



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2023
Period end date

Period start date To 31/12/2023

Charity name: St Cleer Memorial Hall

Charity registration number: 300602

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To advance the mental, physical welfare of the inhabitants of the Parish of St Cleer. Through the provision of the facility for classes, groups and entertainment. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The Hall hosts exercise classes, Toddler Group, Quizzes, Lunch Club, Garden Club, Cleerway Church, private parties and fundraising events. Operate a thrift shop selling donated clothing. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | We welcome all people regardless of background, age, faith, ethnicity, gender or personal circumstances |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | St Cleer Memorial Hall does not provide grants |
| Policy on social investment including program related investment | Para 1.38 | Not applicable |



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| | | |
|---------------------------------|-----------|--|
| Contribution made by volunteers | Para 1.38 | The Charity is run by volunteers. The charity would be unable to operate without all of the hard work and dedication of our volunteers and trustees. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>St Cleer Memorial Hall provides the only space in the Village that can accommodate exercise classes, toddler group, lunch club, large functions, elections and events.</p> <p>The hall is a place that promotes social inclusion, physical activity and entertainment. Is available to anyone who wishes to use it for whatever purpose. Be that a Dance class or a environmental group meeting or grabbing a bargain at the thrift shop. We sell preloved school uniform from 20p per item. We have also donated clothing to Ukrainian refugee families who have settled in the area.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | We are currently in the process of making the Hall as energy efficient as possible. We have recently installed extra roof installation and LED lighting. We have also installed a wireless thermostat. This means the heating can be controlled remotely when the hall is in use. This will save on costs as well as benefiting the environment. |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>The Hall receives its income from :- Hall rental from regular and ad hoc users</p> <p>The Sale of donated items on Ebay, our thrift shop, weekly coffee morning, sales and clothing recycling scheme. Our objective is to keep the hall maintained and improve it facilities.</p> |

| | | |
|---|-----------|----------------|
| Investment performance against objectives | Para 1.41 | Not Applicable |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | The charity is in a good financial position, considering the uncertainty of the last few years with Covid. We have £30,000 in reserve and £18,000 pounds in our treasurers accounts. Bookings are beginning to stabilise again, with the exception of a few exercise classes ending due to people being unable to afford the classes due to cost of living pressures. However our sale of donated preloved clothing etc is performing very well as people are looking to spend less. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | St Cleer Memorial Hall was built in the 1950s. We hold reserves so that any essential maintenance work can be carried out as soon as it is needed. For example we are hoping to replace the roof in 2024 and will be needing the reserves to accomplish this. |
| Amount of reserves held | Para 1.22 | £30,000 |
| Reasons for holding zero reserves | Para 1.22 | Not Applicable |
| Details of fund materially in deficit | Para 1.24 | Not Applicable |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Not Applicable |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Rental of the Hall for classes, clubs parties etc Sale of donated goods |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Not Applicable |
| A description of the principal risks facing the charity | Para 1.46 | Ageing building and cost of living pressures on class attendees. To mitigate this we hold a reserve fund and keep hire prices to a minimum. |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Deed |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | As a small local charity we rely on people volunteering to join the Trustees. New applicants to join the trustees are selected by a vote by the existing Trustees. The Chair and Treasurer are selected at the AGM by a vote of the Trustees. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | St Cleer Memorial Hall |
| Other name the charity uses | None |
| Registered charity number | 300602 |
| Charity's principal address | St Cleer Memorial Hall St Cleer Liskeard PL145ED |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-------------------------|-----------------------------------|---|
| 1 | John Stevenson | Chair | | |
| 2 | Suzanne Horsfield | | | |
| 3 | Mark Horsfield | | | |
| 4 | Brain Smith | | | |
| 5 | Maria Smith | | | |
| 6 | Derris Watson | | Resigned 22/03/23 | |
| 7 | Paula McFaul | Minutes Secretary | Appointed 31/11/22 | |
| 8 | Derek McFaul | | Appointed 31/11/22 | |
| 9 | Susan Harbord | Treasurer/ Secretary | | |
| 10 | Anne Warwick-Read | | Appointed 12/11/22 | |
| 11 | Susan Weeks | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Funds held as custodian trustees on behalf of others

| | |
|---|----------------|
| Description of the assets held in this capacity | None |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | none |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | Not Applicable |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
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|--|

Other optional information

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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| N/A | | |
| | | |
| | | |
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| | | |
| | | |

