



# Trustees' Annual Report for the period

Period start date			Period end date		
01	April	2021	To	31	March 2022
From					

## Section A Reference and administration details

Charity name WINDSOR AND ETON DISTRICT SCOUT COUNCIL

Other names charity is known by N/A

Registered charity number (if any) 300503

Charity's principal address 5 The Walk  
Eton Wick, Windsor  
Berkshire  
Postcode SL4 6JG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stuart Ford	District Commissioner		
2	Mark Benefer	Secretary		
3	Iwan Leyshon-Jones	Treasurer		
4	David Smith			
5	Paul Allum			
6	Andrew Moran	Chairman		
7	Colin Linton			
8	Laurence Greenough			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				



**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

The Windsor & Eton district governing documents are those of the Scout Association. They consist of a royal charter, which in turn gives authority to the by laws of the Association and the policy, organisations and rules of the Scout Association.

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Election of trustees by District Scout Council at the AGM.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A management committee is elected annually and consists of a chairman, vice-chairman, honorary secretary, honorary treasurer, district commissioner, elected members and other co-opted members as appropriate. All members of the committee are trustees.



**Summary of the objects of the charity set out in its governing document**

The objects of the council are to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The council facilitates education and training for children and young people through providing human resources, buildings, facilities and open spaces.

Charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers of duties.

**Additional details of objectives and activities (Optional information)**



You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance



**Summary of the main achievements of the charity during the year**

Numbers of young people participating in scouting within the district are almost back to pre-covid levels.

Three young people were selected to attend the World Scout Jamboree.

Continued Support to our leaders within the district with regards to their training, particularly around safety and safeguarding to ensure scouting provision within the district remains compliant.

Continued progress on the new facilities at Bears Rails campsite



**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

A figure for reserves has been set and a reserves policy enacted. All monies raised for the purpose of rebuilding at the Bears Rails Campsite are and will be excluded from the reserves until such time that the project is complete.

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The designated funds are donated for the rebuilding of the toilet block are accounted for separately to those within the general fund.

Restricted funds are wholly utilised for the purpose for which they were donated.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.



Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
Andrew Patrick Moran	Iwan Leyshon-Jones
District Chairman	Treasurer

28/1/2023



## **Independent examiner's report to the trustees of Windsor And Eton District Scout Council**

I report to the trustees on my examination of the accounts of the Windsor and Eton District Scout Council for the year ended 31<sup>st</sup> March 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Windsor and Eton District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Windsor and Eton District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Windsor and Eton District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Nick Goddard

Relevant professional qualification or membership of professional bodies (if any): Chartered Accountant

Address: 25 High Street, Datchet, Berks, SL3 9EQ

Date: 31/1/2023

Windsor & Eton District Scout Council						
Financial Statement for the period from 01 April 2021 to 31 March 2022						
DISTRICT INCOME AND EXPENDITURE						
For The Year Ending 31 March 2022						
	2021-2022			2020-2021		
	UNRESTRICTED FUNDS	RESTRICTED FUNDS		UNRESTRICTED FUNDS	RESTRICTED FUNDS	
	£	£	£	£	£	£
INCOMING RESOURCES						
Donations:	390			325		
	390		390	325		325
Operating activities:						
Shop	7,895	-		136	-	
Campsite	9,306	-		1,201	-	
Project Fund	3,285	8,000		8,226	3,000	
Transfer of Old Windsor balance	616	-		-	-	
Supporters Club	1,680	-		1,894	-	
Capitation	25,024	-		30,150	-	
Jamboree		-			-	
Prior Year correction (Transfer from Project fund to CAF)		-		900	-	
Miscellaneous	282	-			-	
Explorers	1,597	-		447	-	
	49,786	8,000	57,786	42,953	3,000	45,953
Other income:						
Investment Dividend	246	-		212	-	
	246	-	246	212	-	212
TOTAL INCOME:	50,422	8,000	58,422	43,490	3,000	46,490
RESOURCES EXPENDED						
Expenditure supporting activities						
Shop	3,987	-		1,149	-	
Campsite	8,724	-		5,475	-	
Project Fund	3,904	-		900	6,180	
Supporters Club	1,773	-		2,245	-	
Capitation	20,644	-		25,413	-	
District activities		-			-	
Capitation Levy to Campsite	858	-			-	
Cubs		-			-	
Explorers	1,153	-		36	-	
Miscellaneous		-		50	-	
Jamboree	1,850	-			-	
Montagu Partnership Agreement		-		450	-	
	42,393	-	42,393	35,720	6,180	41,900
Management and administration						
Administration (Incl Trustees Expenses)		-		88	-	
Website	240	-		506	-	
Bank fees	96	-		69	-	
	336	-	336	662	-	662
TOTAL EXPENDITURE	42,729	-	42,729	36,382	6,180	42,562
INCOME/EXPENDITURE	7,693	8,000	15,693	7,108	3,180	3,928
Retained reserves brought forward	63,062	2,955	66,017	61,202	6,135	67,337
Change in Stock value	1,133	-	1,133	6,156	-	6,156
Change in Investment value	352	-	352	908	-	908
RETAINED RESERVES CARRIED FORWARD	69,974	10,955	80,929	68,062	2,955	66,017
Net Asset Statement at 31 March 2022						
Bank Accounts and Cash			84,538			63,735
Stock			13,890			15,023
Investments			5,181			4,830
Plus Debtors and prepayments						
Less Creditors			22,681			17,572
General Fund Net Assets at 31 March 2022			80,929			66,016
Notes:- 1: 2: 3: 4: 5: 6: 7: 8: 9: 10: 11						



