

**Pinkneys Green Scout Group  
Report & Accounts  
For the year ended 31 March 2024**



**Pinkneys Green Scout Group**  
**Reports & Accounts**  
**For the year ended 31st March 2024**

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# Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 3

to end date

3 1 0 3 2 4

## Section A

## Reference and administration details

Charity name

Pinkneys Green Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 0 5 0 1

HQ registration number

1 0 7 3 0

Charity's principal address

Scout Hall Winter Hill Road

Pinkneys Green

Maidenhead

Postcode

S L 6 6 N S

Names of the charity trustees who manage the charity

|    | Trustee Name        | Office (if any)     | Dates acted if not for whole year |
|----|---------------------|---------------------|-----------------------------------|
| 1  | Erica Hunter        | Group Scout Leader  |                                   |
| 2  | Jane Courtier       | Secretary           |                                   |
| 3  | Clare Marshall      | Treasurer           |                                   |
| 4  | Ian Marshall        | Assistant Treasurer |                                   |
| 5  | Simon Wheeler       | Scout Leader        |                                   |
| 6  | Natasha Medhurst    | Chairman            |                                   |
| 7  | Alison Peta Almond  |                     |                                   |
| 8  | Barry Puddephatt    |                     |                                   |
| 9  | Myles Andrew Rankin |                     |                                   |
| 10 | Kim Crown           |                     |                                   |
| 11 |                     |                     |                                   |
| 12 |                     |                     |                                   |

Names and addresses of advisers (optional information but encouraged as best practice)

| Type of advisor | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |

## Description of the charity's trusts

Type of governing document  
(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;  
The raising of funds and the administration of Group finance;  
The insurance of persons, property and equipment;  
Group public occasions;  
Assisting in the recruitment of leaders and other adult support;  
Appointing any sub committees that may be required;  
Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee has raised the value of subscriptions to increase the income to the group on an ongoing basis.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

| Section C                                                                                                                                                                                                                                                                                                                                                     | Objectives and activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the objects of the charity set out in its governing document                                                                                                                                                                                                                                                                                       | <p><b>The Purpose of Scouting</b><br/>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b><br/>As Scouts we are guided by these values:<br/> <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.<br/> <b>Respect</b> - We have self-respect and respect for others.<br/> <b>Care</b> - We support others and take care of the world in which we live.<br/> <b>Belief</b> - We explore our faiths, beliefs and attitudes.<br/> <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b><br/>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:<br/> - enjoy what they are doing and have fun<br/> - take part in activities indoors and outdoors<br/> - learn by doing<br/> - share in spiritual reflection<br/> - take responsibility and make choices<br/> - undertake new and challenging activities<br/> - make and live by their Promise.</p> |
| Summary of the main activities in relation to these objects                                                                                                                                                                                                                                                                                                   | <p>Activities for the children age 4-18, some of which are subsidised by the Group through fund raising, troop camps, weekend camps for scouts and cubs, sleep over for the Beavers, watersport activities and land activities (climbing).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul> | <p>Participation from volunteers is actively encouraged. Policy on investments is risk averse.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Public benefit statement                                                                                                                                                                                                                                                                                                                                      | <p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

A return to a full year of activities following Covid restrictions in previous years. This includes a Troop Camp, Summer fair and Summer camp.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group in case income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to at least 24 months running costs, circa £32,000.

The Group held reserves of approximately £40,000 at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

## Section F

## Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

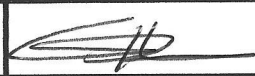
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

|                                                                                   |                                                                                     |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
|  |  |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|

Full name(s)

|                |              |
|----------------|--------------|
| Clare Marshall | Erica Hunter |
|----------------|--------------|

Position (eg Secretary, Chair)

|           |                      |
|-----------|----------------------|
| Treasurer | Group Lead Volunteer |
|-----------|----------------------|

Date

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 3 | 0 | 0 | 8 | 2 | 4 |
|---|---|---|---|---|---|

