

1ST SUNNINGDALE SCOUT GROUP

England & Wales · Charity number 300514

Details

Other names 1ST SUNNINGDALE BOY SCOUT GROUP

Status Registered

Legal form Other

Registered 1963-10-08

Register [View on the Charity Commission register](#)

Contact

Address Scout Association
Sandy Lane
Sunningdale
Ascot
SL5 0ND

Phone 07551009116

Email admin@sunningdalescouts.onmicrosoft.com

Website <http://www.sunningdalescouts.org.uk/>

Activities

Objects: 1ST SUNNINGDALE BOY SCOUT GROUP.

Activities: Scout Group. SCOUTING ACTIVELY ENGAGES AND SUPPORTS YOUNG PEOPLE IN THEIR PERSONAL DEVELOPMENT, EMPOWERING THEM TO MAKE A POSITIVE CONTRIBUTION TO SOCIETY.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** SUNNINGDALE.
- Windsor And Maidenhead

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£61,854	£50,764	-	-
2024-02-29	£79,152	£45,999	-	-
2023-02-28	£64,356	£46,415	-	-
2022-02-28	£53,945	£23,628	-	-
2021-02-28	£28,265	£13,950	-	-

Trustees

Name	Role	Appointed
Vanessa Goodenough	Chair	2025-07-04
Dominic Leigh		2024-04-16
Emma Marie Read		2023-12-11
Hilary Crofton		2019-07-15
Omair Nazimi		2024-08-27

1ST SUNNINGDALE SCOUT GROUP

England & Wales - Charity number 300514

Accounts

Trustees' Annual Report

For the period

From (start date) 010324 to end date 280225

Section AReference and administration details

Charity name

1st Sunningdale Scout Group

Other names the charity is known by

1st Sunningdale Boy Scout Group

Registered charity number (if any)

300514

HQ registration number

Charity's principal address

Scout Association

Sandy Lane

Sunningdale

AscotPostcodeSL50ND

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael Justin King	Chair	
2	Lady Hilary Crofton	Trustee	
3	Emma Marie Read	Treasurer	
4	Omair Saeed Nazimi	Trustee	28-Aug-24
5	Dominic Gerrard Leigh	Trustee	21-Apr-24
6			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B Structure, governance and management	
Description of the charity's trusts	
Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	The Trustee Board consists of the Chair, Treasurer and 3 Trustees and meets every 3 months. Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board. This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
Risk and Internal Control	
The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. Risks with score 9 or above are detailed below. We have reduced the number of highlevel risks from 6 to 2 through the introduction of effective controls.	
ID# 12 (Score 9) - Injury and/or reputation damage; Accident log in kitchen. First Aid kits monitored and checked to ensure well stocked. Some leaders carry a First Aid qualification. All activites to involve a risk assessment before they are carried out. Activity and Nights away system followed; Accident / injury and near miss log to be reviewed at Trustee Board meetings	
ID#13 (Score 9) - Injury and/or reputation damage; All kit inspected when used and damage/faults reported to the QM. If unusable, put to one side until fixed/replaced. All gas appliances checked to comply with manufacturers warranty; Add gas equipment etc to the annual 1st Sunningdale check list to make sure it happens.	
Risk and Internal Control - Finance and Insurance	
The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.	

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends. The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	The objectives of Scout are delivered through structured and planned sessions across the four sections (Squirrels, Beavers, Cubs, Scouts, Explorers) on a weekly basis through term time. This regular sessions are supplemented with additional activities, such as camping events, to provide great opportunity for the growth of the Young People.
Additional details of the objectives and activities (optional information but encouraged as best practice)	
You may choose to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	Recruitment drive 24 for 24 secured 17 new Leaders. With the new leader we were able to open a new Beavers section and considering other additional section too. We have been able to continue to develop our young people with Ellen, Oscar Virr, George Jezard coming through the sections to now becoming Leaders. We also have another young person who joined the Trusee Board, which was a key objective to balance the perspective of the Trustee Board. Achieved and exceeded the £100K self fund raising target for the New Hut. We maintained all fund raising activity to support the professional fees related to the hut build and fund raising. Commitment of over £85.5K from funding organsiations to support the new build project. Engaged appropriate Professional companies to support the New Hut activity: Design comapny for the technical drawing development (Stones Architects); Fund raising (OCE). Submitted planning application for the New Hut.

