

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A

Reference and administration details

Charity name

1ST CHALFONT ST GILES SCOUT GROUP

Other names the charity is known by

Registered charity number (if any)

3 0 0 6 6 2

HQ registration number

Charity's principal address

The Scout Hut

Silver Hill

Chalfont St Giles

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Paul Sprackling	Chair	
2	Cassandra CH Bowerman	Treasurer	
3	Colin Giles		
4	James Blachford	Group Scout Leader	
5	Rachel Nelson	Deputy Group Scout Leader	
6	Antonia Plumridge		
7	Helen Younger		
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

How the charity is constituted

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

a) the induction and training of trustees; b) tr

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of Chair, Treasurer and five Trustees and meets every 3months.

Members of the Trustee Board complete 'Being a Scouts Trustee' learning within the first 6 months of joining the board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high quality and safe programmes that gives young people skills for life.

Section B

Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)

The Group Trustees Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from

would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy which covers leaders and members. We then have a separate policy which covers supporters and helpers. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting</p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p>

with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

A summary of the main activities that we undertake in relation to these objectives is: going on hikes, learning life skills, visiting local places of interest, supporting conservation activities, supporting local community activities and going on camps.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Activities through the year were a great mixture of typical scouting activities such as hikes, den building, crafts, orienteering, pioneering, first aid training, cooking and team building alongside trying sporting activities like high ropes, canoeing, scuba diving, sailing and rifle shooting. All sections ran a camp giving that vital scouting experience and a group sleepover at the local trampoline park. The group also supported community activities. Our fantastic leaders kept over 100 Young People engaged in Scouting over this time. We continued to work on the scouting badges. We participated in local Scouting activities such as a triathlon, Monopoly Run in London and an orienteering competition. The group has continued to run a successful fireworks display in conjunction with the local Girl Guides group. In addition to this the group organised a Fun Run to raise money for charity. We continue to modernise the scout building with improved lighting and a television to facilitate scouting sessions.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustees considers that the group should hold a sum equivalent to 6 months running costs, circa £18,000.

The Group held reserves of approximately £84,000 against this at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Sources of funding

The Group's main income generators are the annual fireworks and subscriptions (inclusive of Gift Aid). We receive some funds from hiring out the hall to other local groups and individuals.

The Group has used funds to invest in the Scout Hut and Grounds, along with continuing to deliver a wide and varied program to the young people of the Group.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies. Some of this money is held in savings accounts.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

There are no significant activities planned for the coming year.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Paul Sprackling	Cassandra Bowerman
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Position (eg Secretary, Chair)

Chair	Treasurer
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Date

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FIRST CHALFONT ST GILES SCOUT GROUP

**RECEIPTS AND PAYMENTS SUMMARY
YEAR ENDED 31 MARCH 2025**

	year ended 31/3/2025 £	year ended 30/3/2024 £
Total Receipts for the year	66,271.04	136,104.25
Less: Total payments for the year	(41,182.97)	(116,486.18)
Net payments for the year	25,088.07	19,618.07
Balance brought forward	58,530.24	38,912.17
Balance carried forward	£ 83,618.31	£ 58,530.24
COMPRISING		
Bank Current Account	33,519.35	58,530.24
Fixed Deposit	50,098.96	-
	£ 83,618.31	£ 58,530.24

The accounts have been signed by the trustees and approved on their behalf by

Ch Bowerman

C Bowerman

Treasurer, 1st Chalfont St Giles Scout Group

**FIRST CHALFONT ST GILES SCOUT GROUP
RECEIPTS SUMMARY
YEAR ENDED 31 MARCH 2025**

	year ended 31/3/2025 £	year ended 30/3/2024 £
MEMBERSHIP SUBSCRIPTIONS	18,854.41	19,206.75
	18,854.41	19,206.75
INVESTMENT INCOME RECEIVED		
Hall Hire	7,668.00	3,114.10
	7,668.00	3,114.10

DONATIONS

Chiltern Bucks Lotto/Charities Trust	151.69	176.76
Exxon Mobile & Carolling	-	250.00
Thames Valley Police grant	-	6,000.00
Others	-	268.70
	151.69	6,695.46

FIREWORKS & Gift Aid

2022/23 Fireworks - share of net income	4,532.02	4,315.00
2024 Fireworks	10,562.77	-
Gift Aid	4,011.86	17,530.77
HS2 Funding	4,500.00	70,500.00

OTHER INCOME

AGM (drinks revenue)	339.20	107.66
CSG Motors	2,000.00	4,000.00
Camp / Events revenue	11,599.31	10,634.51
Fun Run / Village X'mas light up BBQ	1,794.04	-
Misc	257.74	-
	39,596.94	107,087.94

TOTAL RECEIPTS

£ 66,271.04	£ 136,104.25
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FIRST CHALFONT ST GILES SCOUP GROUP
PAYMENTS SUMMARY
YEAR ENDED 31 March 2025

	year ended 31/3/2025 £	year ended 30/3/2024 £
Misbourne Valley Scout Association Membership 2023-2024	-	7,360.00
	-	7,360.00

PREMISES

Council Tax & Water Rates	345.84	-
Utilities	4,208.54	4,520.23
Insurance	1,684.47	1,766.65
Cleaning	1,693.50	1,831.74
Hall & Garden Maintenance/Repairs	2,976.30	806.10
	10,908.65	8,924.72

ADMINISTRATION EXPENSES

Section Expenses	6,876.09	7,408.73
Web Site and OSM	417.47	228.40

	<u>7,293.56</u>	<u>7,637.13</u>
HS2 Improvements		
Gas store	-	12,000.00
Garden landscaping and fencing	-	25,197.46
Solar panel	-	19,039.00
Floor replacement	-	4,000.00
Toilet renovation	-	10,200.00
Hall redecoration and blinds	-	6,155.00
Security gate,garden equipment	-	4,378.56
Garden turf	5,500.00	-
	<u>5,500.00</u>	<u>80,970.02</u>
SUNDRY PAYMENTS		
Uniform	-	489.49
Camp / Events expenses	7,395.46	6,586.05
Badges & Woggles	688.86	994.56
Group Expenses & Equipment	2,732.47	3,173.97
AGM	454.78	305.29
Capital expenditure	5,178.93	-
Charitable donations	1,030.26	-
Misc	-	44.95
	<u>17,480.76</u>	<u>11,594.31</u>
TOTAL PAYMENTS	<u>£ 41,182.97</u>	<u>£ 116,486.18</u>

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Section A

Independent Examiner's Report

Report to the trustees/
members of

1st Chalfont St. Giles Scout Group

On accounts for the year
ended

31 March 2025

Charity no
(if any)

300662

Set out on pages

Receipts and Payments summary, Receipts summary and Payments
summary

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended **31 / 03 / 2025**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below *~~) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14 / 1 / 2026

Name:

Cetin Suleyman

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

Milton Fields

Chalfont St. Giles

Bucks. HP8 4ES

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

- None -