



King Alfred District Scout Council

ANNUAL REPORT & ACCOUNTS

For year ended 31 March 2021

Registered Charity 300518

**King Alfred District Scout Council**  
**Annual Report of the district Executive Committee**  
**For year ended 31 March 2021**

**Scout Registration Number** **14813**  
**Charity Commission Number** **300518**  
**President:** **Mr Patrick O'Leary**

**Trustees: (Ex-officio appointments)**

District Chairman	Chris Harrison	
District Minutes Secretary	Peter Trafford	Until 18.06.20
District Minutes Secretary	(Dorothy) Lyn Greaves	From 18.06.20
District Commissioner	David Walsh	
District Treasurer	Matthew Chapman	Until 18.06.20
District Treasurer	Samantha Riley	From 18.06.20

**Trustees: (Elected)**

Marie Sucksmith		Until 20.04.21
Andrew Shapland		
Helen Wright		
Elizabeth Hylton		
Peter Trafford		
Katharine Murkett		
Conor Taylor		

**Trustees: (Co-opted)**

Paul Steptoe		
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**Treasurer contact name & address:**

Sam Riley  
Woodlands  
Wantage Road  
Rowstock  
Oxfordshire  
OX11 0JY

**Bankers:** Barclays Bank Plc, 17 Market Place, Wantage, Oxfordshire, OX12 8AG

## **Main achievements and activities of the District Executive Committee**

On the whole, the District has weathered the pandemic and is well set for the year ahead.

The Census towards the end of this reporting period showed that the number of Young People fell from 757 to 656 which represents a 13% decrease but this was a smaller drop than had been feared and compares favourably with the rest of the County. We are also seeing high levels of enquiries for Young People to join which will translate to good growth over the next few years.

Most Groups in the District have been able to offer some form of Scouting, mostly of course on Zoom, whilst the restrictions have prevented face-to-face meetings. Some Sections have used the enforced move to on-line Scouting very productively to cover programme areas more suited to that method of delivery.

In setting the Membership Fee (levy) to be collected in the 21/22 financial year, we maintained the principle of setting the District element by setting a DEC budget and then dividing the total funding requirement across all the Young People in the District. To play our part in reducing the financial burden whilst restrictions were in place we chose not to top up the funds set aside for assisting with establishing new groups and hardship. With other cost savings this resulted in the District element being 6% less than the previous year at £7.82.

The feedback from the Groups in the District has been that almost all parents have been willing to keep paying for Scouting despite the 'reduced' service over the last year. Some Groups have reduced their fees to reflect their reduced costs such as not having to pay rent to village halls. As a result, whilst income is reduced because numbers of Young People are down, Groups have not suffered too badly from a financial perspective and none are requiring external financial support.

The District is very grateful to the local authority for the grants that have been made available in relation to the buildings that the District owns on the DHQ site. This has been a very valuable contribution to the District's finances when income from commercial (ie non-Scouting) tenants ceased because of the pandemic restrictions. As a result, the District's financial reserves, much of which is ring-fenced for the DHQ repair and maintenance programme, remain buoyant.

Good progress has been made on this programme with the significant planned expenditure on the roof and associated works, a professional project management firm was required to specify the works, run a tendering process and then let and manage the contract. We are very grateful indeed to Ridge and Partners, Oxford which has offered to carry out this role pro bono. However, costs in this sector have risen sharply which has impacted timescales.

Due to the concerted efforts of the DC and his team, the level of compliance on mandatory training for Leaders has improved dramatically. The focus still needs to be maintained to reduce non-compliance to insignificant levels but this is a great step forward.

Signed.......... Date.....26/9/21.....

**Chris Harrison, District Executive Chairperson**

## **Notes to the Accounts for The King Alfred Scout District Council 2020-21**

The annual Charity Commission Return was completed and returned.

There are no outstanding liabilities for the year ending 31 March 2021.

