

GERRANS PARISH MEMORIAL HALL - Registered Charity Number 300543

Financial Accounts Year to December 2020

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Date **6th May 2021**

Treasurer **Nigel Boon**

GERRANS PARISH MEMORIAL HALL - Registered Charity Number 300543

Financial Accounts Year to 31 December 2020	Total		Memorial Hall & Surgery		Heritage Centre	
	2020 1 Jan 20 to 31 Dec 20	2019 1 Jan 19 to 31 Dec 19	2020 1 Jan 20 to 31 Dec 20	2019 1 Jan 19 to 31 Dec 19	2020 1 Jan 20 to 31 Dec 20	2019 1 Jan 19 to 31 Dec 19
	£	£	£	£	£	£
Income						
Surgery Rent	29,700	29,700	29,700	29,700	0	0
Hire of Hall	2,585	7,121	2,585	7,121	0	0
Car Parking	3,915	5,135	3,915	5,135	0	0
Donations	33	1,108	0	900	33	208
Business Grant	20,000	0	10,000	0	10,000	0
Horticultural Show	0	811	0	811	0	0
Heritage Centre Sales	1,365	2,402	0	0	1,365	2,402
Bank Interest	31	45	31	45	0	0
Total Income	57,629	46,321	46,231	43,712	11,398	2,610
Deduct: Expenditure						
Cleaning	561	1,850	561	1,850	0	0
Gardening	774	775	774	775	0	0
Caretaker	135	1,104	135	1,104	0	
Electricity	1,180	1,150	538	986	642	163
Oil	867	1,195	867	1,195	0	
Water Rates	290	203	168	102	122	101
Insurance	3,158	2,407	2,710	2,071	447	336
Telephone	1,292	1,395	637	616	656	780
Car Park	1,055	692	1,055	692	0	0
Routine Maintenance	1,232	2,813	880	2,624	352	189
Enhanced Maintenance	33,473	5,632	25,005	5,632	8,468	
OH Projector	0	2,428	0	2,428	0	
Stationery, Licences and General	1,620	1,958	1,384	1,546	236	412
Horticultural Show	0	1,117	0	1,117	0	
Administration Fees and Expenses	3,000	3,000	0	0	3,000	3,000
Exhibition Expenses	0	0	0	0	0	0
Professional Fees	1,550	1,000	1,550	1,000	0	0
Shop Purchases (Adjusted for Stock)	693	1,650	0	0	693	1,650
Total Expenditure	50,880	30,369	36,263	23,736	14,617	6,632
Operating Surplus	6,749	15,952	9,968	19,975	(3,219)	(4,023)
Depreciation	0	0	0	0	0	0
Transfer from Hall Extension & Facilities Upgrade Reserve	0	0	0	0	0	0
Transfer to Hall Extension & Facilities Upgrade Reserve	0	0	0	0	0	0
Total of Depreciation and Transfers to/from Reserves	0	0	0	0	0	0
Surplus/(Deficit) for the year	6,749	15,952	9,968	19,975	(3,219)	(4,023)

GERRANS PARISH MEMORIAL HALL - Registered Charity Number 300543

<u>STATEMENT OF FUNDS as at 31st December 2020</u>	<u>2020</u>		<u>2019</u>	
	£	£	£	£
<u>Income and Expenditure Account</u>				
Balance at 31st December	111,152		101,211	
Surplus/(Deficit) for the year ending 31st December	6,749		9,941	
Balance at Year End		117,901		111,152
REPRESENTED BY:				
<u>Freehold Property at Cost</u>	154,717		154,717	
Less Depreciation	-83,771		-83,771	
Fixed Assets		70,946		70,946
<u>Current Assets</u>				
Cash at Bank	55,103		54,210	
Stock	1,470		1,360	
Debtors	4,505		558	
Payment in Advance	269		200	
Current Assets		61,347		56,328
Less Creditors due within one year	-392		-2,121	
Net Current Assets		60,955		54,206
Total Assets		131,901		125,152
Less: Long Term Grants & Loans,				
Grant - County Environment Trust	-14,000		-14,000	
Less Long-Term Liabilities		-14,000		-14,000
Total Net Assets		117,901		111,152
Nigel Boon				
Hon. Treasurer		Date: 6th March 2021		
Andy Mullins				
Chairperson		Date: 6th March 2021		

Report of the Independent Examiner

Basis of Independent examiner's report. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: **Peter Cunningham**

Date: 6th March 2021

2020 Treasurer's Report for Gerrans Parish Memorial Hall – Registered Charity Number 300543

It is not possible to produce a report on 2020 that does not mention COVID. Like most charities, we were financially impacted by it. Particularly income from Hall hire and Heritage Centre sales.

