

**Pinkneys Green Scout Group
Report & Accounts
For the year ended 31 March 2023**



**Pinkneys Green Scout Group
Reports & Accounts
For the year ended 31st March 2023**

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Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	2
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 to end date

3	1	0	3	2	3
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Section A

Reference and administration details

Charity name

Pinkneys Green Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 0 5 0 1

HQ registration number

1 0 7 3 0

Charity's principal address

Scout Hall Winter Hill Road

Pinkneys Green

Maidenhead

Postcode

S L 6 6 N S

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Erica Hunter	Group Scout Leader	
2	Jane Courtier	Secretary	
3	Clare Marshall	Treasurer	
4	Ian Marshall	Assistant Treasurer	
5	Teresa Williams	Beaver Scout Leader	1/4/2022-3/10/2022
6	Simon Wheeler	Scout Leader	
7	Natasha Medhurst	Chairman	
8	Alan Stewart		1/4/2022-3/10/2022
9	Alison Peta Almond		
10	Barry Puddephatt		
11	Myles Andrew Rankin		
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee has raised the value of subscriptions to increase the income to the group on an ongoing basis.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Activities for the children age 4-18, some of which are subsidised by the Group through fund raising, troop camps, weekend camps for scouts and cubs, sleep over for the Beavers, watersport activities and land activities (climbing).

Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Participation from volunteers is actively encouraged. Policy on investments is risk averse.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

A return to a full year of activities following Covid restrictions in previous years. This includes a Troop Camp, Summer fair and Summer camp.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group in case income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to at least 24 months running costs, circa £32,000.

The Group held reserves of approximately £48,600 at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Clare Marshall Erica Hunter

Full name(s)

Clare Marshall

Erica Hunter

Position (eg Secretary, Chair)

Treasurer

Group Scout Leader

Date

0 5 0 9 2 3

Pinkneys Green Scout Group
Receipts for the year ended 31 March 2023

	This Year £	Previous Year £
MEMBERSHIP SUBSCRIPTIONS	14,706	11,763
	<u>14,706</u>	<u>11,763</u>
INVESTMENT INCOME RECEIVED		
Bank Interest	96	9
Scout Association Short Term Interest Bond	0	0
	<u>96</u>	<u>9</u>
DONATIONS / GRANTS RECEIVED		
Donations	1,794	292
Grants	0	0
	<u>1,794</u>	<u>292</u>
SECTION ACTIVITIES INCOME		
Squirrels Section	0	1,000
Beaver Section	858	350
Cub Section	317	426
Cub camp	1,322	748
Scout Section	354	543
Summer Camps	11,708	6,668
Troop Camp	1,740	1,000
Group Trips	350	292
	<u>16,648</u>	<u>11,026</u>
FUND RAISING		
Jumble Sales	764	0
Summer Fair	5,400	0
Xmas Trees	9,034	8,942
Fund Generation - Other	0	0
	<u>15,198</u>	<u>8,942</u>
OTHER INCOME		
Income Tax Recoverable on Subscriptions	4,538	0
Sale of clothing	750	1,089
	<u>5,288</u>	<u>1,089</u>
TOTAL RECEIPTS FOR THE YEAR	<u><u>53,730</u></u>	<u><u>33,122</u></u>
Receipts into Restricted Funds		
Jamboree		
Equipment Donations		
Reverse accruals from previous year balance sheet		
clear summer camp deposits liability from last year	0	
clear Gift Aid claim from last year	4,521	

