

PADSTOW SEA CADET UNIT

CHAIRMAN'S REPORT - YEAR END 2020/21- AGM

2020/21 has been a year of many ups and downs. On the down side we have been closed to all activity for over a year and whilst the unit is closed the bills do not stop. We have tried to keep the morale of the UMT up with virtual meetings but there is nothing like a proper face to face when discussing issues. At the 31st March 2021 the unit was still in the throw's of lockdown due to the Covid 19 Pandemic regulations set by the government. We as a unit have not suffered too much and we have been quite successful in securing grants from previous month's applications. These have gone a long way to allowing us to continue to keep the unit ticking over in the background and provide us with the necessary funding to continue our plans to refurbish parts of the unit as a whole.

2020 was also supposed to be our 60th anniversary and we had all worked hard to raise funds and put in place a programme of events to celebrate such an occasion. Sadly we had to postpone all activities for the foreseen future due to the outbreak of the Covid 19 virus which went to pandemic level very quickly and has since been reshaping our lives and the way we live.

Despite the Covid 19 Pandemic work has continued in the background and I am pleased to say that we have been very fortunate in our fundraising activities.

The Treasurers report will outline how and what was achieved over the last 12 months.

I would like to thank my colleagues in the Management Team for their support and hard work throughout the last 12 months (2020/2021). Sadly I

have to announce that our vice president and management team member Councillor Neil Vivian will be standing down as Vice Chair and thus leaving a hole in our team. Neil has been supporting the Unit man and boy before the mast so I am informed for some considerable time.

Looking forward to 2021/22 we are in need of some new blood especially those that can get involved in fund raising activities whatever they be or have a couple of hours to assist on the UMT. I believe that the next couple of years could be quite lean on the donation front and have no doubt that collections will need to be specifically targeted as people are getting into the Minimal to No Cash mode. Getting them to part with their money will get more difficult.

J.Terry Maguire (Deputy Chair)

TREASURERS REPORT - YEAR END 2020/21- **AGM**

The year 2020 started off with donations coming in from various sources to be allocated to the 60th Celebrations which were due to take place in April 2020. Sadly Covid scuttled any plans we had. The donations amounted to around £1k which would offset the overall cost of the planned activities tremendously. This money has been ring fenced and will be used towards our celebrations which will still go ahead hopefully sometime in 2022. Also with the pandemic came the closures the many small businesses that have

had to close due to nil income during this period, some of which were great supporters of our unit. They and their support will be sadly missed.

Various grant applications were made throughout the latter part of last year but two in the main came through for us with the first from Padstow Town Council with a grant to assist with the ground rent payment for the 12 month period and £200 towards an engine repair project. The second was an entry into a draw for one of 3 prizes of £100k, £50k and £25k in our region. Sadly we were unsuccessful winning any of the major prizes but by being short listed we qualified for a £5k donation to unit funds from Persimmon Futures. This grant has been particularly useful as we have been able to add this to our previous fund raising activities to purchase a replacement external classroom and store facility replacing the very old unserviceable one. These were delivered at the end of April 2021 and in fact were delivered on time.

We have reworked out grant application from Padstow Town Council to offset our ground rent payment. This has been late coming in due to Covid but has now arrived and was increased by £350.

It has been difficult reporting on things that occurred so long ago either way, we move into 2021/22 with a healthy bank balance and hope that we can return to full parading without the encumbrance of viral issues.

Report Accounts

Finally, I offer the Accounts, duly audited and agreed by an Accredited Accountant for your acceptance.

J.Terry Maguire (Treasurer)

THE SEA CADETS			Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT			SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021			Apr-19	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)				
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November				
Unit Name:	PADSTOW SEA CADETS	Charity No:	300581	
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR	
		2021	2020	
	Notes			
REVENUE RECEIPTS –				
ANNUAL FUND/DIRECT GRANT - (restricted)		£0.00	£2,150.00	
OTHER GRANTS - (unrestricted)		£21,931.00		
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00	
CADET CONTRIBUTIONS		£568.00	£689.00	
OTHER DONATIONS / LEGACIES		£6,058.78	£5,365.96	
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£95.19	£2,488.10	
OTHER CHARITABLE ACTIVITIES:				
COMPETITION RECEIPTS		£0.00	£0.00	
COURSE FEES		£400.00	£1,454.00	
SUNDRY SALES RECEIPTS		£0.00	£93.00	
BANK DEPOSIT INTEREST		£4.36	£4.81	
PROPERTY RENTS (includes any occasional)		£0.00	£0.00	
OTHER REVENUE RECEIPTS		£0.00	£0.00	
TOTAL REVENUE RECEIPTS	A	£29,057.33	£12,244.87	
NON-REVENUE RECEIPTS –				
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£0.00	
TOTAL NON-REVENUE RECEIPTS	B	£0.00	£0.00	
(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)				
TOTAL RECEIPTS = A + B	C	£29,057.33	£12,244.87	
Reconciliation:-				
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-				
- REVENUE ITEMS (= A – D from page AC2)	G	£11,798.23	-£880.10	
- NON-REVENUE ITEMS (= B – E from page AC2)	H	£0.00	£0.00	
- COMBINED (=G+H)		£11,798.23	-£880.10	
CASH/BANK BALANCE FROM LAST YEAR-END		£23,819.11	£23,818.11	
CASH/BANK BALANCE AT THIS YEAR-END	2021	£35,617.34	£23,819.11	

