

Trustees' Annual Report

For the period

From (start date)

0 6 0 4 2 2

to end date

0 5 0 4 2 3

Section A

Reference and administration details

Charity name

3rd Marlow Bridge Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 0 6 8 3

HQ registration number

Charity's principal address

Mill Road

Marlow

Buckinghamshire

Postcode

S

L

7

1

P

X

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Ian Milburn	Chairman	
2	Nigel Meek	Membership Secretary	
3	Robert Rayner	Secretary	
4	Simon Wetenhall	Cub Leader	
5	Ian Dodds	Group Scout Leader	
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>The Group runs five sections - Beavers(2), Cubs(2) and Scouts(1). Beavers and Cubs have been running at maximum capacity and a waiting list is in place. All five sections undertook nights away during the year, including attending the County Beaver Space Camp and various individual section camps. A variety of activities have been enjoyed by all sections including a visit/camp to Whipsnade Zoo. All sections have benefitted from young Leaders and the continued support of parents. Other group events include Remembrance Day Parade at All Saints Church and attending the District St George's Day Service.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>The Group operates with the help of volunteer Leaders and Executive. The Group also encourages parents to assist in Camps and normal meetings. Without this additional volunteering the Leaders would not be able to provide all of the activities that they do, and the Group would not be as successful or popular.</p>
---	--

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity has continued to provide support to the running of 3rd Marlow Bridge Scout Group. It provides the record keeping and accounting required to allow the leaders, assisted by Young Leaders, to provide Scouting to all of the young people

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 3 months running costs, circa £5000.

The Group held reserves of approximately £40,000 against this at year end. This is above the level required for operating expenses. We had obtained various government grants and rates relief as a result of the pandemic.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)


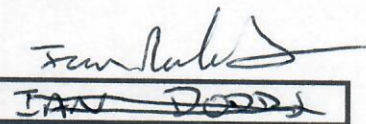
There are no funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional

information, where relevant, about:	
• the charity's principal sources of funds (including any fundraising);	The Group's principal sources of funds are membership subscriptions, direct contributions to activity costs and fund raising in the Community
• how expenditure has supported the key objectives of the charity;	The group has invested principally in activities for the Beavers, Cubs and Scouts, with just over £10,000 on Camping, Badges and other activities during the year. We also spent just over £3000 on equipment such as tents to be able to help us carry out these activities. Maintenance was completed to our buildings totalling more than £4,300
• investment policy and objectives;	The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	

Section G	Declaration
The trustees declare that they have approved the trustees' report above	
Signed on behalf of the charity's trustees	
Signature(s)	 
Full name(s)	IAN MILBURN IAN DODDS
Position (eg Secretary, Chair)	CHAIR GROUP SCOUT LEADER
Date	03/11/23

3rd Marlow Bridge Scout Group

Income and Expenditure Statement

Year to 5 April 2023

	£	£
Opening bank balance		60,860
INCOME		
Donations	750	
Grants	500	
Gift Aid	3,446	
Camps & Events	5,156	
Rent	3,750	
Subs	14,799	
Refunds	-	
Total Income		28,402

EXPENSES

Camps	2,735
GoCardless fees	798
Insurance	975
Utilities	1,533
Cleaning	730
Capitation	7,860
Badges	1,770
Fire	-
Activities	5,528
Uniform	-
Equipment	3,135
Food	324
Software	39
Stationery	156
First Aid	-
Hut maintenance	686
Nursery maintenance	3,750
Executive meetings	39
Charitable donations	67
Independent review	17
Total Expenses	

Net income/spend **(1,739)**

Closing balance per accounts 59,120

Balance per bank 59,120

Year to 5 April 2022

	£	£
Opening bank balance		49,162
INCOME		
Donations	2,777	
Grants	10,667	
Gift Aid	3,569	
Camps & Events		
Rent	3,750	
Subs	18,423	
Refunds	550	
Total Income		39,736

EXPENSES

Camps	2,874
GoCardless fees	514
Insurance	2,338
Utilities	1,394
Cleaning	434
Capitation	6,605
Badges	1,335
Fire	327
Activities	3,562
Uniform	790
Equipment	5,055
Food	462
Software	90
Stationery	79
First Aid	65
Hut maintenance	2,117
Nursery maintenance	-
Executive meetings	-
Charitable donations	-
Independent review	0
Total Expenses	

Net income for year 11,697

Closing balance per accounts 60,859

Balance per bank 60,860



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

3RD MARLOW BRIDGE SCOUT GROUP

On accounts for the year
ended

5 APRIL 2023

Charity no
(if any)

300683

Set out on pages

(remember to include the pages)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

31/10/23

Name:

CLAIRE Barry

Relevant professional
qualification(s) or body
(if any):

ACA.

Address:

5 Sunnybank, Marlow, SL7 3BL.

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

3rd Marlow Bridge Scout Group

Income and Expenditure Statement

Year to 5 April 2023

	£	£
Opening bank balance		60,860
INCOME		
Donations	750	
Grants	500	
Gift Aid	3,446	
Camps & Events	5,156	
Rent	3,750	
Subs	14,799	
Refunds	-	
Total Income		28,402

EXPENSES

Camps	2,735
GoCardless fees	798
Insurance	975
Utilities	1,533
Cleaning	730
Capitation	7,860
Badges	1,770
Fire	-
Activities	5,528
Uniform	-
Equipment	3,135
Food	324
Software	39
Stationery	156
First Aid	-
Hut maintenance	686
Nursery maintenance	3,750
Executive meetings	39
Charitable donations	67
Independent review	17

Total Expenses 30,141

Net income/spend **(1,739)**

Closing balance per accounts 59,120

Balance per bank 59,120

Year to 5 April 2022

	£	£
Opening bank balance		49,162
INCOME		
Donations	2,777	
Grants	10,667	
Gift Aid	3,569	
Camps & Events		
Rent	3,750	
Subs	18,423	
Refunds	550	
Total Income		39,736

EXPENSES

Camps	2,874
GoCardless fees	514
Insurance	2,338
Utilities	1,394
Cleaning	434
Capitation	6,605
Badges	1,335
Fire	327
Activities	3,562
Uniform	790
Equipment	5,055
Food	462
Software	90
Stationery	79
First Aid	65
Hut maintenance	2,117
Nursery maintenance	-
Executive meetings	-
Charitable donations	-
Independent review	0

Total Expenses 28,039

Net income for year **11,697**

Closing balance per accounts 60,859

Balance per bank 60,860