Name of trustees holding title to property belonging to the charity

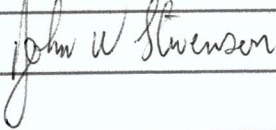
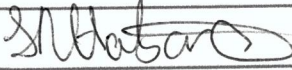
| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| N/A | | |
| | | |
| | | |
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| | | |

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|---|---|
|  |  |
|---|---|

Full name(s)

| | |
|----------------|---------------|
| John Stevenson | Susan Harbord |
|----------------|---------------|

Position (eg
Secretary, Chair, etc)

Chair

Treasurer

Date

20/7/2023

| | | | | | | | | | |
|---|---|--------------------|--------------------|------------------------------|---|--------------------|--------------------|--|--|
| ST CLEER MEMORIAL HALL | | | | | | | | | |
| ACCOUNTS ENDING 31ST DECEMBER 2022 | | | | | | | | | |
| | | | | | | | | | |
| INCOME | | 2022 | 2021 | EXPENDITURE | | 2022 | 2021 | | |
| Electricity Meter & Wayleave, overpayment | £ | 164.25 | £ 536.57 | Cleaning | £ | 1,124.70 | £ 1,058.67 | | |
| Rents Regulars | £ | 4,259.00 | £ 3,204.00 | Electricity | £ | 732.00 | £ 837.00 | | |
| Rents Ad Hoc | £ | 1,065.40 | £ 504.00 | Water | £ | 416.74 | £ 318.28 | | |
| Bar and Food sales | £ | 76.00 | £ 0.00 | Heating / Gas | £ | 3,123.90 | £ 1,302.17 | | |
| Fundraising | £ | 6,842.51 | £ 2,194.21 | Advertising | | | | | |
| Insurance Claim | £ | 8,317.20 | | Donations | £ | 50.00 | £ 50.00 | | |
| Deposit Account Interest | £ | 15.40 | £ 2.60 | Insurance & Certificates | £ | 1,588.66 | £ 1,113.31 | | |
| | | | | Bar and Food Stock & Licence | £ | 174.59 | £ 70.00 | | |
| Grants / Donations | £ | 5,177.00 | £ 17,597.79 | | | | | | |
| Parking Permits | £ | 70.00 | | Post & Stationery | £ | 0.00 | £ 0.00 | | |
| | | | | Hall Maintenance | £ | 12,482.65 | £ 2,016.96 | | |
| | | | | Premises Requisites | £ | 86.95 | £ 0.00 | | |
| | | | | Hall improvements | £ | 10,692.18 | £ 2,150.00 | | |
| | | | | BT | £ | 537.46 | £ 260.97 | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Fundraising Account | | | | | | | | | |
| Grant Income | £ | 0.00 | | | | | | | |
| Fundraising Card Payments | £ | 62.06 | | | | | | | |
| Donations | £ | 0.00 | | | | | | | |
| Hall Rent | £ | 0.00 | | | | | | | |
| | £ | 0.00 | | | | | | | |
| | | | | | | | | | |
| Total | | £ 26,048.82 | £ 24,039.17 | Total | | £ 31,009.83 | £ 9,177.36 | | |
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| Accumulated Funds | | | | Represented by | | | | | |
| Balance Brought Forward | £ | 53,598.36 | £ 38,735.57 | | | | | | |
| | | | | | | | | | |
| | | | | Current Account | £ | 16,168.61 | £ 21,207.08 | | |
| Less (Deficit) Plus Surplus | £ | (4,961.01) | £ 14,862.79 | Deposit Account | £ | 30,055.81 | £ 30,040.41 | | |
| | | | | Fundraising Account | £ | 2,412.93 | £ 2,350.87 | | |
| | | | | | | | | | |
| Balance Carried Forward | | £ 48,637.35 | £ 53,598.36 | | | £ 48,637.35 | £ 53,598.36 | | |

Independent examiner's unqualified report (for a non-company charity preparing receipts and payments accounts) with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees St Cleer Memorial Hall

I report to the trustees on my examination of the accounts of St Cleer Memorial Hall for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records
or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

Signed:



Name: BRIAN EDWARD ALFRED SEAGE OBE, BA (Hons)

Relevant professional qualification or membership of professional bodies (if any):

2:1 Degree in Accounting & Finance University of Plymouth 1996

Address:

Date: 18 July 2023.