

Pinkneys Green Scout Group

Report & Accounts

For the year ended 31 March 2021



Scouts

**Pinkneys Green
Scout Group**

Pinkneys Green Scout Group
Reports & Accounts
For the year ended 31st March 2021

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Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 0

to end date

3 1 0 3 2 1

Section A

Reference and administration details

Charity name

Pinkneys Green Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 0 5 0 1

HQ registration number

1 0 7 3 0

Charity's principal address

Scout Hall Winter Hill Road

Pinkneys Green

Maidenhead

Postcode

S L 6 6 N S

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Erica Hunter	Group Scout Leader	
2	Jane Courtier	Secretary	
3	Clare Marshall	Treasurer	
4	Ian Marshall	Assistant Treasurer	
5	Teresa Williams	Beaver Scout Leader	
6	Simon Wheeler	Scout Leader	
7	Natasha Medhurst	Chairman	
8	Alan Stewart		
9	Alison Peta Almond		
10	Barry Puddephatt		
11	Myles Andrew Rankin		09/01/2021
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee has raised the value of subscriptions to increase the income to the group on an ongoing basis.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends. The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	Activities for the children age 6-18, some of which are subsidised by the Group through fund raising, troop camps, weekend camps for scouts and cubs, sleep over for the Beavers, watersport activities and land activities (climbing).
Additional details of the objectives and activities (optional information but encouraged as best practice) You may choose to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Covid restrictions have severely affected our activities over the past twelve months. We have been unable to host face to face meetings and moved all meetings to zoom. This has proved challenging but the leaders were very resourceful and we were able to host a Virtual family camp over a weekend. When restrictions were briefly lifted some outdoor face to face meetings went ahead.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group in case income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to at least 24 months running costs, circa £20,000.

The Group held reserves of approximately £33,000 at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

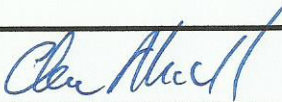
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Clare Marshall	Erica Hunter
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Position (eg Secretary, Chair)

Treasurer	Group Scout Leader
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Date

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Receipts for the year ended 31 March 2021

								This Year £	Previous Year £
MEMBERSHIP SUBSCRIPTIONS								9,413	10,960
	nom code	Total	nom code	Total	nom code	Total	nom code	9,413	10,960
INVESTMENT INCOME RECEIVED								9,413	10,960
Bank Interest	4810	£40.87						41	25
Scout Association Short Term Interest Bond	4700	£0.00						0	14
								41	39
DONATIONS / GRANTS RECEIVED									
Donations	4000	£594.72	4050	£0.00	4001	£0.00		595	7,966
Grants	4100	£18,097.00						18,097	
								18,692	7,966
SECTION ACTIVITIES INCOME									
Beaver Section	7210	£0.97						1	699
Cub Section	7220	£0.00						0	0
Cub camp	7255	£0.00						0	1
Scout Section	7230	£0.00						0	2,266
Summer Camp	7260	£35.00						35	6,140
Troop Camp	7280	£0.00						0	998
Group Camp	7290	£0.00						0	7,542
Training Weekends	7285	£0.00						0	324
Group Trips	7240	£0.00						0	363
								36	18,332
FUND RAISING									
Jumble Sales	4450	£0.00						0	2,288
Marquee Hire	4510	£0.00						0	0
Pantomime	4440	£0.00	7242	£0.00				0	831
Summer Fair	4410	£0.00						0	6,271
Xmas Fair	4420	£0.00						0	791
Xmas Trees	4430	£8,638.00						8,638	7,033
Lamboree	2180	£1,600.00	7292	£2,005.00	7501	£0.00		3,605	2,114
Fund Generation - Other	7200	£0.00						0	463
								12,243	19,792
OTHER INCOME									
Income Tax Recoverable on Subscriptions	4002	£2,122.67	7402	£146.00	6200	£41.00		2,123	0
Sale of T Shirts	4470	£202.00						389	464
Refunds from suppliers	7105	£0.00	7106	£0.00	7500	£0.00		0	0
								2,512	464
clear summer camp deposits from last year		£3,570.00						3,570	(1,520)
Clear tax credits due from last year		-£2,500.00						(2,500)	(72)
Clear stock value from last year		-£995.00							
TOTAL RECEIPTS FOR THE YEAR								44,007	55,960
Restricted funds									
Donation for equipment purchase		£10,000.00							

