

# Trustees' Annual Report

## For the period

From (start date) 

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 to end date 

3	1	0	3	2	4
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### Section A Reference and administration details

Charity name	1ST CHALFONT ST GILES SCOUT GROUP										
Other names the charity is known by											
Registered charity number (if any)	<table border="1"><tr><td>3</td><td>0</td><td>0</td><td>6</td><td>6</td><td>2</td></tr></table>	3	0	0	6	6	2				
3	0	0	6	6	2						
HQ registration number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>										
Charity's principal address	<table border="1"> <tr><td>The Scout Hut</td></tr> <tr><td>Silver Hill</td></tr> <tr><td>Chalfont St Giles</td></tr> <tr> <td>Postcode</td> <td>H</td> <td>P</td> <td>8</td> <td>4</td> <td>P</td> <td>Y</td> </tr> </table>	The Scout Hut	Silver Hill	Chalfont St Giles	Postcode	H	P	8	4	P	Y
The Scout Hut											
Silver Hill											
Chalfont St Giles											
Postcode	H	P	8	4	P	Y					

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Paul Sprackling	Chair	
2	Cassandra CH Bowerman	Treasurer	
3	Colin Giles		
4	James Blachford	Group Scout Leader	
		Deputy Group Scout Leader	
5	Rachel Nelson		
6	Antonia Plumridge		
7	Helen Younger		22/05/2023
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

### Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
(e.g. trust deed, constitution)	
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
(e.g. trust, association, company)	
Trustee selection methods	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
(e.g. appointed by, elected by)	

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:	<p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p>
Policies and procedures adopted for:	<p>The Trustee Board consists of Chair, Treasurer and five Trustees and meets every 3months.</p> <p>Members of the Trustee Board complete 'Being a Scouts Trustee' learning within the first 6 months of joining the board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high quality and safe programmes that gives young people skills for life.</p>

### Section B Structure, governance and management (continued)

**Risk and Internal Control (Specimen 1)**  
The Group Trustees Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

<p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy which covers leaders and members. We then have a separate policy which covers supporters and helpers. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>
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Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>A summary of the main activities that we undertake in relation to these objectives is: going on hikes, learning life skills, visiting local places of interest, supporting conservation activities, supporting local community activities and going on camps.</p>
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul>	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>Activities through the year were a great mixture of typical scouting activities such as hikes, pioneering, first aid training, orienteering and rafting alongside trying sporting activities like tennis, rock climbing and rifle shooting. We ran a 3 day group camp delivering a great experience to 77 Young People and a group sleepover at the local trampoline park. The group also supported community activities such as the local foodbank, planting bulbs and singing at local care homes. Our fantastic leaders kept over 100 Young People engaged in Scouting over this time. We continued to work on the scouting badges. We participated in local Scouting activities such as a triathlon, Monopoly Run in London and an orienteering competition. The group has this year completed the works from our funding from a HS2 grant. We have used</p>

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p><b>Reserves Policy</b></p>

Quantify and explain any designations	<p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000.</p> <p>The Group held reserves of approximately £58,000 against</p>
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Details of any funds materially in deficit (circumstances plus steps to eliminate)	
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Further financial review details (optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> <li>investment policy and objectives</li> </ul>	<p><b>Sources of funding</b></p> <p>The Group's main income generators are the annual fireworks and subscriptions. We receive some funds from hiring out the hall to other local groups.</p> <p>The Group has used funds to invest in the Scout Hut and Grounds, along with continuing to deliver a wide and varied program to the young people of the Group.</p> <p><b>Investment Policy</b></p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
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Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)	<p>Having completed the works to the Scout Hut from the HS2 grant there are no significant activities planned for the coming year.</p>
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Sprackling	Cassandra Bowerman
Position (eg Secretary, Chair)	Chair	Treasurer
Date	2 2 0 5 2 4	

**FIRST CHALFONT ST GILES SCOUT GROUP**

**RECEIPTS AND PAYMENTS SUMMARY  
YEAR ENDED 30 MARCH 2024**

	<b>year ended 30/03/2024 £</b>	<b>year ended 30/03/2023 £</b>
Total Receipts for the year	136,104.25	36,977.03
Total payments for the year	116,486.18	26,400.11
Net payments for the year	19,618.07	10,576.92
Balance brought forward	38,912.17	28,335.25
Balance carried forward	<u>58,530.24</u>	<u>38,912.17</u>
COMPRISING		
Bank Current Account	58,530.24	38,912.17
	<u>58,530.24</u>	<u>38,912.17</u>