Section E	Financial Review
Brief statement of the charity's policy on reserves	Reserves Policy The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000. The Group held reserves of approximately £12,500 against this at year end. This is approximately the level required for operating expenses.
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	None
Further financial review details (optional information)	
You may choose to include additional information, where relevant, about: - the charity's principal sources of funds (including any fundraising); - how expenditure has supported the key objectives of the charity; - investment policy and objectives;	Funding Sources The Group's Income is primarily through the subscriptions fees from it members (~£2,750 after platform fees in 2024/25). This is supplemented by regular fund raising activity including bikes sales, quiz nights and a golf day (~£10,750 in 2024/25) . In addition gift aid is claimed annually where possible (~£1,900 in 2024/25). Investment Policy The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

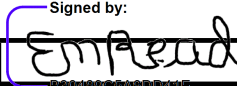
Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)	During 2025/26 we will be focused on four main areas: 1. Ensuring greater risk management across our Group. 2. Securing additional resource including new Leaders and behind the scenes activity across the support groups 3. Securing the external fund raising necessary to deliver the new hut project during 2026. 4. Opening an additional Scout Troop to provide more opportunity to young people.
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

	DocuSigned by:	Signed by:
Signature(s)	 A97C58333DE0473...	 B30409C3A0DD41E...
Full name(s)	Michael King	Emma Read
Position (eg Secretary, Chair)	Chair	Treasurer
Date	020725	

Profit & Loss

1st Sunningdale Scout Group

Accounting Year 2024/25

	Debit	Credit
Turnover		61,854
Member Subscriptions		13,930
Donations		4,942
Gift Aid		1,863
Other Income		65
Other Grants		2,949
Bikes		4,425
Community Event		4,728
Easy Fundraising		135
Golf		4,059
Quiz Night		8,132
Other FR		312
Bank Interest		1,743
Minibus Trailer		600
Rent Income		200
300 Club		528
Activities		13,245
Gross Profit		61,854
less Administration Expenses	171	
Water	171	
less Tax-Disallowable Admin Expenses	50,593	
Capitation	6,019	
Activities Expenses	20,912	
Electricity	1,548	
Telephone and Internet	390	
Gifts	88	
Community Event Expenses	1,783	
Golf Expenses	3,305	

Quiz Night Expenses	2,553
Other FR Expenses	369
Administration	520
Badges Uniform Expenses	2,030
Equipment	1,231
Insurance	3,280
Maintenance	296
Minibus Trailer Expenses	668
New Hut Expenses	5,443
300 Club Expenses	160
Operating Profit	£11,091
<i>less Drawings</i>	£0
<i>less Profit & Loss journal entries</i>	£0
Retained Profit this period:	£11,091
Retained Profit brought forward:	£33,459
Distributable Reserves / Retained Profit carried forward:	£44,550

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Sunningdale Scout Group

I report to the trustees on my examination of the accounts of the 1st Sunningdale Scout Group for the year ended 29 February 2025

Responsibilities and basis of report

As the charity trustees of the 1st Sunningdale Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Sunningdale Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Sunningdale Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Katherine Lee (Fellow of CAANZ)

Address: 4 Hylands Close, Epsom, KT187EE

Date: 14 June 2024

1ST SUNNINGDALE SCOUT GROUP

England & Wales - Charity number 300514

Accounts

Trustees' Annual Report

For the period

From (start date)

0

1

0

3

2

3

to end date

2

9

0

2

2

4

Section A

Reference and administration details

Charity name

1st Sunningdale Scout Group

Other names the charity is known by

1st Sunningdale Boy Scout Group

Registered charity number (if any)

3

0

0

5

1

4

HQ registration number

Charity's principal address

Scout Association

Sandly Lane

Sunningdale

Ascot

Postcode

S

L

5

0

N

D

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael Justin King	Chair	
2	Lady Hilary Crofton	Trustee	
3	Emma Marie Read	Treasurer	12th December 2023
4	Andrea Williamson	Trustee	3rd July 2022
5			
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14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address