Pinkneys Green Scout Group
Results for the year ended 31 March 2019

TOTAL PAYMENTS FOR THE YEAR

Pinkneys Green Scout Group
Balance Sheet for the year ended 31 March 2021

	Note:	This Year £	Previous Year £
MONETARY ASSETS			
Group Bank Accounts		64927	39,848
Group Scout Association Short Term Investment Bond		5000	5,000
Cash in hand		195	639
		<u>70,122</u>	<u>45,487</u>
OTHER CURRENT ASSETS			
Tax Claim (Gift Aid)		1982	2500
Stock of T Shirts and Scarves		506.5	995
		<u>2,489</u>	<u>3,495</u>
TOTAL ASSETS	Note 2	72,611	48,982
LIABILITIES			
Scout Section Summer Camp Deposits		1,390	3,570
		<u>1,390</u>	<u>3,570</u>
NET ASSETS		<u>71,221</u>	<u>45,412</u>
Represented by:			
FUNDS			
Total Receipts for the Year		44,007	55,960
Total Payments for the Year		28,300	44,714
Net Receipts / (Payments) for the year		15,706	11,246
Unrestricted funds brought forward		41,355	30,109
Unrestricted funds carried forward		<u>57,061</u>	<u>41,355</u>
Restricted funds carried forward	Note 4	14160	4057
Total Accumulated Funds carried forward		<u>71,221</u>	<u>45,412</u>

The notes on the following page form part of these accounts

Signed on behalf of the Trustees by



Clare Marshall, Group Treasurer

Date

30-8-2021



Erica Hunter, Group Scout Leader

Date

30/8/2021

Pinkneys Green Scout Group
Notes to the accounts for the year ended 31 March 2021

1. Accounting Policies

Basis of Preparation

The accounts have been prepared under the Receipts and Payments Accounts basis.

Unrestricted Funds

Unrestricted Funds are spent or applied at the discretion of the trustees to further any of the Groups purposes.

Restricted Funds

Restricted Funds are held by the Group for specific trusts declared by the donor when making the gift (bench fund) or from the terms of an appeal for the funds (Jamboree Fund).

2. Other Assets

The Group owns scouting equipment, not included in the balance sheet, with an insured value of £94,267 at 31st March 2021 (same value as last year)

A number of the trustees of Pinkneys Green Scout Group hold the property leasehold interest, as trustees, in the premises used as the scout hall on Winter Hill. Leasehold is subject to a peppercorn rent.

3. Contingent Liabilities

The Group has no contingent liabilities nor future obligations.

4. Restricted Funds

	Equipment Donation	Jamboree	Bench	Total Restricted
Balance brought forward	£0	£3,293	£764	£4,057
Receipts for the year	£10,000	£1,600		£11,600
Payments for the year		£1,497		£1,497
Balance carried forward	£10,000	£3,396	£764	£14,160

Independent examiner's report to the trustees of the

Pinkneys Green Scout Group, Maidenhead Berkshire

I report to the trustees of the Pinkneys Green Scout Group on the accounts for the year end 31st March 2021.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under the section 144 of the Charities Act of 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedure laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- To state whether particular matters have come to my attention

Basis of independent examiners report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirement:
 - To keep accounting records in accordance with section 130 of the Charities Act and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Rebecca Pearmund

Rebecca Pearmund Bookkeeping Services
2 Palmers Close, Maidenhead, Berkshire, SL6 3XF