However, we were in a more fortunate position than most Halls in that we had an uninterrupted income from the Surgery rent and were able to successfully apply for two government support grants.

Looking at the Final Accounts, it can be seen that The Heritage Centre sales was down on the previous period, but this was somewhat mitigated by less stock being purchased. The Hall hire income was significantly down but that is only to be expected in the circumstances. The car park income was only slightly down from last year. Additional income was from the £20,000 received in government grants.

Expenditure this year was significantly higher than usual. This was due to £25,000 being spent on the renewal of the Surgery roof and £8,468 being spent on new windows in the Heritage Centre. Both repairs were essential and could not be deferred.

Overall, the Charity's funds increased by £6,749 over the period.

The cash at bank as of 31st December 2020 was £55,103.

Finally, I would like to thank Peter Cunningham for freely giving his time to audit these accounts.

Annual Report of GPMH Chair – 1st January 2020 – 31st December 2020

I write this report on the eve of further lockdown restrictions being eased. Very soon our community will be welcoming visitors, friends and family back to the Roseland. We have been living in extraordinary times. COVID has had a profound impact on our health, our economy and way of life. At least now with the vaccine programme we can start to adjust to life living with COVID.

For those who may be new to the Charity, our purpose is to provide and promote our assets for “ *physical and mental training and recreation and social, moral and intellectual development*”. Today, along with the Memorial Hall, we fulfil this purpose through a broader base of assets, including the Surgery, Heritage Centre, and a telephone box.

The model that has been created over the years, is a shining example of community self-help. The rental income that passes from the NHS to the Surgery and then to the Charity, is reinvested back into the maintenance and improvement of our assets that serve our community so well.

The Hall and Heritage Centre have been closed for the majority of this reporting period, but there is still much to note. Some of the highlights from 2020 include:

1. In November the Heritage Centre windows were finally replaced, and thankfully the building is now watertight and looking fit and ready for reopening.
2. Also in November, the roof and fascia of the Surgery was replaced. This was later than we had hoped because of the need to apply for planning permission, and conduct asbestos and structural surveys. The surgery is now water tight and weatherproof.
3. We did start to explore an option to extend the surgery, but given the pandemic we decided to place this project on hold.
4. To broaden our representation, we wrote to all groups and societies in the Parish to invite them to join the Committee and we were delighted to welcome two new Trustees, Anne Wesley and David Hall.
5. A Memorandum of Understanding between the Committee and the GP Partners of Roseland Surgeries was signed. It provides clarity to all about the vision and benefit of our unique relationship, and it captures key principles that have been agreed between us. It will serve as a safeguard for current, and future generations of GP Partners and future Trustees of the Charity, as to what has been discussed and agreed alongside the contractual agreements contained in the lease.
6. The Hall and Heritage Centre were COVID risk assessed, and arrangements put in place to open in line with Government requirements after the first lockdown.
7. We were successful in applying for Government support grants both for the Hall and the Heritage Centre and these removed any threat to our income for the year.
8. After much perseverance from our Treasurer, we finally managed to get Barclays Bank to update our named signatories.
9. Whilst we were not open much through the year, we were proud to support the community by providing our facilities for the Meals on Wheels Service and for flu and COVID vaccination clinics.

There are many people who have played an important role in the running of the Charity this last year who I want to thank. But before I do, I wanted to give a special mention to Jill Mcleod. After some 15 years of service to the Committee, Jill has decided to step down as a Trustee. I wanted to formally thank her, on behalf of the whole Committee, past and present, for her incredible contribution to the Community. She will be sorely missed.

I also want to thank:

1. Nigel Boon for his excellent proactive treasury skills and for pursuing our application to be a Charitable Incorporated Organisation (CIO)
2. Cynthia Calton for continuing to do such a great job of Secretary to the Committee
4. Pam and Paddy Case for their continued stewardship of the Heritage Centre, and in particular getting the window contract finalised
5. Mark Green and Michelle Borrie for keeping the Hall and Surgery in the best possible shape for all our users – when we were allowed to open.
6. Victoria Ling for looking after the bookings for the Hall.
7. David Calton for continuing to collect money from the car park machine and keep the machine maintained.
8. Peter Cunningham for his care and attention in auditing our accounts
9. All those who run clubs, societies and events from the Hall, for the benefit of our community

Looking forward to 2021. We already know that this is no ordinary year. We will continue to do what is right to keep our Community safe amidst the pandemic as lockdown restrictions ease.

Finally, I just want to say thank you to the whole Committee for giving of your time, energy and ideas. Thank you for putting up with all the Zoom meetings this last year too. You all represent our wonderful community, and keep the Charity connected and grounded to its purpose.

Andy Mullins
Chair