

2ND AMERSHAM ON THE HILL SCOUT GROUP
TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

Registered charity No. 300650

2ND AMERSHAM ON THE HILL SCOUT GROUP

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023

Reference and administration details

Charity name: 2nd Amersham on the Hill Scout Group

Registered number: 300650

Principal address: Jubilee Scout Hall, Rectory Hill, Amersham, Bucks HP7 0BT

Trustees who served during the year:

Chairman:	Tim Sleet
Group Scout Leader:	Nardine Blue
Treasurer:	Michelle Steiger

Structure, governance and management

The Charity's Governing Document is Chapter 3 of The Scout Association Policy, Organisation and Rules, which deals specifically with individual Scout Groups.

The Charity is a Scout Group consisting of approximately 224 members, including leaders and helpers. The Group consists of two Scout Troops, three Cub Packs and two Beavers Colonies.

Trustees are appointed or reappointed at the Annual General Meeting, or co-opted during the year and their appointment confirmed at the Annual General Meeting.

Objectives and activities

The main objective of the 2nd Amersham on the Hill Scout Group is to provide scouting activities for young people in the Amersham area. This objective has been successfully achieved.

During school term time the sections meet weekly. In addition to meetings at the Jubilee Scout Hall, activities of a scouting nature are organised both in term time and during the school holidays.

Main achievements and performance

The group held all its scheduled meetings and activities during the year.

Activities included camps, night hikes, water and sporting activities. Scouts, Cubs and Beavers are also encouraged to make a contribution to the local community. All activities are organised by leaders and parents who are unpaid volunteers. The Trustees, who form the Executive Committee, are also unpaid volunteers.

The Jubilee Scout Hall continues to be an outstanding asset for the Scout Group and the local community.

Financial Review

Details of the group's income and expenditure are shown in the accompanying accounts. The receipts and payments related to rebuilding the scout hut are reported in the New Build category.

Running the Group

The total receipts for the year were £110,021, excluding New Build related receipts. £29,500 of the income was transferred to the New Build account towards repayment of the loan (see below). The net income receipts shown in the accounts are therefore £80,521. The total receipts comprised £8,561 membership subs (after deducting the Misbourne Council charges of £10,443), £76,727 of income from lettings and investment income and £24,733 of other income including from fundraising, donations, contributions towards activities and gift aid.

The net subs of £8,561 were £6,582 lower than the previous year (£15,143) due to subs receipts being approximately £2,000 lower and the Misbourne Council charge being almost £4,500 higher. However, there was £76,727 of investment income (mainly from lettings £76,665) compared to £49,473 in the previous year. There are now a number of regular hirers and one-off parties. Donations, contributions to activities and other income of £24,733 was £10,385 higher than in the previous year (£14,348).

The cost of premises £34,643 (£28,617 in 2022), activities £13,707 (£7,326 in 2022), admin expenses £917 (£514 in 2022), equipment £7,854 (£5,749 in 2022) and sundries £3,587 (£2,475 in 2022) were all higher in 2023 as Jubilee Hall was in use for the full year, a complete programme of activities took place and prices have risen generally.

Within the group's general funds, the Trustees aim to maintain a cash reserve of £10,000 as a contingency fund. This is to enable the group to meet its obligations and continue its activities in case of any unforeseen circumstances such as the loss of or inability to use and hire out Jubilee Hall. The hall is a valuable asset to the group but it imposes a number of onerous obligations on the Trustees.

At 31 March 2023 the group general funds stood at approximately £57,500. The general funds provide a contingency for maintenance of the hall, including any unforeseen issues and enable equipment to be purchased for scouting activities and the hall.

New Build

The main receipts in the year were from sponsors, donations and fundraising. These totalled approximately £19,850. In addition, £29,500 was transferred from General Funds to the New Build account to enable repayment of some of the outstanding loan. The Scout Group took a loan of £170,000 from the main sponsor in the year ended 31 March 2021 to assist with the completion of the build. There was £72,000 outstanding on the loan at 1 April 2022. The loan was repaid in full during the year ended 31 March 2023. Excluding the loan repayments, the main payments in the year were for building related costs and the quantity surveyor totalling £33,854 (£16,161 in 2022).

To carry on its activities, the group relies on the substantial unpaid voluntary work of the Executive Committee, the Section Leaders, the Fundraising Committee and parent helpers, to all of whom grateful thanks are extended.

