

## TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report, together with financial statements for the year 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023

### OBJECTIVES AND ACTIVITIES

#### POLICIES AND OBJECTIVES

Camborne Community Centre is a charitable association established by a constitution dated 13<sup>th</sup> November 1937 following the gift to the town of the building in South Terrace, Camborne. This action was confirmed in a deed dated 28<sup>th</sup> January 1948 which forms the governing document of the Charity and details of such are lodged with the Charity Commission.

The objects of the Charity are to encourage and promote mental, cultural, and physical development and recreation for the inhabitants of Camborne and its immediate area. It provides meeting spaces and facilities for a wide variety of activities.

The Trustees have given careful consideration to the Charity Commission's general guidance on public benefit when setting the objectives of the Charity.

### ACHIEVEMENTS AND PERFORMANCE

#### REVIEW OF ACTIVITIES, PROGRESS AND ACHIEVEMENT

The community centre continues to attract new users and is a vibrant hive of activity for Camborne and surrounding villages.

The net financial result of the year's activities is a surplus of £57,128.36 and details of the results of each funding stream can be found in the accounts. (These include a monetary value for the depreciation for the Charity's fixed assets of £308,902

The Charity's total reserves at the year end were £709,678.72 of which £700,556 is derived from fixed assets.

#### FUNDRAISING ACTIVITIES/INCOME GENERATION

Camborne Community Centre and the Donald Thomas Centre provide a wide range of rooms and spaces to hire/lease to a broad range of community groups including Girl Guides, Camborne Town Band, Citizens Advice Cornwall and Alcoholics Anonymous.

Occupancy rates continue to be satisfactorily high.

#### GOING CONCERN

The Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. On review of cash flow forecasts, the Trustees continue to be confident that the Charity has adequate resources to operate successfully for the foreseeable future. Further details on going concern can be found in the going concern accounting policy.

#### RESERVES POLICY

The Charity does not have a formal reserves policy. But does have reserves in restricted funds totalling £ but most of this sum relates to the value of properties owned by the Charity and is also reflected in the light of historic claw-back clauses in grants made to the Charity for capital projects. The Charity has unrestricted funds of £12,210.36 at the year end.

The total sum of cash reserves within the restricted funds is £83,912.36 representing monies owned by the Charity as the result of a previous

sale of property (known as the Tea Treat Field) which may only be spent with the consent of the Charity Commission.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is controlled by its governing document, a Deed Of Trust, and is an unincorporated Charity. A Deed dated 28<sup>th</sup> January 1948 confirms the authenticity and intention of the original documentation and taken together, these documents are the 'controlling document' which is held by the Charity Commission..

#### **METHOD OF APPOINTMENT OF TRUSTEES**

Management of the Charity is the responsibility of the Trustees as elected or co-opted under the terms of the Trust Deed.

#### **NEW TRUSTEES**

The Charity is continually looking for new Trustees to join the board but have found it quite difficult to attract new members. We are, however, planning to seek new membership among the client groups using the community centre.

#### **ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The Charity is administered by a management committee consisting of Chair, Vice Chair, Secretary and Treasurer, but on most occasions throughout the year, all Trustees attended the regular monthly meetings.

Day to day administration is carried out by a paid administrator who is responsible for bookings and overall management of the premises in accordance with the policies of the management committee.

The administrator attends the monthly meetings where any issues are aired and in the event of an emergency the chair is the first port of call.

The Charity also employs a part-time cleaner who makes sure that all rooms are in good order for the bookings and helps with setting up the rooms for specific client needs.

#### **RISK MANAGEMENT**

It is the duty of the Trustees to identify and keep under review risks which might affect the Charity and to ensure appropriate controls are in place including against fraud and error. Throughout the period the Trustees have sought to identify those risks and to put systems in place which mitigate against exposure to such problems.

#### **OPERATIONAL FINANCIAL CONTROL**

SFC Payroll and Book-keeping Services (Susan Fleet-Chapman) continues to provide the Trustees with regular information and updates on the day to day financial operations of the Charity. Together with the administrator, SFC operates a system of control, overseeing payments and invoicing to all debtors and creditors and regulating all debt management measures.

The Charity has no historical debts.

