

**King Alfred District Scout Council**

**ANNUAL REPORT & ACCOUNTS**

**For year ended 31 March 2022**

**Registered Charity 300518**

**King Alfred District Scout Council**  
**Annual Report of the district Executive Committee**  
**For year ended 31 March 2022**

Scout Registration Number	14813
Charity Commission Number	300518

**Trustees: (Ex-officio appointments)**

District Chairman	Chris Harrison	
District Minutes Secretary	(Dorothy) Lyn Greaves	Until 20.07.2021
District Commissioner	David Walsh	
District Treasurer	Samantha Riley	

**Trustees: (Elected)**

Peter Trafford		
Andrew Shapland		Until 12.10.2021
Helen Wright		Until 12.10.2021
Elizabeth Hylton		Until 12.10.2021
Katharine Murkett		Until 12.10.2021
Conor Taylor		Until 12.10.2021
Paul Brame		From 26.09.2021
Stephen Radford		From 26.09.2021
Paul Steptoe		From 26.09.2021

**Treasurer contact name & address:**

Sam Riley  
Woodlands  
Wantage Road  
Rowstock  
Oxfordshire  
OX11 0JY

**Bankers:** Barclays Bank Plc, 17 Market Place, Wantage, Oxfordshire, OX12 8AG

## Main achievements and activities of the District Executive Committee

The post pandemic recovery continues apace across the District with numbers up and progress on a number of fronts.

The Census towards the end of this reporting period showed that the number of Young People increased from 656 to 693 which represents a 6% increase. This has reversed about half the drop incurred during the lockdowns. We expect this growth to continue so that next year we will at least return to pre-pandemic levels of Young People across the District.

Five new sections have been opened in the last twelve months with Beavers and Cubs in the new Challow section of the Wantage Scout Group, Scouts starting in Hanney as planned and Explorer Units (re)opening in Wantage and Faringdon. Waiting lists across the District vary, long in some areas and short in others. The focus for the coming year is on opening further sections and re-balancing waiting lists where geographically possible. New housing across the District means demand is likely to remain high for the foreseeable future.

In setting the membership fee to be collected in the 22/23 financial year, we maintained the principle of deciding the District element by setting a DEC budget and then dividing the total funding requirement across all the Young People in the District. With increasing numbers of Young People, some of the budget restrictions we adopted last year were relaxed a little whilst still reducing the District element of the levy by 6% down to £7.36. This, along with a reduction in the National element, helped to offset some of the significant increase in the County element.

Progress is now being made on the major roof repairs for the District Headquarters in Wantage. The general rise in building costs caused delays whilst alternative contractors were sought to carry out the work to the required standard but at an acceptable cost. A suitable contractor has now been identified and work is expected to commence in May. As anticipated, the Lodge tenant has extended until December 2022 providing welcome rental income.

The huge improvement to compliance levels for mandatory training has suffered a bit of set-back due to a slew of training expiring and requiring to be renewed. The DC and his team are continuing their efforts to keep on top of this and the new national policy of suspension is sharpening minds.

In the last year the decision to restructure the membership of the District Executive Committee has been implemented and initial signs are encouraging. Removing the obligation of Groups to be represented on the DEC has been welcomed, generally freeing up those who already have demanding roles in Scouting. The smaller DEC is showing signs of operating effectively, for example in setting the District element of the membership fee between scheduled meetings. Lucy Kennett, a County employee shared with five other Districts, continues as our District Secretary and Appointments Secretary. This year our share of her costs will be met from reserves but in future years it is anticipated that gradually these costs will be collected through the District element of the membership fee.

Signed.......... Date.....30/6/22.....

**Chris Harrison, District Executive Chairperson**

## **Notes to the Accounts for The King Alfred Scout District Council 2021-22**

The annual Charity Commission Return was completed and returned.

Provision has been made for the outstanding liabilities for the year ending 31 March 2022. These have been settled shortly after the end of the reporting period.

There are no endowment funds within the committee's management. The Stuart Rae fund is designated and carried forward from year to year as is the account for the Wantage & Grove Christmas Post. There has been no activity for the Christmas post fund during the reporting year.