Michelle Steiger
Honorary Treasurer
On behalf of the Trustees

Independent examiner's report to the trustees of 2nd Amersham on the Hill Scout Group

I report on the accounts for the year ended 31 March 2023 which are set out on pages 4 to 7.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

examine the accounts under section 145 of the 2011 Act;
to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements :

to keep accounting records in accordance with section 130 of the 2011 Act; and
to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Ben Griffiths

Address: **STANLEY HILL, AMERSHAM**

2ND AMERSHAM-ON-THE-HILL SCOUT GROUP

RECEIPTS & PAYMENTS ACCOUNT SUMMARY

FOR THE YEAR ENDED 31 March 2023

	This year General Funds £	This year New Build Funds	This year Total £	Previous Year Total £
Total receipts for the year (see page 5)	80,521	49,352	129,873	133,353
Total payments for the year (see page 6)	(104,208)	(62,354)	(166,562)	(118,842)
Net (payments) / receipts for the year	(23,687)	(13,002)	(36,689)	14,510
Cash, bank and similar funds brought forward	80,214	13,979	94,193	79,683
Cash, bank and similar funds carried forward	56,527	977	57,504	94,194

The above account and accompanying statement of assets and liabilities were approved by the Trustees on and signed on their behalf by:

 TIMOTHY JOHN SLEET
Chairman

 NARDINE BWE
Group Scout Leader

 MICHELLE STEIGER
Honorary Treasurer

The New Build Fund covers the receipts and payments related to rebuilding the Scout Hut and repayment of the associated loan. The main receipts during the year were from sponsors, donations and fundraising. The main payments were for the quantity surveyor, construction related costs and repayment of the loan. During the year ended 31 March 2021 a loan of £170,000 was provided by the main sponsor to assist with the completion of the build. At 31 March 2022 the loan balance was £72,000. The loan was repaid in full during the year ended 31 March 2023.

The total receipts for the General Fund are shown after the deduction of £29,500 transferred to the New Build Fund during the year to reduce the loan balance. The New Build Fund receipts include the £29,500.

2ND AMERSHAM-ON-THE-HILL SCOUT GROUP

RECEIPTS

FOR THE YEAR ENDED 31 March 2023

	This year General Funds £	This year New Build Funds £	This year Total £	Previous Year Total £
MEMBERSHIP SUBSCRIPTIONS	19,004		19,004	21,123
Less paid (Misbourne Valley Scout Council)	(10,443)		(10,443)	(5,980)
	8,561	-	8,561	15,143
INVESTMENT INCOME RECEIVED				
Scout Association Investment Service	-		-	-
Bank Interest	62		62	44
Property Rents (Hall Lettings)	76,665		76,665	49,430
	76,727	-	76,727	49,473
DONATIONS / GRANTS	3,340		3,340	1,879
	3,340	-	3,340	1,879
ACTIVITIES				
Contributions to activities	10,637		10,637	4,810
	10,637	-	10,637	4,810
OTHER INCOME				
Gift Aid	4,348		4,348	4,540
Other Income/receipts	1,423		1,423	3,119
Fundraising events	4,985		4,985	-
	10,756	-	10,756	7,659
NEW BUILD INCOME				
Main Sponsors		-	-	-
Stewardship		2,294	2,294	6,385
Specific Donations		6,000	6,000	22,043
Fundraising Events (Gala dinner/fireworks/raffle)		6,880	6,880	16,073
Other Donations		4,677	4,677	9,887
Interest		-	-	-
Other Income	(29,500)	29,500	-	-
	(29,500)	49,352	19,852	54,389
Subtotal Receipts	80,521	49,352	129,873	133,353
ASSET & INVESTMENT SALES				
SUBTOTAL ASSET & INVESTMENT SALES		-	-	-
Subtotal Asset & Investment Sales		-	-	-
TOTAL RECEIPTS	80,521	49,352	129,873	133,353

