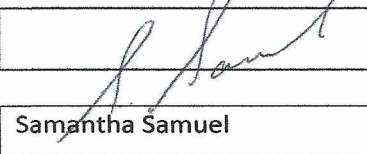
**Section F Other optional information**

The Group remains committed to increase adult volunteers annually, to ensure the future of the Group. Whilst also maintaining the high level of training our Leaders receive.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S Lloyd</i>					
Full name(s)	Scott Lloyd	Samantha Samuel				
Position	Treasurer	Trustee (Group Scout Leader)				
Date	2	2	1	2	2	2