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:-

- . select suitable accounting policies and then apply them consistently.
- . observe the methods and principles of the charities SORP (FRS 102).
- . make judgement and accounting estimates that are reasonable and prudent.
- . state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to
  - Material departures disclosed and explained in the financial statements.
- . prepare the financial statements on the going concern basis unless it is inappropriate to
  - presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charities transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (accounts and reports) regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Mrs R.J. Charman  
Chair of Trustees  
Date 31/01/2023

CAMBORNE COMMUNITY CENTRE  
ACCOUNTS REPORT  
ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

We report on the accounts to the Charity for the year ended 31st March which are set out on pages 2 and 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

examine the accounts under section 145 of the Charities Act  
to follow the procedures laid down in the General Directions given by the Charity Commission  
(under section 145(5) of the Charities Act and  
to state whether particular matters have come to our attention

**Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes the review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with our examination, no matter has come to our attention:

- (i) which gives us reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- (ii) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Suite 1b  
Gateway Business Centre  
Barncoose Industrial Estate  
Redruth  
TR15 3RQ

28th September 2024.

Keith Lyons Certified Public Accountants

CAMBORNE COMMUNITY CENTRE  
SOUTH TERRACE, CAMBORNE  
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

<u>Receipts</u>		<u>Restricted</u> <u>Funds</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Last Year</u> <u>21/22</u>
Bank & cash balances at 1st April 2022		-	38,994.36	25,513.00
Grants	Cornwall community		3,000.00	-
	Grants	-	-	234,906.00
	Gov grants	-	-	21,334.00
Donations		-	925.48	424.00
Hall hire		-	47,462.88	54,732.00
Investments		-	-	2.00
Donald Thomas Centre hall hire		-	5,586.39	-
		-	-	-
S106 Refurbishment		42,285.40	-	-
		-	-	-
Sale of DTC		-	74,154.04	-
		-	-	-
Other		-	42.74	-
Bank Interest		-	26.18	-
Previous year rounding diff		-	-	0.36
		<u>42,285.40</u>	<u>170,192.07</u>	<u>336,911.36</u>

CAMBORNE COMMUNITY CENTRE  
SOUTH TERRACE, CAMBORNE  
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

<u>Payments</u>	<u>Restricted</u> <u>Funds</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Last Year</u> <u>21/22</u>
Community Centre	-	-	38,342.00
Refurbishment cost	39,222.09	-	38,650.00
Wages	-	12,318.73	-
Pension payments	-	97.88	-
Rent & water	-	2,211.70	3,425.00
Insurance	-	3,927.84	4,736.00
Heat & light	-	25,232.63	15,003.00
Telephone	-	1,633.44	1,308.00
Office expenses	-	1,009.17	743.00
Sundry	-	200.94	1,624.00
Cleaning	-	1,350.08	1,304.00
Bank charges	-	208.44	290.00
Repairs & maintenance	-	6,372.30	10,443.00
Subscriptions	-	441.99	248.00
Accountancy	-	2,259.19	4,440.00
Professional fees	-	14,722.62	4,233.00
Loan payments	-	2,199.54	-
I will fund reimbursement	-	1,856.05	-
Other	-	559.74	3,164.00
Advert	-	40.38	-
Rates	-	490.00	-
New asset construction	-	-	169,964.00
	<u>39,222.09</u>	<u>77,132.66</u>	<u>297,917.00</u>

Bank & cash balances at 31st March 2023

Unrestricted		93,059.41	38,994.36
Restricted	3,063.31		-
	<u>42,285.40</u>	<u>170,192.07</u>	<u>336,911.36</u>
Combined	<u>£ 96,122.72</u>		

CAMBORNE COMMUNITY CENTRE  
SOUTH TERRACE, CAMBORNE  
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

<b>Note 1 movement of funds</b>	<b><u>Restricted</u></b>	<b><u>Unrestricted</u></b>	<b><u>Total</u></b>
Receipts	42,285.40	131,197.71	173,483.11
Payments	39,222.09	77,132.66	116,354.75
	<u>3,063.31</u>	<u>54,065.05</u>	<u>57,128.36</u>

Bank & cash balances at 1st April 2022

Petty cash	233.27
CCC Bank 01558032	5,678.64
M&G 0024002051	22,892.63
M&G 0024008193	2,363.66
M&G Revaluations	1,527.71
NS&I	2,000.00
Santander	4,298.45
	<u>38,994.36</u>
Net movement in funds as above	57,128.36
	<u>£ 96,122.72</u>

Bank & cash balances at 31st March 2023

Petty cash	70.12
CCC Bank 01558032	67,268.60
M&G 0024002051	22,352.73
M&G 0024008193	2,946.52
M&G Revaluations	1,484.75
NS&I	2,000.00
Santander	-
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