**Pinkneys Green Scout Group**  
**Receipts for the year ended 31 March 2024**

|                                                          | This Year<br>£ | Previous Year<br>£ |
|----------------------------------------------------------|----------------|--------------------|
| MEMBERSHIP SUBSCRIPTIONS                                 | 13,655         | 14,706             |
|                                                          | <u>13,655</u>  | <u>14,706</u>      |
| INVESTMENT INCOME RECEIVED                               |                |                    |
| Bank Interest                                            | 693            | 96                 |
| Scout Association Short Term Interest Bond               | 0              | 0                  |
|                                                          | <u>693</u>     | <u>96</u>          |
| DONATIONS / GRANTS RECEIVED                              |                |                    |
| Donations                                                | 593            | 1,794              |
| Grants                                                   | 0              | 0                  |
|                                                          | <u>593</u>     | <u>1,794</u>       |
| SECTION ACTIVITIES INCOME                                |                |                    |
| Squirrels Section                                        | 105            | 0                  |
| Beaver Section                                           | 149            | 858                |
| Cub Section                                              | 320            | 317                |
| Cub camp                                                 | 0              | 1,322              |
| Scout Section                                            | 88             | 354                |
| Summer Camps                                             | 11,663         | 11,708             |
| Troop Camp                                               | 2,553          | 1,740              |
| Training Weekends                                        | 494            | 350                |
| Group Events and Trips                                   | 2,931          |                    |
|                                                          | <u>18,303</u>  | <u>16,648</u>      |
| FUND RAISING                                             |                |                    |
| Jumble Sales                                             | 800            | 764                |
| Summer Fair                                              | 5,995          | 5,400              |
| Xmas Trees                                               | 8,518          | 9,034              |
| Fund Generation - Other                                  | 0              | 0                  |
|                                                          | <u>15,312</u>  | <u>15,198</u>      |
| OTHER INCOME                                             |                |                    |
| Income Tax Recoverable on Subscriptions                  | 2,577          | 4,538              |
| Sale of clothing                                         | 719            | 750                |
|                                                          | <u>3,295</u>   | <u>5,288</u>       |
| TOTAL RECEIPTS FOR THE YEAR                              | <u>51,850</u>  | <u>53,730</u>      |
| <b>Receipts into Restricted Funds</b>                    |                |                    |
| Jamboree                                                 |                |                    |
| Equipment Donations                                      |                |                    |
| <b>Reverse accruals from previous year balance sheet</b> |                |                    |
| Clear Gift Aid accrual claim from last year              | 2,540          |                    |

**Pinkneys Green Scout Group**  
**Payments for the year ended 31 March 2024**

|                                            | This Year<br>£ | Previous Year<br>£ |
|--------------------------------------------|----------------|--------------------|
| <b>HEADQUARTERS</b>                        |                |                    |
| Rates                                      | 400            | 368                |
| Rent                                       | 1,980          | 2,160              |
| Electricity, Gas                           | 4,806          | 2,763              |
| Insurance                                  | 1,989          | 1,785              |
| New Equipment (excluding restricted funds) | 1,018          | 4,039              |
| Repairs and Renewals                       | 3,530          | 3,684              |
| Telephone and Computer                     | 971            | 812                |
| Television & Music Licence                 | 159            | 239                |
| Sundries                                   | 235            | 100                |
|                                            | <u>15,088</u>  | <u>15,950</u>      |
| <b>CAPITATION FEE</b>                      | <u>10,345</u>  | <u>10,134</u>      |
| <b>DONATIONS / GRANTS MADE</b>             |                |                    |
| Donations paid and Gifts                   | 0              | 0                  |
|                                            | <u>0</u>       | <u>0</u>           |
| <b>SECTION ACTIVITIES EXPENDITURE</b>      |                |                    |
| Squirrels Section                          | 141            | 322                |
| Beaver Section                             | 553            | 1,484              |
| Cub Section                                | 1,088          | 634                |
| Cub camp                                   | 114            | 1,473              |
| Scout Section                              | 280            | 917                |
| Summer Camp                                | 6,515          | 5,257              |
| Troop Camp                                 | 1,354          | 750                |
| Training Weekends                          | 574            | 0                  |
| Badges                                     | 1,967          | 742                |
| Group Events and Trips                     | 4,032          | 937                |
| Jamboree and Overseas Events               | 0              | 0                  |
|                                            | <u>16,617</u>  | <u>12,514</u>      |
| <b>FUND RAISING (Gross Expenditure)</b>    |                |                    |
| Jumble Sales                               | 63             | 0                  |
| Summer Fair                                | 2,372          | 1,269              |
| Xmas Fair                                  | 0              | 0                  |
| Xmas Trees                                 | 4,016          | 4,346              |
| Jamboree expenses                          | 0              | 0                  |
| Other Expenses                             | 0              | 0                  |
|                                            | <u>6,451</u>   | <u>5,614</u>       |
| <b>ADMINISTRATION EXPENSES</b>             |                |                    |
| Printing and Stationery                    | 70             | 407                |
| Postage and Carriage                       | 335            | 143                |
|                                            | <u>405</u>     | <u>549</u>         |
| <b>OTHER EXPENDITURE</b>                   |                |                    |
| Training                                   | 100            | 100                |
| Personal Accident Insurance                | 939            | 929                |
| Clothing Purchased for Resale              | 164            | 1,326              |
| Uniform (Leader's uniform)                 | 267            | 213                |
| Leaders' Travel Expenses                   | 0              | 14                 |
| Professional Fees                          | 90             | 90                 |
|                                            | <u>1,560</u>   | <u>2,672</u>       |
| <b>PAYMENTS FOR THE YEAR</b>               | <u>50,466</u>  | <u>47,434</u>      |
| <br>Clothing Purchased for Stock           | <br>300        |                    |
| <b>Payments from restricted funds</b>      |                |                    |
| Jamboree payment                           | 0              | 2972               |
| Equipment purchases from restricted funds  | 0              | 6907               |

