

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sept	2023		31	August	2024

## Section A Reference and administration details

Charity name 3<sup>RD</sup> BUCKINGHAM SCOUT GROUP

Other names charity is known by NA-

Registered charity number (if any) 300658

Charity's principal address SCOUT AND COMMUNITY CENTRE

57 EMBLETON WAY

BUCKINGHAM

MK18 1FH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Armitage	Chairman		Group Scout Council
2	Neil Blunstone	Group Scout Leader		Group Scout Council
3	Sheryne Shillingford-Reed	Group Treasurer		Group Scout Council
4	Tracey McLaughlin	Secretary		Group Scout Council
5	Louise Grensted	Executive Committee Member		Group Scout Council
6	Corin Brearley	Executive Committee Member		Group Scout Council
7	James Tebboth	Executive Committee Member		Group Scout Council
8	Robert Streat	Section Leader		Group Scout Council
9	Tina Anderson	Section Leader		Group Scout Council
10	Christopher Epps	Phoenix (North) Explorer Unit Leader		Group Scout Council

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NA	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Balmer Limited	11 Little Balmer, Buckingham, MK18 1TF

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. These are supplemented by a 3 <sup>rd</sup> Buckingham Scout Group Constitution adopted in 2017.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are the members of the Group Executive Committee. Members of the Committee are appointed by the Scout Group Council at an annual general meeting. Between AGMs, new members can be coopted onto the Committee by the Group Executive Committee.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity operates within the wider framework of policies and guidance issued by the Scout Association.

The charity is related to the Scout Association, and County and District Scouts. The charity continues to have in place a Partnership Agreement with a locally-based Explorer Scout Unit, now known as Phoenix (North) Explorers. The Unit falls within the ambit of Buckingham & Winslow Scout District, a separate charity. The Explorer Unit provides Scouting activities for older youngsters, enabling our members who are over 14 to migrate to membership of the Explorer Unit and continue in Scouting.

The major ongoing risks to which we believe the Group is exposed are:

- **Failure to safeguard children:** the Group takes its responsibility for safeguarding seriously and closely follows Scout Association safeguarding procedures to ensure children are not put at risk. The trustees periodically obtain assurance on the operation of safeguarding arrangements.
- **Damage to property and equipment:** The Group stores most of its equipment in a secure environment and has contents insurance to mitigate against loss. The charity has insurance to mitigate the impact of loss of the Centre.
- **Injury to leaders, helpers, supporters and members:** The Group, through the membership fees, contributes to the Scout Association's standard insurance policy.
- **Reduction or loss of Leaders:** The Group is totally reliant on volunteers. If there were a reduction in the number of leaders to an unacceptable level in a particular section or in the Group as a whole

then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group. We have seen a small increase in the number of leaders this year and we continue to try and recruit and advertise opportunities.

- Reduction or loss of members: The Group provides activities for young people as Beavers, Cubs and Scouts aged 6 to 14 years. If there were a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

There is a risk that increased running costs outstrip Scout Group's income. We continue to be watchful of the Centre's operating costs and regularly review the fees charged to ensure we remain competitive, but can cover the cost of operation.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association. The Aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. The Scout Group continued to provide exciting weekly activities and opportunities for the young people of Buckingham, facilitating their personal development and education. The Group supported local events, such as the Buckingham Christmas Parade amongst others, both as part of fundraising but also to demonstrate volunteer support to the local community and develop our members' sense of citizenship.
2. A lot of work has gone in to reinstating overnight and offsite activities, and a number of one night and two night camps as well as trips to various places of interest have taken place.
3. Utilisation of the Scout & Community Centre continues to grow with more local events being held as well as private parties.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

### Achievements and performance

**Summary of the main achievements of the charity during the year**

**We increased the participation of our local youngsters in activities and events outside of and in addition to our regular meetings over the year.**

**We sustained through the year the activities and development of our Scout troop; Cub packs and Beaver colonies, through the work of our dedicated volunteers. We improved the facilities of our Scout & Community Centre to provide a welcome space for the community to utilise.**