There are no endowment funds within the committee's management. The Wantage & Grove Christmas Post fund is designated and carried forward from year to year as is the account for the Stuart Rae challenge. As a result of the pandemic there has been minimal income and expenditure for these funds during this financial year.

The Scout District is made up of seven groups and two Explorer Scout units; White Horse ESU and Shackleton ESU who operate alongside 1<sup>st</sup> Stanford in the Vale and Grove Scout groups respectively although they each attract Scouts from across the District.

Membership income for the District, after settling the County and National components, was £6,214 compared to £6,903 for the previous year. Membership numbers for 2020/21, taken from the January 2020 census, remained stable at 757 (2019/20 752). Following an increase in both National and County membership levy, the District Committee agreed they would reduce their element of the membership levy from the previous year to keep the overall cost per young person at a reasonable level. Census figure recorded in January 2021, used to calculate membership levy for 2021/22, reflect a 13% decrease due to the pandemic.

Rental income from the Wantage Scout groups has been maintained at the same level as the previous year. We are grateful for their continued contribution through this difficult year, particularly as there has been a notable drop in rental income from commercial tenants for leisure activities.

Contribution towards the costs of an outdoor shelter at DHQ was received from the Wantage Scout Group which has undoubtedly improved the outdoor area.

Understandably, any opportunities for scouting activities were significantly reduced due to pandemic restrictions, therefore, both income and expenditure for this area is down on the previous year.

Total grant income for the year was £68,944, comprising of contributions towards the roof project of £29,130 and local authority support grants of £39,814. Much of this is ring fenced for the DHQ repair programme.


Overheads were down against the previous year overall. Electricity being the exception due payment for winter 2019/20 usage being collected in this financial year. The expenditure of just over £4k was for the outdoor shelter at DHQ.

## Risk & Reserve Policy Statement

Financial risks are reduced by the preparation and consideration of regular Receipts & Payments Accounts by the District Executive Committee. Payments are made electronically and approved by two of the Trustees holding ex-officio appointments, or by Direct Debit.

At present the District is holding a high level of reserves as we are in the process of an extensive maintenance and repair works to improve District Headquarters.

We are grateful to Elaine Johnson at Chapman Worth, for undertaking the independent examination of the accounts and providing helpful advice and comment.

Signed  Date 26/9/21

**Sam Riley, District Treasurer**

## Explanatory notes not forming part of the Annual Report

### Breakdown of Grant Income received 2020-21

Donor	£	Purpose
VOWHDC Support grant - Covid	20,000	Support - pandemic
VOWHDC	9,130	DHQ Roof project
VOWHDC Support grant - Covid	2,668	Support - pandemic
Wantage Town Council Donation	10,000	DHQ Roof project
National Lottery	10,000	DHQ Roof project
VOWHDC – Support grant - Covid	12,954	Support pandemic
VOWHDC - Support grant - Covid	4,192	Support - pandemic

### Breakdown of Grant Income received 2019-20

Donor	£	Purpose
Bovis Homes	1000	Car Park Resurfacing
National Lottery	9992	Lodge conversion
Scout Association	5000	Canoe Grant
English Sports Council Lottery Fund	9990	
Doris Field Trust	1000	DHQ Roof project

# Statement of Assets and Liabilities

King Alfred District Scout Council

As at 31 March 2021

	31MAR2021	31MAR2020
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
Community Account	109,245.95	44,529.64
<b>Total Cash at bank and in hand</b>	<b>109,245.95</b>	<b>44,529.64</b>
Accounts Receivable	-	36,999.90
Prepayments and other debtors	-	5,107.39
<b>Total Current Assets</b>	<b>109,245.95</b>	<b>86,636.93</b>
<b>Creditors: amounts falling due within one year</b>		
Accounts Payable	-	6,308.45
Deferred income	-	38,107.38
<b>Total Creditors: amounts falling due within one year</b>	<b>-</b>	<b>44,415.83</b>
<b>Net Current Assets (Liabilities)</b>	<b>109,245.95</b>	<b>42,221.10</b>
<b>Total Assets less Current Liabilities</b>	<b>109,245.95</b>	<b>42,221.10</b>
<b>Net Assets</b>	<b>109,245.95</b>	<b>42,221.10</b>
<b>Capital and Reserves</b>		
Current Year Earnings	67,024.85	8,973.52
Retained Earnings	40,616.54	31,838.91
Stuart Rae Fund	1,316.67	1,120.78
Christmas Post Fund	287.89	287.89
<b>Total Capital and Reserves</b>	<b>109,245.95</b>	<b>42,221.10</b>

