

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A

Reference and administration details

Charity name

1st Flackwell Heath Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 0 6 6 4

HQ registration number

Charity's principal address

Flackwell Heath Scout & Guide HQ

Lawrence Way, Chapel Road

Flackwell Heath

Postcode H P 1 0 9 A B

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year	Scout Council membership
1	James Richard Stewart	Chair		Parent
2	Paul Jason Binney	Trustee		Scout Leader
3	Stephen Paul Clegg	Trustee		Scout Leader
4	Graham James Carter	Trustee		Group Scout Leader
5	Alan Hobson	Trustee		Scout Leader
6	Christopher Thomas Justice	Treasury		Parent
7	Nicola Pendered	Trustee		Parent
8	Charlotte Newhouse	Trustee		Parent
9	Samuel Battye	Trustee		Young Leader
10				
11				
12				
13				
14				
15				

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Accounts Scrutineer	Jackie Doone	14 Bernards Way, Flackwell Heath, Bucks HP10 9EQ

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules, which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of Trustees; b) Trustees consideration of major risks and the systems and procedures to manage them

The Board consists of 2 independent representatives, Chair, Treasurer together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 4 months.

Members of the Trust Board complete training within the first 5 months of joining the Board;

Module 1: Essential Information training, Safety training, Safeguarding training, GDPR training

This Group Trust Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The raising of funds and the administration of Group finance;

The insurance of persons and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub-committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Section B

Structure, governance and management (continued)

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been recorded within the Group's Risk Register and systems have been established to mitigate against them. The main areas of concern that have been identified are:

1. Headquarters property loss or damage
2. The Group's financial dependency on the village fireworks display, existing subs don't cover the operating cost of the group
3. Injury to leaders, helpers, supporters and members
4. Reduction or loss of leaders
5. Loss of or damage to Group equipment
6. Parental disengagement from the Group, the loss of parent support for camps and other activities.
7. Material mismanagement or loss (internal theft)
8. Activity Cancellation, where funds are no longer available to refund.

9. Risk register not maintained, becomes irrelevant.
10. Trust Board disengagement and ineffective governance.
11. Loss of or damage to Group equipment (Hired to Third Parties)
12. Commercial Vehicle Hire Accident Excesses; Van/Mini Bus £1500, 7.5 Ton £3000 (low bridge box replacement £9000)
13. Third Party Liability of renting out Scout Equipment
14. Activity & Camp Budget Overruns, the Camp Account is not subject to external audit

Section C

Summary of the objects of the charity set out in its governing document

Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Weekly termtime meetings for Beavers, Cubs and Scouts.
 Badge work, fun and games and craft.
 Weekend activities : Camping, night hikes, nights away – trips and outings.
 Shooting, Watersports, Archery.
 Cub camps – typically one per term.
 Young Leaders take part in Endurance 80 event

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Chief Scouts Awards achieved in all sections.
Strong Young Leader Section working on Higher Awards.
Leader development – permits obtained.
Numerous badges awarded 2024-25 , as recorded in OSM

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months of running costs, circa £15,000.

The Group held reserves of approximately £14,300 at year end, which is a decrease of £2,200 compared to last year. This remains just above the level required for six months of operating expenses.

The deteriorating financial position is due to several factors: lower-than-expected Fireworks revenue (partially offset by Heath Fest rentals) and increasing capitation costs. The Trust Board has decided to increase the monthly subs to offset the rising capitation costs going forward.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

This year the Group operated with a deficit £2203.73

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy
The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Scout Section a week-long summer camp – Summer 2025.

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Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Chris Justice	
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Position (eg Secretary, Chair)

Group Treasurer	
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Date

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Accounts - year end a/c balance 31st Aug 2025			
Cash Positions	22-23	23-24	24-25
Group	£ 11,507.93	£ 16,545.03	£14,341.30
Camp	£ 138.15	£ 3,544.68	£2,397.41
Charity savings	£ -	£ -	
TOTAL	£ 11,646.08	£ 20,089.71	£16,738.71
Change +/- from previous year	-£ 8,191.03	£ 8,443.63	-£3,351.00

Income	22-23	23-24	24-25
Bonfire	£ 3,850.00	£ 5,000.00	£4,400.00
Donations	£ 505.00	£ 583.00	£3,956.12
Subs	£ 10,328.94	£ 11,447.98	£11,452.25
Gift Aid	£ 1,556.56	£ 1,369.43	£2,052.21
Other	£ 1,134.39	£ 5,505.91	£3,479.78
TOTAL	£ 17,374.89	£ 23,906.32	£25,340.36
Change +/- from previous year	-£ 3,310.29	£ 6,531.43	£1,434.04

Closed accounts			
Expenditure	22-23	23-24	24-25
Section Activities	£ 4,654.77	£ 3,960.26	£5,277.91
Other expenses	£ 3,485.83	£ 5,708.13	£6,404.62
Badges and uniform	£ 679.00	£ 911.27	£1,455.56
Capitation	£ 7,735.00	£ 7,383.00	£9,039.00
HQ Subs	£ 3,130.00	£ 4,935.00	£4,995.00
Camp expenses	£ 4,493.55	£ -	£372.00
Total	£ 24,178.15	£ 22,897.66	£27,544.09
Change +/- from previous year	£ 7,157.12	-£ 1,280.49	£4,646.43
surplus/deficit	-£ 6,803.26	£ 1,008.66	-£2,203.73

Prepared by

Chris Justice

Group Treasurer

Reviewer's Certificate: The above statements agree with the records and vouchers of Flackwell Heath Scout Group for the financial year ended 31st August 2025

Jackie Doone

Independent reviewer

Scrutineer's Report to the Trustees of [1st Flackwell Heath Scout Group]

I report on the accounts of the Group/District for the year ended **31st of August 2025**

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees, you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

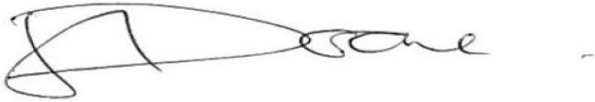
In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages; ***"FINAL Scouts Group Annual Accounts 2024-2025 JD Reviewd.pdf"***

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Jacqueline Doone

Signature:



Address: 14 Bernards Way
Flackwell Heath
High Wycombe
Bucks
HP10 9EQ

Date: 17/12/2025