Pinkneys Green Scout Group
Payments for the year ended 31 March 2023

	This Year £	Previous Year £
HEADQUARTERS		
Rates	368	313
Rent	2,160	1,368
Electricity, Gas	2,763	1,757
Insurance	1,785	1,625
New Equipment (excluding restricted funds)	4,039	1,692
Repairs and Renewals	3,684	1,810
Telephone and Computer	812	731
Television & Music Licence	239	159
Sundries	100	102
	<u>15,950</u>	<u>9,558</u>
CAPITATION FEE	<u>10,134</u>	<u>7,938</u>
DONATIONS / GRANTS MADE		
Donations paid and Gifts	0	80
	<u>0</u>	<u>80</u>
SECTION ACTIVITIES EXPENDITURE		
Squirrels Section	322	206
Beaver Section	1,484	1,173
Cub Section	634	843
Cub camp	1,473	1,015
Scout Section	917	398
Summer Camp	5,257	5,336
Troop Camp	750	0
Training Weekends	0	0
Badges	742	757
Group Events and Trips	937	452
Jamboree and Overseas Events	0	0
	<u>12,514</u>	<u>10,180</u>
FUND RAISING (Gross Expenditure)		
Jumble Sales	0	0
Summer Fair	1,269	0
Xmas Fair	0	0
Xmas Trees	4,346	4,274
Jamboree expenses	0	0
Other Expenses	0	23
	<u>5,614</u>	<u>4,297</u>
ADMINISTRATION EXPENSES		
Printing and Stationery	407	442
Postage and Carriage	143	109
	<u>549</u>	<u>551</u>
OTHER EXPENDITURE		
Training	100	0
Personal Accident Insurance	929	841
Clothing Purchased for Resale	1,326	1,091
Uniform (Leader's uniform)	213	228
Leaders' Travel Expenses	14	
Professional Fees	90	90
	<u>0</u>	<u>0</u>
	<u>2,672</u>	<u>2,249</u>
PAYMENTS FOR THE YEAR	<u>47,434</u>	<u>34,854</u>
Payments from restricted funds		
Jamboree payment	2,972	450
Equipment purchases from restricted funds	6,907	1041

Pinkneys Green Scout Group
Balance Sheet for the year ended 31 March 2023

	Note:	This Year £	Previous Year £
MONETARY ASSETS			
Group Bank Accounts		60,353	61,498
Group Scout Association Short Term Investment Bond		5,000	5,000
Cash in hand		663	401
		<u>66,016</u>	<u>66,899</u>
OTHER CURRENT ASSETS			
Tax Claim for Gift Aid		2540	4521
Stock of T Shirts and Scarves		508	507
		<u>3,048</u>	<u>5,028</u>
TOTAL ASSETS	Note 2	69,064	71,927
LIABILITIES			
General Financial Liabilities	Note 3	0	0
		<u>0</u>	<u>0</u>
NET ASSETS		<u>69,064</u>	<u>71,927</u>
Represented by:			
FUNDS			
Total Receipts for the Year		53,730	33,122
Total Payments for the Year		47,434	34,854
Net Receipts / (Payments) for the year		6,296	(1,732)
Reverse accruals from previous year		(4,521)	(592)
Accrued Income from Gift Aid		2,540	4,521
Unrestricted funds brought forward		59,258	57,061
Unrestricted funds carried forward		<u>63,573</u>	<u>59,258</u>
Restricted funds carried forward	Note 4	5,492	12,669
Total Accumulated Funds carried forward		<u>69,064</u>	<u>71,927</u>

The notes on the following page form part of these accounts

Signed on behalf of the Trustees by



Clare Marshall, Group Treasurer

Date 5-9-2023



Erica Hunter, Group Scout Leader

Date 5/9/23

Pinkneys Green Scout Group
Notes to the accounts for the year ended 31 March 2023

1. Accounting Policies

Basis of Preparation

The accounts have been prepared under the Receipts and Payments Accounts basis.

Unrestricted Funds

Unrestricted Funds are spent or applied at the discretion of the trustees to further any of the Groups purposes.

Restricted Funds

Restricted Funds are held by the Group for specific trusts declared by the donor when making the gift (bench fund) or from the terms of an appeal for the funds (Jamboree Fund).

2. Other Assets

The Group owns scouting equipment,not included in the balance sheet, with an insured value of £94,267 at 31st March 2023 (same value as last year)

A number of the trustees of Pinkneys Green Scout Group hold the property leasehold interest, as trustees, in the premises used as the scout hall on Winter Hill. Leasehold is subject to a peppercorn rent.

3. Contingent Liabilities

The Group has no contingent liabilities nor future obligations.

4. Restricted Funds

	Equipment Donation	Jamboree	Bench	Total Restricted
Balance brought forward	£8,959	£2,946	£764	£12,669
Receipts for the year	£1,000	£1,702		£2,702
Payments for the year	£6,907	£2,972		£9,879
Balance carried forward	£3,052	£1,676	£764	£5,492

**Independent examiner's report to the trustees of the
Pinkneys Green Scout Group, Maidenhead Berkshire**

I report to the trustees of the Pinkneys Green Scout Group on the accounts for the year end 31st March 2023.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under the section 144 of the Charities Act of 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedure laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- To state whether particular matters have come to my attention

Basis of independent examiners report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirement:
 - To keep accounting records in accordance with section 130 of the Charities Act and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Rebecca Pearmund

Rebecca Pearmund Bookkeeping Services
2 Palmers Close, Maidenhead, Berkshire, SL6 3XF