# Statement of Receipts and Payments

King Alfred District Scout Council

For the year ended 31 March 2021

	2021	2020
<b>Income</b>		
<b>Membership</b>		
Annual membership	38,008.70	36,607.36
<b>District Headquarters</b>		
Rent - Scout use	4,600.00	4,600.00
Rent - leisure activities	980.00	3,413.00
Rent - other	120.00	1,200.00
<b>Total District Headquarters</b>	<b>5,700.00</b>	<b>9,213.00</b>
<b>Activities</b>		
Activities: Beavers	-	4,564.80
Activities: Swiss trip	-	8,707.23
Activities: Hendon	-	3,195.00
Activities: District Patrol Camp income	-	930.00
Badge sales	26.05	103.50
Christmas post	-	3,308.05
Stuart Rae Challenge	235.00	465.00
<b>Total Activities</b>	<b>261.05</b>	<b>21,273.58</b>
Interest Income	-	71.76
Miscellaneous income	-	(65.32)
Grant income	68,944.00	26,982.00
Activities: Canoeing trips	70.00	-
Contribution to DHQ improvement	2,653.00	-
<b>Total Income</b>	<b>115,636.75</b>	<b>94,082.38</b>
<b>Expenditure</b>		
<b>Membership</b>		
Annual membership paid	31,794.00	29,704.00
<b>District Headquarters</b>		
Cleaning Contract	1,708.20	3,821.76
Electrical maintenance	-	338.20
Electricity	1,868.87	1,476.59
Fire/heating system maintenance	851.95	986.81
Gas	485.53	798.86
General repairs	459.23	1,356.93
Insurance and licences	5,506.99	6,162.51
Scout Lodge electricity	-	90.69
Telephone and broadband	750.36	735.86
Water	142.92	347.06
<b>Total District Headquarters</b>	<b>11,774.05</b>	<b>16,115.27</b>
<b>Activities</b>		
Activities: Beaver camp	-	4,572.55
Activities: Swiss trip cost	-	8,396.87
Activities: Hendon trip	-	3,195.00
District Patrol Camp expenditure	-	927.68
Christmas post expenditure	-	3,100.00
Stuart Rae Challenge expenditure	22.79	659.16
<b>Total Activities</b>	<b>22.79</b>	<b>20,851.26</b>

<b>Other</b>		
District Executive expenses	366.00	1,621.27
Miscellaneous	212.00	352.36
Professional fees	-	2,754.00
<b>Total Other</b>	<b>578.00</b>	<b>4,727.63</b>
Canoes & trailer	245.09	12,942.70
DHQ improvements	4,161.97	-
Website	36.00	768.00
<b>Total Expenditure</b>	<b>48,611.90</b>	<b>85,108.86</b>
<b>Surplus / (deficit)</b>	<b>67,024.85</b>	<b>8,973.52</b>



## Independent Examiner's Report to the Trustees of the King Alfred District Scout Council

I report to the trustees on my examination of the accounts of the King Alfred District Scout Council (the charity) for the year ended 31 March 2021 which are set out above.

### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Elaine Johnson FCCA

Relevant professional qualification: Chartered Certified Accountant

Address: 3 The Old Bakery, Bakery Lane, Letcombe Regis, OX12 9JN

Date: 24<sup>th</sup> August 2021