Section B	Structure, governance and management (continued)
Risk and Internal Control	
The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. Risks with score 9 or above are detailed:	
ID#11 (Score 9) - Places for YP - Insufficient; Loss of opportunity for YP. Long waiting lists may lead to complaints and disinterest in Scouting; Waiting Lists and non attendance in each section regularly reviewed. Moving up meetings held termly with a leader from each section to review spaces. Where no space available, YP are offered a term out and made a priority ASAP. Section capacities are reviewed and where there are sufficient, trained leaders and with agreement from the DLV numbers are increased. Max limit of 30 regardless.	
ID# 12 (Score 9) - Injury and/or reputation damage; Accident log in kitchen. First Aid kits monitored and checked to ensure well stocked. Some leaders carry a First Aid qualification. All activities to involve a risk assessment before they are carried out. Activity and Nights away system followed; Accident / injury and near miss log to be reviewed at Trustee Board meetings	
ID#13 (Score 9) - Injury and/or reputation damage; All kit inspected when used and damage/faults reported to the QM. If unusable, put to one side until fixed/replaced. All gas appliances checked to comply with manufacturers warranty; Add gas equipment etc to the annual 1st Sunningdale check list to make sure it happens.	
ID#14 (Score 9) - Loss of equipment (e.g. minibus, camping equipment etc); Hut locked and key stored away in key safe when not in use. Minibus has a pedal and wheel security system. CCTV signage in place with cameras as deterrent. Fencing around property monitored for condition. Insurance; Ensure monitoring of who is using the minibus or hut. Reporting suspicious behaviour.	
ID#23 (Score 9) - Vulnerable YP Ensure all leaders are up to date with mandatory & Scouting training. Ensure all leaders have current DBS's plus a yellow and purple card. Ensure all adults/GOH's have current DBS's and a yellow card; Using reports from Compass to check and confirm and follow up in a timely manner when necessary to ensure full compliance	
ID#25 (Score 9) - Vulnerable YP. Safeguarding incident:	

WApp groups are reviewed termly as YP move sections. OSM and Teams are regularly reviewed to make sure only current leaders have access;

Risk and Internal Control - Finance and Insurance

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends. The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	The objectives of Scout are delivered through structured and planned sessions across the four sections (Squirrels, Beavers, Cubs, Scouts, Explorers) on a weekly basis through term time. This regular sessions are supplemented with additional activites, such as camping events, to provide great opportunity for the growth of the Young People.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Maintained focus on the new hut building efforts to both fund raising and engagement with Parish Council.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy
The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £14,000.

The Group held reserves of approximately £13,900 against this at year end. This is approximately the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy

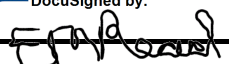
The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	During 2023/24 we intend on achieving and exceeding the £100,000 fund raising target. Exploring alternative options for the New Hut project to alternatives depending on the funding level provided by the Parish Council. Trustee Board model will be fully in operation, including an under 21 years member of the Board. The Board will be supported by established groups to run wider required activities.

Section G	Declaration
The trustees declare that they have approved the trustees' report above	
Signed on behalf of the charity's trustees	
Signature(s)	DocuSigned by:  DocuSigned by: 
Full name(s)	Michael King Emma Read
Position (eg Secretary, Chair)	Chair Treasurer
Date	020824

Certificate Of Completion

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Michael King
66 Hudson Boulevard East
New York, NY 10001
michael.king@pfizer.com
IP Address: 168.224.160.14

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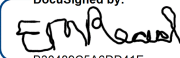
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michael.king@pfizer.com

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Signer Events

Emma Read
treasurer@sunningdalescouts.onmicrosoft.com
Security Level: Email, Account Authentication (None)

DocuSigned by:

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Signature Adoption: Drawn on Device
Using IP Address: 90.242.63.241

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Viewed: 8/3/2024 10:07:29 AM
Signed: 8/3/2024 10:10:22 AM

Electronic Record and Signature Disclosure:

Accepted: 8/3/2024 10:07:29 AM

ID: 3e511169-3d6e-4124-b1e6-fc7be5b4fb72

Michael King
michael.king@pfizer.com
Sales Services Category Lead
Pfizer Inc.
Security Level: Email, Account Authentication (None)

DocuSigned by:

A97C58333DE0473...

