

## TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their annual report, together with financial statements for the year 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025.

### OBJECTIVES AND ACTIVITIES

#### POLICIES AND OBJECTIVES

Camborne Community Centre is a charitable association established by a constitution dated 13<sup>th</sup> November 1937 following the gift to the town of the building in South Terrace, Camborne. This action was confirmed in a deed dated 28<sup>th</sup> January 1948 which forms the governing document of the Charity and details of such are lodged with the Charity Commission.

The objects of the Charity are to encourage and promote mental, cultural, and physical development and recreation for the inhabitants of Camborne and its immediate area. It provides meeting spaces and facilities for a wide variety of activities.

The Trustees have given careful consideration to the Charity Commission's general guidance on public benefit when setting the objectives of the Charity.

### ACHIEVEMENTS AND PERFORMANCE

#### REVIEW OF ACTIVITIES, PROGRESS AND ACHIEVEMENT

The Community Centre continues to attract new users and is a vibrant hive of activity for Camborne and surrounding villages.

The net financial result of the year's activities is £41,406 and details of the results of each funding stream can be found in the notes to the accounts. (These include a monetary value for the depreciation for the Charity's fixed assets £308,902.)

The Charity's total reserves at the year end were £709,678.72 of which £700,556 is derived from fixed assets.

#### FUNDRAISING ACTIVITIES/INCOME GENERATION

Camborne Community Centre provides a wide range of rooms and spaces to hire/lease to a broad range of community groups including Girl Guides, Camborne Town Band, Citizens Advice Cornwall, Alcoholics Anonymous, The Annette School of Dancing, Barclays Bank, Police Cadets and Kernow Martial Arts.

Occupancy rates continue to be satisfactorily high.

#### GOING CONCERN

The Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. On review of cash flow forecasts, the Trustees continue to be confident that the Charity has adequate resources to operate successfully for the foreseeable future. Further details on going concern can be found in the going concern accounting policy.

#### RESERVES POLICY

The Charity does not have a formal reserves policy. But does have reserves in restricted funds totalling £41,386.05 but most of this sum relates to the value of properties owned by the Charity and is also reflected in the light of historic claw-back clauses in grants made to the Charity for capital projects. The Charity has unrestricted funds of £12,602 at the year end.

The total sum of cash reserves within the restricted funds is £23,683.67 representing monies owned by the Charity as the result of a previous sale of property (known as the Tea Treat Field) which may only be spent with the consent of the Charity Commission.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is controlled by its governing document, a Deed Of Trust, and is an unincorporated Charity. A Deed dated 28<sup>th</sup> January 1948 confirms the authenticity and intention of the original documentation and taken together, these documents are the 'controlling document' which is held by the Charity Commission.

## **METHOD OF APPOINTMENT OF TRUSTEES**

Management of the Charity is the responsibility of the Trustees as elected or co-opted under the terms of the Trust Deed.

## **NEW TRUSTEES**

During this financial year we have welcomed three new Trustees and appointed a new Chair of Trustees.

## **ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The Charity is administered by a board of Trustees who attend monthly meetings. In the event of a very urgent matter the Chair, Secretary and Treasurer and sufficient Trustees (quorate) will go ahead with a decision.

Day to day administration is carried out by a paid administrator(s) who is(are) responsible for bookings and overall management of the premises in accordance with the policies of the Trustees.

The administrator(s) report to the monthly meetings where any items are discussed and the necessary decisions made. In the event of an emergency the Chair will be informed immediately.

The Charity also employs a part-time cleaner who makes sure that all rooms are in good order for the bookings and helps with setting up the rooms for specific client needs.

## **RISK MANAGEMENT**

It is the duty of the Trustees to identify and keep under review risks which might affect the Charity and to ensure appropriate controls are in place including against fraud and error. Throughout the period the Trustees have sought to identify those risks and to put systems in place which mitigate against exposure to such problems.

## **OPERATIONAL FINANCIAL CONTROL**

SFC Payroll continues to provide the Trustees with regular information and updates on the day to day financial operations of the Charity. Together with the administrator, SFC operates a system of control, overseeing payments and invoicing to all debtors and creditors and regulating all debt management measures.

The Charity has no historical debts.

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:-

- . select suitable accounting policies and then apply them consistently.
- . observe the methods and principles of the charities SORP (FRS 102).

- . make judgement and accounting estimates that are reasonable and prudent.
- . state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to Material departures disclosed and explained in the financial statements.
- . prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charities transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (accounts and reports) regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Mrs T Harvey  
Chair of Trustees  
November 30<sup>th</sup> 2025