

Trustees' Annual Report for the period

Period start date		Period end date	
From	1 st April 2023	To	31 st March 2024

Section A Reference and administration details

Charity name **1st Woodley Scout Group**

Other names charity is known by

Registered charity number (if any) **300521**

Charity's principal address **20 South Lake Crescent**

Woodley, READING,

Berkshire

Postcode

RG5 3QL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs L G Evans	Group Scout Leader	Whole Year	District Commissioner
2	Mr E J Wingrove	Group Chairman	Whole Year	Group Scout Leader
3	Mr R Jones	Group Treasurer	Whole Year	Group Council
4	Mrs W J Boonaert	Executive Member	Whole Year	Group Council
5	Mrs A M Franklin	Executive Member	Whole Year	Group Council
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 3 rd May 1971 The Scout Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Scout Group is a trust established under the Scout Association rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Scout Group Leader by appointment of the Scout Association's District Commissioner, the Unit Leaders by appointment by the Scout Group Leader and the Group Executive by election by the Scout Group Council, in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 2 independent representatives, Chair and Treasurer together with the Group Scout Leader, individual section leaders and parent's representation and meets every month.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the

use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and International communities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The Group meets the Charity Commission's public benefits criteria under both the advancement of education and the advancement of citizenship or community development headings.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

1st Woodley continues to recover strongly from the Pandemic years with steadily increasing membership, new Leaders and Helpers joining. The regrowth has also lead to much greater interaction with family groups, assisting with the planning and running of activities. Consequently it has been possible to reinstate a new Scout Troop. All sharing activities, and some of the Leaders.

The resurgence has also attracted the interest of more people willing to join the Group Executive as Trustees, which is bringing in new ideas and lessening individual burdens in running Fund Raising activities and maintenance of the Scout Premises.

Fund Raising has been quite successful this year with a good turn out for our Firework display, run in conjunction with the Rivermead School, a stall at the Town's Winter Extravaganza, and also at the Annual Woodley Carnival in the Summer. Made possible again by a solid group of Volunteer Supporters, raising significant funds for the Group, which helps keep costs of membership low. Participation in these activities is beneficial on many levels, apart from the financial receipts, the Group has a high profile in the area and does its bit in making a contribution to the social activities in the Town.

Financially the Group remains on a good footing and has been able to carry out improvements to the Kitchen area with much of the work being done by volunteers among the Leaders and Supporters. Plans are also well underway to refurbish the Ladies Toilets, which were proving inadequate for the current level of female members, and hopefully will be updated in the following Financial Year.

The Group was also fortunate to qualify for a Grant from the Scout Association in respect of setting up the new Scout Group, receiving £3,500 towards equipment, tents, gazebos and other items which make life at Camp more comfortable and exciting.

The Scouting year has been very full with units entering all of the District Competitions, attending Camps, and gaining many more awards as a result. We are fortunate to have some really skilled and enthusiastic Leaders in the Group who run exciting and challenging programs which provide training and skills not just for Scouting, but also for later life, leading to more confident, proactive, and can do individuals.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Scout Group has no particular policy on reserves but aims to hold sufficient funds to provide suitable cash flow during the year and to meet reasonable contingencies. The Group Executive considers that a sum equivalent to 4 months running costs, circa £8,000 would be sufficient to cover this objective.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);

Sources of Funds

The Group's primary source of funding is from Annual Subscriptions which fund about 55% of the operating costs of the Group. The remainder is raised by two major fund raising activities; a Catering Concession at the Woodley Carnival and a Firework Display in conjunction with a local School. Further income is received from letting space to the District Scout Shop, donations for the use of equipment, by other Scout Groups, and catering at other youth events.

- how expenditure has supported the key objectives of the charity;

Expenditure

The main outlay is in connection with the operational cost of running and maintaining the Scout Groups Premises in Woodley. These are leased from Wokingham Borough Council on a Repairing Lease basis which requires the Scout Group to meet the costs of keeping the premises in good order, as well as the heating, lighting, security, and cleaning costs. The Premises are extensively used by the Beaver, Cub and Scout Units for their basic activities, and are in use 5 evenings a week. Grants available this year have enabled the Group to start up a new Scout Troop and meet the costs of new Patrol Tents and Gazebos, as well as refurbishment of the kitchen and repairs to the Group Minibus.

- investment policy and objectives including any ethical investment policy adopted.

Investment Policy

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Unused Funds are currently held in two short term investment accounts, with the Bank, to earn interest.

The Group's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in longer term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks

Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

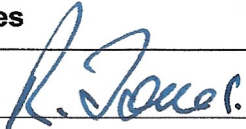
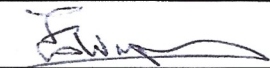
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair,
etc)

Date

	
Roger Jones	Edward Wingrove
Group Treasurer	Group Chairman
6th September 2024	6th September 2024



Charity Name 1st Woodley Scout Group		No (if any) 300521
Receipts and payments accounts		
For the period from	Period start date 1st April 2023	To 31st March 2024

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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	9,700	-	-	9,700	8,878
Camp Fees & Activities	10,452	-	-	10,452	10,390
Fund Raising	18,654	-	-	18,654	17,029
Rent Received	900	-	-	900	900
Contributions Received	345	-	-	345	205
Donations Received	760	-	-	760	1,217
Bank Interest	187	-	-	187	11
Card Fees	- 825	-	-	- 825	- 741
Scout Assoc - Startup Grant	3,500	-	-	3,500	-
Covid Support Grants	-	-	-	-	-
AR)	43,673	-	-	43,673	37,889
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	43,673	-	-	43,673	37,889
A3 Payments					
District Capitation	4,813	-	-	4,813	4,560
Activities and Camping	9,299	-	-	9,299	11,580
Fund Raising	11,311	-	-	11,311	9,752
Permits Costs	15,431	-	-	15,431	7,321
Vehicles Costs	1,325	-	-	1,325	1,187
Equipment	5,414	-	-	5,414	2,900
Administration	44	-	-	44	142
	-	-	-	-	-
	-	-	-	-	-
Sub total	47,637	-	-	47,637	37,442
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	47,637	-	-	47,637	37,442
Net of receipts/(payments)	- 3,964	-	-	- 3,964	447
A5 Transfers between funds					
A6 Cash funds last year end	46,031			46,031	45,584
Cash funds this year end	42,067			42,067	46,031

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts - Current	21,461	-	-
	Short Term Investment Account	20,006	-	-
	Cash In Hand	600	-	-
	Total cash funds	42,067	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>R. Jones</i>	ROGER JONES	10/7/2024
<i>Lynda Evans</i>	LYNDA EVANS	4/10/2024



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

1st Woodley Scout Group

On accounts for the year
ended

31st March 2024

Charity no
(if any)

300521

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~ *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

James Sandford

Date:

25 - 08 - 2024

Name:

JAMES SANDFORD James Sandford

Relevant professional
qualification(s) or body (if
any):

CIMA, AAT

Address:

'MALOJA', NINE MILE RIDE, WOKINGHAM, BERKS, RG40 3LU

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.