Signature Adoption: Uploaded Signature Image
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Viewed: 8/2/2024 6:03:47 AM
Signed: 8/2/2024 6:03:55 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Editor Delivery Events

Agent Delivery Events

Intermediary Delivery Events

Certified Delivery Events

Carbon Copy Events

Andrea Williamson
Andrea@sunningdalescouts.onmicrosoft.com
Security Level: Email, Account Authentication (None)

COPIED

Timestamp
Sent: 8/2/2024 6:03:30 AM
Viewed: 8/3/2024 7:52:53 AM

Electronic Record and Signature Disclosure:
Accepted: 8/17/2023 7:15:34 AM
ID: 85e8e7ea-ec91-4287-8d03-cd1594b5c615

Carbon Copy Events	Status	Timestamp
Dominic Leigh dominic@sunningdalescouts.onmicrosoft.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/2/2024 6:03:32 AM
Hilary Crofton hilary@sunningdalescouts.onmicrosoft.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/2/2024 6:03:30 AM
Hilary Crofton hilary@sunningdalescouts.onmicrosoft.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/2/2024 6:03:31 AM
Johnnie Shannon Johnnie@sunningdalescouts.onmicrosoft.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/2/2024 6:03:31 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/2/2024 6:03:32 AM
Certified Delivered	Security Checked	8/2/2024 6:03:47 AM
Signing Complete	Security Checked	8/2/2024 6:03:55 AM
Completed	Security Checked	8/3/2024 10:10:22 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

Pfizer Inc. - Electronic Record and Signature Disclosure

Pfizer Colleagues:

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- Please select from the links below to view the relevant Pfizer Electronic Record Policy.
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- All Other Colleagues: [Pfizer - Electronic Record and Signature Disclosure 10.1.19](#)

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- Do NOT check the “I agree to use electronic records and signatures” box UNTIL you have read Pfizer’s Electronic Record Policy found below.

Pfizer Inc. - Electronic Record and Signature Disclosure

Via your internet browser, you will be able to complete, review, and even print documents you will electronically sign using only your web browser via the link sent to you in your e-mail. You only need a computer with internet access to use the electronic process. If you have trouble with this process, please contact your HR Coordinator for assistance.

Before Pfizer, Inc. (“Pfizer”) can accept your electronic signature for personnel documents and agreements related to your employment or prospective employment, you should be aware of the following information and must affirmatively agree to the following:

1. If you proceed, you are agreeing to complete this process electronically.
2. Your responses to all questions throughout the electronic process will be recorded and made part of your electronically signed documents and employment record.
3. You have the option to complete this process using the traditional paper and signature process. You must contact your HR Coordinator, if you wish to sign your documents and agreements in ink. Please note, if you elect to utilize the traditional paper and signature process, it will slow the speed at which we can complete certain steps in the employment or prospective employment process because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices of disclosures.
4. To use this process, you will use the secure link sent to you via your e-mail and the uniquely assigned password. You must keep this login information confidential as it can be used to electronically sign additional documents.

5. You acknowledge it is a violation of Pfizer policy to execute a document with an electronic signature of someone other than yourself, which could result in discipline or non-hire.
6. You can review and print the documents you signed electronically at any time by going to your worker documents in Workday. To do so, type “worker documents” in the Workday search bar and select “Maintain My Worker Documents.”
7. You have the right to request a paper copy of any documents you signed electronically.
8. You will be provided with an electronic copy of all signed documents via your e-mail.