The Scout District is made up of seven groups and has expanded from two to four Explorer Scout units to include Faringdon ESU and Ridgeway ESU along with White Horse ESU and Shackleton ESU.

Membership numbers for 2021/22, taken from the January 2021 census, dropped because of the pandemic to 656 (757 in January 2020). Following an increase to the National membership levy, the District Committee agreed they would reduce their element of the membership levy from the previous year to keep the overall cost per young person at a reasonable level. Membership income for the District, after settling the County and National components, was £4,911 compared to £6,214 for the previous year. Fortunately, as we come out of the pandemic, census figures recorded in January 2022, used to calculate membership levy for 2022/23, reflect a 6% increase on the previous year (693).

Rental income from the Wantage Scout groups has been maintained at the same level as the previous year. An additional £400 has been received towards storage of equipment at DHQ. Rental income from leisure activities has increased from the previous year and we have been fortunate to receive a rental income from a tenant in the Scout Lodge.

Some Scouting activities resumed during this financial year, and we have therefore seen increased income for District Patrol Camp, Stuart Rae and Canoeing. This is matched with increased expenditure.

Total grant income for the year was £19,667, comprising of contributions towards DHQ improvements £1,000 and local authority support grants of £18,667.

Overhead expenditure is back to pre-pandemic levels. Utilities have seen significant increases, in particular gas and repairs to the boiler/heating system has been expensive but savings have been made by switching insurer. DHQ improvements include the final instalment of the outdoor shelter and early planning costs for the roof project set to commence in spring 2022.

The overall surplus for the year ended 31 March 2022 is £18.7k

### **Risk & Reserve Policy Statement**

Financial risks are reduced by the preparation and consideration of regular Receipts & Payments Accounts by the District Executive Committee. Payments are made electronically and approved by two of the Trustees holding ex-officio appointments, or by Direct Debit.

At present the District is holding a high level of reserves as we are in the process of an extensive maintenance and repair works to improve District Headquarters.

We are grateful to Elaine Johnson at Chapman Worth, for undertaking the independent examination of the accounts and providing helpful advice and comment.

Signed Sam Riley Date 30th June 2022

Sam Riley, District Treasurer

**Explanatory notes not forming part of the Annual Report**

**Breakdown of Grant Income received 2021-22**

Donor	£	Purpose
VOWHDC – Support Grant	8,000	Support Pandemic
VOWHDC – Support Grant	8,000	Support Pandemic
Tesco Bags of Help	1,000	DHQ improvements
VOWHDC – Omicron Hospitality & Leisure	2,667	Support Pandemic

**Breakdown of Grant Income received 2020-21**

Donor	£	Purpose
VOWHDC Support grant - Covid	20,000	Support - pandemic
VOWHDC	9,130	DHQ Roof project
VOWHDC Support grant - Covid	2,668	Support - pandemic
Wantage Town Council Donation	10,000	DHQ Roof project
National Lottery	10,000	DHQ Roof project
VOWHDC - Support grant - Covid	12,954	Support pandemic
VOWHDC - Support grant - Covid	4,192	Support - pandemic

# Statement of Assets and Liabilities (Balance Sheet)

King Alfred District Scout Council

As at 31 March 2022

	31MAR2022	31MAR2021
<b>Current Assets</b>		
Cash at bank and in hand		
Community Account	127,876.75	109,245.95
<b>Total Cash at bank and in hand</b>	<b>127,876.75</b>	<b>109,245.95</b>
Accounts Receivable	280.00	-
<b>Total Current Assets</b>	<b>128,156.75</b>	<b>109,245.95</b>
<b>Creditors: amounts falling due within one year</b>		
Accounts Payable	168.24	-
<b>Total Creditors: amounts falling due within one year</b>	<b>168.24</b>	<b>-</b>
<b>Net Current Assets (Liabilities)</b>	<b>127,988.51</b>	<b>109,245.95</b>
<b>Total Assets less Current Liabilities</b>	<b>127,988.51</b>	<b>109,245.95</b>
<b>Net Assets</b>	<b>127,988.51</b>	<b>109,245.95</b>
<b>Capital and Reserves</b>		
Current Year Earnings	18,742.56	67,024.85
Retained Earnings	107,718.22	40,616.54
Stuart Rae Fund	1,239.84	1,316.67
Christmas Post Fund	287.89	287.89
<b>Total Capital and Reserves</b>	<b>127,988.51</b>	<b>109,245.95</b>