The accounts have been signed by the trustees and approved on their behalf by

*Cassandra Bowerman*  
**C Bowerman**  
Treasurer, 1st Chalfont St Giles Scout Group

**FIRST CHALFONT ST GILES SCOUT GROUP  
RECEIPTS SUMMARY  
YEAR ENDED 30 MARCH 2023**

	<b>year ended 30/03/2024 £</b>	<b>year ended 30/03/2023 £</b>
MEMBERSHIP SUBSCRIPTIONS	19,206.75	18,501.83
	<u>19,206.75</u>	<u>18,501.83</u>
INVESTMENT INCOME RECEIVED		
Hall Hire	3,114.10	2,494.26
	<u>3,114.10</u>	<u>2,494.26</u>

**DONATIONS**

Chiltern Bucks Lotto/Charities Trust	176.76	424.57
Exxon Mobile & Carolling	250.00	580.00
Thames Valley Police grant	6,000.00	
Others	268.70	
	<b>6,695.46</b>	<b>1,004.57</b>

**FIREWORKS & Gift Aid**

2022 Fireworks - share of net income	4,315.00	7,939.86
Gift Aid	17,530.77	-
HS2 Funding	70,500.00	-

**OTHER INCOME**

AGM ( drinks revenue)	107.66	79.65
CSG Motors	4,000.00	
Camp revenue	10,634.51	6,956.86
	<b>107,087.94</b>	<b>14,976.37</b>

**TOTAL RECEIPTS**

<b>136,104.25</b>	<b>36,977.03</b>
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**FIRST CHALFONT ST GILES SCOUT GROUP**  
**PAYMENTS SUMMARY**  
**YEAR ENDED 30 April 2023**

	<b>year ended 30/03/2024 £</b>	<b>year ended 30/03/2023 £</b>
Misbourne Valley Scout Association Membership 2023-2024	7,360.00	7,015.00
	<b>7,360.00</b>	<b>7,015.00</b>

**PREMISES**

Council Tax & Water Rates	-	82.49
Utilities	4,520.23	3,170.45
Insurance	1,766.65	1,576.35
Cleaning	1,831.74	1,622.00
Hall & Garden Maintenance/Repairs	806.10	1,282.20
	<b>8,924.72</b>	<b>7,733.49</b>

**ADMINISTRATION EXPENSES**

Section Expenses	7,408.73	4,280.51
Web Site and OSM	228.40	-
	<b>7,637.13</b>	<b>4,280.51</b>

**HS2 Improvements**

Gas store	12,000.00
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*Cassandra Bowerman*  
Ch Bowerman

Garden landscaping and fencing	25,197.46	
Solar panel	19,039.00	
Floor replacement	4,000.00	
Toilet renovation	10,200.00	
Hall redecoration and blinds	6,155.00	
Security gate,garden equipment	4,378.56	
	<b><u>80,970.02</u></b>	<b><u>-</u></b>
<b>SUNDRY PAYMENTS</b>		
Uniform	489.49	-
Camp expenses	6,586.05	5,562.29
Badges & Woggles	994.56	192.85
Group Expenses & Equipment	3,173.97	1,311.97
AGM	305.29	297.00
Misc	44.95	7.00
	<b><u>11,594.31</u></b>	<b><u>7,371.11</u></b>
<b>TOTAL PAYMENTS</b>	<b><u>116,486.18</u></b>	<b><u>26,400.11</u></b>

*Cassandra Bowerman*

CH Bowerman



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

FIRST CHALFONT ST. GILES SCOUT GROUP

On accounts for the year  
ended

30<sup>TH</sup> MARCH 2024

Charity no  
(if any)

300662

Set out on pages

1 TO 3.

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 03 / 2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

12/03/2025

Name:

T. LAWSON

Relevant professional  
qualification(s) or body  
(if any):

FCA

Address:

18 THE LAGGER

CHALFONT ST. GILES

BUCKS. HP8 4DG



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