## WINDSOR & ETON DISTRICT SCOUT COUNCIL

### Notes to Financial Statements for the period from 01 April 2021 to 31 March 2022

1. Accounting policies are in place and the financial statements comply with the Charities Act 2011 and have been prepared in accordance with the Statement of Recommended Practice issued by the Charity Commission for England and Wales
2. A breakdown for section incomes are attached
3. General Fund, Shop and Campsite bank balances are held in a combined account
4. Creditors:

	2022
Capitation fees 2021-2022	£ 22,681

5. Monetary assets held at the end of the year are held on an unrestricted basis, apart from the Project Fund where income and expenditure for the year includes funds held on a restricted basis. All other General funds being available for the Council's charitable purposes.
6. Monetary assets, income and expenditure held within the Project Fund bank account are designated funds for use on the Toilet Block based at Bear's Rails. Funds are allocated as either Restricted or Unrestricted funds.
7. The equipment at Bears Rails Campsite has a nominal value of £7,153.83
8. The buildings and fencing at Bears Rails Campsite have an insurance value of £328,716
9. The Council owns some trophies which have a value of some £3000 (more to a collector), which are maintained and insured at no cost to the Council.
10. During the Financial year we received £2000 each from individual groups within the District (Central Windsor, 2<sup>nd</sup> Datchet, 7<sup>th</sup> Windsor & 1<sup>st</sup> Wraysbury) to be used towards the Project Fund. These are considered restricted funds and we will advise the groups what this money will be spent on.
11. Stock Valuation – We have undertaken a physical stock take this year, the stock value has been reduced by £1133. There is a provision for Slow moving stock ( £5588 – this is an ~~an~~ <sup>increase</sup> ~~decrease~~ of £567 from the previous year). The estimated sales proceeds as a percentage of the sales price for the slow moving stock is 40%.

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**Windsor & Eton District Scout Council**  
**Financial Statement for the period from 01 April 2021 to 31 March 2022**

**PROJECT FUND / DYSON HUT**  
**INCOME AND EXPENDITURE ACCOUNT**  
**For The Year Ending 31 March 2022**

	2021-2022		2020-2021				
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	
	£	£	£	£	£	£	£
<b>Income:</b>							
Covid 19 Grants			7,668				
Donations	3,285	8,000	558	3,000			
	3,285	8,000	8,226	3,000			
<b>Other income:</b>							
Loan	-	-	-	-			
Gift Aid	-	-	-	-			
	-	-	-	-			
<b>INCOME</b>	3,285	8,000	8,226	3,000			
<b>TOTAL INCOME</b>		11,285		11,226			
<b>Expenditure:</b>							
Internal Wall				5,800			
Scalping & Ply				380			
Transfer to district		-					
Cladding & Digger hire	3,904		900				
	3,904	-	900	6,180			
<b>TOTAL EXPENDITURE</b>		3,904		7,080			
<b>INCOME/EXPENDITURE</b>	- 619	8,000	7,326	- 3,180			4,146
Retained reserves brought forward	14,641	2,955	7,315	6,135			13,450
<b>RETAINED RESERVES CARRIED FORWARD</b>	14,022	10,955	14,641	2,955			17,596
<b>Net Asset Statement at 31 March 2022</b>							
Bank Accounts and Cash		24,977					17,596
Plus Debtors and prepayments		-					-
Less Creditors		-					-
<b>Project Fund Net Assets at 31 March 2022</b>		24,977					17,596
Notes:- 6,8,9							