By clicking on the “I agree to use electronic records and signatures.” box, you acknowledge and agree to all of the following:

- I have read and understood the foregoing;
 - I agree to proceed with using my electronic signature to sign personnel related documents and agreements and realize that the personnel-related documents and agreements that I may be asked to sign can affect substantial personal rights;
 - I agree that my electronic signature is the equivalent of a manual signature in signifying my acceptance and agreement to a document or agreement, and that Pfizer may rely on my electronic signature as such in connection with any and all documents and agreements I electronically sign;
 - I agree that my electronic signature in this process will consist of my typed name and my adopted DocuSign signature, which Pfizer will accept as my electronic signature.
 - I acknowledge and agree that I will utilize my Pfizer assigned email to complete the electronic signature process and will notify my HR Coordinator if my Pfizer assigned email should change;
-
- I have the necessary hardware/software to complete the process;
 - I acknowledge that Pfizer will process personal information in accordance with Pfizer’s Privacy Policy which can be found at <https://www.pfizer.com/Privacy>.
 - I acknowledge and agree that it is my obligation to immediately advise Pfizer in the event that I withdraw my consent to use electronic means to sign personnel documents and agreements (if applicable) by sending an email with my withdrawal request to the Pfizer HR Service Center, [866-476-8723](tel:866-476-8723), pfizerhrservicecenter@pfizer.com;
 - I agree that in the event I withdraw my consent, any documents or agreements I electronically signed prior to Pfizer receiving notification of my withdrawal will be considered validly executed and the withdrawal of my consent does not apply retroactively;
 - I acknowledge and agree that in the event that any person known to me (whether it be a family member, member of my household, or otherwise) misappropriates any of the security devices connected with my Pfizer login/email/electronic signature account and such misappropriation could not reasonably be detected by Pfizer, Pfizer shall have the right to treat all resulting electronic signatures as though they were affixed by the person whose name is typed below;

- I acknowledge and agree that the individual completing this Electronic Record and Signature Disclosure is the individual whose name appears on the email account associated with this Consent and whose name is typed below.

If you understand, accept and agree to the policies, terms and conditions set out above, then click on the “I agree to use electronic records and signatures.” box to proceed to the next section of the personnel documents and agreements process. By clicking on the “I agree to use electronic records and signatures.” box you understand that your agreement will be recorded as your electronic signature and will be relied upon by Pfizer to the same extent as if you had signed this consent in ink. If you do not understand or accept or agree to the policies, terms and conditions set out above, then select “Other Actions” and then “Decline to Sign” and contact your HR Coordinator to complete documents in ink.

4848-0184-5410, v. 1

Profit & Loss
1st Sunningdale Scout Group
Accounting Year 2023/24

	Debit	Credit
Turnover		79,152
Sales		68
Member Subscriptions		20,506
Donations		14,825
Gift Aid		2,086
Other Income		10,442
Other Grants		1,480
Bikes		4,421
Community Event		508
Easy Fundraising		201
Quiz Night		14,418
Scouts Explorers FR		60
Bank Interest		261
Minibus Trailer		120
Rent Income		300
Badges Uniform		50
New Hut		480
300 Club		1,781
Activities		7,145
add Other Income		307
Interest Received		307
less Administration Expenses	126	
Water	126	
less Tax-Disallowable Admin Expenses	45,873	
Capitation	4,812	
Activities Expenses	14,577	
Electricity	1,020	
Telephone and Internet	248	

Gifts	34
Bikes Expenses	170
Community Event Expenses	6,097
Quiz Night Expenses	7,944
Administration	685
Badges Uniform Expenses	1,599
Equipment	2,353
Insurance	2,880
Maintenance	741
Minibus Trailer Expenses	2,294
300 Club Expenses	419
Operating Profit	£33,459
<i>less Drawings</i>	£0
<i>less Profit & Loss journal entries</i>	£0
Retained Profit this period:	£33,459
Retained Profit brought forward:	£0
Distributable Reserves / Retained Profit carried forward:	£33,459

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Sunningdale Scout Group

I report to the trustees on my examination of the accounts of the 1st Sunningdale Scout Group for the year ended 29 February 2024.