**Pinkneys Green Scout Group**  
**Balance Sheet for the year ended 31 March 2024**

|                                                    | Note:  | This Year<br>£ | Previous Year<br>£ |
|----------------------------------------------------|--------|----------------|--------------------|
| <b>MONETARY ASSETS</b>                             |        |                |                    |
| Group Bank Accounts                                |        | 27,074         | 60,353             |
| Group Scout Association Short Term Investment Bond |        |                | 5,000              |
| High Interest Savings Account                      |        | 40,128         |                    |
| Cash in hand                                       |        | 352            | 663                |
|                                                    |        | <u>67,554</u>  | <u>66,016</u>      |
| <br><b>OTHER CURRENT ASSETS</b>                    |        |                |                    |
| Tax Claim for Gift Aid                             |        | 2568           | 2540               |
| Stock of T Shirts and Scarves                      |        | 807            | 508                |
|                                                    |        | <u>3,375</u>   | <u>3,048</u>       |
| <b>TOTAL ASSETS</b>                                | Note 2 | 70,929         | 69,064             |
| <br><b>LIABILITIES</b>                             |        |                |                    |
| General Financial Liabilities                      | Note 3 | 0              | 0                  |
|                                                    |        | <u>0</u>       | <u>0</u>           |
| <b>NET ASSETS</b>                                  |        | <u>70,929</u>  | <u>69,064</u>      |
| <br>Represented by:                                |        |                |                    |
| <br><b>FUNDS</b>                                   |        |                |                    |
| Total Receipts for the Year                        |        | 51,850         | 53,730             |
| Total Payments for the Year                        |        | 50,466         | 47,434             |
| Net Receipts / (Payments) for the year             |        | 1,384          | 6,296              |
| Reverse accruals from previous year                |        | (2,540)        | (4,521)            |
| Accrued Income from Gift Aid                       |        | 2,568          | 2,540              |
| Unrestricted funds brought forward                 |        | 63,573         | 59,258             |
| Unrestricted funds carried forward                 |        | <u>64,985</u>  | <u>63,573</u>      |
| Restricted funds carried forward                   | Note 4 | 5,944          | 5,492              |
| Total Accumulated Funds carried forward            |        | <u>70,929</u>  | <u>69,064</u>      |

The notes on the following page form part of these accounts

Signed on behalf of the Trustees by



Clare Marshall, Group Treasurer

Date 30-8-2024



Erica Hunter, Group Lead Volunteer

Date 30-8-2024

## **Pinkneys Green Scout Group**

### **Notes to the accounts for the year ended 31 March 2024**

#### **1. Accounting Policies**

##### **Basis of Preparation**

The accounts have been prepared under the Receipts and Payments Accounts basis.

##### **Unrestricted Funds**

Unrestricted Funds are spent or applied at the discretion of the trustees to further any of the Groups purposes.

##### **Restricted Funds**

Restricted Funds are held by the Group for specific trusts declared by the donor when making the gift (bench fund) or from the terms of an appeal for the funds ( Jamboree Fund).

#### **2. Other Assets**

The Group owns scouting equipment,not included in the balance sheet, with an insured value of £94,267 at 31st March 2024 (same value as last year)

A number of the trustees of Pinkneys Green Scout Group hold the property leasehold interest, as trustees, in the premises used as the scout hall on Winter Hill. Leasehold is subject to a peppercorn rent.

#### **3. Contingent Liabilities**

The Group has no contingent liabilities nor future obligations.

#### **4. Restricted Funds**

|                         | <b>Equipment<br/>Donation</b> | <b>Jamboree</b> | <b>Bench</b> | <b>Total<br/>Restricted</b> |
|-------------------------|-------------------------------|-----------------|--------------|-----------------------------|
| Balance brought forward | £3,052                        | £1,676          | £764         | £5,492                      |
| Receipts for the year   | £0                            | £452            |              | £452                        |
| Payments for the year   | £0                            | £0              |              | £0                          |
| Balance carried forward | £3,052                        | £2,128          | £764         | £5,944                      |

**Independent examiner's report to the trustees of the  
Pinkneys Green Scout Group, Maidenhead Berkshire**

I report to the trustees of the Pinkneys Green Scout Group on the accounts for the year end 31<sup>st</sup> March 2024.

**Respective responsibilities of the trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under the section 144 of the Charities Act of 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedure laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- To state whether particular matters have come to my attention

**Basis of independent examiners report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirement:
  - To keep accounting records in accordance with section 130 of the Charities Act and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Rebecca Pearmund

Pearmund Consultancy Ltd  
2 Palmers Close, Maidenhead, Berkshire, SL6 3XF