



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2024
Period end date

Period start date To 31/12/2024

Charity name: St Cleer Memorial Hall

Charity registration number: 300602

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the mental, physical welfare of the inhabitants of the Parish of St Cleer. Through the provision of the facility for classes, groups and entertainment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the	Para 1.17 and 1.19	The Hall hosts exercise classes, Toddler Group, Quizzes, Bingo, Lunch Club, Garden Club, Cleerway Church, private parties and fundraising events. Operate a thrift shop selling donated clothing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We welcome all people regardless of background, age, faith, ethnicity, gender or personal circumstances

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	St Cleer Memorial Hall does not provide grants
Policy on social investment including program related investment	Para 1.38	Not applicable

Contribution made by volunteers	Para 1.38	The Charity is run by volunteers. The charity would be unable to operate without all of the hard work and dedication of our volunteers and trustees. We have no employees.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>St Cleer Memorial Hall provides the only space in the Village that can accommodate exercise classes, toddler group, lunch club, large functions, elections and social events.</p> <p>The hall is a place that promotes social inclusion, physical activity and entertainment. Is available to anyone who wishes to use it for whatever purpose. Be that a Dance class or a environmental group meeting or grabbing a bargain at the thrift shop. We sell preloved clothes at very low prices for the benefit of the community.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	In 2024 we undertook our biggest project to date. This was the complete replacement of the original hall roof. At a cost of £52,000 in order to achieve this we had to apply for Grant funding which we were very fortunate to be successful in receiving. We also had to use our own funds that have been accumulated through hall rental fees and funding activities.
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Performance of fundraising activities against objectives set	Para 1.41	<p>The Hall receives its income from :- Hall rental from regular and ad hoc users</p> <p>The Sale of donated items on Ebay, our thrift shop, weekly coffee morning, sales and clothing recycling scheme. Our objective is to keep the hall maintained and improve its facilities.</p> <p>We have also received grant funding for the project.</p>
Investment performance against objectives	Para 1.41	Our reserves are held in an interest bearing account. Which is reviewed annually. This has increased this year due to higher interest rates.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a good financial position, considering the large expenditure on the roof. We have a good level of party bookings and regular rentals, as well as sales and hall events to raise money.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	St Cleer Memorial Hall was built in the 1950s. We hold reserves so that any essential maintenance work can be carried out as soon as it is needed. For example 2024's roof replacement.
Amount of reserves held	Para 1.22	£44,492 as of 31st Dec 24
Reasons for holding zero reserves	Para 1.22	Not Applicable
Details of fund materially in deficit	Para 1.24	Not Applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not Applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Rental of the Hall for classes, clubs parties etc Sale of donated goods
Investment policy and objectives including any social investment policy adopted	Para 1.46	We have an investment policy that states that money not required for short term use is held in an interest bearing account.
A description of the principal risks facing the charity	Para 1.46	Ageing building and cost of living pressures on class attendees. To mitigate this we hold a reserve fund and keep hire prices to a minimum.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As a small local charity we rely on people volunteering to join the Trustees. New applicants to join the trustees are selected by a vote by the existing Trustees. The Chair, Vice Chair, Treasurer and secretary are elected at the AGM by a vote of the Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Cleer Memorial Hall
Other name the charity uses	None
Registered charity number	300602
Charity's principal address	St Cleer Memorial Hall St Cleer Liskeard PL145ED

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Stevenson	Chair		
2	Suzanne Horsfield			
3	Mark Horsfield			
4	Susan Sweet		10/7/24	
5	Carol Bevan		10/7/24	
6	Pamala Burns		10/7/24	
7	Paula McFaul			
8	Derek McFaul	Vice Chair		
9	Susan Harbord	Treasurer/ Secretary		
10	Anne Warwick-Read			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	none
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information



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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

John Stevenson	Susan Harbord
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Position (eg
Secretary, Chair, etc)

Chair	Treasurer
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Date

26/4/25

ST CLEER MEMORIAL HALL
ACCOUNTS ENDING 31ST DECEMBER 2024

INCOME	2024		2023		EXPENDITURE	2024		2023	
Electricity Meter & Wayleave, overpayment	£	509.45	£	442.75	Cleaning	£	1,389.75	£	1,294.80
Rents Regulars	£	4,116.00	£	3,443.20	Electricity	£	1,735.14	£	1,612.00
Rents Ad Hoc	£	1,513.50	£	800.50	Water	£	377.85	£	494.98
Bar	£	1,072.26	£	0.00	Heating / Gas	£	2,098.47	£	2,300.62
Fundraising	£	5,722.98	£	8,194.46	Donations	£	50.00	£	50.00
Deposit Account Interest	£	662.98	£	273.74	Insurance & Certificates	£	2,019.63	£	1,550.33
Grants / Donations	£	35,199.17	£	2,070.00	Bar Stock & Licence	£	814.72	£	203.30
Parking Permits	£	270.00	£	180.00	Roof Project 2024	£	43,536.40		
Xmas Meal Bank	£	268.00			Post & Stationery	£	198.42	£	22.99
					Hall Maintenance	£	2,193.81	£	882.04
					Premises Requisites	£	321.28	£	329.89
					Hall improvements	£	0.00	£	4,196.38
					Broadband	£	355.74	£	566.33
Fundraising Account									
Grant Income	£	0.00	£	0.00	Transfer to Treasures Acc			£	1.00
Fundraising Ebay & Shop	£	5,984.57	£	805.59	Postage Costs Ebay	£	711.28		
Donations	£	0.00	£	0.00	Expences	£	255.90		
Hall Rent	£	0.00	£	44.00					
Bar Sales Card	£	105.09							
Total	£	55,424.00	£	16,254.24	Total	£	56,058.39	£	13,504.66
Accumulated Funds					Represented by				
Balance Brought Forward	£	51,386.93	£	48,637.35					
Less (Deficit) Plus Surplus	£	(634.39)	£	2,749.58	Current Account	£	4,376.01	£	7,795.86
					Deposit Account	£	44,492.53	£	43,329.55
					Fundraising Account	£	1,884.00	£	261.52
Balance Carried Forward	£	50,752.54	£	51,386.93		£	50,752.54	£	51,386.93

Scrutineer's Certificate
These accounts have been compiled from the books and records of the St Cleer Memorial Hall and the explanations received and whilst an audit has not taken place, agree therewith.

Brian Seage

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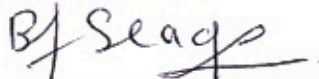
Date: 23 April 2025.

Brian Seage OBE, BA Hons
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ST CLEER MEMORIAL HALL

I have examined the accounts and records produced by Susan Harbord in her capacity as Treasurer of St Cleer Memorial Hall.

The accounting system is clear, easy to follow, accurate and efficient. It provided a clear audit trail of all payments and receipts and the accounts balanced and reconciled to the bank statements.



Brian Seage OBE, BA Hons

Date 23rd April 2025