

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A

Reference and administration details

Charity name

21st Maidenhead Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 0 5 0 0

HQ registration number

Charity's principal address

1 Cox Green Road

Maidenhead

Berkshire

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr Stephen Lewin		
2	Mr Martin Mahoney		
3	Mrs Jan Briggs		
4	Ms Janice Trounson		
5	Mr Stuart Monk		
6	Mrs Jan James		
7	Mr David Woodman		from 28/3/2023
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15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The group has In place systems of iternal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive Insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting</p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting</p> <p>As Scouts we are guided by these values:</p> <p>Integrity - We act with integrity; we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method</p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	<p>Activities for children aged 6-18, some of which are subsidised by the Group through fund raising, camps for scouts and cubs, sleep overs for beavers, water activity and land based activities such as climbing.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; 	<p>The Group is totally reliant on volunteers to run and administer its activities. Members of the Group are encouraged to participate as volunteers by joining the Group Executive, helping with meetings, supporting working parties</p>
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- contribution made by volunteers; and fund raising events.
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Over the past 12 months we have continued with the maintenance programme of our building. Activities for the children age 6 - 18, some of which are subsidised by the Group fundraising. Troop camps, weekend camps for scouts, cubs and explorers. Achievement of both Scouting Awards and for explorers the completion of Duke of Edinburgh Awards at all levels.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £20K.

The Group held reserves of approximately £23k against this at year end. This is above the level required for operating expenses. However this can be explained by camp deposits held at the end of the financial year which will be expended in the summer months.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

Investment Policy

- the charity's principal sources of funds (including any fundraising);

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Janice Tounson

Position (eg Secretary, Chair)

Treasurer

Date

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21st Maidenhead Scout Group Receipts and Payments Account

For the year from	01-Apr-22	To	31-Mar-23
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Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	8,615	6,154
Less:Membership subscriptions paid on (National/County/Area/District)	(6,418)	(5,912)
Net membership subscriptions retained	2,197	242
Donations		-
Legacies		-
Gift Aid	1,841	-
Other similar income		-
Sub total	4,037	242
Grants		
Maintenence grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising (gross)		
Group Activities	1,330	-
Camps	13,477	1,133
Sundry		-
Other fundraising activities	4,208	297
Sub total	19,015	1,430
Investment income		
Bank interest	32	1
Building Society interest		-
The Scout Association Short Term Investment Service		-
Property Rent income	6,268	3,290
Other investment income		-
Sub total	6,300	3,291
Total Gross Income	29,352	4,963
Asset and investment sales, etc.	-	-
Total receipts	29,352	4,963

21st Maidenhead Scout Group Receipts and Payments Account

For the year from	01-Apr-22	To	31-Mar-23
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Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	3,720	1,930
Adult support and training		-
Water and Sewerage		-
Electricity and Gas	5,519	1,731
Insurance	-	2,267
Repairs and Renewals	3,583	1,104
Materials and equipment	2,430	-
Printing and photocopying		-
Contribution to camp costs	9,844	739
Uniforms, T-shirts and badges	1,250	744
AGM and trustee expenses	130	120
Cleaning	3,039	2,662
Other costs	194	34
Sub total	29,711	11,331
Fundraising expenses		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	29,711	11,331
Total Gross Expenditure	29,711	11,331
Asset and investment purchases, etc.	-	-
Total payments	29,711	11,331
Net of receipts/(payments)	(359)	6,368
Cash funds last year end	24,006	30,374
Cash funds this year end	23,647	24,006

21st Maidenhead Scout Group

Statement of assets and liabilities at the end of the year

	As at 31-Mar-23 Unrestricted funds £	As at 31-Mar-22 Unrestricted funds £
Cash funds		
Bank current account	16,396	16,821
Bank deposit account	7,252	7,185
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	23,647	24,006
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Other debts	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	460,000	460,000
Motor vehicles	-	-
Scouting equipment, furniture etc	21,679	21,679
Other	-	-
Sub total	481,679	481,679
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	50	50
Sub total	50	50

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15 October 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

M. R. Mahoney

Print Name

MARTIN ROSS MATHONEY Chair
JANICE TROUNSON Treasurer

Independent Examiner's Report

to the trustees of 21st Maidenhead Scout Group (charity number 300500)

I report to the trustees on my examination of the accounts of the 21st Maidenhead Scout Group for the year ended 31 March 2023, showing closing cash funds (see note below) of £23,647 (2022: £24,006).

Responsibilities and basis of report

As the charity trustees of the 21st Maidenhead Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 21st Maidenhead Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the 21st Maidenhead Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination, other than noted below, to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: **Martin Gatehouse BA(Hons) ACA**

Member of the Institute of Chartered Accountants in England & Wales
(membership number 8010481)

Address: **The Stables Old Vicarage, Blakes Hill Road, Swimbridge, Devon EX32 0PH**

Date: **29 January 2024**