

MAWGAN PORTH VILLAGE HALL

ANNUAL REPORT AND ACCOUNTS OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 MARCH 2022

Bank

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Independent Examiner

Mr S Buckingham
Strathconon
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MAWGAN PORTH VILLAGE HALL ANNUAL REPORT FOR YEAR ENDING 31 MARCH 2022

CONSTITUTION

Mawgan Porth Village Hall, and the land on which it stood, was conveyed by a Deed of Gift dated 25 November 1965 between John Lennon Limited and four individuals who were the original trustees. The property was to be held on trust for the purposes of a Village Hall for the use of the inhabitants of Mawgan Porth and its neighbourhood.

Mawgan Porth Village Hall is registered as a Charity, its Charity Commission number being 300569.

The Deed specifies that the Trustees shall be the "Committee of Management", now known as the Management Committee. This comprises five people elected at the AGM (Elected members), a member from each of six organisations listed in the Deed (Representative members) and not more than five co-opted members.

The Committee may, within limits, change rules and regulations.

COMMITTEES and MEMBERS

The only committee is the Management Committee. There are no sub-committees.

The following served as committee members during the year from the AGM held on 19th May 2021.

Elected members:

Mrs Jane Ball (elected Secretary by the committee)
Mr Andrew Borrett
Ms Deborah Carter
Mrs Vivien Farmer (elected Treasurer by the committee)
Mr Kevin Lay (elected Chairperson by the committee)
Ms Lian Locke
Ms Kate Mullard
Mrs Gillian Thomas
Mrs Janet Wilkins

Representative members:

Mrs Jane Ball (Methodist Chapel)
Mrs Marianne Evans (Royal British Legion)
Mrs Vivien Farmer (Parochial Church Council)
Mrs Gillian Thomas (Cabaret Club)
Ms Deborah Carter (Parish Council)

AGENDA

MAWGAN PORTH VILLAGE HALL

ANNUAL GENERAL MEETING

7.30pm WEDNESDAY 18th MAY 2022

- 1 Welcome
- 2 Apologies
- 3 Minutes of AGM 19th May 2021
- 4 Matters Arising
- 5 Annual Report
- 6 Treasurers Report
- 7 Election of Committee Members
- 8 Representative Members
- 9 AOB

MAWGAN PORTH VILLAGE HALL
ANNUAL GENERAL MEETING by ZOOM
WEDNESDAY 19th MAY 2021 7.30pm

PRESENT

Kevin Lay	Chairman
Viv Farmer	Treasurer
Jane Ball	Secretary
Deborah Carter	
Gillian Thomas	
Andy Borrett	
Kate Mullard	

MEMBERS of the PUBLIC

Two members of the public attended
Janet Wilkins
Lian Locke

1. WELCOME

Kevin welcomed everyone and opened the meeting.

2. APOLOGIES

Natalie Watts is stepping down from her position on the committee due to work and family demands.

3. MINUTES OF AGM 22nd MAY 2019

Jane read the minutes held on May 22nd 2019 [no meeting in 2020 due to covid 19 pandemic]. They were proposed by Kate Mullard, seconded by Deborah Carter and approved as a true record.

4. MATTERS ARISING

None

5. ANNUAL REPORT

This was read by Kevin Lay having been circulated to all members by e mail prior to the meeting.
The report outlined the very extensive progress and improvements made to the hall in spite of a very difficult year due to the pandemic. A small amount of fundraising had been possible but the income from hall usage drastically reduced. Fortunately, Government grants enabled the hall to remain solvent and now with the easing of restrictions the future appears very positive.

6. TREASURERS REPORT

This had been circulated to all members by e mail prior to the meeting. In spite of the large amount of money spent on the recent renovations the current balance is approximately £18,000. This is largely due the government grants during the enforced closure. Enquiries for hall booking are also very positive. Thanks were expressed to Steve Buckingham who, free of charge, kindly audits the annual accounts. The report was proposed by Jane Ball, seconded by Gill Thomas and approved.

7. ELECTION of MEMBERS

Natalie Watts has stepped down from her position on the committee and thanks were extended for her past support. All the remaining committee members agreed to continue in their current roles and in addition Janet Wilkins and Lian Locke offered to join the committee. They were thanked and unanimously voted in.

Kevin explained to all members the responsibilities and commitments required as members and trustees of the hall.

2021 Committee members are ...

Kevin Lay	Chairman
Jane Ball	Secretary
Viv Farmer	Treasurer and Booking secretary
Deborah Carter	
Gill Thomas	
Kate Mullard	
Andy Borrett	
Lian Locke	
Janet Wilkins	

8. REPRESENTATIVE MEMBERS

Jane Ball	Methodist Chapel
Gill Thomas	Cabaret Club
Viv Farmer	Parochial Church Council
Deborah Carter	Parish Council
Marianne Evans	British Legion

Kevin and Kate will look more closely into the constitution regarding representative members and this will be addressed at the next meeting.

9. ANY OTHER BUSINESS

Lovatt Parks has very generously purchased a projector for the hall, it has been delivered and awaits installation. Lian very kindly offered the services of the park electrician however Swen Kearney is already appointed. Lian also offered the parks gardener to advise on the eradication of the prolific mares tail around the hall. Arrangements were made for an on site meeting.