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Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR	
		2021	2020	
	Notes			
REVENUE PAYMENTS –				
DIRECT CHARITABLE ACTIVITY COSTS:				
FUNDRAISING & SPECIAL EVENTS COSTS	10	£0.00	£312.03	
COMPETITION COSTS		£0.00	£0.00	
FUEL & TRAVEL COSTS	1 & 11	£0.00	£843.19	
CATERING COSTS	2	£0.00	£239.67	
TRAINING COURSES COSTS	3	£0.00	£1,111.00	
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00	
OVERHEAD COSTS FOR:				
RENT / COUNCIL TAX	4	£2,150.00	£2,150.00	
HEAT, LIGHT & WATER	5	£1,551.70	£1,729.34	
TELEPHONE & BROADBAND	6	£910.56	£910.86	
OFFICE SUPPLIES, POSTAGE & PRINTING	7	£427.44	£463.79	
MAINTENANCE COSTS FOR:				
BUILDINGS & ESTATE	8	£9,175.58	£341.34	
BOATS	9	£1,523.82	£3,581.50	
VEHICLES		£0.00	£0.00	
OTHER MISC EQUIPMENT	7	£164.93	£340.15	
INSURANCE COSTS	12	£1,320.07	£1,102.10	
BANK INTEREST & CHARGES		£0.00	£0.00	
CHARITY GOVERNANCE COSTS:				
FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		£0.00	£0.00	
FOR OTHER PROFESSIONAL FEES		£0.00	£0.00	
FOR LEGAL ADVICE (for constitution or trustees)	13	£35.00	£0.00	
OTHER REVENUE COSTS		£0.00	£0.00	
TOTAL REVENUE PAYMENTS	D	£17,259.10	£13,124.97	
NON-REVENUE PAYMENTS –				
ASSETS		£0.00	£0.00	
TOTAL NON-REVENUE	E	£0.00	£0.00	
TOTAL PAYMENTS (=D+E)	F	£17,259.10	£13,124.97	
(*Attach that Fund's similar Account of Payments as page AC2A, and so on)				

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Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November			
Unit Name: PADSTOW SEA CADETS	Charity No: 300581		
	Name of Fund	THIS YEAR	LAST YEAR
	if restricted	2021	2020
In E&W: STATEMENT OF ASSETS &			
(English/Welsh Units: <u>No</u> valuations/costs or			
ASSETS:			
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)		£35,617.34	£23,819.11
BANK DEPOSITS (If any) not included above			
LOANS RECOVERABLE			
OTHER DEBTS (total recoverable – exclude any "accruals")			
*STOCKS OF ITEMS FOR RESALE (total cost)		£250.00	£250.00
INVESTMENTS (present value of securities &c)			
INVESTMENTS (ditto – belonging to a Restricted Fund, if			
*OTHER FIXED ASSETS:			
- LAND & BUILDINGS		£48,544.00	£48,544.00
- BOATS		£8,775.00	£8,775.00
- VEHICLES			
- COMPUTERS & OTHER EQUIPMENT		£99.00	£99.00
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above			
LIABILITIES			
LOANS REPAYABLE			
OTHER CREDITORS (total payable – exclude any "accruals")			
CONTINGENT LIABILITIES (estimated total amount)			
[Scottish] ACCOUNTS NOTES* (if not within Annual Report)			
For any <u>separate</u> Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its			
Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity			
Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it			
Amount of any trustee expenses reimbursed and for how many trustees			
Amount and nature of any other trustee-transactions (including with connected persons, stating the together with any amount owing at the year-end (say if			
Any further information that 'may reasonably assist' a reader's understanding			
(*Show details on an extra attached			
Signed as authorised by the Unit's Management Committee Date: 26 April 2021			
Unit Treasurer			
Unit Chairman			
Note: The statutory audit or independent examination report on this Statement of Account must be attached.			

INDEPENDANT EXAMINERS REPORT

ON THE ACCOUNTS OF

PADSTOW SEA CADET UNIT - REGISTERED CHARITY No: 300581

Report to the Trustees/Members of Padstow Sea Cadet Unit.

On the Accounts for the year ending; 31 March 2021 set out on pages AC1 to AC3.

Independent Examiners Statement

The Charity trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (The Act) and that an independent examination is needed.

It is my responsibility to:

- a. Examine the accounts (under section 43 of the Act).
- b. To follow the procedures laid down in the General directions given by the Charity Commission (under section 43(7)(b) of the Act)) and to state whether particular matters have come to my attention.
- c. My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records kept with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concernaing any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.
- d. In the course of my examination, no matter has come to my attention (other than that disclosed below*)

~~1. Which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:~~

~~*Proper accounting records are kept (in accordance with section 41 of the Act); and~~

~~*Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or~~

~~2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.~~

*Please strike out the words if they do not apply.

Signed:

Name Neville Powell Date:

Relevant professional qualification(s) or body(if any) **Chartered Accountant**

Address: 5/7 Berry Road, Newquay, TR7 1AD, Cornwall