Responsibilities and basis of report

As the charity trustees of the 1st Sunningdale Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Sunningdale Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Sunningdale Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Katherine Lee (Fellow of CAANZ)

Address: 4 Hylands Close, Epsom, KT187EE

Date: 29 June 2024

1ST SUNNINGDALE SCOUT GROUP

England & Wales - Charity number 300514

Accounts

1st Sunningdale Scout Group (Charity Number 300514)

Treasurer's report (01/03/2022 – 28/02/2023)

If one examines the accounts over the past few years, one will observe that broadly the end of year cash balance has remained largely stable at just over £30,000. The year to end Feb 2021 the cash balance grew somewhat to £45,000, to Feb 2022, £76,000 and this year, thanks to a huge continued huge raising effort for the New Hut our overall cash balance now stands at just shy of £95,000. All sections have a healthy balance.

This year the accounts show a profit of under £18,000. This was largely driven by bike sales of over £3,000, quiz night at around £6,000 and other donations totalling around £9,000.

As at the end February 2023, the New Hut Fund stood at just under £60,000; this was just over £42,000 at the same time last year.

We continue to be prudent with funds as we have always been, ensuring that events like camps and activity costs are matched with income from attendees, whilst keeping the mini-bus running efficiently and making sure we have good deals on insurance, utilities and other costs. We also maintain a £12,000 "emergency" fund, such figures are included in the above totals, which means we could run the Group expenses for a year without any income.

Grant Wyatt
Treasurer
August 2023

Income Statement (Multicolumn) 01/03/2022 to 28/02/2023

Income

Income	<u>£64,356.17</u>
<u>300Club</u>	<u>£2,265.38</u>
<u>BadgesUniforms</u>	<u>£0.00</u>
<u>Ball</u>	<u>£0.00</u>
<u>Bikes</u>	<u>£3,221.91</u>
<u>CommunityEvent</u>	<u>£860.00</u>
<u>Donations</u>	<u>£1,711.44</u>
<u>EasyFundraising</u>	<u>£137.84</u>
<u>GiftAid</u>	<u>£3,574.81</u>
<u>Interest</u>	<u>£68.37</u>
<u>JumbleSale</u>	<u>£0.00</u>
<u>Legacies</u>	<u>£0.00</u>
<u>MemberSubs</u>	<u>£27,539.25</u>
<u>MinibusTrailer</u>	<u>£0.00</u>
<u>MtceGrant</u>	<u>£0.00</u>
<u>New Hut</u>	<u>£3,389.38</u>
<u>Other Income</u>	<u>£11,819.35</u>
<u>OtherFR</u>	<u>£0.00</u>
<u>OtherGrant</u>	<u>£0.00</u>
<u>OtherInvestmentIncome</u>	<u>£0.00</u>
<u>QuizNight</u>	<u>£9,568.44</u>
<u>Rent Income</u>	<u>£200.00</u>
<u>ScoutsExplorersFR</u>	<u>£0.00</u>
Total For Income	<u>£64,356.17</u>
Net Income	
Total For Net Income	<u>£17,941.37</u>

Expense

Expenses	<u>£46,414.80</u>
<u>300 Club</u>	<u>£1,216.37</u>
<u>Activities</u>	<u>£16,798.16</u>
<u>Admin</u>	<u>£165.50</u>
<u>BadgesUniforms</u>	<u>£619.68</u>
<u>Ball</u>	<u>£0.00</u>
<u>Bank Charges</u>	<u>£45.00</u>
<u>Bikes</u>	<u>£0.00</u>
<u>Capitation</u>	<u>£5,184.00</u>
<u>Community Event</u>	<u>£617.08</u>
<u>Donations</u>	<u>£60.00</u>
<u>EasyFundraising</u>	<u>£0.00</u>
<u>Equipment</u>	<u>£0.00</u>
<u>Gifts</u>	<u>-£19.74</u>
<u>Group Other</u>	<u>£836.45</u>
<u>GroupAGM</u>	<u>£0.00</u>
<u>Insurance</u>	<u>£2,296.44</u>
<u>Jumble Sale</u>	<u>£0.00</u>
<u>Maintenance</u>	<u>£467.59</u>
<u>Minibus Trailer</u>	<u>£735.69</u>
<u>New Hut</u>	<u>£8,257.52</u>
<u>OtherFR</u>	<u>£0.00</u>
<u>Quiz Night</u>	<u>£8,074.02</u>
<u>ScoutsExplorersFR</u>	<u>£0.00</u>
<u>Utilities</u>	<u>£1,061.04</u>
<u>Electricity</u>	<u>£358.00</u>
<u>Telephone</u>	<u>£398.27</u>
<u>Water</u>	<u>£304.77</u>
Total For Expense	<u>£46,414.80</u>