Redevelopment plans of Mawgan Porth. Kate raised this and the concerns on how it will affect the hall. Kevin has submitted a strong letter of concerns to the council objecting to the massive and inappropriate over development of the area. He also highlighted the risk of fuel pollution to the area from the old storage tanks below what was a garage and filling station. A public meeting is planned on Thursday 3rd June at 6.30pm in the car park beside the hall.

There being no further business the meeting closed at 8.30pm

MAWGAN PORTH VILLAGE HALL

Report for the period from 1 April 2021 to 31 March 2022

The effects of the Covid 19 virus pandemic still reverberate across the world. Although we seem to be more able to cope with the severity of the infection and we are looking towards returning to our familiar way of life, variants of the virus still spread rapidly through the population and the Trustees are aware that every effort must be made to ensure that the Hall is a safe venue for the variety of events held here.

We have been fortunate to obtain a grant which allowed us to purchase new chairs for the hall, giving two important benefits : they are stacking chairs on trolleys, enabling easier handling and more efficient storage and, importantly, are in a material which is easier to clean and disinfect. The previous, soft fabric chairs have been passed on for use elsewhere.

Applications have been made for further grants to enable us to change the fixed windows in the main hall to provide opening panes to improve the ventilation, a key part of the fight against spread of infection.

The extensive alterations and renovations previously undertaken have been very well received and, during this past year, we have installed a false ceiling with new low energy lighting in the main hall, transforming both its appearance and the acoustics.

Further maintenance has been undertaken, with minor repairs and redecoration of the stage, side exit and rear committee rooms and our goal of making our Village Hall welcoming and attractive is being reflected in more bookings and many complimentary comments.

We are not resting on our laurels, however, and we are conscious that the outward appearance of the Hall and the toilet facilities still require attention. Outline proposals have been put forward for rebuilding the front part of the building to provide better toilets, disabled access and foyer but, clearly, this will involve significant expense and some serious fundraising and searches for grants. Already, some funds have been set aside with this in mind and the Trustees intend to press ahead with this important part of our vision for the Hall's future.

It is due to the generosity and dedication of many residents that Mawgan Porth Village Hall exists at all and still remains a key hub of the local community.

Next April marks 50 years since its opening and the Trustees intend to celebrate this milestone, in the knowledge that our recent efforts and plans for the future will keep it active and prosperous for many more years to come.

Kevin Lay

Chairman of Trustees



May 2022

**MAWGAN PORTH VILLAGE HALL
ANNUAL REPORT FOR YEAR ENDING 31 MARCH 2022**

**INDEPENDENT EXAMINER'S REPORT
TO THE MANAGEMENT COMMITTEE OF MAWGAN PORTH VILLAGE HALL**

Respective responsibilities of the Management Committee and Examiner

You, the charity's trustees, consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility:

- To examine the accounts (under section 43 of the Act, as amended)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended),
- To state whether particular matters have come to my attention

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with Section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr S Buckingham
Strathconon
Porthcothan
PADSTOW
PL28 8LP



FCA

Date

MAWGAN PORTH VILLAGE HALL

ANNUAL REPORT FOR YEAR ENDING 31 MARCH 2022

MAWGAN PORTH VILLAGE HALL

Receipts and Payments Accounts for year 2021 - 2022

UNRESTRICTED GENERAL FUNDS

<u>RECEIPTS</u>	2022	2021	NOTES 2022
Hire of Hall	5,605.00	1,278.00	
Fund raising events	4,949.29	1,115.30	1
Telephone	0.00	0.00	
USE OF HALL	10,554.29	2,393.30	
Deposit account interest	4.05	3.79	
Donations and grants	15,447.00	13,697.79	
Miscellaneous	0.00	0.00	
OTHER RECEIPTS	15,451.05	13,701.58	
<u>TOTAL RECEIPTS</u>	<u>26,005.34</u>	<u>16,094.88</u>	
 <u>PAYMENTS</u>			
Electricity	392.80	0.00	
Gas	896.72	879.30	
Water	311.96	276.24	
Insurance	923.76	911.11	
Telephone	680.73	650.82	
Cleaning and supplies	95.82	22.40	
Furnishing, fittings and equipment	4,958.52	50.00	
Repairs and maintenance	6,931.96	4,220.58	
COST OF RUNNING HALL	15,192.27	7,010.45	
Advertisements	44.00	44.00	
Licences	145.43	0.00	
Fund raising events	4,040.00	0.00	2
COST OF RUNNING EVENTS	4,229.43	44.00	
Postage, paper etc	0.00	0.00	
Miscellaneous expenses	335.00	35.00	3
Examining accounts	0.00	0.00	
	335.00	35.00	
<u>TOTAL PAYMENTS</u>	<u>19,756.70</u>	<u>7,089.45</u>	
 <u>NET RECEIPTS</u>	<u>6,248.64</u>	<u>9,005.43</u>	

NOTES: 1 £765.29 Plant and Cake sale; £44.00 Jazz evening + £4040 raised for Shelterbox

2 Paid to Shelterbox

3 £35 Data Protection fee + £300 booking refund due to Covid

[illegible]