2ND AMERSHAM-ON-THE-HILL SCOUT GROUP

PAYMENTS

FOR THE YEAR ENDED 31 March 2023

	This year General Funds £	This year New Build Funds £	This year Total £	Previous Year Total £
PREMISES				
Rates	(796)		(796)	(775)
Light & Heat	(9,926)		(9,926)	(903)
Insurance	(5,431)		(5,431)	(5,951)
Repairs & Renewals	(5,873)		(5,873)	(12,089)
Cleaning	(8,282)		(8,282)	(6,157)
Gardening	(1,407)		(1,407)	(1,958)
Caretaker	(1,020)		(1,020)	-
Waste	(1,908)		(1,908)	(784)
	<u>(34,643)</u>	-	<u>(34,643)</u>	<u>(28,617)</u>
ACTIVITIES				
Woden & Thor Scouts	(5,443)		(5,443)	(2,568)
Titan Scouts	-		-	(368)
Wolf Cub Pack	(1,209)		(1,209)	(175)
Trimby Cub Pack	(1,672)		(1,672)	(1,239)
Milan Cub Pack	(1,201)		(1,201)	(1,239)
Forester Beavers	(1,947)		(1,947)	(582)
Woodlander Beavers	(1,718)		(1,718)	(1,156)
Training	(516)		(516)	-
	<u>(13,707)</u>	-	<u>(13,707)</u>	<u>(7,326)</u>
ADMIN/ESTABLISHMENT EXPENSES				
Printing, Postage & Stationery	(107)		(107)	-
Telephone, Broadband & TV License	(811)		(811)	(514)
Sundry	-		-	-
	<u>(917)</u>	-	<u>(917)</u>	<u>(514)</u>
EQUIPMENT				
Camping/Archery Equipment/Trailer	(1,172)		(1,172)	(763)
Minibus running costs	(599)		(599)	(943)
Hall Equipment	(3,545)		(3,545)	(3,312)
Uniforms and Badges	(2,538)		(2,538)	(730)
	<u>(7,854)</u>	-	<u>(7,854)</u>	<u>(5,749)</u>
SUNDRY PAYMENTS				
Remembrance Day wreath	(248)		(248)	(167)
Torchlight procession costs	(274)		(274)	(529)
Group Camp	70		70	-
Volunteer event	(783)		(783)	(794)
Donation -Scout Jamboree	(500)		(500)	-
Hallmaster/OSM/Music Licence	(808)		(808)	-
Sundry	(1,045)		(1,045)	(986)
	<u>(3,587)</u>	-	<u>(3,587)</u>	<u>(2,475)</u>
NEW BUILD PAYMENTS				
Architect (Blackwood)		-	-	-
Quantity Surveyor		(4,367)	(4,367)	(3,000)
Fees & Other Surveys		-	-	-
Planning Fees		-	-	-
Construction		(26,945)	(26,945)	(12,716)
Sundries		(2,542)	(2,542)	(445)
Loan Repayment	(43,500)	(28,500)	(72,000)	(58,000)
	<u>(43,500)</u>	<u>(62,354)</u>	<u>(105,854)</u>	<u>(74,161)</u>
TOTAL PAYMENTS FOR THE YEAR	<u>(104,208)</u>	<u>(62,354)</u>	<u>(166,562)</u>	<u>(118,842)</u>

2ND AMERSHAM-ON-THE-HILL SCOUT GROUP

STATEMENT OF ASSETS & LIABILITIES

FOR THE YEAR ENDED 31 March 2023

	This year General Funds	This year New Build Funds	This year Total	Previous Year Total
	£	£	£	£
MONETARY ASSETS				
Bank current accounts	51,748	977	52,725	70,444
Deposit and Building society accounts	4,564	-	4,564	22,544
Cash in hand	215	-	215	215
Paypal	-	-	-	990
	<u>56,527</u>	<u>977</u>	<u>57,504</u>	<u>94,193</u>
NON-MONETARY ASSETS				
Assets retained for the charity's own use:				
Land and buildings - Jubilee Hall	2,299,317	-	2,299,317	2,110,250
Scouting equipment, furniture, etc.	57,000	-	57,000	57,000
Minibus	-	-	-	-
	<u>2,356,317</u>	<u>-</u>	<u>2,356,317</u>	<u>2,167,250</u>
LIABILITIES				
Loan from main sponsor	-	-	-	72,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>72,000</u>

Land & buildings and equipment are shown at their insured value.

Minibus is shown at purchase price less 25% depreciation per year (purchased in February 2014).

We, the Executive Committee and Trustees of 2nd Amersham on the Hill Scout Group have been approached by representatives of the liquidators for Armfield Construction (the builders of the new hall) to make final retention payments on the Scout Hall build. We dispute the liability as the cost of correcting the defects is greater than the retention sum.

This remains an outstanding issue but we expect this to be resolved with no money's owing except for costs associated with administering the liquidators. These costs can be covered from our general funds.