# Statement of Receipts and Payments (Profit & Loss)

King Alfred District Scout Council  
For the year ended 31 March 2022

	2022	2021	2020
<b>Income</b>			
<b>Membership</b>			
Annual membership	35,742.64	38,008.70	36,607.36
<b>District Headquarters</b>			
Rent - Scout use	5,000.00	4,600.00	4,600.00
Rent - leisure activities	1,856.00	980.00	3,413.00
Rent - other	6,955.00	120.00	1,200.00
<b>Total District Headquarters</b>	<b>13,811.00</b>	<b>5,700.00</b>	<b>9,213.00</b>
<b>Activities</b>			
Activities: Beavers	-	-	4,564.80
Activities: Swiss trip	-	-	8,707.23
Activities: Hendon	-	-	3,195.00
Activities: District Patrol Camp income	1,725.00	-	930.00
Activities: Canoeing trips	425.00	70.00	-
Badge sales	155.00	26.05	103.50
Christmas post	-	-	3,308.05
Stuart Rae Challenge	977.26	235.00	465.00
<b>Total Activities</b>	<b>3,282.26</b>	<b>331.05</b>	<b>21,273.58</b>
Interest Income	-	-	71.76
Miscellaneous income	-	-	(65.32)
Grant income	19,667.00	68,944.00	26,982.00
Contribution to DHQ improvement	-	2,653.00	-
<b>Total Income Expenditure</b>	<b>72,502.90</b>	<b>115,636.75</b>	<b>94,082.38</b>
<b>Membership</b>			
Annual membership paid	30,832.00	31,794.00	29,704.00
<b>District Headquarters</b>			
Cleaning Contract	3,409.14	1,708.20	3,821.76
Electrical maintenance	376.82	-	338.20
Electricity	1,474.07	1,868.87	1,476.59
Fire/heating system maintenance	3,377.80	851.95	986.81
Gas	3,663.44	485.53	798.86
General repairs	722.38	459.23	1,356.93
Insurance and licences	1,975.23	5,506.99	6,162.51
Scout Lodge electricity	578.31	-	90.69
Telephone and broadband	801.32	750.36	735.86
Water	234.40	142.92	347.06
<b>Total District Headquarters</b>	<b>16,612.91</b>	<b>11,774.05</b>	<b>16,115.27</b>
<b>Activities</b>			
Activities: Beaver	204.00	-	4,572.55

	2022	2021	2020
Activities: Swiss trip cost	-	-	8,396.87
Activities: Hendon trip	-	-	3,195.00
Activities: Canoes & trailer	89.80	245.09	12,942.70
District Patrol Camp expenditure	1,105.03	-	927.68
Christmas post expenditure	-	-	3,100.00
Stuart Rae Challenge expenditure	1,054.09	22.79	659.16
<b>Total Activities</b>	<b>2,452.92</b>	<b>267.88</b>	<b>33,793.96</b>
<b>Other</b>			
District Executive expenses	1,556.31	366.00	1,621.27
Miscellaneous	180.60	212.00	352.36
Website	144.00	36.00	768.00
Professional fees	-	-	2,754.00
<b>Total Other</b>	<b>1,880.91</b>	<b>614.00</b>	<b>5,495.63</b>
DHQ improvements	1,981.60	4,161.97	-
<b>Total Expenditure</b>	<b>53,760.34</b>	<b>48,611.90</b>	<b>85,108.86</b>
<b>Surplus / (deficit)</b>	<b>18,742.56</b>	<b>67,024.85</b>	<b>8,973.52</b>



## Independent Examiner's Report to the Trustees of the King Alfred District Scout Council

I report to the trustees on my examination of the accounts of the King Alfred District Scout Council (the charity) for the year ended 31 March 2022 which are set out above.

### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Elaine Johnson FCCA

Relevant professional qualification: Chartered Certified Accountant

Address: 3 The Old Bakery, Bakery Lane, Letcombe Regis, OX12 9JN

Date: 22<sup>nd</sup> June 2022