**Windsor & Eton District Scout Council**  
**Financial Statement for the period 01 April 2021 to 31 March 2022**

**SHOP**  
**INCOME AND EXPENDITURE ACCOUNT**  
**For The Year Ending 31 March 2022**

	2021-2022	2020-2021 £                      £
<b>Income:</b>		
Sales	7,895	136
<b>TOTAL INCOME:</b>	<b>7,895</b>	<b>136</b>
<b>Cost of Sales:</b>		
Scout Stock	3,063	518
Guides Stock	635	15
	3,698	533
<i>Sales/Cost of Sales</i>	4,198	-                      397
<b>Expenditure:</b>		
Rent and Insurance	-	-                      505
Telephone/Internet	184	112
Admin	106	-
	-	-
	290	617
<b>TOTAL EXPENDITURE:</b>	<b>3,987</b>	<b>1,149</b>
<b>INCOME/EXPENDITURE:</b>	<b>3,908</b>	- <b>1,013</b>
Change in Stock valuation	-                      1,133	-                      6,156
Retained reserves bought forward	18,026	25,196
<b>RETAINED RESERVES CARRIED FORWARD</b>	<b>20,802</b>	<b>18,026</b>
<b>Net Asset Statement at 31 March 2022</b>		
Bank Accounts and Cash	6,912	3,004
Stock	13,890	15,023
Plus Debtors and prepayments	-	-
Less Creditors	-	-
<b>General Fund Net Assets at 31 March 2022</b>	<b>20,802</b>	<b>18,027</b>
Notes:- 3; 7		

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**Windsor & Eton District Scout Council**  
**Financial Statement for the period 01 April 2021 to 31 March 2022**

**BEARS RAILS CAMPSITE**  
**INCOME AND EXPENDITURE ACCOUNT**  
**For The Year Ending 31 March 2022**

	2021-2022	2020-2021 £                      £
<b>Income:</b>		
Camping fees	7,589	
Badges		
Capitation Levy	858	
Donation	859	1,201
	-	
<b>TOTAL INCOME:</b>	<b>9,306</b>	<b>1,201</b>
<b>Expenditure:</b>		
Post	22	22
Telephone		-
Building materials and equipment	1,205	490
Cleaning & Waste disposal	2,545	686
Fire Inspection	338	452
Crew expenses	231	44
Water Charges	107	148
Insurance	3,478	3,319
Gas	583	
Electric	204	296
Badges		
Stationery	12	
Petrol		20
Donation to Project Fund		
Donation to Montagu ( Half marathon)		
Sundry		-
<b>TOTAL EXPENDITURE:</b>	<b>8,724</b>	<b>5,475</b>
<b>INCOME/EXPENDITURE</b>	<b>583</b>	<b>-                      4,275</b>
Retained reserves brought forward	4,730	9,005
<b>RETAINED RESERVES CARRIED FORWARD</b>	<b>5,313</b>	<b>4,730</b>
 <b>Net Asset Statement at 31 March 2022</b>		
Bank Accounts and Cash	5,313	4,730
Plus Debtors and prepayments	-	-
Less Creditors	-	-
<b>General Fund Net Assets at 31 March 2022</b>	<b>5,313</b>	<b>4,730</b>
Notes:- 3		

## **Independent examiner's report to the trustees of Windsor And Eton District Scout Council**

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Signed: 

Name: Nick Goddard

Relevant professional qualification or membership of professional bodies (if any): Chartered Accountant

Address: 25 High Street, Datchet, Berks, SL3 9EQ

Date: 31/1/2023