WARNING: Foreign currency conversions, and unrealised gains calculations are not confirmed correct. This report may be modified without notice. Bug reports are very welcome at <https://bugs.gnucash.org/>

Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of the [Insert Scout Group/District Name] Scout Council

I report on the accounts of the Group/District for the year ended SUNNINGSIDE 1st Scouts Group

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 2 to 3.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: A. J. EVERETT
 Address: WEST COTTAGE
PRIORY ROAD
SUNNINGSIDE, 9544S
SUSSEX
 Date: 8/9/23

A. J. Everett

1ST SUNNINGDALE SCOUT GROUP

England & Wales - Charity number 300514

Accounts

1st Sunningdale Scout Group (Charity Number 300514)

Treasurer's report (01/03/2021 - 28/02/2022)

If one examines the accounts over the past few years, one will observe that broadly the end of year cash balance has remained largely stable at just over £30,000. The year to end Feb 2021 the cash balance grew somewhat to £45,000, and this year to end Feb 2022, thanks to a huge fund-raising effort on the part of the committee and leaders and other volunteers, our cash balance now stands at some £76,000. All sections have a healthy balance.

This year the accounts show a profit of over £41,000, so £32,000 over the £9,000 last year. This was largely driven by a further £8,000 grant monies from the RBWM council for businesses/charities re-starting after Covid, bike sales at around £5,000, quiz night at around £6,000, and specific New Hut donations totalling around £12,000. As at the end February 2022, the New Hut Fund stood at just over £42,000.

Member subscriptions increased due to the return to normal scouting activities after Covid19. We continue to be prudent with funds as we have always been, ensuring that events like camps and activity costs are matched with income from attendees, whilst keeping the mini-bus running efficiently and making sure we have good deals on insurance, utilities and other costs. We also maintain a £12,000 "emergency" fund, such figures are included in the above totals, which means we could run the Group expenses for a year without any income.

Grant Wyatt
Treasurer
June 2022

Income Statement (Multicolumn) 01/03/2021 to 28/02/2022

Income

Income	£53,945.36
300Club	£885.00
BadgesUniforms	£16.93
Ball	£0.00
Bikes	£5,279.79
CommunityEvent	£2,658.74
Donations	£0.00
EasyFundraising	£122.12
GiftAid	£967.68
Interest	£1.22
JumbleSale	£0.00
Legacies	£0.00
MemberSubs	£11,904.28
MinibusTrailer	£0.00
MtceGrant	£0.00
New Hut	£12,300.00
Other Income	£220.90
OtherFR	£0.00
OtherGrant	£10,667.00
OtherInvestmentIncome	£0.00
QuizNight	£8,921.70
Rent Income	£0.00
ScoutsExplorersFR	£0.00

Total For Income

£53,945.36

Income

Total For Income

£30,317.23

Expense

Expenses	£23,628.13
300 Club	£150.00
Activities	£5,841.41
Admin	£297.78
BadgesUniforms	£1,024.80
Ball	£0.00
Bank Charges	£238.80
Bikes	£300.47
Capitation	£4,588.80
Community Event	£2,495.85
Donations	£100.00
EasyFundraising	£0.00
Equipment	£1,064.71
Gifts	-£14.00
Group Other	£72.84
GroupAGM	£0.00
Insurance	£1,772.78
Jumble Sale	£0.00
Maintenance	£66.50
Minibus Trailer	£1,003.98
New Hut	£780.00
OtherFR	£0.00
Quiz Night	£2,812.23
ScoutsExplorersFR	£0.00
Utilities	£1,031.18

[Electricity](#) [£559.29](#)

[Telephone](#) [£316.01](#)

[Water](#) [£155.88](#)

Total For Expense

£23,628.13

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1ST SUNNINGDALE SCOUT GROUP

England & Wales - Charity number 300514

Accounts

**1st Sunningdale Scout Group (Charity Number
300514)
Treasurer's report (01/03/2020 - 28/02/2021)**

If one examines the accounts over the past few years, one will observe that broadly the end of year cash balance has remained largely stable at just over £30,000.

