

Trustees Annual Report
For the year ended 31 March 2022

Reference and administration

The charity trustees who managed the charity during the year were as follows:

- Allan Moffat – President
- Martin Beard – Chairman
- Sarah Slade – GSL

Structure, governance and management

The group's governing documents and those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, organisation and the Rules of The Scout Association.

The group is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with The Policy, Organisation and Rules of the Scout Association.

The group Executive Committee had identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatures for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

The group has online banking facilities, but these are used as an internal tool only, and not used to make payment to third parties. Any transfer from the group account to a section account, which exceeds £350:00 requires the written approval of two members of the Executive Committee before being made.

Objectives and activities

The objectives of the group are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progression training based on the Scout Promise and Law and guided by adult leadership.

Achievements and performance.

We have finished the refurbishment of the building during lockdown, recently changed the hall lighting, painted the leaders room, and Allan re built our BBQ making it mobile, we ran a hamper raffle instead of our fire works, and started up our fundraising events, all were successful

Financial review.

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group executive Committee that the group should hold reserves of £5,000 against any major unexpected costs relating to the hall and minibus.

The Group held reserves of approximately £7,000 at year end. We are giving online banking to all sections.

The Trustees declare that they have adopted the trustee report above.

Signed on behalf of the charity's trustees

Martin Beard
Chairman

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF 1ST CHALFONT ST PETER SCOUT GROUP

I report to the trustees on my examination of the accounts of the 1st Chalfont St Peter Scout Group (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Samantha Moody

Relevant professional qualification or membership of professional bodies (if any): CIPD qualified

Address: Seasons Chiltern Hill, Chalfont St Peter, SL9 9TU

Date: 25/01/23

**1st Chalfont St Peter Scout Group
Funds Statement
as at 31 March 2022**

Accounts Balances		2022	2021
Group Accounts			
Current Account	18,844.87		11,003.31
Deposit Account	0.00		0.00
Cash in Hand (Petty Cash)	<u>21.00</u>	18,865.87	<u>21.00</u>
			11,024.31
Section Accounts			
Riverbank Beavers	135.00		150.00
Acorn Cubs	0.00		113.25
Anvil Cubs	340.63		802.11
Arrowhead Cubs	327.57		150.00
Bushwacker Scouts	551.03		453.91
Challenger Scouts	0.00		150.00
Crosskeys Scouts	0.00		196.00
Group Camp	<u>2,020.00</u>		<u>150.00</u>
		3,374.23	2,165.27
		<u>22,240.10</u>	<u>13,189.58</u>

**1st Chalfont St Peter Scout Group
Receipts and Payments Account
For the year ended 31 March 2022**

	2022	2021	
Receipts			
Subscriptions	12,928.40	4,748.50	
Camps and Outings	3,023.37	0.00	
Sundry Income	<u>0.99</u>	<u>1,187.61</u>	
	15,952.76		5,936.11
Fundraising and Events			
Fundraising Events	3,549.44	0.00	
Hall Hire	<u>3,171.77</u>	<u>497.95</u>	
	6,721.21		497.95
Donations	3,104.23		2,708.21
Grants	8,000.00		10,000.00
Interest Received	0.00		0.00
TOTAL RECEIPTS	<u>33,778.20</u>	<u>19,142.27</u>	
Payments			
Equipment	1,814.46	0.00	
Section Activities, Camps and Outings	4,367.21	2,055.14	
Uniforms, Welcome Packs & Training	<u>293.18</u>	<u>403.39</u>	
	6,474.85		2,458.53
Group Expenses			
Transport	370.00	370.00	
Insurance	3,448.32	3,334.02	
Rent and Rates	875.45	444.26	
Light and Heat	1,186.48	2,759.80	
Property Maintenance	307.68	8,843.85	
Telephone	191.11	94.17	
Cleaning	1,770.00	418.35	
Sundry	<u>1,334.79</u>	<u>36.57</u>	
	9,483.83		16,301.02
Fundraising and Events Expenditure	804.00		0.00
Capitation	7,965.00		8,337.50
TOTAL PAYMENTS	<u>24,727.68</u>	<u>27,097.05</u>	
Surplus / (Deficit) for the year	<u>9,050.52</u>	<u>(7,954.78)</u>	

1st CSP Scout Group

Bank Reconciliation as at 31 March 2022

	Current A/C	Deposit A/C
Cash book		
Balance b/f	11,003.31	0.00
Add: Receipts	30,971.07	0.00
Interest received	0.00	0.00
Less: Payments	(23,129.51)	0.00
Net Transfers to/from deposit	0.00	0.00
	<u>18,844.87</u>	<u>0.00</u>
Statement		
Balance per statement	18,844.87	0.00
Add: Outstanding receipts	0.00	0.00
Less: Outstanding cheques	0.00	0.00
	<u>18,844.87</u>	<u>0.00</u>