## Section E

### Financial review

**Brief statement of the charity's policy on reserves**

**The Trustees expanded on its reserves policy and in addition to three months' subscription income (£4,000) as a reserve, created an additional fund for building repairs of £40,000 should anything substantial occur. The £4,000 reserve is held to provide for any period when we are, in any unexpected circumstance, unable to secure expected income or face significant unanticipated costs.**

**Details of any funds materially in deficit**

**None. All funds are in good health**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**The Scout Group relies upon parent subscriptions and on its own regular fundraising events. In addition, the charity benefits from rental income arising from hires of the Centre (net of Centre running costs).**

**The Group does not have sufficient long-term funds to invest in longer term investments. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in mainstream bank or building society accounts which are covered by the FSCS scheme.**

## Section F

## Other optional information

The Group assesses the risks it faces and the mitigating actions. The major ongoing risks to which we believe the Group is exposed are:

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- **Damage to property and equipment:** The Group stores most of its equipment in a secure environment and has contents insurance to mitigate against loss. The charity has insurance to mitigate the impact of loss of the Centre.
- **Injury to leaders, helpers, supporters and members:** The Group, through the membership fees, contributes to the Scout Association's standard insurance policy.
- **Reduction or loss of Leaders:** The Group is totally reliant on volunteers. If there were a reduction in the number of leaders to an unacceptable level in a particular section or in the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group. We have seen a small increase in the number of leaders this year and we continue to try and recruit and advertise opportunities.
- **Reduction or loss of members:** The Group provides activities for young people as Beavers, Cubs and Scouts aged 6 to 14 years. If there were a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.
- **Increased Running Costs.** There is a risk that increased running costs outstrip Scout Group's income. We continue to be watchful of the Centre's operating costs and regularly review the fees charged to ensure we remain competitive, but can cover the cost of operation.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Chris Armitage	
Position (eg Secretary, Chair, etc)	Chair	
Date	30 <sup>th</sup> June 2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

3rd Buckingham Scout Group

No (if any)  
300658

CC16a

## Receipts and payments accounts

For the period from	Period start date 1st Sept 2023	To	Period end date 31st Aug 2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Centre Hire	17,597	-	-	17,597	-
Scout Subs	10,375	-	-	10,375	-
Activities	4,117	-	-	4,117	-
Interest	701	-	-	701	-
Other	2,180	-	-	2,180	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,970</b>	<b>-</b>	<b>-</b>	<b>34,970</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,970</b>	<b>-</b>	<b>-</b>	<b>34,970</b>	<b>-</b>
<b>A3 Payments</b>					
LHP	1,743	-	-	1,743	-
Software & Website	199	-	-	199	-
Insurance	429	-	-	429	-
Cleaning	2,648	-	-	2,648	-
Fire Protection	564	-	-	564	-
Refuse Collection	289	-	-	289	-
Maintenance	4,375	-	-	4,375	-
Consumables	57	-	-	57	-
Hire collection fees	479	-	-	479	-
Keyholder costs	838	-	-	838	-
Scout Assoc	7,578	-	-	7,578	-
Activities	2,728	-	-	2,728	-
Trip/visits	902	-	-	902	-
Camps	515	-	-	515	-
Equipment	143	-	-	143	-
Sub collection fees	552	-	-	552	-
Other	2,427	-	-	2,427	-
	-	-	-	-	-
<b>Sub total</b>	<b>26,466</b>	<b>-</b>	<b>-</b>	<b>26,466</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>26,466</b>	<b>-</b>	<b>-</b>	<b>26,466</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>8,504</b>	<b>-</b>	<b>-</b>	<b>8,504</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>8,504</b>	<b>-</b>	<b>-</b>	<b>8,504</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current & Savings Accounts	73,794	-	-
	Paypal Balance	1,640	-	-
		-	-	-
	<b>Total cash funds</b>	<b>75,434</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	Nil	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs Nil	Cost (optional) -	Current value (optional) -
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		Nil	-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

3RD BUCKINGHAM SCOUT GROUP

On accounts for the year  
ended

31<sup>st</sup> August 2024

Charity no  
(if any)

300658

Set out on pages

1-7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*C Dumbarton*

Date:

26/06/2025

Name:

Craig Dumbarton

Relevant professional  
qualification(s) or body  
(if any):

Address:

11 Little Balmer

Buckingham

MK18 1TF



Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.