This year the accounts show a profit of £9,966.58 for the year. This was largely driven by two things, viz a £10,000 grant from RBWM as Covid-19 relief and the receipt of £3,080.35 in GiftAid (this was the claim for both this current year-end Feb '21 and the year-end Feb '20).

At the close of the year, we had net assets, all in cash, of £45,544.25. Each section, including Group, has a healthy balance.

Living the past year through Covid-19 meant that we did not have the opportunity for a Quiz Night (in previous years it was the Ball), and indeed could not do Jumble Sales, which were the source of income in previous years. This was substituted with a bike donations and online bike sale scheme, which has been phenomenally useful. The net amount made from bike sales this financial year was £6,743.99, and we have continued this into the '23 financial year as we hopefully return to somewhat more normal Scouting.

Grant Wyatt
Treasurer
March 2021

Income Statement (Multicolumn) 01/03/2020 to 28/02/2021

Income

Income	£28,265.03	
BadgesUniforms	£52.84	
Ball	£0.00	
Bikes	£6,907.95	
CommunityEvent	£640.39	
Donations	£10,150.00	
EasyFundraising	£97.91	
GiftAid	£3,080.35	
Interest	£9.74	
JumbleSale	£255.30	
Legacies	£0.00	
MemberSubs	£5,270.55	
MinibusTrailer	£150.00	
MtceGrant	£0.00	
Other Income	£400.00	
OtherFR	£250.00	
OtherGrant	£0.00	
OtherInvestmentIncome	£0.00	
QuizNight	£0.00	
Rent Income	£0.00	
ScoutsExplorersFR	£1,000.00	
Total For Income	£28,265.03	
Income		
Total For Income	£14,315.03	

Expense

Expenses	£13,950.00	
Activities	£2,128.72	
Admin	£473.80	
BadgesUniforms	£496.80	
Ball	£0.00	
Bank Charges	£66.00	
Bikes	£163.96	
Capitation	£4,645.55	
Community Event	£320.00	
Donations	£0.00	
EasyFundraising	£0.00	
Equipment	£1,053.18	
Gifts	£212.41	
Group Other	£40.00	
GroupAGM	£0.00	
Insurance	£2,746.21	
Jumble Sale	£0.00	
Maintenance	£246.85	
Minibus Trailer	£602.70	
OtherFR	£0.00	
Quiz Night	£0.00	
ScoutsExplorersFR	£0.00	
Utilities	£753.82	
Electricity	£450.34	
Telephone	£244.50	
Water	£58.98	
Total For Expense		£13,950.00

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To  Matt Newall

Fri 03/12/2021 11:39

 If there are problems with how this message is displayed, [click here to view it in a web browser.](#)

Sent: 16 August 2021 12:47

To: grant.wyatt@gmail.com

Subject: RE: Scouts Scrutineer

Dear Grant,

Many thanks for providing me with the statements and corroborating information in regard to the annual accounts for the Scouts for the last year. I would like to commend you on all the work you have done, especially in this difficult year with all the implications of C19 and the impact on all your families. I can see that there has been plenty of activity nonetheless.

Having scrutinised the accounts I am happy to say that, whilst not an accountant, the accounts represent an accurate and reliable statement of financial affairs for the Sunningdale 1st Scouts. Congratulations for coming through a difficult year with a profit and, particularly for the industrious activities with the Bike Sales.

Yours faithfully, Alan

Alan Everett

Thrive Programme Coach

**THE THRIVE
PROGRAMME**

West Cottage, Priory Road,
Sunningdale, Berks. SL5 9RH